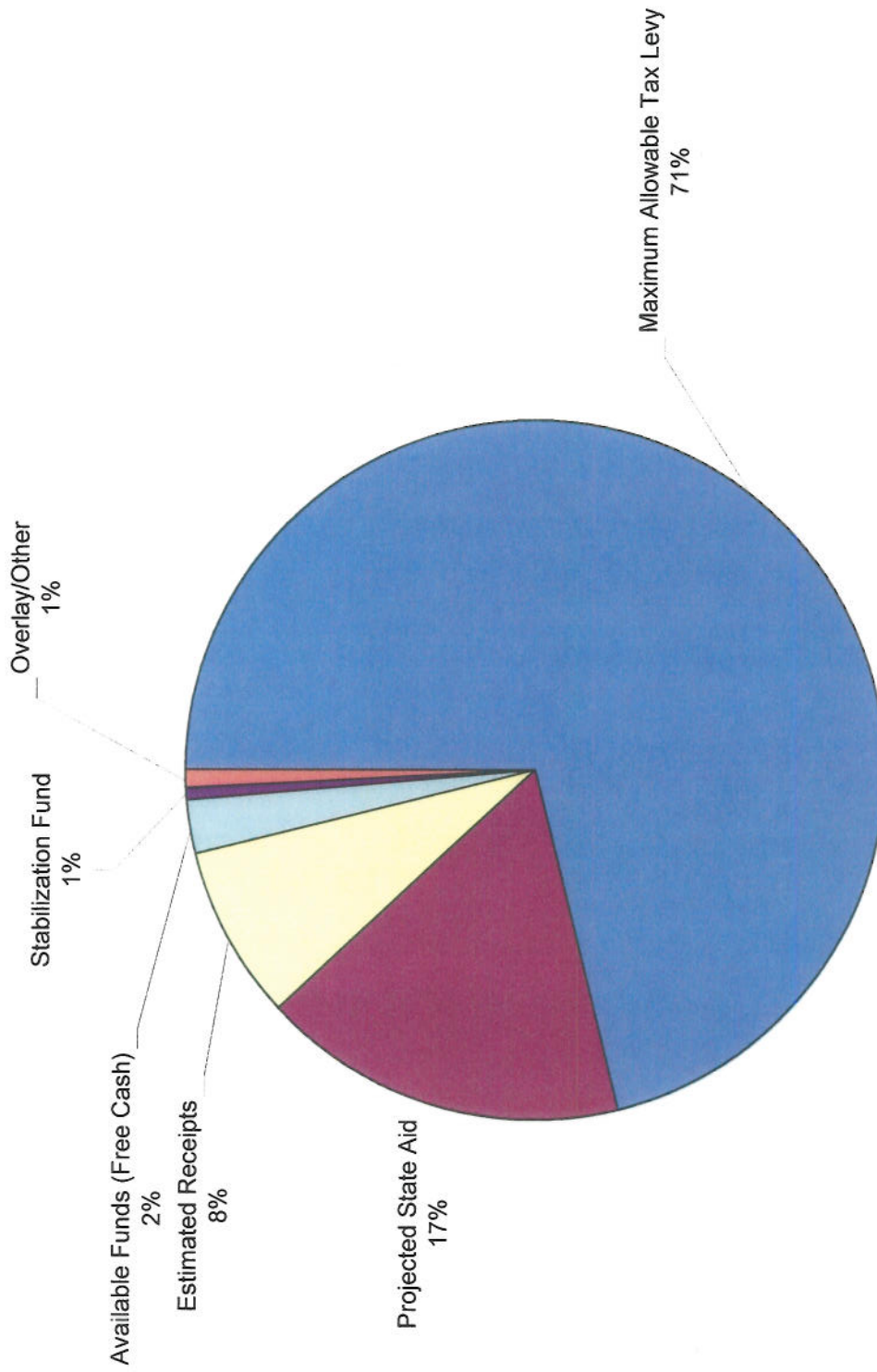


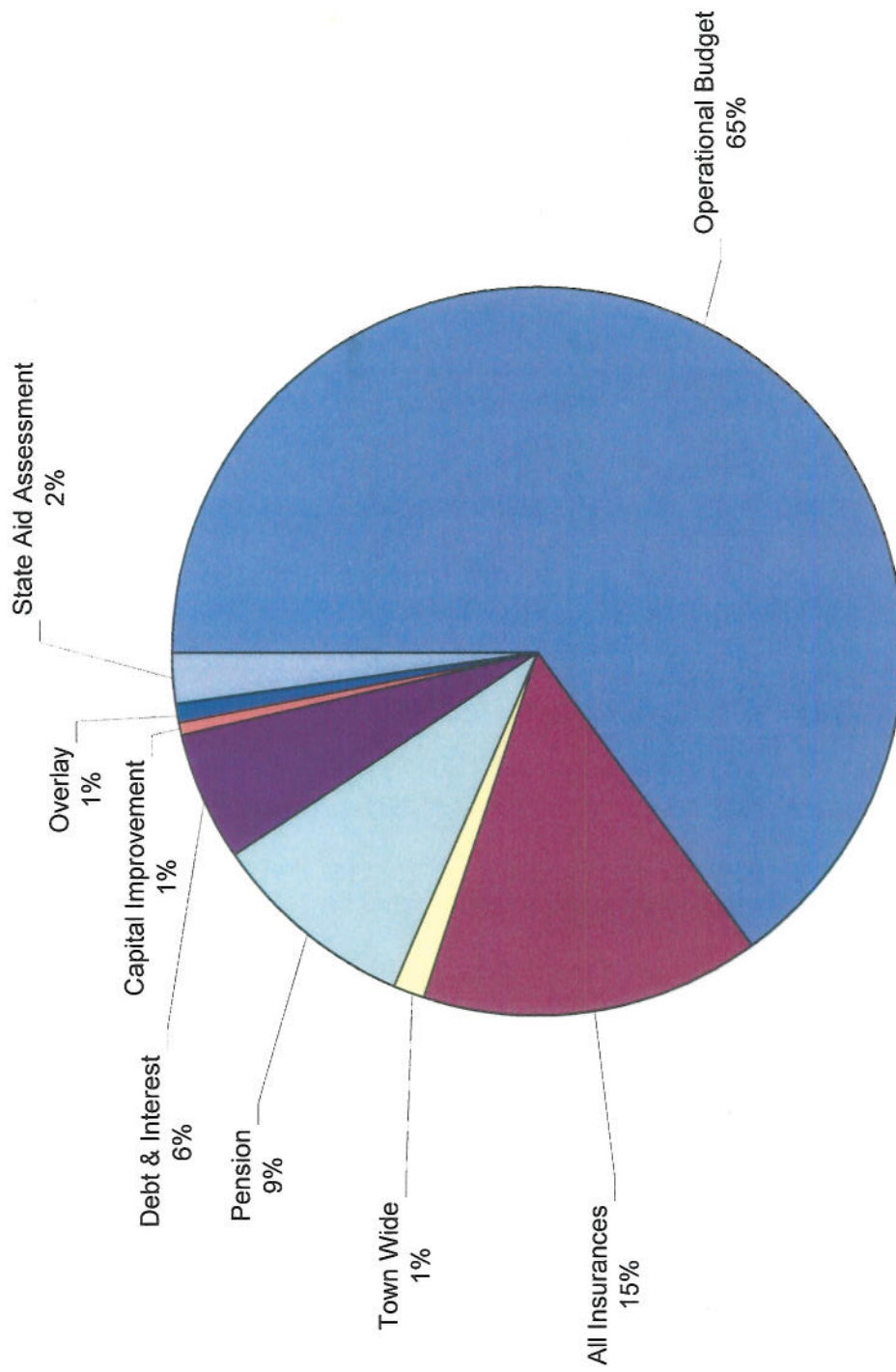
Town of Hull
Fiscal Year 2013 Projected Revenue and Expenditures

Revenue Summary	FY12	FY13 - Dept Head	FY13-Town Mgr	Dollar Change FY12 - FY13 TM	Percent Change
1 Real Estate/Property Taxes					
2 Base Tax Levy	22,684,290	23,344,777	23,344,777	660,487	2.91%
3 Statutory 2 1/2 Increase	567,107	583,619	583,619	16,512	2.91%
4 Growth in Tax Base	93,380	100,000	100,000	6,620	7.09%
5 Debt Exclusion-High School	517,306	497,038	497,038	(20,268)	-3.92%
6 Excess Capacity	(16,281)	0	0	16,281	0.00%
7 Maximum Allowable Tax Levy	23,845,802	24,525,434	24,525,434	679,632	2.85%
8 Intergovernmental Revenues					
9 State Revenue Sharing	5,696,955	5,828,085	5,828,085	131,130	2.30%
10 Less School & Library Offsets	(15,241)	(15,241)	(15,241)	0	0.00%
11 Projected Net State Aid	5,681,714	5,812,844	5,812,844	131,130	2.31%
12 Local Receipts					
13 Estimated Receipts	2,715,000	2,734,300	2,734,300	19,300	0.71%
14 Overlay Surplus	150,000	75,000	75,000	(75,000)	-50.00%
15 Available Funds (Free Cash)	825,000	850,000	850,000	25,000	3.03%
16 Stabilization Fund	257,713	252,144	252,144	(5,569)	-2.16%
17 Additional Stabilization Usage	0	0	0	0	0.00%
18 Additional PILOT-Light	200,000	0	0	(200,000)	-100.00%
19 PILOT-Sewer	0	0	0	0	0.00%
20 PILOT-HRA	65,000	65,000	65,000	0	0.00%
21 Reserved for Appropriation	0	20,000	20,000	20,000	0.00%
22 Transfer from Enterprise-ROB	151,722	159,315	159,315	7,593	0.00%
23 Total Local Receipts	4,364,435	4,155,759	4,155,759	(208,676)	-4.78%
24 Enterprise Funds					
25 Sewer Operating Budget	2,317,877	2,301,448	2,301,448	(16,429)	-0.71%
26 Sewer Debt	485,083	568,267	568,267	83,184	17.15%
27 Harbormaster	131,925	132,451	132,451	526	0.40%
28 Harbor Debt	46,575	19,375	19,375	(27,200)	-58.40%
29 Total Enterprise Fund Revenue	2,981,460	3,021,541	3,021,541	40,081	1.34%
30 TOTAL RECEIPTS	36,873,411	37,515,578	37,515,578	642,167	1.74%
II Expenditure Summary	FY12	FY13	FY13	Dollar Change FY12 - FY13 TM	Percent Change
31 Departmental Operating Budgets	21,546,716	23,505,138	22,407,251	860,535	3.99%
32 General Reserve	50,000	50,000	50,000	0	0.00%
33 Health Insurance	4,233,000	3,906,089	3,906,089	(326,911)	-7.72%
34 Other Insurances	1,111,338	1,158,600	1,158,600	47,262	4.25%
35 Town Wide	247,000	281,500	281,500	34,500	13.97%
36 Unemployment	100,000	100,000	85,000	(15,000)	-15.00%
37 Pension Total	3,141,899	3,206,926	3,206,926	65,027	2.07%
38 Debt & Interest	1,927,562	1,971,197	1,971,197	43,635	2.26%
39 Capital Improvements-General	248,572	210,000	210,000	(38,572)	-15.52%
40 Total Services Costs	32,606,087	34,389,450	33,276,563	670,476	2.06%
41 Enterprise Funds					
42 Sewer Operating Budget	2,317,877	2,301,448	2,301,448	(16,429)	-0.71%
43 Sewer Debt	485,083	568,267	568,267	83,184	17.15%
44 Harbormaster Operating Budget	131,925	132,451	132,451	526	0.40%
44 Harbormaster Debt	46,575	19,375	19,375	(27,200)	-58.40%
45 Enterprise Fund Expenditures	2,981,460	3,021,541	3,021,541	40,081	1.34%
46 Other					
47 Overlay	325,297	325,000	325,000	(297)	-0.09%
48 Snow Removal Deficit	232,651	175,000	150,000	(82,651)	-35.53%
49 Other Total:	557,948	500,000	475,000	(82,948)	-14.87%
50 Intergovernmental Charges					
51 State County Assessments	318,155	324,518	324,518	6,363	2.00%
52 Charter School Assessment	409,761	417,956	417,956	8,195	2.00%
53 Intergovernmental Total	727,916	742,474	742,474	14,558	2.00%
54 TOTAL EXPENDITURES	36,873,411	38,653,465	37,515,578	642,167	1.74%
NET EXCESS/(DEFICIT)	0	(1,137,887)	0		

