

TOWN MANAGER'S BUDGET MESSAGE FISCAL YEAR 2012

January 25, 2011

The Honorable Board of Selectmen and the residents of Hull, it is with honor I submit the Town Manager's Fiscal Year's 2012 Budget.

The Fiscal-Year 2012 Budget was developed with a set of revenue assumptions that are similar to Fiscal Year 2011's. The FY2012 Budget assumes the commitment to local government on behalf of the Commonwealth will continue to be anemic, and we will feel stress in other revenue categories as well.

REVENUE SUMMARY:

- The Property Tax Levy is proposed to increase by the statutory limits set by Proposition 2 1/2 - \$772,028, including the debt-exclusion for the High School. It should be noted that there has been a greater reliance on local property taxes over time as State Aid has diminished in recent years.
- New Growth is estimated at \$150,000 for FY12 as compared to FY11's \$201,382. We will not have an exact new growth figure until September when this calculation is finalized. There has been a steady decline in new growth over the last ten years. In FY02 new growth was \$570,000.
- The Debt Exclusion for the High School is \$517,307 dollars reflecting the annual debt costs associated with the project.
- State Aid is level funded at \$5,702,139. There will more than likely be an adjustment downward as the State budget process unfolds over the next month. If this estimate does not materialize, adjustments will have to be made elsewhere in the budget.
- Estimated Receipts are calculated to be \$2.77 million dollars, level funded as compared to FY11.
- Available Funds (Free Cash) usage for FY12 is \$500,000 dollars. This represents a \$17,914 increase over FY11, the balance of the FY11 Free Cash will be banked in the Stabilization Fund for future years usage.
- The stabilization account is being used as projected to support debt associated with the Memorial Middle School Project. Usage in FY12 is \$257,713 dollars. This represents the first time in five years that we have not taken additional funds from the Stabilization Account to help balance the budget.
- Overlay Surplus funds declared available by the Board of Assessor's after all abatement applications for multiple tax years will be used in FY12 in the amount of \$150,000.

- The Sewer and Harbormaster enterprise funds are carried both on the revenue side of the budget and expenditure side of the budget, but have no direct impact to the general fund as both services are fully supported by user fees.

Total revenue increases from \$35,968,713 dollars in FY11 to \$36,696,996 dollars in FY12 or \$728,283 dollars a 2.02% increase.

EXPENDITURE SUMMARY:

The FY12 Operational Budget is level funded as compared to FY11. The Operational Budget funds daily activity and does not include elements such as retirement funds, health and property insurance, debt and other non-operational expenditures. There are some increases in various departments to account for negotiated wage increases. On the General Government side of the budget, non-union personnel will receive a wage increase after two years of no increases consistent with the Town's Personnel By-law.

- The FY12 General Government Budget (all operating departments except the School Department) is funded at \$8,968,716. This is level funded as compared to FY11. A zero percent increase. This amount is still well below previous year's expenditures.
- The FY12 School Department is funded at \$12,500,000. This is level funded as compared to FY11. A zero percent increase. This amount is still well below previous year's expenditures.
- The percentage share of the operating budget between the School Department and the General Government remains virtually unchanged from previous years, with the Schools receiving 58% of the operating budget and the General Government 42%.
- The General Reserve Fund is being level funded at \$50,000.
- The employee health insurance portion of the budget increases by 12% or \$471,383. This cost center continues to increase at a difficult pace to maintain. It should be noted that cost containment measures have been instituted, including increasing the employee share of premiums, higher co-pays for employees, and requiring all retirees, regardless of age to pay the same percentage share of premium costs consistent with State law.
- Pension costs increase 4% from \$3.02 million dollars to \$3.14 million dollars. This reflects the extent of our obligation in this area as required by state law.
- Debt costs are decreased by \$85,466 over FY11 costs.
- Capital Spending: The FY12 budget has \$248,572 dollars allocated for capital spending. This allocation will provide for replacement of two police cruisers, the third year payment for the newly purchased ambulance, funds for a new Fire Department Engine, funds to rehabilitate public works vehicles to extend service longevity, funds for limited seawall repairs.
- The snow removal supplement is funded at \$155,000 for this winter's snow removal activity an increase of \$67,303 over FY11's costs.

The entire expenditure side of the budget increases by \$728,283, a 2.02% increase. The Fiscal Year 2012 Budget is in balance.

As we move forward with the FY2012 budget deliberations, there will be ample opportunity to discuss and evaluate the plan. We are coming through a period in our history where difficult choices have been made in order to continue our operations within available resources. We have accomplished the goal of balancing our budget each year, but it has come at a cost to services. Briefly these include:

- Reduction in support for education. We will, with the proposed budget, be spending less on education than we did five years ago. Providing for a well-balanced and stable education is our obligation to the children of this community.
- The Fire and Police Department have fewer officers and firefighters today than we have had historically.
- The Public Works Department is at its lowest labor level in many years. The ability to maintain our infrastructure, let alone improve it, is at risk.
- We are not in a position to address long-term capital needs in a systematic manner, but rather in a manner that is dependent grants and other external financing sources.

Little has changed economically on the National and State level. We continue to be challenged. We have for several years been seeking cost containment and reductions in services. Our employees have contributed in these efforts by accepting no wage increases, increased health insurance cost sharing and higher productivity levels. We will continue efforts to identify savings. It should also be noted that the citizens of Hull have recognized our circumstances and have been assisting the Town through this period. We are fortunate to have many wonderful volunteers. Our efforts to date have been successful to the extent that our core services are intact. When the current economic cycle begins to turn we will be in a position to restore and rebuild our services. Our community is not defined by our past, but rather it is guided by the past and the principles that have made Hull a special place for over 350 years.

It is an honor to serve the residents of Hull. The employees of the Town will continue to do their best to guide the organization. Thank you.

Sincerely,

Philip E. Lemnios
Town Manager

Fiscal Year 2012 Budget Presentation

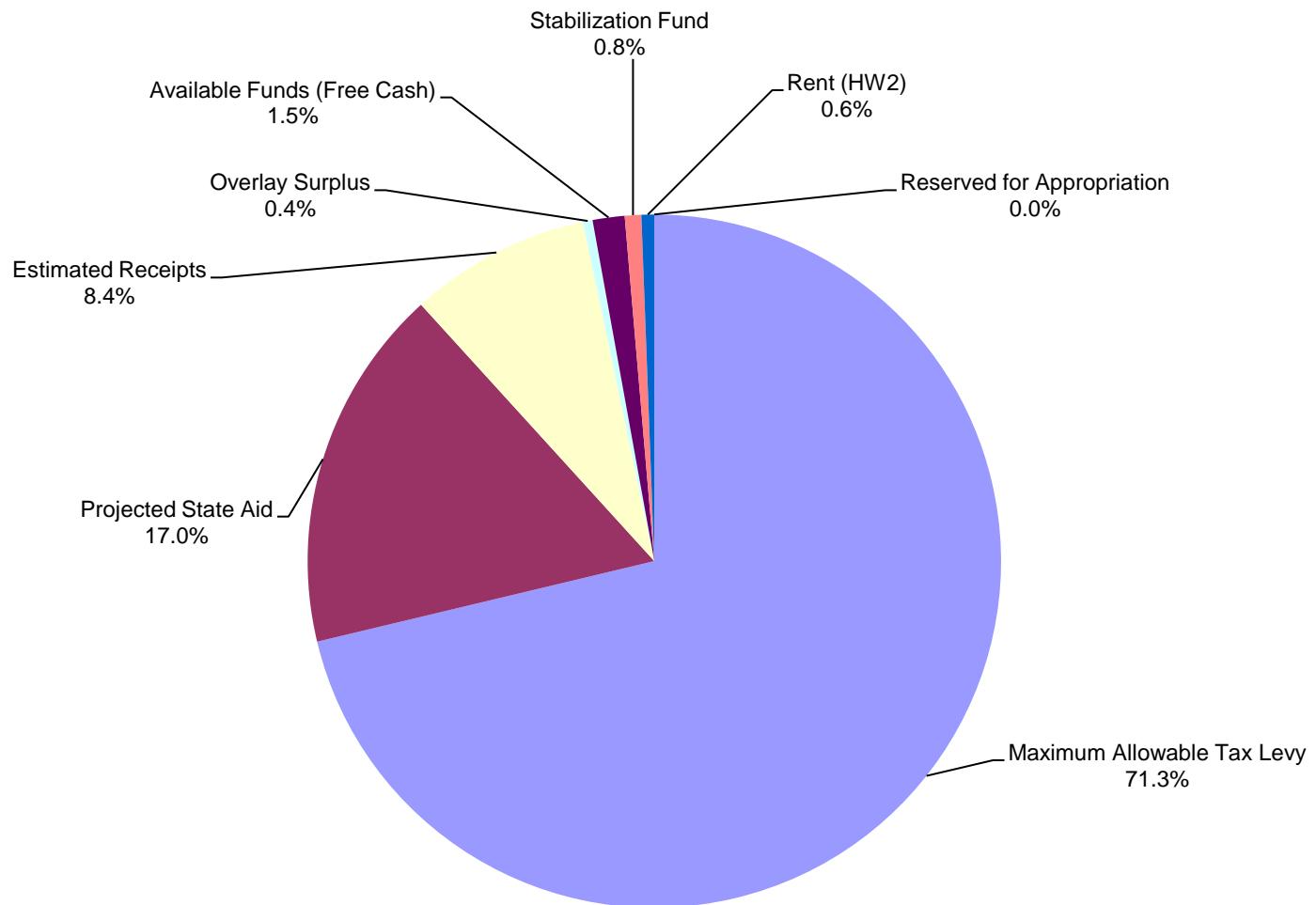
With Statutory 2 1/2 Increase
Assuming:
Level State Aid
Level Local Receipt

Level Funding of Operational Budgets
Modest Increases in Fixed Expenses
Level State Assessment

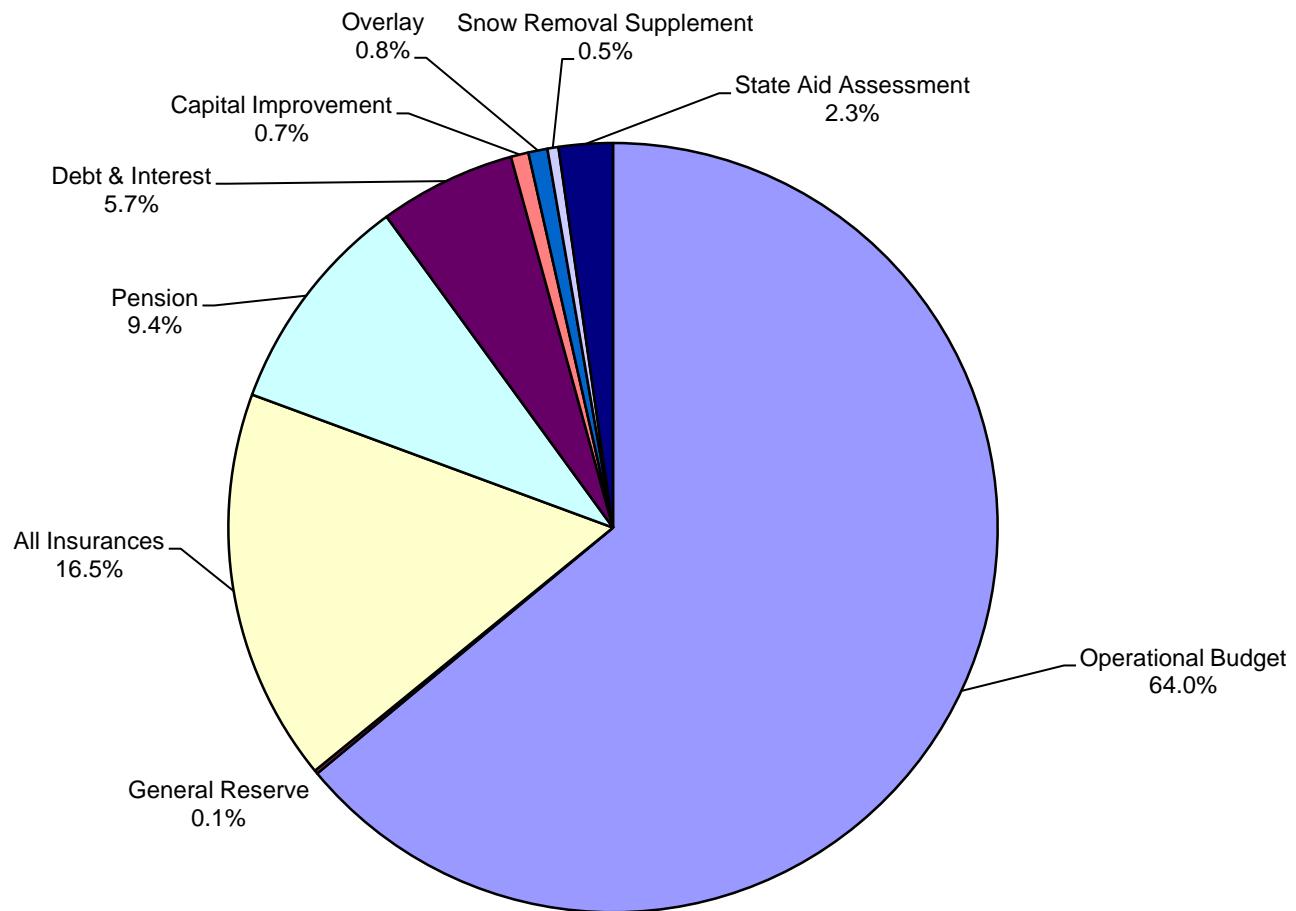
**FY12 with LEVY
LEVEL FUNDED OPERATIONS**