FY13 REVENUE BY SOURCE



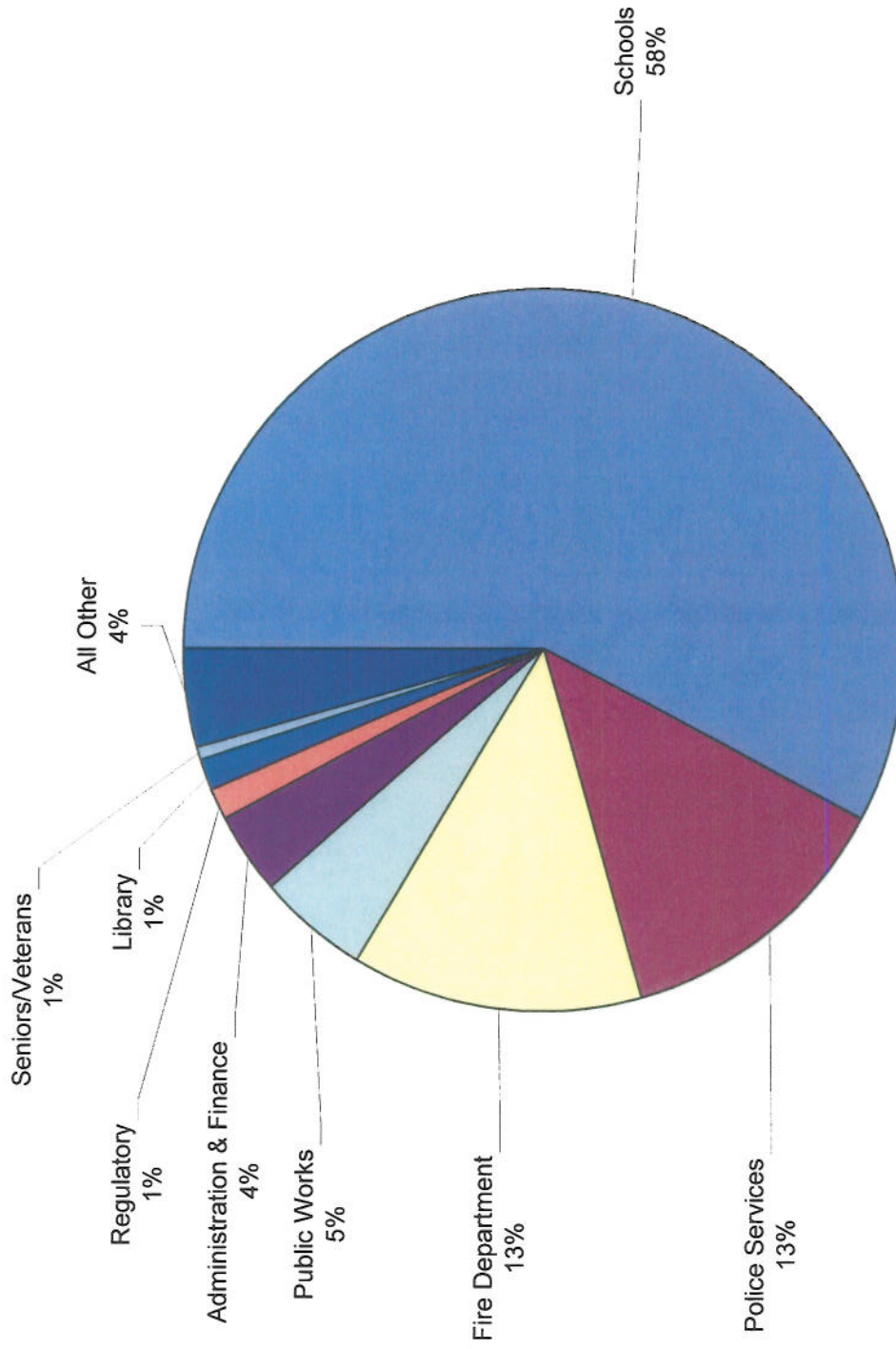
FY13 Expenditure by Source



Fiscal 2013 Budget Worksheet

Department	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Approp	FY13 Request	Town Manager Recommend	Advisory Bd. Recommend	Dollar Change	Percent Change	
Elections	113	11,993	9,317	10,047	9,870	12,580	9,900	0	30	0.30%
Town Manager	121	213,886	213,659	213,657	214,407	221,125	221,125	0	6,718	3.13%
Selectmen	122	137,273	135,313	133,798	136,800	142,264	142,264	0	5,464	3.99%
General Government Supp	124	48,929	50,747	58,821	60,400	62,544	62,544	0	2,144	3.55%
Advisory Board/Reserve	131	5,860	5,463	5,071	6,750	6,750	6,750	0	0	0.00%
Accountant	135	119,724	123,310	142,875	146,984	150,034	150,034	0	3,050	2.08%
Assessors	141	211,050	158,532	163,200	165,600	169,960	169,960	0	4,360	2.63%
Treasurer/Collector	145	306,022	278,568	281,939	300,000	315,397	312,613	0	12,613	4.20%
Law Department	151	527,782	112,181	112,759	116,460	116,018	116,018	0	(442)	-0.38%
Boards & Commissioners	152	5,500	1,475	1,000	1,750	1,750	1,750	0	0	0.00%
MIS/IT	155	176,021	134,676	132,464	125,500	183,632	183,632	0	38,132	30.38%
Town Clerk	161	23,828	22,785	22,543	23,325	23,325	23,325	0	0	0.00%
Board of Registrars	163	7,403	3,819	5,627	7,475	7,475	7,475	0	0	0.00%
Conservation	171	68,618	61,117	67,140	76,500	94,855	94,855	0	18,355	23.99%
Planning Board	175	46,998	47,902	63,088	48,000	131,999	77,438	0	29,438	61.33%
Board of Appeals	176	11,260	11,162	10,266	10,266	12,000	12,000	0	1,734	16.89%
Town Buildings	192	125,047	141,688	145,794	123,000	157,920	137,920	0	14,920	12.13%
Police Department	210	2,312,075	2,228,976	2,316,103	2,344,043	2,731,640	2,551,640	0	207,597	8.86%
Public Safety/Dispatch	215	394,131	378,015	401,155	331,800	351,000	275,000	0	(56,800)	-17.12%
Fire Department	220	2,611,095	2,570,008	2,663,131	2,690,339	3,145,373	2,900,832	0	210,493	7.82%
Building Department	241	134,967	148,387	143,416	147,125	245,432	181,954	0	34,829	23.67%
Emergency Preparedness	291	5,061	4,363	6,246	6,500	33,000	33,000	0	26,500	407.69%
Animal Control	292	39,014	19,652	24,941	24,700	22,276	20,000	0	(4,700)	-19.03%
Shellfish	297	11,403	10,623	10,288	11,700	11,700	11,700	0	0	0.00%
School	301	12,762,930	11,767,910	12,480,136	12,800,000	13,253,707	12,949,658	0	149,658	1.17%
Highway	421	737,203	733,371	729,004	783,750	821,056	821,056	0	37,306	4.76%
Snow Removal	423	284,989	162,526	307,481	74,830	74,830	74,830	0	0	0.00%
Landfill	430	114,515	58,515	59,113	61,200	65,700	65,700	0	4,500	7.35%
Grounds Maintenance	491	67,662	66,048	73,754	74,500	76,500	76,500	0	2,000	2.68%
Watershed Management	495	10,200	10,886	7,649	7,200	7,200	7,200	0	0	0.00%
Park Maintenance	496	54,686	45,600	51,025	54,600	54,510	54,510	0	(90)	-0.16%
Board of Health	511	182,028	150,953	157,522	157,142	241,712	184,964	0	27,822	17.71%
Council on Aging	541	119,937	114,296	114,897	124,400	158,127	139,671	0	15,271	12.28%
Veterans' Services	543	24,288	23,170	23,086	19,800	26,050	26,050	0	6,250	31.57%
Library	610	274,874	100,216	240,000	235,000	325,697	273,383	0	38,383	16.33%
Park and Recreation	650	50,458	0	0	25,000	50,000	50,000	0	25,000	100.00%
War Memorial	692	11,577	0	0	0	0	0	0	0	0.00%
Department Budgets		22,251,287	20,105,230	21,379,033	21,546,716	23,505,138	22,407,251	0	890,535	3.99%
Worker's Comp	912	12,692	38,476	42,544	27,500	35,000	35,000	0	7,500	27.27%
Unemployment Comp	913	65,287	220,312	64,896	100,000	85,000	85,000	0	(15,000)	-15.00%
Health & Life Insurance	914	4,062,857	3,515,266	3,567,419	4,233,000	3,906,089	3,906,089	0	(326,911)	-7.72%
Townwide Insurance	915	305,112	301,942	307,402	353,600	362,500	362,500	0	8,900	2.52%
FICA Payments	916	229,393	208,774	222,910	235,238	247,100	247,100	0	11,862	5.04%
Uninsured Medical Paymer	920	38,544	37,055	45,676	55,000	59,000	59,000	0	4,000	7.27%
Veteran's Benefits	543	220,877	251,697	322,878	330,000	345,000	345,000	0	15,000	4.55%
Fuel Reserve	131	2,174	26,859	64,122	110,000	110,000	110,000	0	0	0.00%
Insurance Total		4,936,936	4,600,380	4,637,847	5,444,338	5,164,689	5,149,689	0	(294,549)	-5.41%
Hydrant	124	206,900	188,844	184,096	211,000	215,000	215,000	0	4,000	1.90%
Abandoned Property Servi	124	0	0	0	0	20,000	20,000	0	20,000	100.00%
Audit/Consultant	124	47,400	34,900	44,750	36,000	46,500	46,500	0	10,500	29.17%
Town Wide Total		254,300	223,744	228,846	247,000	281,500	281,500	0	34,500	13.97%
Non Contributory	911	104,824	105,889	107,309	105,670	80,000	80,000	0	(25,670)	-24.29%
Contributory	918	2,739,825	2,825,392	2,921,057	3,036,229	3,126,926	3,126,926	0	90,697	2.99%
Pension Total		2,844,649	2,931,281	3,028,366	3,141,899	3,206,926	3,206,926	0	65,027	2.07%
Principal-Debt Excluded	712	265,000	265,000	265,000	334,000	325,000	325,000	0	(9,000)	-2.69%
Interest-Debt Excluded	752	177,094	167,984	179,350	183,307	172,038	172,038	0	(11,269)	-6.15%
Principal-General Long Ter	710	185,000	816,882	1,004,882	909,882	909,882	909,882	0	0	0.00%
Interest-General Long Ter	750	123,081	682,111	529,779	500,373	536,777	536,777	0	36,404	7.28%
Interest-Temp Borrowing	751	389,027	132,077	16,889	0	7,500	7,500	0	7,500	100.00%
Fees on Borrowing	751	2,020	4,520	16,740	0	20,000	20,000	0	20,000	100.00%
Transfer to Capital Project	751	95,060	0	585	0	0	0	0	0	0.00%
Debt Service Total		1,236,282	2,068,574	2,013,025	1,927,562	1,971,197	1,971,197	0	43,635	2.26%
Reserve Fund		19,874	298,500	31,310	50,000	50,000	50,000	0	0	0.00%
Capital		335,487	213,513	169,846	248,572	210,000	210,000	0	(38,572)	-15.52%
Total Budget		31,878,816	30,441,222	31,488,073	32,606,087	34,389,450	33,276,563	0	670,476	2.06%

FY13 DEPARTMENTAL SHARE



Fiscal 2013 Budget Worksheet

Department:

0113 - Elections/Town Meeting

Department Head - Janet Bennett

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	420.00	420.00	350.00	420.00	420.00	420.00	0.00
5120	Wages Temporary Personnel	2,719.54	8,199.92	8,200.00	8,200.00	10,960.00	8,200.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	7,924.36	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		11,063.90	8,619.92	8,550.00	8,620.00	11,380.00	8,620.00	0.00
Supplies								
5420	Office Supplies	0.00	0.00	71.49	250.00	0.00	80.00	0.00
5490	Food & Service	929.07	697.20	1,425.16	1,000.00	1,200.00	1,200.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		929.07	697.20	1,496.65	1,250.00	1,200.00	1,280.00	0.00
Total Departmental Budget Total		11,992.97	9,317.12	10,046.65	9,870.00	12,580.00	9,900.00	0.00

Includes previous Department 114 - Town Moderator

Account supplemented by State Polling Hours Grant

Fiscal 2013 Budget Worksheet
Department 113 Town Meetings/Elections

	Hire Date	Contract	FY12 Salary								FY13 Salary							
			YOS FY12	Grade	Step	Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	YOS FY13	Grade	Step	Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Elected NUESSE, M	6/1/2007	Elected	5	N/A	N/A	420.00	35.00	N/A	N/A	N/A	5	N/A	N/A	420.00	35.00	N/A	N/A	N/A
Temporary Personnel TM/Elections			N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A	N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A
Teller			N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A	N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A
DPW			N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A	N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A
Summary																		
Department Head						0.00								0.00				
Permanent Personnel						0.00								0.00				
Elected Officials						420.00								420.00				
Wages Temporary Personnel						8,200.00								8,200.00				
Overtime						0.00								0.00				
Differentials						0.00								0.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						0.00								0.00				
Contractual						0.00								0.00				
						8,620.00								8,620.00				
(1) Annual comp for elected officials set at the Annual Town Meeting (2) Temporary Personnel Assumption is based on 1 Annual Town Meeting and 3 elections per year (3) Hourly rate varies depending on department and position (1) Annual comp for elected officials set at the Annual Town Meeting (2) Temporary Personnel Assumption is based on 1 Annual Town Meeting (two nights) and 3 elections per year (3) Hourly rate varies depending on department and position																		

Fiscal 2013 Budget Worksheet

Department:

0121 - Town Manager

Department Head - Phil Lemnios

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	154,461.39	154,968.63	154,546.39	153,870.00	153,870.00	153,870.00	0.00
5112	Permanent Personnel	54,113.59	53,995.59	53,995.34	55,372.00	55,372.00	55,372.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	850.00	850.00	850.00	850.00	1,600.00	1,600.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	4,229.86	3,845.06	4,033.71	4,065.00	9,983.00	9,983.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		213,654.84	213,659.28	213,425.44	214,157.00	220,825.00	220,825.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies								
5420	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Charges								
5710	Instate Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5720	Out Of State Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5730	Dues & Memberships	230.87	0.00	231.92	250.00	300.00	300.00	0.00
		230.87	0.00	231.92	250.00	300.00	300.00	0.00
Total Departmental Budget Total		213,885.71	213,659.28	213,657.36	214,407.00	221,125.00	221,125.00	0.00

Fiscal 2013 Budget Worksheet
Department 121 Town Manager

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LEMNIOS, P 4/9/2007	Appointed	5	N/A	N/A	153,869.82	5,918.07	84.54	0.00	0.00	6	N/A	N/A	153,869.82	5,918.07	84.54	300.00	0.00
Permanent Positions ALLEN, N 5/5/1993	Appointed	19	N/A	N/A	55,371.93	2,129.69	30.42	850.00	1,064.84	20	N/A	N/A	55,371.93	2,129.69	30.42	1,600.00	1,064.84
Other Personal Services LEMNIOS, P	Contract				3,000.00								3,000.00				
Summary																	
Department Head					153,870.00								153,870.00				
Permanent Personnel					55,372.00								55,372.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					850.00								1,600.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					4,065.00								9,983.00	Includes 2 week vacation payout-per contract			
Contractual					0.00								0.00				
					214,157.00								220,825.00				
(1) Annual = Pay period * 26 (52 weeks)																	
(2) Per Period salary is current payroll rate																	
(3) For contract employees, the amount per hour per contract																	
FY12 Salary includes 0% Clerical contract increase, 3% Non-union personnel increase 0% TM increase (per contract)																	
(1) Annual = Pay period * 26 (52 weeks)																	
(2) Per Period salary is current payroll rate																	
(3) For contract employees, the amount per hour per contract																	
(4) Includes clerical longevity increase																	
FY13 Salary includes 0% Clerical contract increase, 0% Non-union personnel increase 0% TM increase (per contract)																	

Fiscal 2013 Budget Worksheet

Department:

0122 - Selectmen

Department Head - Board of Selectmen

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	87,569.60	87,831.63	92,726.40	90,747.00	94,977.00	94,977.00	0.00
5113	Elected Officials	12,999.84	12,999.84	12,999.68	13,000.00	13,000.00	13,000.00	0.00
5120	Wages Temporary Personnel	6,898.49	6,920.16	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	2,650.00	2,650.00	2,850.00	2,850.00	3,250.00	3,250.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	963.00	962.85	991.55	992.00	1,826.00	1,826.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		111,080.93	111,364.48	109,567.63	107,589.00	113,053.00	113,053.00	0.00
Purchase of Services								
5240	Repairs & Maintenance	0.00	0.00	375.00	711.00	711.00	711.00	0.00
5270	Rentals & Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	375.00	711.00	711.00	711.00	0.00
5300	Professional & Technical	16,282.72	16,931.53	18,407.89	22,000.00	22,000.00	22,000.00	0.00
5305	Town Reports	4,500.00	4,500.00	2,750.00	3,000.00	3,000.00	3,000.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		20,782.72	21,431.53	21,157.89	25,000.00	25,000.00	25,000.00	0.00
Supplies								
5420	Office Supplies	2,426.21	637.47	817.51	1,500.00	1,500.00	1,500.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,426.21	637.47	817.51	1,500.00	1,500.00	1,500.00	0.00
Other Charges								
5730	Dues & Memberships	2,983.23	1,880.00	1,880.00	2,000.00	2,000.00	2,000.00	0.00
5780	Unclassified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,983.23	1,880.00	1,880.00	2,000.00	2,000.00	2,000.00	0.00
Total Departmental Budget Total		137,273.09	135,313.48	133,798.03	136,800.00	142,264.00	142,264.00	0.00

Includes previous Department 195 - Town Reports

Fiscal 2013 Budget Worksheet
Department 122 Selectmen

				Hire Date	YOS FY10	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary					
										Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Permanent Personnel																							
BENNETT, J	5/19/1961	49	Clerical	51	S-11	10	51,570.25		1,983.47	28.34	2,100.00	991.74	52	S-11	10	51,570.25		1,983.47	28.34	2,300.00	991.74		
FINNERAN, T	2/5/2001	9	Clerical	11	S-10	10	39,176.70		1,506.80	21.53	750.00	753.40	12	S-11	1	43,407.00		1,669.50	23.85	950.00	834.75		
Elected																							
Position 1			Elected		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		
Position 2			Elected		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		
Position 3			Elected		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		
Position 4			Elected		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		N/A	N/A	2,500.00		208.33	N/A	N/A	N/A		
Chair			Elected		N/A	N/A	3,000.00		250.00	N/A	N/A	N/A		N/A	N/A	3,000.00		250.00	N/A	N/A	N/A		
Temporary Personnel																							
PARENT, H																							
Summary																							
Department Head							0.00										0.00						
Permanent Personnel							90,747.00										94,977.00						
Elected Officials							13,000.00										13,000.00						
Wages Temporary Personnel							0.00										0.00						
Overtime							0.00										0.00						
Differentials							2,850.00										3,250.00						
Injured Leave							0.00										0.00						
Fringe Benefits							0.00										0.00						
Other Personal Services							1,745.00										1,826.00						
Contractual							0.00										0.00						
							108,342.00										113,053.00						

(1) Annual = Pay period * 26 (52 weeks)

Annual comp for elected officials set at the Annual Town Meeting

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,

Clerical support moved to Contract (5300)

(1) Annual = Pay period * 26 (52 weeks)

Annual comp for elected officials set at the Annual Town Meeting

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(4) Includes clerical longevity increase

FY13 Salary includes 0% Clerical contract increase,

0% Non-union personnel increase

Fiscal 2013 Budget Worksheet

Department:
0124 - General Government Support
Department Head - Philip Lemnios

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5190	Other Personal Services	0.00	8,579.00	0.00	0.00	0.00	0.00	0.00
		0.00	8,579.00	0.00	0.00	0.00	0.00	0.00
Purchase of Services								
5210	Energy Utilities	8,550.85	7,580.38	15,000.00	16,496.00	17,000.00	17,000.00	0.00
5240	Repairs & Maintenance	0.00	0.00	842.25	0.00	0.00	0.00	0.00
5270	Rentals & Leases	6,538.43	6,212.32	4,973.44	6,544.00	6,544.00	6,544.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		15,089.28	13,792.70	20,815.69	23,040.00	23,544.00	23,544.00	0.00
5340	Postage Services	28,387.83	21,850.29	27,929.17	27,540.00	28,000.00	28,000.00	0.00
5380	Other Purchased Services	3,887.80	5,639.66	7,425.21	9,320.00	9,000.00	9,000.00	0.00
		32,275.63	27,489.95	35,354.38	36,860.00	37,000.00	37,000.00	0.00
Supplies								
5420	Office Supplies	1,054.09	762.15	569.96	0.00	1,000.00	1,000.00	0.00
5580	Other Supplies	552.58	127.48	2,211.03	500.00	1,000.00	1,000.00	0.00
		1,606.67	889.63	2,780.99	500.00	2,000.00	2,000.00	0.00
Other								
5975	Fuel Depot	956.95	(3.82)	(129.82)	0.00	0.00	0.00	0.00
		956.95	(3.82)	(129.82)	0.00	0.00	0.00	0.00
Total Departmental Budget Total		49,928.53	50,747.46	58,821.24	60,400.00	62,544.00	62,544.00	0.00

Fiscal 2013 Budget Worksheet

Department:

0131 - Advisory Board

Department Head - Advisory Board

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	5,606.74	5,462.83	4,871.32	6,500.00	6,500.00	6,500.00	0.00
		5,606.74	5,462.83	4,871.32	6,500.00	6,500.00	6,500.00	0.00
Other Charges								
5730	Dues & Memberships	253.00	0.00	200.00	250.00	250.00	250.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		253.00	0.00	200.00	250.00	250.00	250.00	0.00
Total Departmental Budget Total		5,859.74	5,462.83	5,071.32	6,750.00	6,750.00	6,750.00	0.00

Fiscal 2013 Budget Worksheet

Department:

0135 - Town Accountant

Department Head - Marcia Bohinc

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	74,474.07	74,034.00	90,407.66	92,700.00	92,712.00	92,712.00	0.00
5112	Permanent Personnel	38,299.56	42,336.48	45,133.32	46,501.00	48,139.00	48,139.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	1,400.00	1,400.00	1,400.00	1,400.00	2,400.00	2,400.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	1,417.50	1,417.50	1,731.00	1,783.00	1,783.00	1,783.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		115,591.13	119,187.98	138,671.98	142,384.00	145,034.00	145,034.00	0.00
Purchase of Services								
5300	Professional & Technical	750.00	285.00	389.00	1,000.00	1,000.00	1,000.00	0.00
5320	Tuition	0.00	600.00	514.00	600.00	600.00	600.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		750.00	885.00	903.00	1,600.00	1,600.00	1,600.00	0.00
Supplies								
5420	Office Supplies	2,104.39	1,625.60	1,996.30	1,600.00	2,000.00	2,000.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,104.39	1,625.60	1,996.30	1,600.00	2,000.00	2,000.00	0.00
Other Charges								
5710	Instate Travel	1,158.41	1,501.07	1,223.32	1,250.00	1,250.00	1,250.00	0.00
5730	Dues & Memberships	120.00	110.00	80.00	150.00	150.00	150.00	0.00
		1,278.41	1,611.07	1,303.32	1,400.00	1,400.00	1,400.00	0.00
Total Departmental Budget Total		119,723.93	123,309.65	142,874.60	146,984.00	150,034.00	150,034.00	0.00

Fiscal 2013 Budget Worksheet
Department 135 Town Accountant

Hire Date	Contract	YOS Grade Step			FY12 Salary					YOS Grade Step			FY13 Salary					
		FY12			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	FY13			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head BOHINC, M	2/26/2003	Appointe	9	N/A	N/A	92,712.36	3,565.86	50.94	300.00	1,782.93	10	N/A	N/A	92,712.36	3,565.86	50.94	300.00	1,782.93
Permanent Positions SANDONATO,	9/13/1993	Clerical	19	S-11	3	46,501.00	1,788.50	25.55	1,100.00	0.00	20	S-11	4	48,139.00	1,851.50	26.45	2,100.00	0.00
Summary																		
Department Head					92,712.00					92,712.00								
Permanent Personnel					46,501.00					48,139.00								
Elected Officials					0.00					0.00								
Wages Temporary Personnel					0.00					0.00								
Overtime					0.00					0.00								
Differentials					1,400.00					2,400.00								
Injured Leave					0.00					0.00								
Fringe Benefits					0.00					0.00								
Other Personal Services					1,783.00					1,783.00								
Contractual					0.00					0.00								
					#####					#####								