Revenue Summary	FY11	FY12	Dollar Change	Percent Change
1 Real Estate/Property Taxes				
2 Base Tax Levy	21,934,544	22,684,290	749,746	3.42%
3 Statutory 2 1/2 Increase	548,364	567,107	18,743	3.42%
4 Growth in Tax Base	201,382	150,000	(51,382)	-25.51%
5 Debt Exclusion-High School	461,039	517,307	56,268	12.20%
6 Excess Capacity	(14,667)	0	14,667	-100.00%
7 Maximum Allowable Tax Levy	23,130,662	23,918,704	788,042	3.41%
8 Intergovernmental Revenues				
9 State Revenue Sharing	5,716,743	5,716,743	0	0.00%
10 Less School & Library Offsets	(14,604)	(14,604)	0	0.00%
11 Projected Net State Aid	5,702,139	5,702,139	0	0.00%
12 Local Receipts				
13 Estimated Receipts	2,770,258	2,770,258	0	0.00%
14 Overlay Surplus	125,000	150,000	25,000	20.00%
15 Available Funds (Free Cash)	482,086	500,000	17,914	3.72%
16 Stabilization Fund	263,356	257,713	(5,643)	-2.14%
17 Additional Stabilization Usage	180,412	0	(180,412)	-100.00%
18 Additional RENT-Light	200,000	200,000	0	0.00%
19 PILOT-Sewer	0	0	0	0.00%
20 PILOT-HRA	65,000	65,000	0	0.00%
21 Sale of Cemetery Grave Account	0	0	0	0.00%
22 Additional Reserved for Appropriation	16,000	0	(16,000)	-100.00%
23 Total Local Receipts	4,102,112	3,942,971	(159,141)	-3.88%
25 Enterprise Funds				
26 Sewer Operating Budget	2,477,111	2,429,599	(47,512)	-1.92%
27 Sewer Debt	397,622	485,083	87,461	22.00%
28 Harbormaster	159,067	171,925	12,858	8.08%
29 Harbor Debt	0	46,575	46,575	100.00%
30 Total Enterprise Fund Revenue	3,033,800	3,133,182	99,382	3.28%
31 TOTAL RECEIPTS	35,968,713	36,696,996	728,283	2.02%
II Expenditure Summary				
31 General Government	8,968,716	8,968,716	0	0.00%
32 School Department	12,500,000	12,500,000	0	0.00%
33 General Reserve	50,000	50,000	0	0.00%
34 Health Insurance	3,928,226	4,399,609	471,383	12.00%
35 Other Insurances	991,750	1,041,338	49,588	5.00%
36 Unemployment	100,000	100,000	0	0.00%
37 Pension Total	3,021,057	3,141,899	120,842	4.00%
38 Debt & Interest	2,013,028	1,927,562	(85,466)	-4.25%
39 Capital Improvements-General	188,777	248,572	59,795	31.67%
40 Total Services Costs	31,761,554	32,377,696	616,142	1.94%
41 Enterprise Funds				
42 Sewer Operating Budget	2,477,111	2,429,599	(47,512)	-1.92%
43 Sewer Debt	397,622	485,083	87,461	22.00%
43 Harbormaster Operating Budget	159,067	171,925	12,858	8.08%
44 Harbormaster Debt	0	46,575	46,575	100.00%
45 Enterprise Fund Expenditures	3,033,800	3,133,182	99,382	3.28%
46 Other				
47 Overlay	324,544	270,000	(54,544)	-16.81%
48 Snow Removal Deficit	87,697	155,000	67,303	76.74%
49 Other Total:	412,241	425,000	12,759	3.09%
50 Intergovernmental Charges				
51 State County Assessments	309,438	309,438	0	0.00%
52 Charter School Assessment	451,680	451,680	0	0.00%
53 Intergovernmental Total	761,118	761,118	0	0.00%
54 TOTAL EXPENDITURES	35,968,713	36,696,996	728,283	2.02%
NET EXCESS/(DEFICIT)	(0)	(0)		

**Town of Hull
Fiscal Year 2012 Budget Revenue Source**



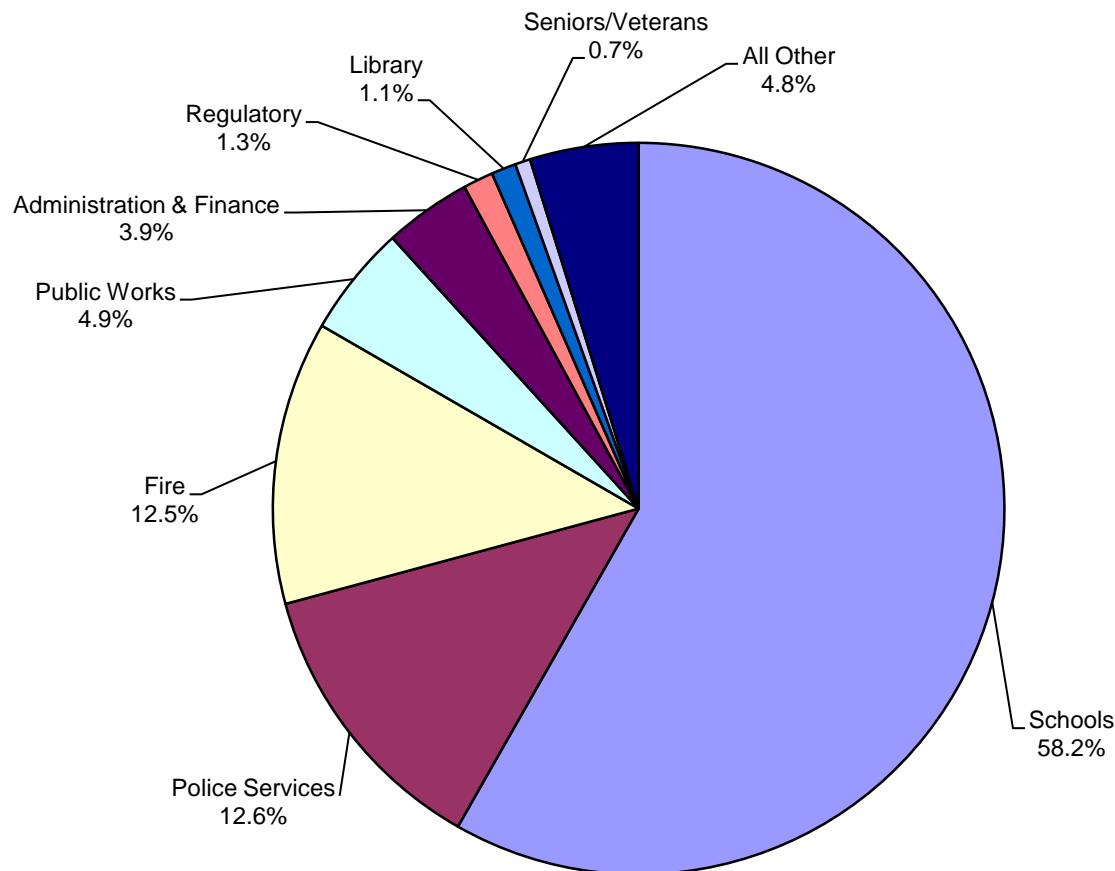
**Town of Hull
Fiscal Year 2012 Expenditure Budget Summary**



Fiscal 2012 Budget Worksheet Summary

Department		FY11 Approp	FY12 Request	TM Recommend	Advisory Bd Recommend	Dollar Change*	Percent Change
Elections	113	10,420	9,870	9,870	0	(550)	-5.90%
Town Manager	121	213,762	214,407	214,407	0	645	0.30%
Selectmen	122	139,363	136,800	136,800	0	(2,563)	-1.89%
Town Wide Accounts	124	309,388	307,400	307,400	0	(1,988)	-0.72%
Advisory Board/Reserve	131	7,600	6,750	6,750	0	(850)	-15.56%
Accountant	135	143,316	146,984	146,984	0	3,668	2.97%
Assessors	141	166,350	165,600	165,600	0	(750)	-0.47%
Treasurer/Collector	145	294,077	300,000	300,000	0	5,923	2.13%
Law Department	151	113,863	116,460	116,460	0	2,597	2.32%
Boards & Commissioners	152	1,750	1,750	1,750	0	0	0.00%
MIS/IT	155	132,483	125,500	125,500	0	(6,983)	-5.19%
Town Clerk	161	23,795	23,325	23,325	0	(470)	-2.06%
Board of Registrars	163	7,475	7,475	7,475	0	0	0.00%
Conservation	171	67,800	76,500	76,500	0	8,700	14.24%
Planning Board	175	47,793	48,000	48,000	0	207	0.43%
Board of Appeals	176	10,266	10,266	10,266	0	0	0.00%
Town Buildings	192	120,311	123,000	123,000	0	2,689	1.90%
Police Department	210	2,312,110	2,344,043	2,344,043	0	31,933	1.43%
Public Safety/Dispatch	215	401,220	331,800	331,800	0	(69,420)	-18.36%
Fire Department	220	2,659,947	2,690,339	2,690,339	0	30,392	1.18%
Building Department	241	147,286	147,125	147,125	0	(161)	-0.11%
Emergency Preparedness	291	6,500	6,500	6,500	0	0	0.00%
Animal Control	292	25,159	24,700	24,700	0	(459)	-2.34%
Shellfish	297	10,288	11,700	11,700	0	1,412	13.29%
School	301	12,500,000	12,500,000	12,500,000	0	0	0.00%
Highway	421	771,504	783,750	783,750	0	12,246	1.67%
Snow Removal	423	74,830	74,830	74,830	0	0	0.00%
Landfill	430	64,325	61,200	61,200	0	(3,125)	-5.34%
Grounds Maintenance	491	73,849	74,500	74,500	0	651	0.99%
Watershed Management	495	12,700	7,200	7,200	0	(5,500)	-50.52%
Park Maintenance	496	53,970	54,600	54,600	0	630	1.38%
Board of Health	511	162,687	157,142	157,142	0	(5,545)	-3.67%
Council on Aging	541	121,529	124,400	124,400	0	2,871	2.51%
Veterans' Services	543	26,000	19,800	19,800	0	(6,200)	-26.76%
Library	610	235,000	235,000	235,000	0	0	0.00%
Park and Recreation	650	0	0	0	0	0	0.00%
War Memorial	692	0	0	0	0	0	0.00%
Department Budgets		21,468,716	21,468,716	21,468,716	0	0	0.00%
Worker's Comp	912	26,250	27,500	27,500	1,250	3.25%	
Unemployment Comp	913	100,000	100,000	100,000	0	0.00%	
Health & Life Insurance	914	3,928,226	4,399,609	4,399,609	471,383	13.41%	
Townwide Insurance	915	336,500	353,600	353,600	17,100	5.66%	
FICA Payments	916	229,500	235,238	235,238	5,738	2.75%	
Uninsured Medical Payme	920	52,500	55,000	55,000	2,500	6.75%	
Veteran's Benefits	543	245,000	260,000	260,000	15,000	5.96%	
Fuel Reserve	131	102,000	110,000	110,000	8,000	29.79%	
Insurance Total		5,019,976	5,540,947	5,540,947	520,971	11.32%	
Non Contributory	911	100,000	105,670	105,670	5,670	5.35%	
Contributory	918	2,921,057	3,036,229	3,036,229	115,172	4.08%	
Pension Total		3,021,057	3,141,899	3,141,899	120,842	4.12%	
Principal-Debt Excluded	712	265,000	334,000	334,000	69,000	26.04%	
Interest-Debt Excluded	752	186,675	183,307	183,307	(3,368)	-2.00%	
Principal-General Long Te	710	1,004,882	909,882	909,882	(95,000)	-11.63%	
Interest-General Long Ter	750	529,781	500,373	500,373	(29,408)	-4.31%	
Interest-Temp Borrowing	751	16,690	0	0	(16,690)	-12.64%	
Fees on Borrowing	751	10,000	0	0	(10,000)	-221.24%	
Transfer to Capital Project	751	0	0	0	0	0.00%	
Debt Service Total		2,013,028	1,927,562	1,927,562	(85,466)	-4.13%	
Reserve Fund		50,000	50,000	50,000	0	0.00%	
Capital		188,777	248,572	248,572	59,795	28.09%	
Total Budget		31,761,554	32,377,696	32,377,696	616,142	2.04%	