(1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary includes 3% non-union increase
 (3) For contract employees, the amount per hour per contract
 FY12 Salary includes 0% Clerical contract increase,

(1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary includes 0% non-union increase
 (3) For contract employees, the amount per hour per contract
 (4) Includes clerical longevity increase
 FY13 Salary includes 0% Clerical contract increase,
 0% Non-union personnel increase

Fiscal 2013 Budget Worksheet

Department:

0141 - Assessors

Department Head - Kathy Rebell

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	70,067.83	23,948.68	24,858.60	25,604.00	25,604.00	25,604.00	0.00
5112	Permanent Personnel	96,046.48	95,531.28	100,101.28	99,654.00	99,654.00	99,654.00	0.00
5113	Elected Officials	3,000.36	250.03	0.00	0.00	5.00	5.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	1,950.00	3,200.00	3,200.00	4,000.00	4,400.00	4,400.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	1,335.45	1,142.79	670.81	1,916.00	1,916.00	1,916.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		172,400.12	124,072.78	128,830.69	131,174.00	131,579.00	131,579.00	0.00
Purchase of Services								
5240	Repairs & Maintenance	125.00	0.00	0.00	0.00	125.00	125.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		125.00	0.00	0.00	0.00	125.00	125.00	0.00
5300	Professional & Technical	33,850.25	32,887.50	32,942.00	32,696.00	35,364.00	35,364.00	0.00
5340	Communication	313.07	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	345.50	362.00	207.75	200.00	362.00	362.00	0.00
		34,508.82	33,249.50	33,149.75	32,896.00	35,726.00	35,726.00	0.00
Supplies								
5420	Office Supplies	3,537.20	955.19	1,089.38	1,000.00	2,000.00	2,000.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		3,537.20	955.19	1,089.38	1,000.00	2,000.00	2,000.00	0.00
Other Charges								
5710	Instate Travel	218.88	0.00	0.00	250.00	250.00	250.00	0.00
5730	Dues & Memberships	260.00	255.00	130.00	280.00	280.00	280.00	0.00
		478.88	255.00	130.00	530.00	530.00	530.00	0.00
Total Departmental Budget Total		211,050.02	158,532.47	163,199.82	165,600.00	169,960.00	169,960.00	0.00

Fiscal 2013 Budget Worksheet
Department 141 Assessor

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head Rebell, Kathe 10/25/2011	Appointed	0	N/A	N/A	25,604.36	984.78	32.83	0.00	0.00	1	N/A	N/A	25,604.36	984.78	32.83	0.00	0.00
Permanent Positions MCWILLIAMS, S 9/9/1983	Clerical	29	S-11	5	49,826.87	1,916.42	27.38	2,100.00	0.00	30	S-11	5	49,826.87	1,916.42	27.38	2,300.00	958.21
SULLIVAN, D 7/1/1990	Clerical	22	S-11	5	49,826.87	1,916.42	27.38	1,900.00	0.00	23	S-11	5	49,826.87	1,916.42	27.38	2,100.00	958.21
Elected DIVITO, N 11/20/2002	Elected	10	N/A	N/A	0.00	N/A	N/A	N/A	N/A	11	N/A	N/A	1.00	N/A	N/A	N/A	N/A
GRIECO, M 5/4/1981	Elected	31	N/A	N/A	0.00	N/A	N/A	N/A	N/A	32	N/A	N/A	1.00	N/A	N/A	N/A	N/A
GRIMSHAW, 5/18/2006	Elected	6	N/A	N/A	0.00	N/A	N/A	N/A	N/A	7	N/A	N/A	1.00	N/A	N/A	N/A	N/A
MORRIS, R 5/19/2003	Elected	9	N/A	N/A	0.00	N/A	N/A	N/A	N/A	10	N/A	N/A	1.00	N/A	N/A	N/A	N/A
SINTON-COF 6/1/2005	Elected	7	N/A	N/A	0.00	N/A	N/A	N/A	N/A	8	N/A	N/A	1.00	N/A	N/A	N/A	N/A
Summary																	
Department Head					25,604.00								25,604.00				
Permanent Personnel					99,654.00								99,654.00				
Elected Officials					0.00								5.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					4,000.00								4,400.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					0.00								1,916.00				
Contractual					0.00								0.00				
					129,258.00								131,579.00				

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase

Department Head based on 15 hours per week

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(4) Includes clerical longevity increase

FY13 Salary includes 0% Clerical contract increase,

0% Non-union personnel increase

Fiscal 2013 Budget Worksheet

Department:

0145 - Treasurer/Collector

Department Head - Mike Buckley

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	74,862.90	59,770.09	58,952.34	77,250.00	77,251.00	77,251.00	0.00
5112	Permanent Personnel	197,797.23	172,019.28	182,122.91	185,337.00	188,149.00	188,149.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	2,784.00	0.00	0.00
5130	Overtime	0.00	0.00	80.75	0.00	0.00	0.00	0.00
5140	Differentials	4,300.00	4,300.00	4,500.00	4,500.00	6,300.00	6,300.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	311.61	198.48	608.35	958.00	958.00	958.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		277,271.74	236,287.85	246,264.35	268,045.00	275,442.00	272,658.00	0.00
Purchase of Services								
5210	Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230	Non-Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240	Repairs & Maintenance	485.00	0.00	0.00	0.00	0.00	0.00	0.00
5270	Rentals & Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		485.00	0.00	0.00	0.00	0.00	0.00	0.00
5300	Professional & Technical	22,830.43	32,783.54	24,454.12	21,850.00	26,850.00	26,850.00	0.00
5305	Prof & Tech - Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5320	Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5340	Communication	136.26	202.38	92.50	500.00	500.00	500.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		22,966.69	32,985.92	24,546.62	22,350.00	27,350.00	27,350.00	0.00
Supplies								
5420	Office Supplies	3,920.62	6,160.36	7,737.45	6,000.00	6,000.00	6,000.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		3,920.62	6,160.36	7,737.45	6,000.00	6,000.00	6,000.00	0.00
Other Charges								
5710	Instate Travel	0.00	0.00	98.28	445.00	445.00	445.00	0.00
5730	Dues & Memberships	165.00	110.00	90.00	160.00	160.00	160.00	0.00
5780	Tax Title Filings	1,212.83	3,024.00	3,202.00	3,000.00	6,000.00	6,000.00	0.00
		1,377.83	3,134.00	3,390.28	3,605.00	6,605.00	6,605.00	0.00
Total Departmental Budget Total		306,021.88	278,568.13	281,938.70	300,000.00	315,397.00	312,613.00	0.00

Includes previous Departments 146 - Collector and 147 - Parking Clerk

Fiscal 2013 Budget Worksheet
Department 145 Treasurer/Collector

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary					
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head																		
BUCKLEY, M	11/8/2010	Appointed	1	N/A	N/A	77,250.16	2,971.16	53.06	0.00	0.00	1	N/A	N/A	77,250.16	2,971.16	53.06	0.00	0.00
Permanent Positions																		
Vacant		Clerical		S-10	5	39,176.70	1,506.80	21.53	550.00	0.00		S-10	5	40,352.00	1,552.00	22.17	950.00	0.00
WHITE, E	3/1/1999	Clerical	13	S-11	3	46,501.00	1,788.50	25.55	750.00	0.00	14	S-11	4	48,139.00	1,851.50	26.45	950.00	0.00
NIXON, C	1/20/1993	Clerical	19	S-11	4	48,139.00	1,851.50	26.45	1,100.00	925.75	20	S-11	5	49,831.60	1,916.60	27.38	2,100.00	958.30
DOHERTY, D	12/30/1985	Clerical	27	S-11	5	49,826.87	1,916.42	27.38	2,100.00	0.00	28	S-11	5	49,826.87	1,916.42	27.38	2,300.00	0.00
Summary																		
Department Head					77,251.00					77,251.00								
Permanent Personnel					183,644.00					188,149.00								
Elected Officials					0.00					0.00								
Wages Temporary Personnel					0.00					0.00								
Overtime					0.00					0.00								
Differentials					4,500.00					6,300.00								
Injured Leave					0.00					0.00								
Fringe Benefits					926.00					0.00								
Other Personal Services					0.00					958.00								
Contractual					0.00					0.00								
					266,321.00					272,658.00								

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase
Department Head based on 28 hours per week

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract
(4) Includes clerical longevity increase
FY13 Salary includes 0% Clerical contract increase,
0% Non-union personnel increase

Fiscal 2013 Budget Worksheet

Department:

0151 - Town Counsel

Department Head - James Lampke

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	89,280.27	89,573.65	89,328.96	92,048.00	91,606.00	91,606.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	1,710.00	16,710.35	16,710.35	16,762.00	16,762.00	16,762.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		92,990.27	108,284.00	108,039.31	110,810.00	110,368.00	110,368.00	0.00
Purchase of Services								
5270	Rentals & Leases	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
5300	Professional & Technical	3,294.89	2,525.09	3,108.25	3,000.00	3,000.00	3,000.00	0.00
5340	Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		3,294.89	2,525.09	3,108.25	3,000.00	3,000.00	3,000.00	0.00
Supplies								
5420	Office Supplies	0.00	0.00	144.79	300.00	300.00	300.00	0.00
5580	Other Supplies	115.81	0.00	116.66	300.00	300.00	300.00	0.00
		115.81	0.00	261.45	600.00	600.00	600.00	0.00
Other Charges								
5710	Instate Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5730	Dues & Memberships	350.00	480.00	701.50	450.00	450.00	450.00	0.00
5760	Judgments	15,523.83	241.62	160.74	600.00	600.00	600.00	0.00
5762	Insurance Deductible	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5765	Judgment-Bureau Approved	399,423.41	0.00	0.00	0.00	0.00	0.00	0.00
5780	Unclassified	1,084.00	650.00	487.29	1,000.00	1,000.00	1,000.00	0.00
		416,381.24	1,371.62	1,349.53	2,050.00	2,050.00	2,050.00	0.00
Total Departmental Budget Total		527,782.21	112,180.71	112,758.54	116,460.00	116,018.00	116,018.00	0.00

Fiscal 2013 Budget Worksheet
Department 151 Town Counsel

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LAMPKE, J 5/22/1978	Appointed	34	N/A	N/A	92,046.76	3,523.32	50.33	2,000.00	1,761.66	35	N/A	N/A	91,606.35	3,523.32	50.33	2,000.00	1,761.66
Other Personal Services	Contract				15,000.00								15,000.00				
Summary																	
Department Head					92,047.00								91,606.00				
Permanent Personnel					0.00								0.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					2,000.00								2,000.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					16,762.00								16,762.00				
Contractual					0.00								0.00				
					#####								#####				

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,
3% Department Head increase

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

FY13 Salary includes 0% Clerical contract increase,
0% Non-union personnel increase

Fiscal 2013 Budget Worksheet

Department:

0152 - Boards and Commissions

Department Head - Philip Lemnios

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Charges								
5782	Weights & Measures	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
5783	Historical Commission	0.00	0.00	0.00	250.00	250.00	250.00	0.00
5784	Domestic Violence	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
5786	Handicap Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5787	Enjoy Hull	0.00	474.81	0.00	500.00	500.00	500.00	0.00
5792	Historic District Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		5,500.00	1,474.81	1,000.00	1,750.00	1,750.00	1,750.00	0.00
Total Departmental Budget Total		5,500.00	1,474.81	1,000.00	1,750.00	1,750.00	1,750.00	0.00

Fiscal 2013 Budget Worksheet

Department:

0155 - MIS/IT

Department Head - Judi Saide

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	35,946.00	36,744.00	26,727.00	25,000.00	41,632.00	41,632.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		35,946.00	36,744.00	26,727.00	25,000.00	41,632.00	41,632.00	0.00
Purchase of Services								
5300	Professional & Technical	28,961.00	29,080.00	36,648.25	30,000.00	50,000.00	40,000.00	0.00
5340	Communication	84,977.88	68,507.05	56,068.07	65,000.00	72,000.00	72,000.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		113,938.88	97,587.05	92,716.32	95,000.00	122,000.00	112,000.00	0.00
Supplies								
5420	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5580	Other Supplies	3,846.41	345.35	4,516.67	500.00	15,000.00	5,000.00	0.00
5850	Additional Equipment	4,234.20	0.00	0.00	0.00	0.00	0.00	0.00
5870	Replacement Equipment	18,056.00	0.00	8,504.15	5,000.00	5,000.00	5,000.00	0.00
		26,136.61	345.35	13,020.82	5,500.00	20,000.00	10,000.00	0.00
Total Departmental Budget Total		176,021.49	134,676.40	132,464.14	125,500.00	183,632.00	163,632.00	0.00

Fiscal 2013 Budget Worksheet
Department 155 MIS/IT

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary					
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head																		
SAIDE, J	9/11/2000 Appointed	12	N/A	N/A	#####	3,924.62	56.07	N/A	N/A	13	N/A	N/A	#####	4,003.11	57.19	N/A	N/A	
	School - 60%				61,224.00	per school contract							62,448.48	per school contract				
	Town - 40%				40,816.00	calculated							41,632.32	calculated				
Summary																		
Department Head					38,473.00	2,343.00	From Cable acct						41,632.00					
Permanent Personnel					0.00								0.00					
Elected Officials					0.00								0.00					
Wages Temporary Personnel					0.00								0.00					
Overtime					0.00								0.00					
Differentials					0.00								0.00					
Injured Leave					0.00								0.00					
Fringe Benefits					0.00								0.00					
Other Personal Services					0.00								0.00					
Contractual					0.00								0.00					
					38,473.00								41,632.00					

- (1) Annual = Pay period * 26 (5 day weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

- (1) Annual = Pay period * 26 (5 day weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

Anticipated 3% increase granted by School Department

Fiscal 2013 Budget Worksheet

Department:

0161 - Town Clerk

Department Head - Janet Bennett

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	17,474.52	17,474.52	17,474.52	17,475.00	17,475.00	17,475.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		17,474.52	17,474.52	17,474.52	17,475.00	17,475.00	17,475.00	0.00
Purchase of Services								
5300	Professional & Technical	5,554.72	5,128.71	3,806.92	5,250.00	5,250.00	5,250.00	0.00
5340	Communication	232.10	164.18	228.33	250.00	250.00	250.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		5,786.82	5,292.89	4,035.25	5,500.00	5,500.00	5,500.00	0.00
Supplies								
5420	Office Supplies	546.93	17.25	1,033.03	250.00	250.00	250.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		546.93	17.25	1,033.03	250.00	250.00	250.00	0.00
Other Charges								
5730	Dues & Memberships	20.00	0.00	0.00	100.00	100.00	100.00	0.00
		20.00	0.00	0.00	100.00	100.00	100.00	0.00
Total Departmental Budget Total		23,828.27	22,784.66	22,542.80	23,325.00	23,325.00	23,325.00	0.00

Fiscal 2013 Budget Worksheet
Department 161 Town Clerk

Hire Date	YOS Grade Step			FY12 Salary						YOS Grade Step			FY13 Salary					
	FY12			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave		FY13			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Permanent Positions																		
BENNETT, J 5/19/1961	51	N/A	N/A	17,474.52	1,456.21	24.81	N/A	N/A		52	N/A	N/A	17,474.52	1,456.21	24.81	N/A	N/A	
Summary																		
Department Head				0.00									0.00					
Permanent Personnel				0.00									0.00					
Elected Officials				17,475.00									17,475.00					
Wages Temporary Personnel				0.00									0.00					
Overtime				0.00									0.00					
Differentials				0.00									0.00					
Injured Leave				0.00									0.00					
Fringe Benefits				0.00									0.00					
Other Personal Services				0.00									0.00					
Contractual				0.00									0.00					
				17,475.00									17,475.00					

(1) Annual comp is set at the Annual Town Meeting
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

(1) Annual comp is set at the Annual Town Meeting
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

Fiscal 2013 Budget Worksheet

Department:

0163 - Board of Registrars

Department Head - Janet Bennett

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	1,765.00	1,660.00	1,585.00	1,765.00	1,765.00	1,765.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	300.00	325.00	0.00	300.00	300.00	300.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,065.00	1,985.00	1,585.00	2,065.00	2,065.00	2,065.00	0.00
Purchase of Services								
5300	Professional & Technical	5,278.32	1,649.60	3,862.05	5,110.00	5,110.00	5,110.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		5,278.32	1,649.60	3,862.05	5,110.00	5,110.00	5,110.00	0.00
Supplies								
5420	Office Supplies	60.00	184.86	180.00	300.00	300.00	300.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		60.00	184.86	180.00	300.00	300.00	300.00	0.00
Other Charges								
5780	Unclassified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total		7,403.32	3,819.46	5,627.05	7,475.00	7,475.00	7,475.00	0.00

Fiscal 2013 Budget Worksheet
Department 163 Board of Registrars

Hire Date	Contract	YOS	Grade	Step	FY12 Salary						YOS	Grade	Step	FY13 Salary					
					FY12	Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				FY13	Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Positions																			
CHASE, J	4/19/2007	Appointed	5	N/A	N/A	480.00	40.00	N/A	N/A	N/A	6	N/A	N/A	480.00	40.00	N/A	N/A	N/A	
FLECK, J	5/1/2006	Appointed	6	N/A	N/A	480.00	40.00	N/A	N/A	N/A	7	N/A	N/A	480.00	40.00	N/A	N/A	N/A	
MAHONEY, C		Appointed	1	N/A	N/A	480.00	40.00	N/A	N/A	N/A	2	N/A	N/A	480.00	40.00	N/A	N/A	N/A	
BENNETT, J	5/19/1961	Appointed	51	N/A	N/A	325.00	N/A	N/A	N/A	N/A	52	N/A	N/A	325.00	N/A	N/A	N/A	N/A	
Other Personal Services																			
FINNERAN, T	2/5/2001	Appointed	11	N/A	N/A	300.00	N/A	N/A	N/A	N/A	12	N/A	N/A	300.00	N/A	N/A	N/A	N/A	
Summary																			
Department Head						0.00								0.00					
Permanent Personnel						1,765.00								1,765.00					
Elected Officials						0.00								0.00					
Wages Temporary Personnel						0.00								0.00					
Overtime						0.00								0.00					
Differentials						0.00								0.00					
Injured Leave						0.00								0.00					
Fringe Benefits						0.00								0.00					
Other Personal Services						300.00								300.00					
Contractual						0.00								0.00					
						2,065.00								2,065.00					