Town of Hull
Fiscal Year 2012 Operational Budget Share



Town of Hull
Long Term Share of Operational Budget
Fiscal Years 1999 through 2012

Fiscal Year	Total Operational Appropriated	School Department Budget	General Government Services
FY99	16,937,447	9,165,199	7,772,248
Percentage Share of Gross		54.11%	45.89%
FY00	18,207,032	9,684,776	8,522,256
Change from Previous Year	1,269,585	519,577	750,008
Percentage Share of Gross		53.19%	46.81%
FY01	17,934,052	10,220,776	7,713,276
Change from Previous Year	(272,980)	536,000	(808,980)
Percentage Share of Gross		56.99%	43.01%
FY02	19,073,216	10,820,770	8,252,446
Change from Previous Year	1,139,164	599,994	539,170
Percentage Share of Gross		56.73%	43.27%
FY03	20,036,832	11,420,776	8,616,056
Change from Previous Year	963,616	600,006	363,610
Percentage Share of Gross		57.00%	43.00%
FY04	20,354,553	11,736,601	8,617,952
Change from Previous Year	317,721	315,825	1,896
Percentage Share of Gross		57.66%	42.34%
FY05	21,138,092	12,204,347	8,933,745
Change from Previous Year	783,539	467,746	315,793
Percentage Share of Gross		57.74%	42.26%
FY06	21,723,894	12,647,251	9,076,643
Change from Previous Year	585,802	442,904	142,898
Percentage Share of Gross		58.22%	41.78%
FY07	22,593,478	13,105,919	9,487,559
Change from Previous Year	869,584	458,668	410,916
Percentage Share of Gross		58.01%	41.99%
FY08	22,583,404	13,105,919	9,477,485
Change from Previous Year	(10,074)	0	(10,074)
Percentage Share of Gross		58.03%	41.97%
FY09	21,996,419	12,770,000	9,226,419
Change from Previous Year	(586,985)	(335,919)	(251,066)
Percentage Share of Gross		58.05%	41.95%
FY10	20,402,499	11,876,875	8,525,624
Change from Previous Year	(1,593,920)	(893,125)	(700,795)
Percentage Share of Gross		58.21%	41.79%
FY11	21,468,716	12,500,000	8,968,716
Change from Previous Year	1,066,217	623,125	443,092
Percentage Share of Gross		58.22%	41.78%
FY12	21,468,716	12,500,000	8,968,716
Change from Previous Year	0	0	0
Percentage Share of Gross		58.22%	41.78%

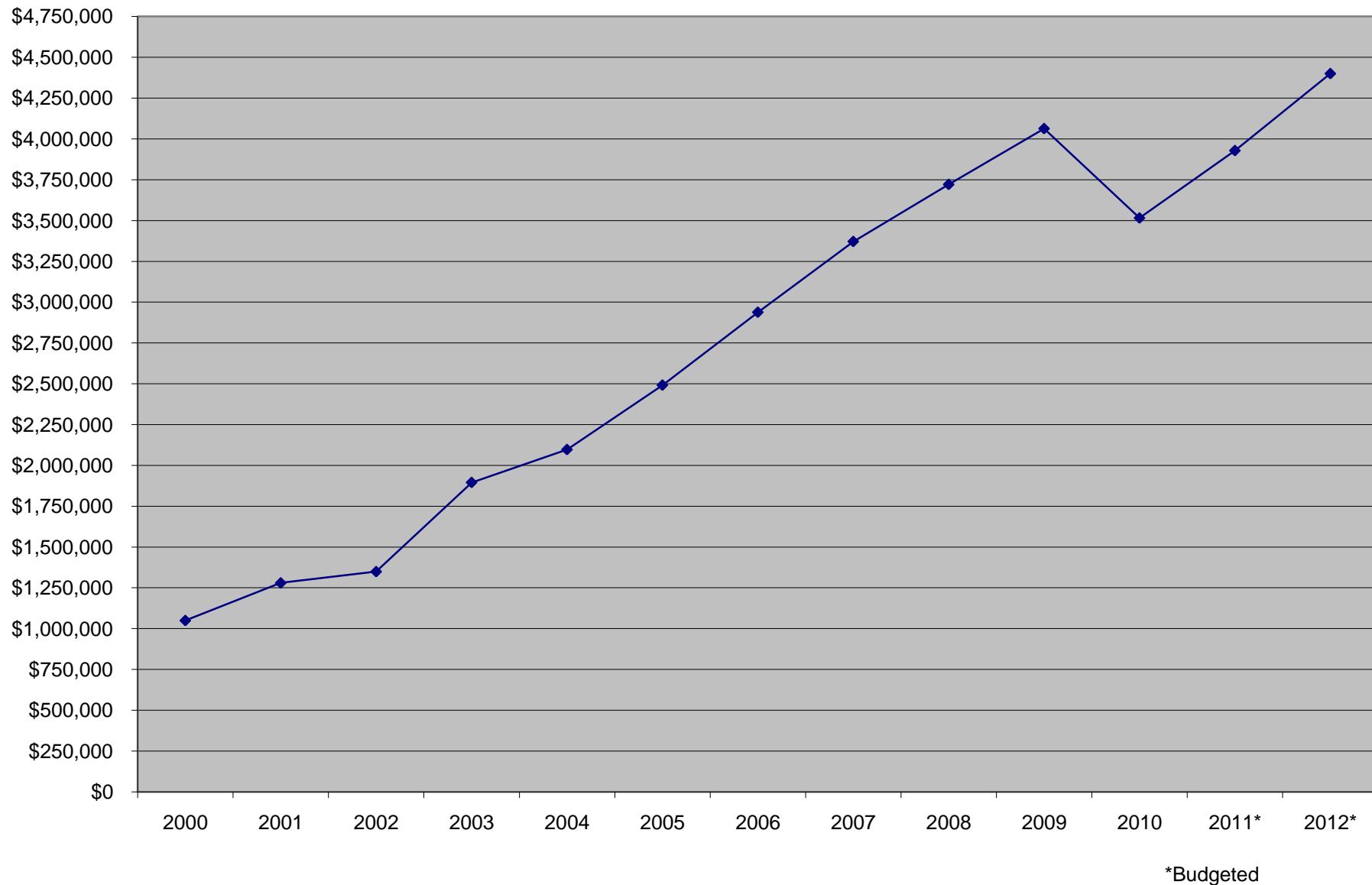
Town of Hull
Insurance Appropriation History
Fiscal Years 2000 through 2012