(1) Annual = stipend

(1) Annual = stipend

Fiscal 2013 Budget Worksheet

Department:

0171 - Conservation

Department Head - Anne Herbst

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	60,114.95	52,795.00	53,605.00	61,806.00	61,807.00	61,807.00	0.00
5112	Permanent Personnel	5,930.88	5,960.90	11,295.00	11,246.00	18,473.00	18,473.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	286.42	0.00	600.00	675.00	675.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		66,045.83	59,042.32	64,900.00	73,652.00	80,955.00	80,955.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
Supplies								
5420	Office Supplies	616.75	68.02	449.63	500.00	500.00	500.00	0.00
5510	Educational	560.00	0.00	190.00	448.00	11,500.00	11,500.00	0.00
5580	Other Supplies	189.46	0.00	778.98	500.00	500.00	500.00	0.00
		1,366.21	68.02	1,418.61	1,448.00	12,500.00	12,500.00	0.00
Other Charges								
5710	Instate Travel	885.97	665.43	448.58	1,000.00	1,000.00	1,000.00	0.00
5730	Dues & Memberships	320.00	341.00	373.00	400.00	400.00	400.00	0.00
		1,205.97	1,006.43	821.58	1,400.00	1,400.00	1,400.00	0.00
Total Departmental Budget Total		68,618.01	61,116.77	67,140.19	76,500.00	94,855.00	94,855.00	0.00

Fiscal 2013 Budget Worksheet
Department 171 Conservation

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary					
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head HERBST, A	9/19/2005	Appointed	7	N/A	N/A	61,805.64	2,377.14	33.96	300.00	1,188.57	8	N/A	N/A	61,805.64	2,377.14	33.96	300.00	1,188.57
Permanent Positions BARONE, E	12/3/2004	Clerical	8	S-10	3 4	8,968.05 9,236.50	689.85 710.50	19.71 20.30	300.00 0.00	0.00 0.00	9	S-10	4	18,473.00	710.50	20.30	375.00	0.00
Summary																		
Department Head					61,806.00					61,807.00								
Permanent Personnel					11,205.00					+\$7K from wetlands					18,473.00			
Elected Officials					0.00					0.00								
Wages Temporary Personnel					0.00					0.00								
Overtime					0.00					0.00								
Differentials					600.00					675.00								
Injured Leave					0.00					0.00								
Fringe Benefits					0.00					0.00								
Other Personal Services					1,189.00					1,189.00								
Contractual					0.00					0.00								
					74,800.00					82,144.00								

- (1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,
 3% Department Head increase

Permanent clerical position budgeted at 17.5 hours per week
 Department Head based on 35 hours per week
 Additional funding sources to offset appropriation

- (1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contra
 (4) Includes clerical longevity increase
 FY13 Salary includes 0% Clerical contract increase,
 0% Non-union personnel increase

Permanent clerical position budgeted at 17.5 hours per wee

Fiscal 2013 Budget Worksheet

Department:

0175 - Planning Board

Department Head - Bob Fultz

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	29,420.50	29,745.14	45,008.64	30,429.00	76,072.00	56,511.00	0.00
5112	Permanent Personnel	17,327.94	17,201.73	17,098.88	17,027.00	16,127.00	16,127.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	600.00	600.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		46,748.44	46,946.87	62,107.52	47,456.00	92,799.00	73,238.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00
5340	Communication	250.00	312.00	580.00	0.00	500.00	500.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	35,000.00	0.00	0.00
		250.00	312.00	580.00	0.00	37,000.00	2,000.00	0.00
Supplies								
5420	Office Supplies	0.00	643.48	300.00	200.00	1,000.00	1,000.00	0.00
5510	Educational	0.00	0.00	0.00	0.00	300.00	300.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	643.48	300.00	200.00	1,300.00	1,300.00	0.00
Other Charges								
5710	Instate Travel	0.00	0.00	0.00	194.00	500.00	500.00	0.00
5730	Dues & Memberships	0.00	0.00	100.00	150.00	400.00	400.00	0.00
		0.00	0.00	100.00	344.00	900.00	900.00	0.00
Total Departmental Budget Total		46,998.44	47,902.35	63,087.52	48,000.00	131,999.00	77,438.00	0.00

Fiscal 2013 Budget Worksheet
Department 175 Planning Board

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head																	
FULTZ, R	4/7/2008 Appointed	4	N/A	N/A	30,428.51	1,170.33	41.80	0.00	0.00	5	N/A	N/A	56,510.08	2,173.46	41.80	300.00	0.00
Permanent Positions																	
PARENT, H		0	N/A	N/A	17,027.40	654.90	21.83	0.00	0.00	0	N/A	N/A	0.00	0.00	0.00	0.00	0.00
BARONE, E	12/3/2004 Appointed	8								9		1	5,128.05	603.30	20.11	0.00	0.00
												2	10,998.75	628.50	20.95	300.00	0.00
Summary																	
Department Head					30,429.00								56,511.00				
Permanent Personnel					17,027.00								16,127.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					0.00								0.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					0.00								600.00				
Contractual					0.00								0.00				
					47,456.00								73,238.00				
(1) Annual = Pay period * 26 (52 weeks) (2) Per Period salary is current payroll rate (3) For contract employees, the amount per hour per contract																	
Department head position budgeted at 14 hours per week H Parent assumed 15 hours/ week @ \$21.83/hour																	
(1) Annual = Pay period * 26 (52 weeks) (2) Per Period salary is current payroll rate (3) For contract employees, the amount per hour per contract 0% Non-union personnel increase																	
Department Head based on 26 hours per week Clerical position - non union Additional funding for DH provided through grant funds																	

Fiscal 2013 Budget Worksheet

Department:

0176 - Board of Appeals

Department Head - Board of Appeals

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	11,162.10	10,266.00	10,266.00	10,266.00	10,266.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	11,260.31	0.00	0.00	0.00	1,734.00	1,734.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		11,260.31	11,162.10	10,266.00	10,266.00	12,000.00	12,000.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies								
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total		11,260.31	11,162.10	10,266.00	10,266.00	12,000.00	12,000.00	0.00

Fiscal 2013 Budget Worksheet
Department 176 Board of Appeals

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Positions																	
PARENT, H		0	N/A	N/A	10,265.56	392.94	21.83	0.00	0.00	0	N/A	N/A	10,265.56	392.94	21.83	0.00	0.00
Summary																	
Department Head					0.00								0.00				
Permanent Personnel					10,266.00								10,266.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					0.00								0.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					0.00								0.00				
Contractual					0.00								0.00				
					10,266.00								10,266.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

H Parent assumed 9 hours/week @ \$21.83/hour

(1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

H Parent assumed 9 hours/week @ \$21.83/hour

Fiscal 2013 Budget Worksheet

Department:

0192 - Town Buildings

Department Head - Phil Lemnios

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	36,118.03	31,574.44	0.00	18,200.00	10,400.00	10,400.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	3,040.00	6,330.00	9,360.00	8,320.00	8,320.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	850.00	1,850.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	661.98	661.98	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		37,630.01	37,126.42	6,330.00	27,560.00	18,720.00	18,720.00	0.00
Purchase of Services								
5210	Energy Utilities	59,378.49	69,056.97	101,657.73	60,200.00	100,000.00	80,000.00	0.00
5230	Non-Energy Utilities	3,079.99	10,399.83	13,074.89	10,040.00	13,000.00	13,000.00	0.00
5240	Repairs & Maintenance	16,793.71	13,779.89	12,448.34	15,000.00	15,000.00	15,000.00	0.00
5270	Rentals & Leases	2,686.80	1,845.72	2,932.24	2,000.00	3,000.00	3,000.00	0.00
5290	Other Property Services	1,510.96	2,422.27	3,265.00	2,500.00	2,500.00	2,500.00	0.00
5300	Professional & Technical	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
		83,449.95	97,504.68	134,378.20	89,740.00	133,500.00	113,500.00	0.00
Supplies								
5420	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5430	Bldg & Equipment Repairs	1,291.33	4,349.63	2,875.02	3,000.00	3,000.00	3,000.00	0.00
5450	Custodial & Housekeeping	2,676.10	2,706.78	2,210.42	2,700.00	2,700.00	2,700.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		3,967.43	7,056.41	5,085.44	5,700.00	5,700.00	5,700.00	0.00
Total Departmental Budget Total		125,047.39	141,687.51	145,793.64	123,000.00	157,920.00	137,920.00	0.00

Fiscal 2013 Budget Worksheet
Department 192 Town Buildings

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Positions																	
Open	Appointed	0	N/A	N/A	22,100.00	850.00	25.00	0.00	0.00	0	N/A	N/A	10,400.00	400.00	25.00	0.00	0.00
DUNN, T	Temporary				9,360.00	360.00	10.00						8,320.00	320.00	10.00		
Summary																	
Department Head						0.00								0.00			
Permanent Personnel					22,100.00								10,400.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					9,360.00								8,320.00				
Overtime					0.00								0.00				
Differentials					0.00								0.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					0.00								0.00				
Contractual					0.00								0.00				
					31,460.00								18,720.00				

(1) Annual = Pay period * 26

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

Permanent personnel budgeted 17 hours per week

Temporary personnel budgeted 18 hours per week

(1) Annual = Pay period * 26

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

Permanent personnel budgeted 2 hours/day, 4 days/week

Temporary personnel budgeted 4 hours/day, 16 hours/week

Fiscal 2013 Budget Worksheet

Department:
0210 - Police Department
Department Head - Richard Billings

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	104,077.83	103,668.48	106,787.93	106,791.00	110,020.00	110,020.00	0.00
5112	Permanent Personnel	1,387,458.28	1,321,087.77	1,346,500.49	1,424,937.00	1,721,269.00	1,581,269.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	41,494.13	49,467.00	74,102.70	46,609.00	46,609.00	46,609.00	0.00
5130	Overtime	243,118.04	221,465.53	248,435.73	236,823.00	246,296.00	246,296.00	0.00
5140	Differentials	103,818.55	109,418.26	105,665.49	147,902.00	170,423.00	160,423.00	0.00
5150	Injured Leave	21,451.07	45,354.81	29,749.95	0.00	0.00	0.00	0.00
5170	Fringe Benefits	223,385.84	224,694.87	235,684.02	239,506.00	222,577.00	212,577.00	0.00
5190	Other Personal Services	2,264.26	3,019.00	3,128.47	9,223.00	9,756.00	9,756.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,127,068.00	2,078,175.72	2,150,054.78	2,211,791.00	2,526,950.00	2,366,950.00	0.00
Purchase of Services								
5240	Repairs & Maintenance	10,949.77	12,158.12	11,482.63	12,000.00	34,840.00	29,840.00	0.00
5290	Other Property Services	40,561.93	12,623.48	1,590.10	2,000.00	4,000.00	4,000.00	0.00
		51,511.70	24,781.60	13,072.73	14,000.00	38,840.00	33,840.00	0.00
5300	Professional & Technical	3,380.32	7,578.99	10,288.34	7,500.00	13,500.00	13,500.00	0.00
5340	Communication	691.00	1,337.05	897.07	3,400.00	5,650.00	5,650.00	0.00
5380	Other Purchased Services	0.00	0.00	10,444.09	0.00	100.00	100.00	0.00
		4,071.32	8,916.04	21,629.50	10,900.00	19,250.00	19,250.00	0.00
Supplies								
5420	Office Supplies	3,278.24	3,095.85	5,060.45	3,000.00	4,000.00	4,000.00	0.00
5430	Bldg & Equipment Repairs	451.10	0.00	1,578.43	750.00	750.00	750.00	0.00
5450	Custodial & Housekeeping	1,265.36	62.23	1,410.79	1,000.00	1,300.00	1,300.00	0.00
5480	Vehicles	70,118.57	74,086.30	77,231.08	50,000.00	60,000.00	60,000.00	0.00
5490	Food & Service	60.00	0.00	141.74	600.00	600.00	600.00	0.00
5500	Medical & Surgical	1,294.45	1,860.53	1,399.55	1,500.00	1,500.00	1,500.00	0.00
5510	Educational	3,874.78	6,266.21	5,169.72	5,000.00	5,000.00	5,000.00	0.00
5580	Other Supplies	36,078.59	26,958.71	25,893.14	35,000.00	58,800.00	43,800.00	0.00
		116,421.09	112,329.83	117,884.90	96,850.00	131,950.00	116,950.00	0.00
Other Charges								
5710	Instate Travel	2,190.48	444.27	902.28	2,750.00	2,750.00	2,750.00	0.00
5720	Out of State Travel	0.00	0.00	4,389.97	1,000.00	1,000.00	1,000.00	0.00
5730	Dues & Memberships	1,407.70	2,770.00	3,987.00	3,500.00	5,500.00	5,500.00	0.00
5780	Unclassified	2,842.81	1,558.25	644.00	3,252.00	5,400.00	5,400.00	0.00
5794	Parking Meter Expense	6,562.10	0.00	3,537.74	0.00	0.00	0.00	0.00
		13,003.09	4,772.52	13,460.99	10,502.00	14,650.00	14,650.00	0.00
Total Departmental Budget Total		2,312,075.20	2,228,975.71	2,316,102.90	2,344,043.00	2,731,640.00	2,551,640.00	0.00

Fiscal 2013 Budget Worksheet

Department 210 Police

	Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary					FY13 Salary					Total FY13
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave			
											July 1 - December 31 - 2% (130 days)								January 1 - June 30 - 2% (131 days)					
Department Head																								
BILLINGS, R	6/23/1982	Police	30	Chief	N/A	106,791.02	4,091.61	54.5548	1,850.00	2,045.81	31	Chief	N/A	54,254.76	4,173.44	55.6459	55,765.54	4,256.91	56.7588	2,250.00	0.00	0.00		
Permanent Personnel																								
SAWTELLE, R	9/9/1985	Police	27	Captain	N/A	96,111.92	3,682.45	49.0993	1,850.00	1,841.22	28	Captain	N/A	48,829.28	3,756.10	50.0813	50,188.99	3,831.22	51.0829	2,050.00	0.00	0.00		
SHEA, D	5/30/1998	Police	14	Lieuten.	3	72,083.94	2,761.84	36.8245	500.00	1,380.92	15	Lieuten.	3	36,621.96	2,817.07	37.5610	37,641.74	2,873.42	38.3122	750.00	0.00	0.00		
CASAGRANDE, J	7/21/1996	Police	16	Sergeai	3	64,074.53	2,454.96	32.7328	500.00	0.00	17	Sergeai	3	32,552.80	2,504.06	33.3875	33,459.28	2,554.14	34.0552	1,000.00	0.00	0.00		
FORZESE, B	4/28/1996	Police	16	Sergeai	3	64,074.53	2,454.96	32.7328	750.00	1,227.48	17	Sergeai	3	32,552.80	2,504.06	33.3875	33,459.28	2,554.14	34.0552	750.00	0.00	0.00		
LOVE, D	1/9/1989	Police	23	Sergeai	3	64,074.53	2,454.96	32.7328	1,500.00	0.00	24	Sergeai	3	32,552.80	2,504.06	33.3875	33,459.28	2,554.14	34.0552	1,750.00	0.00	0.00		
REILLY, N	6/14/1999	Police	13	Sergeai	3	64,074.53	2,454.96	32.7328	500.00	0.00	14	Sergeai	3	32,552.80	2,504.06	33.3875	33,459.28	2,554.14	34.0552	750.00	0.00	0.00		
SHEA, G	1/5/1986	Police	26	Sergeai	3	64,074.53	2,454.96	32.7328	1,850.00	0.00	27	Sergeai	3	32,552.80	2,504.06	33.3875	33,459.28	2,554.14	34.0552	2,050.00	0.00	0.00		
ALLEN, W	7/17/1996	Police	16	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	17	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	500.00	0.00	0.00		
Angellis, M		PI	PI	Patrol		44,883.13	1,719.66	22.9288	0.00	0.00	1	Patrol	1	22,802.69	1,754.05	23.3874	23,437.66	1,789.13	23.8551	0.00	0.00	0.00		
CHAGNON, C	10/30/1995	Police	17	Patrol	3	53,395.52	2,045.81	27.2774	750.00	0.00	18	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	1,000.00	0.00	0.00		
CONNELLY, S	8/20/2006	Police	6	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	7	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	500.00	0.00	0.00		
COSTA JR, L	9/21/1987	Police	25	Patrol	3	53,395.52	2,045.81	27.2774	1,500.00	0.00	26	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	2,050.00	0.00	0.00		
DUNN, D	5/7/2002	Police	10	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	11	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	500.00	0.00	0.00		
FAHEY, S	8/28/2007	Police	5	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	6	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	0.00	0.00	0.00		
FLAHERTY, M	10/4/1999	Police	13	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	14	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	750.00	0.00	0.00		
GALLUZZO, N	12/4/2001	Police	11	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	12	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	500.00	0.00	0.00		
Glavin, S		PI	PI	Patrol		44,883.13	1,719.66	22.9288	0.00	0.00	1	Patrol	1	22,802.69	1,754.05	23.3874	23,437.66	1,789.13	23.8551	0.00	0.00	0.00		
LEPRO, C	11/30/2006	Police	6	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	7	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	500.00	0.00	0.00		
LUCAS, M	12/4/2001	Police	11	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	12	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	500.00	0.00	0.00		
MAHONEY, J	2/5/2001	Police	11	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	12	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	750.00	0.00	0.00		
MCKENNA, R	2/2/1985	Police	27	Patrol	3	53,395.52	2,045.81	27.2774	1,850.00	1,022.90	28	Patrol	3	27,127.38	2,086.72	27.8230	27,882.77	2,128.46	28.3794	2,050.00	0.00	0.00		
Mercer, J		PI	PI	Patrol		44,883.13	1,719.66	22.9288	0.00	0.00	1	Patrol	1	22,802.69	1,754.05	23.3874	23,437.66	1,789.13	23.8551	0.00	0.00	0.00		
SAUNDERS, S	6/10/2004	Police	8	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	9	Patrol	3	27,127.38	2,086.72	27.8230	53,395.52	2,045.81	27.2774	500.00	0.00	0.00		
Open		Patrol				44,883.13	1,719.66	22.9288	0.00	0.00	1	Patrol	1	22,802.69	1,754.05	23.3874	23,437.66	1,789.13	23.8551	0.00	0.00	0.00		
Open		Patrol				44,883.13	1,719.66	22.9288	0.00	0.00	1	Patrol	1	22,802.69	1,754.05	23.3874	23,437.66	1,789.13	23.8551	0.00	0.00	0.00		
Bartley, R	12/27/2011	Appointed		Maintenr	1	16,717.20	1,340.73	16.7591	0.00	0.00	1	Maintenr	1	17,429.46	1,340.73	16.7591	18,608.42	1,421.17	17.7646	0.00	0.00	0.00		
GALLAGHER, M	1/9/2006	Clerical	6	S10	5	38,184.30	1,463.00	20.9000	0.00	0.00	7	S10	5	19,019.00	1,463.00	20.9000	19,165.30	1,463.00	20.9000	750.00	0.00	0.00		
Front Desk/Records Clerk		Appointed																						
Summary																								
Department Head						106,791.00													110,020.00					
Permanent Personnel						#####													#####	\$1,581,269 - difference due to timing of step increases				
Elected Officials						0.00													0.00					
Wages Temporary Personnel						46,609.00													46,609.00					
Overtime						236,823.00													246,296.00					
Differentials						140,206.00				Detail provided in separate document									160,423.00			Detail provided in separate document		
Injured Leave						0.00													0.00					
Fringe Benefits						228,468.00				Detail provided in separate document									212,577.00			Detail provided in separate document (includes educational allowance)		
Other Personal Services						7,519.00													9,756.00					
Contractual						0.00													0.00					
#####																								
##### Total per PD \$2,366,950																								