Fiscal Year	Insurance Payments	Change by Year
2000	1,050,000	
2001	1,280,075	21.91%
2002	1,349,304	5.41%
2003	1,895,479	40.48%
2004	2,097,056	10.63%
2005	2,491,580	18.81%
2006	2,937,964	17.92%
2007	3,371,360	14.75%
2008	3,720,786	10.36%
2009	4,062,857	9.19%
2010	3,515,266	-13.48%
2011*	3,928,226	11.75%
2012*	4,399,609	12.00%
		174.61%

FY2010 reflects the first year of the shift of 10% employee premium payment to 25% employee premium payment

*Budgeted

**Town of Hull
Insurance Appropriation History
Fiscal Years 2000 through 2012**



Town of Hull
Fixed Expense History
Fiscal Years 2007 through 2012

Description	2007	2008	2009	2010	2011*	2012*
FICA Payments	213,526	216,348	229,393	208,774	229,500	235,238
HCRS Appropriation	2,545,053	2,651,887	2,739,825	2,825,392	2,921,057	3,036,229
Health & Life Insurance	3,371,360	3,720,786	4,062,857	3,515,266	3,928,226	4,399,609
Non Contrib Pensions	121,594	102,640	104,824	105,889	100,000	105,670
Overlay	470,348	266,288	272,651	483,870	324,544	270,000
Snow Removal (to be raised)	171	25,141	97,555	210,159	87,696	155,000
State Assessment	1,359,275	1,307,399	1,068,747	828,068	761,118	761,118
Townwide Insurance	298,292	300,880	305,112	301,942	336,500	353,600
Unemployment Comp	89,818	56,185	65,287	218,405	100,000	100,000

*Budgeted

Town of Hull
Budget Analysis - What's Left?
Budget Fiscal 2012

			Remaining
Total FY2012 Budget		\$ 36,696,996	
Less Enterprise Funds		(3,133,182)	33,563,814
Less Unclassified			
Debt		(1,927,562)	
Insurances		(5,540,947)	
Reserve Fund		(50,000)	
Pension		(3,141,899)	
Capital Improvements		(248,572)	
		<hr/>	
		(10,908,980)	22,654,834
Less Other Assesments			
Overlay Reserve		(270,000)	
State Assesments		(761,118)	
Cherry Sheet Off-Sets		(14,604)	
Snow Supplement		(155,000)	
		<hr/>	
		(1,200,722)	21,454,112
Less Operating Budget			
School		(12,500,000)	
Police/Dispatch/Animal Control		(2,700,543)	
Fire		(2,690,339)	
Public Works		(1,056,080)	
Town Wide Accounts		(307,400)	
		<hr/>	
		(19,254,362)	2,199,750
Balance Remaining For All Other Functions:		\$ 2,199,750	5.99%