FY12 Salary includes 0% HPD contract increase

(1) Annual Compensation =daily rate *261

(2) Hourly = FY11 (FY10+3%)

(2) Daily Rate = Hourly *7.5

FY13 Salary includes 2%, 2% HPD contract increase

261 paid days in FY13

(1) Annual Compensation =130 days @ 1st rate + 131 days @ 2nd rate

(2) Hourly = FY12 + 2%, FY13 + 2%

(2) Daily Rate = Hourly *7.5

Fiscal 2013 Budget Worksheet

Department:

0215 - Dispatch

Department Head - Robert Sawtelle (Police Department)

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	250,480.09	245,222.90	236,033.18	244,000.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	68,791.13	64,098.90	66,338.88	15,000.00	0.00	0.00	0.00
5130	Overtime	14,071.60	(11,387.12)	26,450.75	16,210.00	0.00	0.00	0.00
5140	Differentials	17,339.80	20,054.93	19,046.18	20,240.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	77.19	10,092.95	10,000.00	10,000.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		360,759.81	328,082.56	357,868.99	305,450.00	0.00	0.00	0.00
Purchase of Services								
5240	Repairs & Maintenance	15,928.31	19,059.11	16,908.34	20,000.00	0.00	0.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		15,928.31	19,059.11	16,908.34	20,000.00	0.00	0.00	0.00
5305	SSREC Assessment	0.00	2,500.00	1,000.00	1,500.00	350,000.00	275,000.00	0.00
5340	Communication	0.00	1,456.78	22,498.54	400.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	14,107.00	177.70	100.00	0.00	0.00	0.00
		0.00	18,063.78	23,676.24	2,000.00	350,000.00	275,000.00	0.00
Supplies								
5420	Office Supplies	15,859.84	12,810.01	2,701.80	2,500.00	500.00	0.00	0.00
5430	Bldg & Equipment Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5450	Custodial & Housekeeping	1,583.07	0.00	0.00	1,450.00	500.00	0.00	0.00
5580	Other Supplies	0.00	0.00	0.00	400.00	0.00	0.00	0.00
		17,442.91	12,810.01	2,701.80	4,350.00	1,000.00	0.00	0.00
Total Departmental Budget Total		394,131.03	378,015.46	401,155.37	331,800.00	351,000.00	275,000.00	0.00

Fiscal 2013 Budget Worksheet

Department:
0220 - Fire Department
Department Head - Robert Hollingshead

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	104,547.00	104,547.20	107,683.59	107,684.00	107,684.00	107,684.00	0.00
5112	Permanent Personnel	1,653,682.66	1,641,706.11	1,655,350.66	1,715,790.00	1,936,833.00	1,768,695.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	237,232.35	222,922.64	281,802.60	262,770.00	302,186.00	280,186.00	0.00
5140	Differentials	170,222.91	186,849.98	212,262.76	202,002.00	235,359.00	217,169.00	0.00
5150	Injured Leave	42,704.50	15,610.49	30,468.71	0.00	0.00	0.00	0.00
5170	Fringe Benefits	17,400.00	18,600.00	18,600.00	18,600.00	23,400.00	21,000.00	0.00
5190	Other Personal Services	201,316.52	184,761.03	192,191.97	209,541.00	307,763.00	273,950.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,427,105.94	2,374,997.45	2,498,360.29	2,516,387.00	2,913,225.00	2,668,684.00	0.00
Purchase of Services								
5210	Energy Utilities	12,903.67	9,942.52	4,408.36	10,000.00	12,500.00	12,500.00	0.00
5230	Non-Energy Utilities	1,365.92	963.32	854.71	1,500.00	1,500.00	1,500.00	0.00
5240	Repairs & Maintenance	20,374.41	33,498.47	25,559.39	16,500.00	35,000.00	35,000.00	0.00
		34,644.00	44,404.31	30,822.46	28,000.00	49,000.00	49,000.00	0.00
5300	Professional & Technical	14,532.61	5,862.50	13,476.00	8,800.00	14,000.00	14,000.00	0.00
5340	Communication	11,244.31	7,606.38	1,881.96	11,000.00	11,000.00	11,000.00	0.00
5380	Other Purchased Services	6,051.99	11,244.98	14,239.56	15,000.00	15,000.00	15,000.00	0.00
		31,828.91	24,713.86	29,597.52	34,800.00	40,000.00	40,000.00	0.00
Supplies								
5420	Office Supplies	6,086.98	9,625.88	3,808.84	6,500.00	9,000.00	9,000.00	0.00
5430	Bldg & Equipment Repairs	20,428.03	19,994.95	14,200.00	17,500.00	20,000.00	20,000.00	0.00
5450	Custodial & Housekeeping	4,000.00	5,648.63	4,434.74	4,000.00	5,648.00	5,648.00	0.00
5480	Vehicles	48,071.68	38,099.14	32,333.15	35,652.00	48,000.00	48,000.00	0.00
5500	Medical & Surgical	17,259.11	24,492.24	19,425.07	20,000.00	25,000.00	25,000.00	0.00
5510	Educational	10,031.34	11,040.86	11,179.98	13,000.00	15,000.00	15,000.00	0.00
5580	Other Supplies	9,461.90	14,035.01	14,883.08	9,500.00	14,500.00	14,500.00	0.00
		115,339.04	122,936.71	100,264.86	106,152.00	137,148.00	137,148.00	0.00
Other Charges								
5710	Instate Travel	844.50	1,277.57	1,682.50	2,000.00	2,500.00	2,500.00	0.00
5730	Dues & Memberships	1,000.00	859.00	1,309.00	1,000.00	1,500.00	1,500.00	0.00
5780	Unclassified	332.94	819.00	1,093.95	2,000.00	2,000.00	2,000.00	0.00
		2,177.44	2,955.57	4,085.45	5,000.00	6,000.00	6,000.00	0.00
Total Departmental Budget Total		2,611,095.33	2,570,007.90	2,663,130.58	2,690,339.00	3,145,373.00	2,900,832.00	0.00

Fiscal 2013 Budget Worksheet

Department 220 Fire Department

	Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
						Annual (1)	Per Period (2)	Daily (3)	Hourly (4)	Longevity Sick Leave				Annual (1)	Per Period (2)	Daily (3)	Hourly (4)	Longevity Sick Leave
Department Head																		
HOLLINGSHEAD, R	09/04/1978	Fire	34	Chief	5	107,683.63	4,130.33	414.17	49.31	2,000	35	Chief	5	107,683.63	4,119.05	414.17	49.31	2,000
Permanent Personnel																		
AHLQUIST III, R	10/08/2001	Fire	11	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	12	Firefighter	5	53,841.68	2,059.52	147.11	24.65	500
BREEN, K	09/15/1986	Fire	26	Captain	5	64,610.23	2,478.20	248.50	29.58	1,850	27	Captain	5	64,610.23	2,471.43	176.53	29.58	1,850
BREEN, R	02/06/1977	Fire	35	Captain	5	64,610.23	2,478.20	248.50	29.58	2,000	36	Captain	5	64,610.23	2,471.43	176.53	29.58	2,000
Brissenden, D	04/30/2011	Fire	1	Firefighter	2						2	Firefighter	2*	8,455.56	1,909.32	136.01	22.79	0
BUCKLEY, D	12/05/2005	Fire	7	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	8	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
CLAFFEY, B	08/04/1999	Fire	13	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	14	Firefighter	5	53,841.68	2,059.52	147.11	24.65	500
Collins	04/24/2008	Fire	4								5	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
COUGHLIN, K	08/05/2002	Fire	10	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	11	Firefighter	5	53,841.68	2,059.52	147.11	24.65	500
EVANS, D	07/01/1992	Fire	20	Captain	4	49,870.32	2,112.99	211.88	25.22	1,500	21	Captain	5	64,610.23	2,471.43	176.53	29.58	1,850
					5	12,745.03	2,478.20	248.50	29.58									
FRAZIER, W	08/05/2002	Fire	10	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	11	Firefighter	5	53,841.68	2,059.52	147.11	24.65	500
HATFIELD, W	06/01/2005	Fire	7	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	8	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
JOHNSON, S	10/27/2004	Fire	8	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	9	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
KING, J	08/23/1993	Fire	19	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,500	20	Firefighter	5	53,841.68	2,059.52	147.11	24.65	1,850
LOMBARDO, J	05/16/2005	Fire	7	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	8	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
LYNCH, J	07/29/2003	Fire	9	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	10	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
LYONS JR, J	01/01/1980	Fire	32	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,850	33	Firefighter	5	53,841.68	2,059.52	147.11	24.65	2,000
MARCELLA, J	10/07/2001	Fire	11	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	12	Firefighter	5	53,841.68	2,059.52	147.11	24.65	500
MARCIELLO, M	10/27/2004	Fire	8	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	9	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
MCNAIR, D	05/01/1984	Fire	28	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,850	29	Firefighter	5	53,841.68	2,059.52	147.11	24.65	1,850
PEARSON, J	04/17/2008	Fire	4	Firefighter	4	40,991.22	1,572.27	157.66	18.77	0	5	Firefighter	5	53,841.68	2,059.52	147.11	24.65	300
					5	11,210.87												
PHILLIPS, B	01/27/2008	Fire	4	Firefighter	5	53,841.68	2,065.16	207.08	24.65	0	5	Firefighter	5	53,841.68	2,059.52	207.08	24.65	500
RESNICK, K	11/29/2010	Fire	2	Firefighter	1	17,389.66	1,612.28			0	3	Firefighter	2	19,117.04	1,760.78	125.43	21.02	0
					2	26,915.43	1,760.82			0				29,048.94	1,900.40	136.01	22.79	0
ROZZI JR, R	03/08/1998	Fire	14	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	15	Firefighter	5	53,841.68	2,059.52	207.08	24.65	500
RUSSO, C	06/26/1985	Fire	27	Deputy	5	96,915.35	3,717.30	372.75	44.38	1,850	28	Deputy	5	96,915.35	3,707.14	372.75	44.38	1,850
Sapienza, T	05/02/2011	Fire	1	Firefighter	2						2	Firefighter	2*	8,182.80	1,909.32	136.01	22.79	0
SIMMONS, A	08/06/1999	Fire	13	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	14	Firefighter	5	53,841.68	2,059.52	207.08	24.65	500
SNOW, B	08/21/2006	Fire	6	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	7	Firefighter	5	53,841.68	2,059.52	207.08	24.65	500
SOUZA JR, W	05/11/1980	Fire	32	Captain	5	64,610.23	2,478.20	248.50	29.58	2,000	33	Captain	5	64,610.23	2,471.43	248.50	29.58	2,000
THOMAS, A	08/07/1999	Fire	13	Captain	5	64,610.23	2,478.20	248.50	29.58	500	14	Captain	5	64,610.23	2,471.43	248.50	29.58	500
THOMAS, R	07/02/1985	Fire	27	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,850	28	Firefighter	5	53,841.68	2,059.52	207.08	24.65	1,850
THOMPSON, B	09/23/2003	Fire	9	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	10	Firefighter	5	53,841.68	2,059.52	207.08	24.65	500
TWOMBLY, G	03/12/1995	Fire	17	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,500	18	Firefighter	5	53,841.68	2,059.52	207.08	24.65	1,850
Welby, J	05/01/2011	Fire	1	Firefighter	2						2	Firefighter	2*	8,319.18	1,909.32	136.01	22.79	0
Wholley, R	04/29/2011	Fire	1	Firefighter	2						2	Firefighter	2*	8,591.94	1,909.32	136.01	22.79	0
WALSH, J	10/21/2002	Clerical	10	S10		26,593.00	1,015.00	126.88	20.30	275.00	11	S10		27,170.00	1,045.00	130.63	20.90	275.00
Summary																		
Department Head						107,684.00								107,684.00				
Permanent Personnel						#####								#####	\$1,768,695 - difference due to clerical calculation			
Elect Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						262,770.00	FY11 (FY10 + 4.5%)							280,186.00				
Differentials						199,106.00	Detail provided in separate document							217,169.00	Detail provided in separate document			
Injured Leave						0.00								0.00				
Fringe Benefits						18,600.00								21,000.00	Detail provided in separate document			
Other Personal Services						198,777.00	Detail provided in separate document							273,950.00	Detail provided in separate document			
Contractual						0.00								0.00				
						#####								#####	Total per FD \$2,668,684			

(1) Pay Period = Annual Compensation/365 days*7 days *2 weeks (leap year divide by 366)

(2) Daily Rate = Annual Compensation/365

(3) Hourly = Annual Compensation/52 weeks/42 hours

(4) Holiday Rate = Annual Compensation/52 weeks/5 days

FY12 Salary includes 0% HFD contract increase

(1) Pay Period = Annual Compensation/36 days*7 days *2 weeks (leap year divide by 366)

(2) Daily Rate = Annual Compensation/365

(3) Hourly = Annual Compensation/52 weeks/42 hours

(4) Holiday Rate = Annual Compensation/52 weeks/5 days

FY13 Salary includes 0% HFD contract increase

* Firefighters grant funded through 2nd anniversary date

Fiscal 2013 Budget Worksheet

Department:
0241 - Building/Inspectional Services
Department Head - Peter Lombardo

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	71,231.00	71,543.87	71,544.02	73,368.00	86,904.00	73,368.00	0.00
5112	Permanent Personnel	54,994.00	71,457.00	66,735.00	64,903.00	129,478.00	91,536.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	3,329.00	2,600.00	2,100.00	2,950.00	3,450.00	3,450.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	1,329.00	292.27	0.00	2,369.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		130,883.00	145,893.14	140,379.02	143,590.00	224,832.00	168,354.00	0.00
Purchase of Services								
5300	Professional & Technical	400.00	160.31	310.00	400.00	600.00	600.00	0.00
5340	Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		400.00	160.31	310.00	400.00	600.00	600.00	0.00
Supplies								
5420	Office Supplies	1,084.60	775.41	781.98	700.00	2,000.00	1,000.00	0.00
5480	Vehicles	1,026.00	628.78	1,199.24	1,085.00	2,000.00	2,000.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	12,000.00	8,000.00	0.00
		2,110.60	1,404.19	1,981.22	1,785.00	16,000.00	11,000.00	0.00
Other Charges								
5710	Instate Travel	1,400.00	414.23	645.55	750.00	3,000.00	1,500.00	0.00
5730	Dues & Memberships	173.10	515.38	100.00	600.00	1,000.00	500.00	0.00
		1,573.10	929.61	745.55	1,350.00	4,000.00	2,000.00	0.00
Total Departmental Budget Total		134,966.70	148,387.25	143,415.79	147,125.00	245,432.00	181,954.00	0.00

Fiscal 2013 Budget Worksheet
Department 241 Building/Inspectional Services

	Hire Date	Contract	FY12 Salary								FY13 Salary							
			YOS FY12	Grade	Step	Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave	YOS FY13	Grade	Step	Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LOMBARDO, P	9/6/1994	Appointed	18	N/A	N/A	73,367.83	2,821.84	40.31	850.00	0.00	19	N/A	N/A	73,367.83	2,821.84	40.31	850.00	0.00
Permanent Personnel LICHTENBERGER, J	10/1/1979	Clerical	33	S-11	5	50,066.42	1,916.42	27.38	2,100.00	0.00	34	S-11	5	50,066.42	1,916.42	27.38	2,300.00	0.00
KELLY, B	9/18/2006	Appointed	6	N/A	N/A	27,337.02	1,051.42	26.29	0.00	0.00	7	N/A	N/A	51,469.60	1,979.60	28.28	300.00	0.00
Summary																		
Department Head			73,368.00								73,368.00							
Permanent Personnel			77,403.00 10,000 revolving offset								101,536.00 10,000 revolving offset							
Elected Officials			0.00								0.00							
Wages Temporary Personnel			0.00								0.00							
Overtime			0.00								0.00							
Differentials			2,950.00								3,450.00							
Injured Leave			0.00								0.00							
Fringe Benefits			0.00								0.00							
Other Personal Services			0.00								0.00							
Contractual			0.00								0.00							
			153,721.00								178,354.00							

- (1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary includes 3% non-union increase
 (3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,
 Appointed perm personnel based on 20 hours per week
 FY12 funding includes revolving fund offset

- (1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract
 (4) Includes clerical longevity increase
 FY13 Salary includes 0% Clerical contract increase,
 0% Department Head increase

Fiscal 2013 Budget Worksheet

Department:

0291 - Emergency Management

Department Head - Robert Hollingshead

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	1,000.00	3,000.00	3,000.00	15,000.00	15,000.00	0.00
5112	Permanent Personnel	2,300.00	1,500.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	1,500.00	1,500.00	16,000.00	16,000.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,300.00	2,500.00	4,500.00	4,500.00	31,000.00	31,000.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	1,315.00	995.00	1,000.00	1,000.00	1,000.00	0.00
5340	Communication	1,333.42	27.78	120.60	500.00	500.00	500.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		1,333.42	1,342.78	1,115.60	1,500.00	1,500.00	1,500.00	0.00
Supplies								
5430	Bldg & Equipment Repairs	260.00	520.00	630.00	500.00	500.00	500.00	0.00
5580	Other Supplies	1,167.54	0.00	0.00	0.00	0.00	0.00	0.00
		1,427.54	520.00	630.00	500.00	500.00	500.00	0.00
Total Departmental Budget Total		5,060.96	4,362.78	6,245.60	6,500.00	33,000.00	33,000.00	0.00

Fiscal 2013 Budget Worksheet
Department 291 Emergency Management

	Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head HOLLINGSHEAD, R	09/04/1978	Stipend	34	N/A	N/A	3,000.00	N/A	N/A	N/A	N/A	35	N/A	N/A	15,000.00	N/A	N/A	N/A	N/A
Other Personal Services RUSSO, C	06/26/1985	Stipend										N/A	N/A	10,000.00	N/A	N/A	N/A	N/A
LICHTENBERGER, J	10/1/1979	Stipend	33	N/A	N/A	750.00	N/A	N/A	N/A	N/A	34	N/A	N/A	2,000.00	N/A	N/A	N/A	N/A
SULLIVAN, J	10/21/1996	Stipend	16	N/A	N/A	750.00	N/A	N/A	N/A	N/A	17	N/A	N/A	2,000.00	N/A	N/A	N/A	N/A
BERARDINELLI, T	10/17/2002	Stipend										N/A	N/A	2,000.00	N/A	N/A	N/A	N/A
Summary																		
Department Head						3,000.00								15,000.00				
Permanent Personnel						0.00								0.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						0.00								0.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						1,500.00								16,000.00				
Contractual						0.00								0.00				
						4,500.00								31,000.00				

(1) Annual pay set by stipend
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

(1) Annual pay set by stipend
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

Fiscal 2013 Budget Worksheet

Department:

0292 - Animal Control

Department Head - Richard Billings (Police Department)

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	38,030.31	19,215.50	23,690.44	19,507.00	18,938.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	327.84	0.00	218.56	2,855.00	1,000.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		38,358.15	19,215.50	23,909.00	22,362.00	19,938.00	0.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	0.00	0.00	500.00	500.00	19,000.00	0.00
5340	Communication	0.00	0.00	0.00	100.00	100.00	100.00	0.00
5350	Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	600.00	600.00	19,100.00	0.00
Supplies								
5420	Office Supplies	108.00	106.76	0.00	150.00	150.00	150.00	0.00
5450	Custodial & Housekeeping	0.00	0.00	0.00	50.00	50.00	50.00	0.00
5480	Vehicles	127.57	255.00	897.51	1,088.00	1,088.00	500.00	0.00
5580	Other Supplies	370.50	74.95	134.00	250.00	250.00	200.00	0.00
		606.07	436.71	1,031.51	1,538.00	1,538.00	900.00	0.00
Other Charges								
5730	Dues & Memberships	50.00	0.00	0.00	50.00	50.00	0.00	0.00
5780	Unclassified	0.00	0.00	0.00	150.00	150.00	0.00	0.00
		50.00	0.00	0.00	200.00	200.00	0.00	0.00
Total Departmental Budget Total		39,014.22	19,652.21	24,940.51	24,700.00	22,276.00	20,000.00	0.00

FY13 personnel budgeted on a contract basis

Fiscal 2013 Budget Worksheet
Department 292 Animal Control

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Personnel																	
GOLDMAN, D	7/1/2006 Appointed	6	N/A	N/A	19,506.55	750.25	18.76	0.00	0.00	7	N/A	N/A	18,938.40	728.40	18.21	0.00	0.00
Summary																	
Department Head						0.00								0.00			
Permanent Personnel					19,507.00								18,938.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					2,983.00								1,000.00				
Differentials					0.00								0.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					0.00								0.00				
Contractual					0.00								0.00				
					22,490.00								19,938.00				

(1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary includes 3% non-union increase
 (3) For contract employees, the amount per hour per contract

Appointed perm personnel based on 20 hours per week

(1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary includes 0% non-union increase
 (3) For contract employees, the amount per hour per contract

Appointed perm personnel based on 20 hours per week
 Based on FY11 Top Step

Fiscal 2013 Budget Worksheet

Department:

0297 - Shellfish Warden

Department Head - Kurt Bornheim

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	11,402.79	10,622.81	10,288.00	11,700.00	11,700.00	11,700.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		11,402.79	10,622.81	10,288.00	11,700.00	11,700.00	11,700.00	0.00
Purchase of Services								
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies								
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total		11,402.79	10,622.81	10,288.00	11,700.00	11,700.00	11,700.00	0.00

Fiscal 2013 Budget Worksheet
Department 297 Shellfish Warden

Hire Date	Contract	YOS 0	Grade	Step	Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave	YOS 0	Grade	Step	Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head BORNHEIM, K	7/1/1998 Appointed	111	N/A	N/A	11,699.91	450.00	0.00	0.00	0.00	111	N/A	N/A	11,699.91	450.00	0.00	0.00	0.00
Summary																	
Department Head					11,700.00								11,700.00				
Permanent Personnel					0.00								0.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					0.00								0.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					0.00								0.00				
Contractual					0.00								0.00				
					11,700.00								11,700.00				

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 3% non-union increase

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 0% non-union increase

(3) For contract employees, the amount per hour per contract

Fiscal 2013 Budget Worksheet

Department:
0301 - School Department
Department Head - Kathleen Tyrell

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	140,484.89	139,050.08	150,864.01	155,390.00	161,606.00	161,606.00	0.00
5112	Permanent Personnel	8,345,817.31	7,511,765.00	8,265,805.27	8,618,412.00	9,413,644.00	9,109,595.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	292,677.04	127,057.06	161,785.90	183,143.00	182,143.00	182,143.00	0.00
5122	Wages Class Coverage	0.00	16,230.00	18,265.00	37,000.00	37,000.00	37,000.00	0.00
5130	Overtime	66,720.54	82,625.41	74,380.11	41,860.00	41,860.00	41,860.00	0.00
5140	Differentials	96,613.31	85,164.39	76,358.94	60,000.00	60,000.00	60,000.00	0.00
5190	Other Personal Services	164,968.64	52,800.68	83,329.32	145,502.00	145,502.00	145,502.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		9,107,281.73	8,014,692.62	8,830,788.55	9,241,307.00	10,041,755.00	9,737,706.00	0.00
Purchase of Services								
5210	Energy Utilities	546,310.35	512,349.65	490,904.11	525,200.00	525,200.00	525,200.00	0.00
5230	Non-Energy Utilities	25,732.05	28,331.87	34,160.66	33,468.00	36,750.00	36,750.00	0.00
5240	Repairs & Maintenance	274,743.21	289,241.41	360,663.10	199,515.00	205,501.00	205,501.00	0.00
5270	Rentals & Leases	7,267.00	0.00	0.00	0.00	0.00	0.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		854,052.61	829,922.93	885,727.87	758,183.00	767,451.00	767,451.00	0.00
5300	Professional & Technical	186,689.72	140,041.30	170,940.93	110,050.00	112,000.00	112,000.00	0.00
5305	Prof & Tech - Consultants	0.00	3,750.76	449.75	7,500.00	1,000.00	1,000.00	0.00
5320	Tuition	1,049,322.87	1,162,756.86	1,183,804.64	1,233,362.00	826,692.00	826,692.00	0.00
5330	Pupil Transportation	840,250.20	740,501.07	777,692.90	853,230.00	823,336.00	823,336.00	0.00
5340	Communication	46,869.64	40,175.00	37,871.62	42,750.00	40,550.00	40,550.00	0.00
5350	Recreation	63,107.52	34,696.61	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	7,153.16	13,925.14	10,697.44	16,000.00	16,000.00	16,000.00	0.00
		2,193,393.11	2,135,846.74	2,181,457.28	2,262,892.00	1,819,578.00	1,819,578.00	0.00
Supplies								
5420	Office Supplies	85,610.98	75,667.91	66,067.98	82,228.00	69,057.00	69,057.00	0.00
5430	Bldg & Equipment Repairs	34,327.13	26,077.78	49,651.65	45,900.00	47,277.00	47,277.00	0.00
5450	Custodial & Housekeeping	94,434.76	52,920.57	65,371.80	67,183.00	69,162.00	69,162.00	0.00
5460	Groundskeeping	1,671.57	1,179.12	4,927.61	5,000.00	5,000.00	5,000.00	0.00
5480	Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5470	Food & Service	8,507.48	0.00	0.00	0.00	0.00	0.00	0.00
5500	Medical & Surgical	3,636.05	3,382.83	3,357.21	3,500.00	3,605.00	3,605.00	0.00
5510	Educational	233,188.91	249,586.13	180,554.49	160,989.00	254,664.00	254,664.00	0.00
5580	Other Supplies	107,546.27	310,526.97	97,314.80	94,762.00	97,600.00	97,600.00	0.00
		568,923.15	719,341.31	467,245.54	459,562.00	546,365.00	546,365.00	0.00
Other Charges								
5710	Instate Travel	0.00	0.00	202.42	400.00	400.00	400.00	0.00
5730	Dues & Memberships	19,786.00	31,155.19	24,136.87	28,316.00	28,658.00	28,658.00	0.00
5740	Insurance	5,185.00	5,185.00	5,185.00	5,340.00	5,500.00	5,500.00	0.00
5850	Fixed Assets	6,511.04	31,200.00	25,351.65	44,000.00	0.00	0.00	0.00
5870	Replacement Equipment	7,797.00	566.00	60,040.65	0.00	44,000.00	44,000.00	0.00
		39,279.04	68,106.19	114,916.59	78,056.00	78,558.00	78,558.00	0.00
Total Departmental Budget Total		12,762,929.64	11,767,909.79	12,480,135.83	12,800,000.00	13,253,707.00	12,949,658.00	0.00

FY2009 includes \$409,283 originally appropriated, then cut from State Aid and replaced with Federal ARRA Grant reimbursement

Fiscal 2013 Budget Worksheet

Department:

0421 - Highway

Department Head - Joe Stigliani

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	65,403.62	80,028.61	80,220.74	80,077.00	82,084.00	82,084.00	0.00
5112	Permanent Personnel	456,115.62	438,301.80	430,490.82	489,216.00	523,515.00	523,515.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	2,862.07	376.20	2,006.00	2,100.00	2,100.00	2,100.00	0.00
5130	Overtime	27,069.67	28,952.67	35,567.63	40,128.00	40,128.00	40,128.00	0.00
5140	Differentials	11,250.00	9,700.00	6,750.00	9,250.00	9,250.00	9,250.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	2,970.00	2,500.00	2,250.00	2,750.00	3,750.00	3,750.00	0.00
		565,670.98	559,859.28	557,285.19	623,521.00	660,827.00	660,827.00	0.00
Purchase of Services								
5210	Energy Utilities	17,159.15	13,020.06	12,316.72	14,179.00	14,179.00	14,179.00	0.00
5230	Non-Energy Utilities	2,088.76	1,790.27	1,102.16	2,500.00	2,500.00	2,500.00	0.00
5240	Repairs & Maintenance	7,466.79	8,641.63	8,598.02	9,000.00	9,000.00	9,000.00	0.00
5270	Rentals & Leases	800.00	594.54	1,350.69	800.00	800.00	800.00	0.00
5290	Other Property Services	1,180.00	1,243.72	498.00	500.00	500.00	500.00	0.00
		28,694.70	25,290.22	23,865.59	26,979.00	26,979.00	26,979.00	0.00
5300	Professional & Technical	17,007.88	30,363.95	28,850.37	20,000.00	20,000.00	20,000.00	0.00
5320	Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5340	Communication	1,820.06	1,375.80	60.00	1,400.00	400.00	400.00	0.00
5380	Other Purchased Services	4,850.90	4,765.07	14,150.37	2,350.00	3,350.00	3,350.00	0.00
		23,678.84	36,504.82	43,060.74	23,750.00	23,750.00	23,750.00	0.00
Supplies								
5420	Office Supplies	1,652.48	1,974.72	1,826.04	1,000.00	1,500.00	1,500.00	0.00
5430	Bldg & Equipment Repairs	0.00	0.00	1,978.75	3,000.00	3,000.00	3,000.00	0.00
5460	Groundskeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5480	Vehicles	72,234.27	59,313.16	49,655.38	57,000.00	57,000.00	57,000.00	0.00
5500	Medical & Surgical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5510	Educational	0.00	0.00	0.00	1,000.00	500.00	500.00	0.00
5530	Public Works	43,282.80	45,612.11	49,715.56	45,000.00	45,000.00	45,000.00	0.00
5580	Other Supplies	1,988.59	4,816.50	1,616.31	2,000.00	2,000.00	2,000.00	0.00
		119,158.14	111,716.49	104,792.04	109,000.00	109,000.00	109,000.00	0.00
Other Charges								
5710	Instate Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5730	Dues & Memberships	0.00	0.00	0.00	500.00	500.00	500.00	0.00
		0.00	0.00	0.00	500.00	500.00	500.00	0.00
Total Departmental Budget Total		737,202.66	733,370.81	729,003.56	783,750.00	821,056.00	821,056.00	0.00

Fiscal 2013 Budget Worksheet
Department 421 Highway

Hire Date	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head STIGLIANI, J 11/18/2008	4	N/A	N/A	82,479.09	3,157.09	45.10	0.00	0.00	5	N/A	N/A	82,084.45	3,157.09	45.10	0.00	0.00
Permanent Personnel																
COMEAU, G 3/1/1996	16	W5	5	45,687.40	1,748.80	21.86	1,700.00	0.00	17	W5	5	45,468.80	1,748.80	21.86	1,700.00	0.00
ERICKSON, P 8/20/2007	5	W4	4	7,452.00	1,490.40	18.63	400.00	0.00	6	W4	5	40,289.60	1,549.60	19.37	400.00	0.00
			5	32,735.30	1,549.60	19.37	0.00									
FREELAND, D 9/18/2000	12	W5	5	45,687.40	1,748.80	21.86	600.00	0.00	13	W5	5	45,468.80	1,748.80	21.86	600.00	0.00
GARDNER, C 10/23/2006	6	W5	5	0.00	0.00	0.00	0.00	0.00	7	W5	5	0.00	0.00	0.00	0.00	0.00
		Acting		47,672.90	1,824.80	22.81	400.00	0.00		Acting		47,444.80	1,824.80	22.81	400.00	0.00
KECSKEMETY, J 7/1/2010		W5	4	43,869.10	1,679.20	20.99	0.00	0.00		W5	5	45,468.80	1,748.80	21.86	0.00	0.00
Mansfield, M 11/29/2010		W4	1	11,872.80	1,319.20	16.49				W4	2	12,376.80	1,375.20	17.19	0.00	0.00
			2	23,378.40	1,375.20	17.19					3	24,357.60	1,432.80	17.91	0.00	0.00
PAPASODERO JI 2/11/1985	27	W5	5	45,687.40	1,748.80	21.86	1,950.00	0.00	28	W5	5	45,468.80	1,748.80	21.86	1,950.00	0.00
REYNOLDS, R 2/21/2006	6	W6	5	51,581.20	1,974.40	24.68	400.00	0.00	7	W6	5	51,334.40	1,974.40	24.68	400.00	0.00
Twombly 3/30/2011	1	W4	1	23,745.60	1,319.20	16.49	0.00	0.00	2	W4	2	24,753.60	1,375.20	17.19	0.00	0.00
			2	11,001.60	1,375.20	17.19					3	11,462.40	1,432.80	17.91		
WHITE, M 3/13/1995	17	W5	5	45,687.40	1,748.80	21.86	1,700.00	0.00	18	W5	5	45,468.80	1,748.80	21.86	1,700.00	0.00
WHITE, R 3/28/1977	35	W6	5	51,581.20	1,974.40	24.68	2,100.00	0.00	36	W6	5	51,334.40	1,974.40	24.68	2,100.00	0.00
Open										W4	1	34,299.20	1,319.20	16.49	0.00	0.00
Summary																
Department Head				82,479.00								82,084.00				
Permanent Personnel				487,640.00								524,997.00		Per DH, 523,515 (rounding on step increases)		
Elected Officials				0.00								0.00				
Wages Temporary Personnel				2,100.00								2,100.00				
Overtime				40,128.00	FY11							40,128.00	FY12 level			
Differentials				9,250.00								9,250.00				
Injured Leave				0.00								0.00				
Fringe Benefits				0.00								0.00				
Other Personal Services				0.00								0.00				
Contractual				2,750.00	- Boot Allowance							3,750.00	- Boot Allowance			
				624,347.00								662,309.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract based on 40 hour week

DPW-A hours are based on 25 hours per week
DPW-B hours are based on 18 hours per week
FY12 Salary includes 0% contract increase

(1) Annual = Pay period * 26 (52 weeks 0 days)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract based on 40 hour week

FY13 Salary includes 0% contract increase

Fiscal 2013 Budget Worksheet

Department:

0423 - Snow & Ice

Department Head - Joe Stigliani

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	20,400.00	6,418.75	19,981.00	0.00	0.00	0.00	0.00
5130	Overtime	56,171.65	24,828.86	48,883.45	20,000.00	20,000.00	20,000.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		76,571.65	31,247.61	68,864.45	20,000.00	20,000.00	20,000.00	0.00
Purchase of Services								
5240	Repairs & Maintenance	0.00	152.61	4.18	0.00	0.00	0.00	0.00
5290	Other Property Services	97,873.58	64,725.88	97,955.60	28,080.00	28,080.00	28,080.00	0.00
		97,873.58	64,878.49	97,959.78	28,080.00	28,080.00	28,080.00	0.00
5300	Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies								
5480	Vehicles	30,077.97	30,488.12	27,419.13	5,750.00	5,750.00	5,750.00	0.00
5530	Public Works	79,559.83	35,417.36	113,237.32	21,000.00	21,000.00	21,000.00	0.00
5580	Other Supplies	905.79	494.89	0.00	0.00	0.00	0.00	0.00
		110,543.59	66,400.37	140,656.45	26,750.00	26,750.00	26,750.00	0.00
Total Departmental Budget Total		284,988.82	162,526.47	307,480.68	74,830.00	74,830.00	74,830.00	0.00

Appropriation must be at least the same as prior year for legal deficit spending

Fiscal 2013 Budget Worksheet

Department:

0430 - Landfill

Department Head - Joe Stigliani

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	12,679.33	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	11,096.39	3,971.58	262.32	10,000.00	10,000.00	10,000.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		23,775.72	3,971.58	262.32	10,000.00	10,000.00	10,000.00	0.00
Purchase of Services								
5210	Energy Utilities	476.58	60.74	5.85	225.00	225.00	225.00	0.00
5240	Repairs & Maintenance	0.00	29.68	0.00	100.00	100.00	100.00	0.00
5270	Rentals & Leases	4,385.50	3,800.00	1,325.00	5,000.00	5,000.00	5,000.00	0.00
5290	Other Property Services	15,625.55	5,257.08	10,498.38	5,000.00	5,000.00	5,000.00	0.00
		20,487.63	9,147.50	11,829.23	10,325.00	10,325.00	10,325.00	0.00
5300	Professional & Technical	46,163.33	29,730.90	24,111.76	30,000.00	30,000.00	30,000.00	0.00
5340	Communication	888.95	180.00	0.00	500.00	500.00	500.00	0.00
5380	Other Purchased Services	86.40	0.00	0.00	0.00	4,500.00	4,500.00	0.00
		47,138.68	29,910.90	24,111.76	30,500.00	35,000.00	35,000.00	0.00
Supplies								
5480	Vehicles	16,626.76	6,407.69	1,114.90	7,575.00	7,575.00	7,575.00	0.00
5530	Public Works	1,365.77	8,999.50	21,794.81	2,500.00	2,500.00	2,500.00	0.00
5580	Other Supplies	620.78	77.40	0.00	300.00	300.00	300.00	0.00
		18,613.31	15,484.59	22,909.71	10,375.00	10,375.00	10,375.00	0.00
Other Charges								
5730	Dues & Memberships	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00
		4,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total		114,515.34	58,514.57	59,113.02	61,200.00	65,700.00	65,700.00	0.00

Fiscal 2013 Budget Worksheet

Department:

0491 - Grounds Maintenance

Department Head - Joe Stigliani

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	47,611.50	47,132.50	56,345.00	54,800.00	56,800.00	56,800.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		48,611.50	48,132.50	57,345.00	55,800.00	57,800.00	57,800.00	0.00
Purchase of Services								
5210	Energy Utilities	86.40	61.22	0.00	100.00	100.00	100.00	0.00
5230	Non-Energy Utilities	581.09	538.79	902.60	600.00	600.00	600.00	0.00
5240	Repairs & Maintenance	0.00	500.00	265.16	500.00	500.00	500.00	0.00
5270	Rentals & Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		667.49	1,100.01	1,167.76	1,200.00	1,200.00	1,200.00	0.00
5300	Professional & Technical	13,300.00	470.88	5,066.82	4,000.00	4,000.00	4,000.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		13,300.00	470.88	5,066.82	4,000.00	4,000.00	4,000.00	0.00
Supplies								
5430	Bldg & Equipment Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5460	Groundskeeping	512.00	12,381.22	6,755.81	8,500.00	8,500.00	8,500.00	0.00
5480	Vehicles	1,860.68	339.40	636.71	1,500.00	1,500.00	1,500.00	0.00
5530	Public Works	2,639.00	2,418.89	2,781.76	2,500.00	2,500.00	2,500.00	0.00
5580	Other Supplies	70.93	1,205.41	0.00	1,000.00	1,000.00	1,000.00	0.00
		5,082.61	16,344.92	10,174.28	13,500.00	13,500.00	13,500.00	0.00
Total Departmental Budget Total		67,661.60	66,048.31	73,753.86	74,500.00	76,500.00	76,500.00	0.00

Includes former Departments Beaches - 492, Tree Warden - 493, and Litter Removal - 494

67661.6

Fiscal 2013 Budget Worksheet

Department:

0495 - Watershed Management

Department Head - Joe Stigliani

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	7,393.64	6,965.46	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	7,413.00	3,045.00	84.00	4,000.00	4,000.00	4,000.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		7,413.00	10,438.64	7,049.46	4,000.00	4,000.00	4,000.00	0.00
Purchase of Services								
5210	Energy Utilities	107.31	107.61	0.00	200.00	200.00	200.00	0.00
5240	Repairs & Maintenance	1,975.43	340.00	600.00	500.00	500.00	500.00	0.00
		2,082.74	447.61	600.00	700.00	700.00	700.00	0.00
5300	Professional & Technical	425.00	0.00	4,437.50	1,500.00	1,500.00	1,500.00	
5340	Communication	0.00	0.00	0.00	0.00	500.00	500.00	0.00
		0.00	0.00	0.00	1,500.00	2,000.00	2,000.00	0.00
Supplies								
5580	Other Supplies	704.74	0.00	0.00	1,000.00	500.00	500.00	0.00
		704.74	0.00	0.00	1,000.00	500.00	500.00	0.00
Total Departmental Budget Total		10,200.48	10,886.25	7,649.46	7,200.00	7,200.00	7,200.00	0.00

Fiscal 2013 Budget Worksheet

Department:

0496 - Park Maintenance

Department Head - Joe Stigliani

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	7,320.00	11,062.50	11,036.25	11,290.00	11,200.00	11,200.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		7,320.00	11,062.50	11,036.25	11,290.00	11,200.00	11,200.00	0.00
Purchase of Services								
5210	Energy Utilities	851.01	850.86	0.00	0.00	0.00	0.00	0.00
5230	Non-Energy Utilities	19,492.78	19,230.77	14,834.52	13,500.00	13,500.00	13,500.00	0.00
5240	Repairs & Maintenance	1,760.00	2,627.06	1,929.59	3,000.00	3,000.00	3,000.00	0.00
		22,103.79	22,708.69	16,764.11	16,500.00	16,500.00	16,500.00	0.00
5300	Professional & Technical	6,647.50	7,319.00	8,387.92	7,500.00	7,500.00	7,500.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		6,647.50	7,319.00	8,387.92	7,500.00	7,500.00	7,500.00	0.00
Supplies								
5430	Bldg & Equipment Repairs	100.00	189.62	322.88	250.00	250.00	250.00	0.00
5460	Groundskeeping	4,894.13	3,946.37	7,897.87	6,000.00	6,000.00	6,000.00	0.00
5480	Vehicles	2,131.66	88.68	1,716.58	5,560.00	5,560.00	5,560.00	0.00
5530	Public Works	11,489.00	285.51	4,868.12	7,500.00	7,500.00	7,500.00	0.00
5580	Other Supplies	0.00	0.00	31.00	0.00	0.00	0.00	0.00
		18,614.79	4,510.18	14,836.45	19,310.00	19,310.00	19,310.00	0.00
Total Departmental Budget Total		54,686.08	45,600.37	51,024.73	54,600.00	54,510.00	54,510.00	0.00
		54686.08						

Fiscal 2013 Budget Worksheet

Department:

0511 - Board of Health

Department Head - Joyce Sullivan

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	57,319.79	65,392.59	65,285.98	66,950.00	66,950.00	66,950.00	0.00
5112	Permanent Personnel	114,864.60	71,378.79	76,017.49	75,639.00	119,434.00	103,436.00	0.00
5113	Elected Officials	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	2,550.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	793.64	1,640.00	1,677.00	2,000.00	2,475.00	1,725.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	1,943.94	2,250.00	2,250.00	2,288.00	2,288.00	2,288.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		176,001.97	141,741.38	148,860.47	147,957.00	192,227.00	175,479.00	0.00
Purchase of Services								
5270	Rentals & Leases	312.00	78.00	0.00	0.00	0.00	0.00	0.00
		312.00	78.00	0.00	0.00	0.00	0.00	0.00
5300	Professional & Technical	1,197.35	2,894.81	2,613.28	3,000.00	3,000.00	3,000.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		1,197.35	2,894.81	2,613.28	3,000.00	3,000.00	3,000.00	0.00
Supplies								
5420	Office Supplies	1,000.00	859.60	815.65	885.00	885.00	885.00	0.00
5480	Vehicles	289.08	805.49	1,038.93	1,200.00	1,200.00	1,200.00	0.00
5500	Medical & Surgical	297.57	533.08	695.26	500.00	800.00	800.00	0.00
5580	Other Supplies	733.04	1,033.25	985.61	1,000.00	1,000.00	1,000.00	0.00
		2,319.69	3,231.42	3,535.45	3,585.00	3,885.00	3,885.00	0.00
Other Charges								
5710	Instate Travel	1,981.63	1,590.85	1,958.22	2,100.00	2,100.00	2,100.00	0.00
5730	Dues & Memberships	215.00	470.00	390.00	500.00	500.00	500.00	0.00
5780	Unclassified	0.00	946.09	164.85	0.00	40,000.00	0.00	0.00
		2,196.63	3,006.94	2,513.07	2,600.00	42,600.00	2,600.00	0.00
Total Departmental Budget Total		182,027.64	150,952.55	157,522.27	157,142.00	241,712.00	184,964.00	0.00

Fiscal 2013 Budget Worksheet
Department 511 Board of Health

	Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head SULLIVAN, J	10/21/1996	Appointed	16	N/A	N/A	66,950.00	2,575.00	34.33	500.00	1,287.50	17	N/A	N/A	66,950.00	2,575.00	34.33	500.00	1,287.50
Permanent Personnel BERARDINELLI, T	10/17/2002	Clerical	10	S-10	5	19,017.82	731.45	20.90	300.00	0.00	11	S-10	5	19,019.00	731.50	20.90	375.00	0.00
GRAUDS, S	2/22/1993	Appointed	19	N/A	N/A	41,088.29	1,580.32	24.69	850.00	0.00	20	N/A	N/A	41,088.29	1,580.32	24.69	850.00	0.00
KILLEEN, R	9/28/2009	Appointed	3	N/A	N/A	17,331.60	666.60	33.33	0.00	0.00	4	N/A	N/A	43,329.00	1,666.50	33.33	0.00	0.00
Elected Officials Butler-Rickard, Jen	2/1/2008	N/A	4	N/A	N/A	240.00	20.00	0.00	N/A	N/A	5	N/A	N/A	240.00	20.00	0.00	N/A	N/A
GILLIS, DONALD A		N/A		N/A	N/A	240.00	20.00	0.00	N/A	N/A		N/A	N/A	240.00	20.00	0.00	N/A	N/A
MACDONALD, VIF	10/17/1995	N/A	17	N/A	N/A	600.00	50.00	0.00	N/A	N/A	18	N/A	N/A	600.00	50.00	0.00	N/A	N/A
Other Personal Services GOLDMAN, DENI	7/1/2006	Appointed	6	N/A	N/A	1,000.00	N/A	N/A	N/A	N/A	7	N/A	N/A	1,000.00	N/A	N/A	N/A	N/A
Summary																		
Department Head						66,950.00								66,950.00				
Permanent Personnel						77,438.00								103,436.00				
Elected Officials						1,080.00								1,080.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						1,650.00								1,725.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						2,287.50								2,288.00				
Contractual						0.00								0.00				
						149,405.50								175,479.00				

- (1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,
 3% Department Head increase
 Permanent personnel based on 17.5 hour, 32 hour, and 20 hour
 week respectively

- (1) Annual = Pay period * 26 (52 weeks)
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract
 (4) Includes clerical longevity increase
 FY13 Salary includes 0% Clerical contract increase,
 0% Department Head increase

Permanent personnel based on 17.5 hour, 32 hour, and 20
 week respectively

Fiscal 2013 Budget Worksheet

Department:

0541 - Council on Aging

Department Head - Barbara Lawlor

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	47,935.55	48,029.76	48,029.77	49,471.00	49,471.00	49,471.00	0.00
5112	Permanent Personnel	67,339.14	60,253.12	59,841.03	67,655.00	93,715.00	78,759.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	642.88	2,242.88	2,242.88	2,243.00	2,714.00	2,714.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	919.00	0.00	947.00	947.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		115,917.57	110,525.76	111,032.68	119,369.00	146,847.00	131,891.00	0.00
Purchase of Services								
5240	Repairs & Maintenance	2,380.00	2,241.50	2,373.28	2,280.00	2,280.00	2,280.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,380.00	2,241.50	2,373.28	2,280.00	2,280.00	2,280.00	0.00
Supplies								
5420	Office Supplies	0.00	0.00	352.11	0.00	1,000.00	500.00	0.00
5430	Bldg & Equipment Repairs	664.26	921.00	0.00	1,001.00	1,000.00	1,000.00	0.00
5450	Custodial & Housekeeping	423.00	376.51	662.02	500.00	3,000.00	1,000.00	0.00
5460	Groundskeeping	363.77	0.00	0.00	0.00	0.00	0.00	0.00
5480	Vehicles	188.18	231.39	476.97	1,250.00	4,000.00	3,000.00	0.00
		1,639.21	1,528.90	1,491.10	2,751.00	9,000.00	5,500.00	0.00
Total Departmental Budget Total		119,936.78	114,296.16	114,897.06	124,400.00	158,127.00	139,671.00	0.00

Fiscal 2013 Budget Worksheet
Department 541 Council on Aging

Hire Date	Contract	YOS FY12	Grade	Step	Hours per Week	FY12 Salary					YOS FY13	Grade	Step	Hours per Week	FY13 Salary				
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LAWLOR, B	7/1/1990 Appointed	22	N/A	N/A	30	49,470.66	1,893.61	31.56	1,600.00	946.81	23	N/A	N/A	30	49,470.66	1,893.61	31.56	1,600.00	946.81
Permanent Personnel																			
LANATA, J	12/11/2006 Appointed	6	N/A	N/A	18	15,593.49	596.88	16.58	0.00	0.00									
GAGNE, D	11/16/2009 Appointed	3	N/A	N/A	19	12,012.28	459.80	12.10	0.00	0.00	4	N/A	N/A	19	13,898.50	532.00	14.00	0.00	0.00
Kenney, A	5/16/2011 Appointed											N/A	N/A	30	23,400.00	900.00	15.00	0.00	0.00
ROSE, J	2/18/1997 Clerical	15	S-11	3	30	40,049.63	1,533.00	25.55	643.00	0.00	16	S-11	4	30	41,460.38	1,587.00	26.45	1,114.00	0.00
Summary																			
Department Head						49,471.00									49,471.00				
Permanent Personnel						67,655.00									78,759.00				
Elected Officials						0.00									0.00				
Wages Temporary Personnel						0.00									0.00				
Overtime						0.00									0.00				
Differentials						2,243.00									2,714.00				
Injured Leave						0.00									0.00				
Fringe Benefits						0.00									0.00				
Other Personal Services						947.00									947.00				
Contractual						0.00									0.00				
						120,316.00									131,891.00				

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,
3% Department Head increase

Appointed perm personnel based on 18, 19 and 30 hours
per week respectively
Additional funding sources to offset appropriation

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract
(4) Includes clerical longevity increase

FY13 Salary includes 0% Clerical contract increase,
0% Department Head increase

Appointed perm personnel based on 19, 30 and 30 hours
per week respectively

Fiscal 2013 Budget Worksheet

Department:

0543 - Veterans Services

Department Head - William Leamy

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	15,844.76	11,653.42	4,152.98	19,594.00	24,700.00	24,700.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		15,844.76	11,653.42	4,152.98	19,594.00	24,700.00	24,700.00	0.00
Purchase of Services								
5300	Professional & Technical	0.00	0.00	17,275.00	0.00	950.00	950.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	17,275.00	0.00	950.00	950.00	0.00
Supplies								
5420	Office Supplies	0.00	204.39	1,658.06	206.00	400.00	400.00	0.00
5500	Medical & Surgical	8,443.44	11,312.31	0.00	0.00	0.00	0.00	0.00
		8,443.44	11,516.70	1,658.06	206.00	400.00	400.00	0.00
Other Charges								
5770	Veterans Benefits*	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total		24,288.20	23,170.12	23,086.04	19,800.00	26,050.00	26,050.00	0.00

*State mandated veteran benefit payments are included with other non-operational insurances

Fiscal 2013 Budget Worksheet
Department 543 Veterans Services

	Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
						Annual (1)	er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head Leamy, W		Appointed	0	N/A	N/A	19,593.75	750.00	25.00	0.00	0.00	0	N/A	N/A	24,700.00	950.00	25.00	0.00	0.00
Summary																		
Department Head						19,594.00								24,700.00				
Permanent Personnel						0.00								0.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						0.00								0.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						0.00								0.00				
Contractual						0.00								0.00				
						19,594.00								24,700.00				

Department head position budgeted at 15 hours per week

Department head position budgeted at 19 hours per week

Fiscal 2013 Budget Worksheet

Department:

0610 - Library

Department Head - Daniel Johnson

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	59,449.31	49,305.64	59,702.00	61,000.00	60,999.00	60,999.00	0.00
5112	Permanent Personnel	133,944.00	29,999.90	105,067.00	105,167.00	168,779.00	126,774.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	2,309.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	2,140.00	694.46	2,647.00	3,150.00	4,310.00	4,310.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		195,533.31	80,000.00	167,416.00	169,317.00	236,397.00	192,083.00	0.00
Purchase of Services								
5210	Energy Utilities	8,755.00	6,032.12	5,591.14	5,000.00	6,000.00	6,000.00	0.00
5230	Non-Energy Utilities	700.00	773.78	461.09	700.00	800.00	800.00	0.00
5240	Repairs & Maintenance	7,000.00	3,463.00	5,720.46	5,500.00	10,000.00	8,500.00	0.00
5270	Rentals & Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5290	Other Property Services	7,390.00	0.00	3,667.44	5,000.00	10,000.00	8,500.00	0.00
		23,845.00	10,268.90	15,440.13	16,200.00	26,800.00	23,800.00	0.00
5300	Professional & Technical	23,005.00	0.00	20,884.00	19,528.00	20,000.00	20,000.00	0.00
5340	Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		23,005.00	0.00	20,884.00	19,528.00	20,000.00	20,000.00	0.00
Supplies								
5420	Office Supplies	250.00	0.00	895.70	400.00	900.00	900.00	0.00
5430	Bldg & Equipment Repairs	0.00	0.00	5,364.80	0.00	500.00	500.00	0.00
5450	Custodial & Housekeeping	410.90	0.00	100.00	100.00	500.00	500.00	0.00
5510	Educational	31,390.40	0.00	29,600.00	29,155.00	40,000.00	35,000.00	0.00
5580	Other Supplies	439.10	9,946.71	299.37	300.00	600.00	600.00	0.00
		32,490.40	9,946.71	36,259.87	29,955.00	42,500.00	37,500.00	0.00
Total Departmental Budget Total		274,873.71	100,215.61	240,000.00	235,000.00	325,697.00	273,383.00	0.00

Fiscal 2013 Budget Worksheet
Department 610 Library

Hire Date Contract			YOS FY12	Grade	Step	Hours per Week	FY12 Salary					YOS FY13	Grade	Step	Hours per Week	FY13 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave					Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head JOHNSON, D 4/12/1982 Appointed			30	N/A	N/A	33	57,513.80	2,212.07	33.52	1,850.00	0.00	31	N/A	N/A	35	60,999.48	2,346.13	33.52	2,000.00	0.00
Permanent Personnel HOLMES, R 7/1/1999 Library			13	N/A	3	4	3,689.92	141.92	17.74	0.00	0.00	14	N/A	5	12	11,593.92	445.92	18.58	204.00	0.00
KANE, E	12/4/2001	Library	11	N/A	5	30	28,984.80	1,114.80	18.58	400.00	0.00	12	N/A	5	35	33,815.60	1,300.60	18.58	600.00	0.00
MASLAND, A	10/2/2000	Library	12	N/A	5	30	34,959.60	1,344.60	22.41	500.00	0.00	13	N/A	5	35	40,786.20	1,568.70	22.41	700.00	0.00
SELIG, A	9/1/1998	Library	14	N/A	5	30	28,984.80	1,114.80	18.58	500.00	0.00	15	N/A	5	30	28,984.80	1,114.80	18.58	602.00	0.00
WHOLEY, D	7/1/1998	Library	14	N/A	3	4	3,689.92	141.92	17.74	0.00	0.00	15	N/A	5	10	11,593.92	445.92	18.58	204.00	0.00
Summary																				
Department Head						57,514.00									60,999.00					
Permanent Personnel						#####									#####					
Elected Officials						0.00									0.00					
Wages Temporary Personnel						0.00									0.00					
Overtime						0.00									0.00					
Differentials						3,250.00									4,310.00					
Injured Leave						0.00									0.00					
Fringe Benefits						0.00									0.00					
Other Personal Services						0.00									0.00					
Contractual						0.00									0.00					
						#####									#####					

FY12 Salary includes 0% Clerical contract increase,
3% Department Head increase

FY13 Salary includes 0% Clerical contract increase,
0% Department Head increase

Fiscal 2013 Budget Worksheet

Department:

0650 - Park & Recreation

Department Head - Joseph Menice

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	8,415.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	35,719.00	0.00	0.00	25,000.00	35,000.00	35,000.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		44,134.00	0.00	0.00	25,000.00	45,000.00	45,000.00	0.00
Purchase of Services								
5210	Energy Utilities	1,037.97	0.00	0.00	0.00	0.00	0.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		1,037.97	0.00	0.00	0.00	0.00	0.00	0.00
5330	Pupil Transportation	1,355.00	0.00	0.00	0.00	0.00	0.00	0.00
5340	Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5350	Recreation	1,500.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00
		2,855.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00
Supplies								
5580	Other Supplies	2,431.18	0.00	0.00	0.00	2,500.00	2,500.00	0.00
		2,431.18	0.00	0.00	0.00	2,500.00	2,500.00	0.00
Total Departmental Budget Total		50,458.15	0.00	0.00	25,000.00	50,000.00	50,000.00	0.00

The Park and Recreation Program was totally funded by fees for service in FY10 and FY11 - accounting is in the Park and Rec Revolving Fund

Fiscal 2013 Budget Worksheet
Department 650 Park & Rec

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary				
					Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head MENICE, J	4/12/1982 Appointed	30	N/A	N/A	8,327.34	318.75	12.75	0.00	0.00	31	N/A	N/A	8,327.34	318.75	12.75	0.00	0.00
Temporary Personnel					Funded from the Park & Rec Revolving Fund												
Summary																	
Department Head					8,327.00					8,327.00							
Permanent Personnel					0.00					0.00							
Elected Officials					0.00					0.00							
Wages Temporary Personnel					0.00					0.00							
Overtime					0.00					0.00							
Differentials					0.00					0.00							
Injured Leave					0.00					0.00							
Fringe Benefits					0.00					0.00							
Other Personal Services					0.00					0.00							
Contractual					0.00					0.00							
					8,327.00					8,327.00							

Fiscal 2013 Budget Worksheet

Department:

692 - Observations/War Memorial

Department Head - Philip Lemnios

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase of Services								
5210	Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230	Non-Energy Utilities	1,441.07	0.00	0.00	0.00	0.00	0.00	0.00
5240	Repairs & Maintenance	400.92	0.00	0.00	0.00	0.00	0.00	0.00
		1,841.99	0.00	0.00	0.00	0.00	0.00	0.00
Supplies								
5460	Groundskeeping	5,825.00	0.00	0.00	0.00	0.00	0.00	0.00
5580	Other Supplies	2,051.45	0.00	0.00	0.00	0.00	0.00	0.00
		7,876.45	0.00	0.00	0.00	0.00	0.00	0.00
Other								
5980	Veteran's Day	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5990	Memorial Day	1,858.28	0.00	0.00	0.00	0.00	0.00	0.00
		1,858.28	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total		11,576.72	0.00	0.00	0.00	0.00	0.00	0.00

Observation ceremonies and maintenance of the war memorial are funded through donations

Fiscal 2013 Budget Worksheet

Department:

Debt, Insurance, Pension

Department Head - Philip Lemnios

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Debt								
0712-6-5910	Principal-Debt Excluded	265,000.00	265,000.00	265,000.00	334,000.00	325,000.00	325,000.00	0.00
0752-6-5915	Interest-Debt Excluded	177,094.00	167,984.38	179,350.00	183,307.00	172,038.00	172,038.00	0.00
0710-6-5910	Principal-General Long Term	185,000.00	816,882.00	1,004,881.67	909,882.00	909,882.00	909,882.00	0.00
0750-6-5915	Interest-General Long Term	123,081.00	682,110.67	529,779.09	500,373.00	536,777.00	536,777.00	0.00
0751-6-5925	Interest-Temp Borrowing	389,027.47	132,077.39	16,689.15	0.00	7,500.00	7,500.00	0.00
0751-6-5917	Fees on Borrowing	2,020.00	4,520.00	16,740.00	0.00	20,000.00	20,000.00	0.00
0751-6-5963	Transfer to Capital Projects	95,059.81	0.00	585.25	0.00	0.00	0.00	0.00
		1,236,282.28	2,068,574.44	2,013,025.16	1,927,562.00	1,971,197.00	1,971,197.00	0.00
Insurance								
0912-1-5170	Worker's Comp Salary Benefit	2,806.44	15,912.72	18,140.49	7,500.00	10,000.00	10,000.00	0.00
0912-6-5300	Worker's Comp Prof & Tech	9,885.79	22,563.02	24,403.68	20,000.00	25,000.00	25,000.00	0.00
0913-6-5740	Unemployment Comp Reimbur	65,286.60	220,311.67	64,696.03	100,000.00	100,000.00	85,000.00	0.00
0914-6-5740	Health & Life Insurance	4,062,856.71	3,515,265.54	3,567,418.60	4,233,000.00	3,906,089.00	3,906,089.00	0.00
0915-6-5740	Townwide Insurance	305,112.00	301,942.00	307,402.00	353,600.00	362,500.00	362,500.00	0.00
0916-6-5740	FICA Payments	229,393.22	208,774.19	222,910.37	235,238.00	247,100.00	247,100.00	0.00
0920-6-5700	Uninsured Medical Payments	38,543.76	37,054.52	45,675.64	55,000.00	59,000.00	59,000.00	0.00
0543-6-5770	Veterans Benefits	220,877.27	251,697.36	322,877.83	330,000.00	345,000.00	345,000.00	0.00
0132-6-5779	Fuel Reserve	2,174.30	26,858.58	64,122.45	110,000.00	110,000.00	110,000.00	0.00
		4,936,936.09	4,600,379.60	4,637,647.09	5,444,338.00	5,164,689.00	5,149,689.00	0.00
Town Wide								
0124-6-5230	Hydrant	206,900.00	188,844.35	184,096.49	211,000.00	215,000.00	215,000.00	0.00
0124-6-5290	Abandoned Property Services	0.00	0.00	0.00	0.00	20,000.00	20,000.00	0.00
0124-6-5300	Audit	39,000.00	34,900.00	36,000.00	36,000.00	37,500.00	37,500.00	0.00
0124-6-5300	Prof & Tech - Consultants	8,400.00	0.00	8,750.00	0.00	9,000.00	9,000.00	0.00
		254,300.00	223,744.35	228,846.49	247,000.00	281,500.00	281,500.00	0.00
Pension								
0911-1-5170	Non Contributory	104,823.83	105,888.93	107,308.50	105,670.00	80,000.00	80,000.00	0.00
0918-1-5170	Contributory	2,739,825.00	2,825,392.00	2,921,057.00	3,036,229.00	3,126,926.00	3,126,926.00	0.00
		2,844,648.83	2,931,280.93	3,028,365.50	3,141,899.00	3,206,926.00	3,206,926.00	0.00

Fiscal 2013 Budget Worksheet

Department:
Reserve Funds
Department Head - Advisory Board

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserve Transfers to Other Departments								
5780	Reserve	19,874.00	298,500.00	31,310.00	50,000.00	50,000.00	50,000.00	0.00
		19,874.00	298,500.00	31,310.00	50,000.00	50,000.00	50,000.00	0.00
Total Departmental Budget Total		19,874.00	298,500.00	31,310.00	50,000.00	50,000.00	50,000.00	0.00

Transfers from the Reserve Fund are expended from the receiving departments

Fiscal 2013 Budget Worksheet

Department:
Capital
Department Head - Philip Lemnios

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Department								
Town Wide								
0124-7-5812	Capital Plan Development	0.00	25,000.00	0.00	25,000.00	0.00	0.00	0.00
0124-7-5813	Town Building Study Committee	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00
0124-7-5835	Fuel System Replacement	0.00	40,000.00	0.00	0.00	0.00	0.00	0.00
0124-7-5892	T/W Seawall Program	0.00	15,000.00	31,153.58	50,000.00	80,000.00	80,000.00	0.00
Information Technology								
0155-7-5870	Replacement Equipment-Phones	49,997.00	0.00	0.00	0.00	0.00	0.00	0.00
Police								
0210-7-5870	Replacement Equipment-Police Vehic	65,156.70	59,161.30	34,916.21	60,000.00	60,000.00	60,000.00	0.00
Fire								
0220-7-5825	Building Renovation-Central Station	122,235.70	9,998.69	0.00	0.00	0.00	0.00	0.00
0220-7-5855	Capital Lease-Ambulance	29,404.00	45,000.00	48,777.00	48,777.00	0.00	0.00	0.00
0220-7-5870	Replacement Equipment-Engine	0.00	0.00	0.00	34,795.00	0.00	0.00	0.00
DPW								
0421-7-5825	Building Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0421-7-5870	Replacement Equipment	60,766.91	19,352.51	54,999.02	30,000.00	20,000.00	20,000.00	0.00
0491-7-5840	Capital Improvement-Cemetery	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Human Services								
0541-7-5870	Replacement Equipment-COA Van	7,927.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Budget Total		335,487.31	213,512.50	169,845.81	248,572.00	210,000.00	210,000.00	0.00

Fiscal 2013 Budget Worksheet

Department:
0295 Harbor
Department Head - Kurt Bornheim

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	40,250.10	40,382.25	39,941.69	41,299.00	45,000.00	0.00	0.00
5112	Permanent Personnel	11,340.00	10,359.00	10,791.00	17,020.00	15,170.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	300.00	1,250.00	1,250.00	500.00	850.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	794.00	865.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		51,890.10	51,991.25	51,982.69	59,613.00	61,885.00	0.00	0.00
Purchase of Services								
5210	Energy Utilities	1,044.24	1,491.39	1,544.33	1,500.00	1,500.00	0.00	0.00
5230	Non-Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240	Repairs & Maintenance	13,596.14	10,698.79	18,584.73	12,000.00	10,150.00	0.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		14,640.38	12,190.18	20,129.06	13,500.00	11,650.00	0.00	0.00
5300	Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5340	Communication	1,510.91	1,313.18	1,300.45	1,700.00	1,700.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		1,510.91	1,313.18	1,300.45	1,700.00	1,700.00	0.00	0.00
Supplies								
5420	Office Supplies	0.00	1,117.17	1,228.59	1,300.00	1,300.00	0.00	0.00
5430	Bldg & Equipment Repairs	9,724.39	10,608.76	7,727.25	10,000.00	10,000.00	0.00	0.00
5480	Vehicles	10,822.96	7,239.80	11,235.37	12,000.00	12,000.00	0.00	0.00
5510	Educational	544.00	0.00	352.32	600.00	600.00	0.00	0.00
5580	Other Supplies	5,656.47	6,034.50	4,561.64	6,412.00	6,412.00	0.00	0.00
		26,747.82	25,000.23	25,105.17	30,312.00	30,312.00	0.00	0.00
Other Charges								
5710	Instate Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5730	Dues & Memberships	182.50	250.00	225.00	300.00	300.00	0.00	0.00
5740	Insurance	7,500.00	7,500.00	6,425.00	7,500.00	7,875.00	0.00	0.00
5961	Return of Benefits	35,405.48	34,068.32	33,015.96	40,000.00	42,800.00	0.00	0.00
		43,087.98	41,818.32	39,665.96	47,800.00	50,975.00	0.00	0.00
Debt Service								
5910	Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5915	Interest	0.00	0.00	0.00	36,575.00	0.00	0.00	0.00
5917	Debt Fees	0.00	0.00	2,053.00	10,000.00	10,000.00	0.00	0.00
5925	Interest-Short Term	0.00	0.00	5,624.55	0.00	9,375.00	0.00	0.00
		0.00	0.00	7,677.55	46,575.00	19,375.00	0.00	0.00
Capital Expenses								
5825	Float Replacement	316.52	0.00	0.00	0.00	0.00	0.00	0.00
5870	Replacement Equipment	0.00	7,248.10	3,567.50	4,000.00	4,000.00	0.00	0.00
5875	Emergency Repair (Reserve Fund)	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00
		316.52	7,248.10	3,567.50	19,000.00	19,000.00	0.00	0.00
Total Departmental Budget Total		138,193.71	139,561.26	149,428.38	218,500.00	194,897.00	0.00	0.00

Fiscal 2011 Budget Worksheet
Department 601-0295 Harbor

Hire Date	Contract	YOS FY12	Grade	Step	FY12 Salary					YOS FY13	Grade	Step	FY13 Salary					
					Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head																		
BORNHEIM, K	7/1/1998	Appointed	14	N/A	N/A	41,298.78	1,588.41	0.00	500.00	794.21	15	N/A	N/A	45,000.02	1,730.77	0.00	850.00	865.39
CUMMINGS, P	6/1/2000	Appointed				7,020.00	270.00	9.00	0.00	0.00			15,170.00			0.00	0.00	
Aucoin, W		Appointed														0.00	0.00	
Summary																		
Department Head						41,299.00							45,000.00					
Permanent Personnel						17,020.00							15,170.00					
Elected Officials						0.00							0.00					
Wages Temporary Personnel						0.00							0.00					
Overtime						0.00							0.00					
Differentials						500.00							850.00					
Injured Leave						0.00							0.00					
Fringe Benefits						0.00							0.00					
Other Personal Services						794.00							865.00					
Contractual						0.00							0.00					
						59,613.00							61,885.00					

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 3% non-union increase

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 0% non-union increase

(3) For contract employees, the amount per hour per contract

Fiscal 2013 Budget Worksheet

Department:

0443 Sewer

Department Head - Edward Petrilak

Description		FY09 Actual	FY10 Actual	FY11 Actual	FY12 Budget	FY13 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	79,423.34	79,423.34	79,423.31	81,806.00	81,806.00	0.00	0.00
5112	Permanent Personnel	73,154.12	75,310.20	77,593.87	81,765.00	83,291.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	371.00	371.00	0.00	0.00
5130	Overtime	196.09	213.05	634.85	565.00	565.00	0.00	0.00
5140	Differentials	850.00	1,400.00	1,600.00	1,800.00	2,200.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	1,217.22	0.00	0.00	9,045.00	7,500.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		154,840.77	156,346.59	159,252.03	175,352.00	175,733.00	0.00	0.00
Purchase of Services								
5210	Energy Utilities	1,243.57	1,058.58	1,040.46	1,554.00	1,601.00	0.00	0.00
5230	Non-Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240	Repairs & Maintenance	1,389,374.00	1,355,149.43	1,475,626.59	1,600,878.00	1,642,457.00	0.00	0.00
5270	Rentals & Leases	4,086.10	3,170.94	3,531.82	3,414.00	3,414.00	0.00	0.00
		1,394,703.67	1,359,378.95	1,480,198.87	1,605,846.00	1,647,472.00	0.00	0.00
5300	Professional & Technical	17,750.24	25,714.82	10,093.10	40,778.00	42,001.00	0.00	0.00
5340	Communication	11,592.45	11,442.59	9,465.18	11,903.00	12,260.00	0.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		29,342.69	37,157.41	19,558.28	52,681.00	54,261.00	0.00	0.00
Supplies								
5420	Office Supplies	2,061.46	1,795.64	1,922.83	2,626.00	2,705.00	0.00	0.00
5430	Bldg & Equipment Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5480	Vehicles	554.33	712.86	212.53	630.00	649.00	0.00	0.00
5580	Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,615.79	2,508.50	2,135.36	3,256.00	3,354.00	0.00	0.00
Other Charges								
5710	Instate Travel	256.83	336.31	284.02	704.00	725.00	0.00	0.00
5730	Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5740	Insurance	77,186.50	78,530.00	75,853.00	85,038.00	83,903.00	0.00	0.00
5780	In Lieu of Taxes/Additional Debt	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00
5910	Principal	305,306.19	308,097.15	317,999.06	320,667.00	366,942.00	0.00	0.00
5915	Interest	86,726.89	79,903.57	71,655.20	132,257.00	162,663.00	0.00	0.00
5917	Debt Fees	7,579.90	7,062.31	12,482.37	32,159.00	14,287.00	0.00	0.00
5925	Interest-Short Term	0.00	0.00	16,125.45	0.00	24,375.00	0.00	0.00
5961	Return of Benefits	94,340.00	102,148.00	104,900.00	111,722.00	116,515.00	0.00	0.00
		571,396.31	726,077.34	599,299.10	682,547.00	769,410.00	0.00	0.00
Capital Expenses								
5840	Infrastructure Improvement	358,165.98	104,945.00	23,530.00	185,000.00	126,000.00	0.00	0.00
5870	Replacement Equipment	25,670.79	37,184.22	32,913.23	60,000.00	60,000.00	0.00	0.00
5875	Emergency Repair	0.00	0.00	0.00	150,000.00	150,000.00	0.00	0.00
		383,836.77	142,129.22	56,443.23	395,000.00	336,000.00	0.00	0.00
Total Departmental Budget Total		2,536,736.00	2,423,598.01	2,316,886.87	2,914,682.00	2,986,230.00	0.00	0.00