Fiscal Year 2012 Departmental Budgets

Fiscal 2012 Budget Worksheet Summary						
		FY11	FY12	TM	Advisory Bd	Dollar Change*
Department		Approp	Request	Recommend	Recommend	Percent Change
Elections	113	10,420	9,870	9,870	0	(550) -5.90%
Town Manager	121	213,762	214,407	214,407	0	645 0.30%
Selectmen	122	139,363	136,800	136,800	0	(2,563) -1.89%
Town Wide Accounts	124	309,388	307,400	307,400	0	(1,988) -0.72%
Advisory Board/Reserve	131	7,600	6,750	6,750	0	(850) -15.56%
Accountant	135	143,316	146,984	146,984	0	3,668 2.97%
Assessors	141	166,350	165,600	165,600	0	(750) -0.47%
Treasurer/Collector	145	294,077	300,000	300,000	0	5,923 2.13%
Law Department	151	113,863	116,460	116,460	0	2,597 2.32%
Boards & Commissioners	152	1,750	1,750	1,750	0	0 0.00%
MIS/IT	155	132,483	125,500	125,500	0	(6,983) -5.19%
Town Clerk	161	23,795	23,325	23,325	0	(470) -2.06%
Board of Registrars	163	7,475	7,475	7,475	0	0 0.00%
Conservation	171	67,800	76,500	76,500	0	8,700 14.24%
Planning Board	175	47,793	48,000	48,000	0	207 0.43%
Board of Appeals	176	10,266	10,266	10,266	0	0 0.00%
Town Buildings	192	120,311	123,000	123,000	0	2,689 1.90%
Police Department	210	2,312,110	2,344,043	2,344,043	0	31,933 1.43%
Public Safety/Dispatch	215	401,220	331,800	331,800	0	(69,420) -18.36%
Fire Department	220	2,659,947	2,690,339	2,690,339	0	30,392 1.18%
Building Department	241	147,286	147,125	147,125	0	(161) -0.11%
Emergency Preparedness	291	6,500	6,500	6,500	0	0 0.00%
Animal Control	292	25,159	24,700	24,700	0	(459) -2.34%
Shellfish	297	10,288	11,700	11,700	0	1,412 13.29%
School	301	12,500,000	12,500,000	12,500,000	0	0 0.00%
Highway	421	771,504	783,750	783,750	0	12,246 1.67%
Snow Removal	423	74,830	74,830	74,830	0	0 0.00%
Landfill	430	64,325	61,200	61,200	0	(3,125) -5.34%
Grounds Maintenance	491	73,849	74,500	74,500	0	651 0.99%
Watershed Management	495	12,700	7,200	7,200	0	(5,500) -50.52%
Park Maintenance	496	53,970	54,600	54,600	0	630 1.38%
Board of Health	511	162,687	157,142	157,142	0	(5,545) -3.67%
Council on Aging	541	121,529	124,400	124,400	0	2,871 2.51%
Veterans' Services	543	26,000	19,800	19,800	0	(6,200) -26.76%
Library	610	235,000	235,000	235,000	0	0 0.00%
Park and Recreation	650	0	0	0	0	0 0.00%
War Memorial	692	0	0	0	0	0 0.00%
Department Budgets		21,468,716	21,468,716	21,468,716	0	0 0.00%
Worker's Comp	912	26,250	27,500	27,500	1,250	3.25%
Unemployment Comp	913	100,000	100,000	100,000	0	0 0.00%
Health & Life Insurance	914	3,928,226	4,399,609	4,399,609	471,383	13.41%
Townwide Insurance	915	336,500	353,600	353,600	17,100	5.66%
FICA Payments	916	229,500	235,238	235,238	5,738	2.75%
Uninsured Medical Payme	920	52,500	55,000	55,000	2,500	6.75%
Veteran's Benefits	543	245,000	260,000	260,000	15,000	5.96%
Fuel Reserve	131	102,000	110,000	110,000	8,000	29.79%
Insurance Total		5,019,976	5,540,947	5,540,947	520,971	11.32%
Non Contributory	911	100,000	105,670	105,670	5,670	5.35%
Contributory	918	2,921,057	3,036,229	3,036,229	115,172	4.08%
Pension Total		3,021,057	3,141,899	3,141,899	120,842	4.12%
Principal-Debt Excluded	712	265,000	334,000	334,000	69,000	26.04%
Interest-Debt Excluded	752	186,675	183,307	183,307	(3,368)	-2.00%
Principal-General Long Te	710	1,004,882	909,882	909,882	(95,000)	-11.63%
Interest-General Long Ter	750	529,781	500,373	500,373	(29,408)	-4.31%
Interest-Temp Borrowing	751	16,690	0	0	(16,690)	-12.64%
Fees on Borrowing	751	10,000	0	0	(10,000)	-221.24%
Transfer to Capital Projec	751	0	0	0	0	0.00%
Debt Service Total		2,013,028	1,927,562	1,927,562	(85,466)	-4.13%
Reserve Fund		50,000	50,000	50,000	0	0 0.00%
Capital		188,777	248,572	248,572	59,795	28.09%
Total Budget		31,761,554	32,377,696	32,377,696	616,142	2.04%

Fiscal 2012 Budget Worksheet

Department:

0113 - Elections/Town Meeting

Department Head - Janet Bennett

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager	Advisory Board
						Recommend	Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	420.00	420.00	420.00	420.00	420.00	420.00	0.00
5120 Wages Temporary Personnel	0.00	2,719.54	8,199.92	8,200.00	8,200.00	8,200.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	6,653.34	7,924.36	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	7,073.34	11,063.90	8,619.92	8,620.00	8,620.00	8,620.00	0.00
Supplies							
5420 Office Supplies	0.00	0.00	0.00	300.00	250.00	250.00	0.00
5490 Food & Service	499.34	729.07	697.20	1,500.00	1,000.00	1,000.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	499.34	729.07	697.20	1,800.00	1,250.00	1,250.00	0.00
Total Departmental Budget Total	7,572.68	11,792.97	9,317.12	10,420.00	9,870.00	9,870.00	0.00

Includes previous Department 114 - Town Moderator

Fiscal 2012 Budget Worksheet
Department 113 Town Meetings/Elections

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1)er Period	(Hourly (3)	Longevity	Sick Leave	Annual (1)er Period				(Hourly (3)	Longevity	Sick Leave		
Elected NUESSE, M	6/1/2007	Elected	4	N/A	N/A	420.00	35.00	N/A	N/A	5	N/A	N/A	420.00	35.00	N/A	N/A	N/A
Temporary Personnel TM/Elections			N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A
Teller			N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A
DPW			N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A	N/A	N/A	Varies	N/A	Varies	N/A	N/A
Summary						0.00							0.00				
Department Head						0.00							0.00				
Permanent Personnel						0.00							0.00				
Elected Officials						420.00							420.00				
Wages Temporary Personnel						8,200.00							8,200.00				
Overtime						0.00							0.00				
Differentials						0.00							0.00				
Injured Leave						0.00							0.00				
Fringe Benefits						0.00							0.00				
Other Personal Services						0.00							0.00				
Contractual						0.00							0.00				
						8,620.00							8,620.00				
(1) Annual comp for elected officials set at the Annual Town Meeting (2) Temporary Personnel Assumption is based on 1 Annual Town Meeting and 3 elections per year (3) Hourly rate varies depending on department and position																	
(1) Annual comp for elected officials set at the Annual Town Meeting (2) Temporary Personnel Assumption is based on 1 Annual Town Meeting and 3 elections per year (3) Hourly rate varies depending on department and position																	

Fiscal 2012 Budget Worksheet

Department:

0121 - Town Manager

Department Head - Phil Lemnios

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	151,006.29	154,461.39	154,968.63	154,610.00	153,870.00	153,870.00	0.00
5112 Permanent Personnel	52,608.69	54,113.59	53,995.59	54,018.00	55,372.00	55,372.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	850.00	850.00	850.00	850.00	850.00	850.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	228.45	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	3,661.57	4,229.86	3,845.06	4,034.00	4,065.00	4,065.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	208,355.00	213,654.84	213,659.28	213,512.00	214,157.00	214,157.00	0.00
Purchase of Services							
5300 Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies							
5420 Office Supplies	48.58	0.00	0.00	0.00	0.00	0.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	48.58	0.00	0.00	0.00	0.00	0.00	0.00
Other Charges							
5710 Instate Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5720 Out Of State Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5730 Dues & Memberships	255.00	230.87	0.00	250.00	250.00	250.00	0.00
	255.00	230.87	0.00	250.00	250.00	250.00	0.00
Total Departmental Budget Total	208,658.58	213,885.71	213,659.28	213,762.00	214,407.00	214,407.00	0.00

Fiscal 2012 Budget Worksheet
Department 121 Town Manager

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LEMNIOS, P	4/9/2007 Appointed	4	N/A	N/A	154,609.58	5,918.07	84.54	0.00	0.00	5	N/A	N/A	153,869.82	5,918.07	84.54	0.00	0.00
Permanent Positions ALLEN, N	5/5/1993 Appointed	18	N/A	N/A	54,017.62	2,067.66	29.54	850.00	1,033.83	19	N/A	N/A	55,371.93	2,129.69	30.42	850.00	1,064.84
Other Personal Services LEMNIOS, P	Contract				3,000.00								3,000.00				
Summary																	
Department Head					154,610.00								153,870.00				
Permanent Personnel					54,018.00								55,372.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					850.00								850.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					4,034.00								4,065.00				
Contractual					0.00								0.00				
					213,512.00								214,157.00				
(1) Annual = Pay period * 26 (52 weeks plus 1 day) (2) Per Period salary is current payroll rate (3) For contract employees, the amount per hour per contract, salaried is pay period divided by number of scheduled hours																	
(1) Annual = Pay period * 26 (52 weeks) (2) Per Period salary is current payroll rate (3) For contract employees, the amount per hour per contract																	
FY12 Salary includes 0% Clerical contract increase, 3% Non-union personnel increase 0% TM increase (per contract)																	

Fiscal 2012 Budget Worksheet

Department:

0122 - Selectmen

Department Head - Board of Selectmen

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	86,890.44	87,569.60	87,831.63	97,348.00	90,747.00	90,747.00	0.00
5113 Elected Officials	12,999.84	12,999.84	12,999.84	13,000.00	13,000.00	13,000.00	0.00
5120 Wages Temporary Personnel	6,599.30	6,898.49	6,920.16	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	2,650.00	2,650.00	2,650.00	2,850.00	2,850.00	2,850.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	953.05	963.00	962.85	1,723.00	992.00	992.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	110,092.63	111,080.93	111,364.48	114,921.00	107,589.00	107,589.00	0.00
Purchase of Services							
5240 Repairs & Maintenance	0.00	0.00	0.00	1,442.00	711.00	711.00	0.00
5270 Rentals & Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	1,442.00	711.00	711.00	0.00
5300 Professional & Technical	13,328.27	16,282.72	16,931.53	15,000.00	22,000.00	22,000.00	0.00
5305 Town Reports	4,500.00	4,500.00	4,500.00	3,000.00	3,000.00	3,000.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	17,828.27	20,782.72	21,431.53	18,000.00	25,000.00	25,000.00	0.00
Supplies							
5420 Office Supplies	907.06	2,426.21	637.47	2,000.00	1,500.00	1,500.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	907.06	2,426.21	637.47	2,000.00	1,500.00	1,500.00	0.00
Other Charges							
5730 Dues & Memberships	1,843.00	2,983.23	1,880.00	3,000.00	2,000.00	2,000.00	0.00
5780 Unclassified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1,843.00	2,983.23	1,880.00	3,000.00	2,000.00	2,000.00	0.00
Total Departmental Budget Total	130,670.96	137,273.09	135,313.48	139,363.00	136,800.00	136,800.00	0.00

Includes previous Department 195 - Town Reports

Fiscal 2012 Budget Worksheet

Department 122 Selectmen

	Hire Date	YOS	Contract	YOS	Grade	Step	FY11 Salary					YOS	Grade	Step	FY12 Salary							
							Annual (1)		Per Period (2)		Hourly (3)	Longevity	Sick Leave		Annual (1)		Per Period (2)		Hourly (3)	Longevity	Sick Leave	
Permanent Personnel																						
BENNETT, J	5/19/1961	49	Clerical	50	S-11	10	51,818.18	1,983.47	28.34	2,100.00	991.74				51	S-11	10	51,570.25	1,983.47	28.34	2,100.00	991.74
FINNERAN, T	2/5/2001	9	Clerical	10	S-10	5	22,675.09	1,462.91	20.90	750.00	731.45				11	S-10	10	39,176.70	1,506.80	21.53	750.00	0.00
10							16,010.71	1,506.89	21.53	0.00	0.00											
Elected																						
Position 1			Elected		N/A	N/A	2,500.00	208.33	N/A	N/A	N/A				N/A	N/A	2,500.00	208.33	N/A	N/A	N/A	
Position 2			Elected		N/A	N/A	2,500.00	208.33	N/A	N/A	N/A				N/A	N/A	2,500.00	208.33	N/A	N/A	N/A	
Position 3			Elected		N/A	N/A	2,500.00	208.33	N/A	N/A	N/A				N/A	N/A	2,500.00	208.33	N/A	N/A	N/A	
Position 4			Elected		N/A	N/A	2,500.00	208.33	N/A	N/A	N/A				N/A	N/A	2,500.00	208.33	N/A	N/A	N/A	
Chair			Elected		N/A	N/A	3,000.00	250.00	N/A	N/A	N/A				N/A	N/A	3,000.00	250.00	N/A	N/A	N/A	
Temporary Personnel																						
PARENT, H							6,843.71	261.96	21.83	0.00	0.00											
Summary																						
Department Head							0.00											0.00				
Permanent Personnel							97,348.00											90,747.00				
Elected Officials							13,000.00											13,000.00				
Wages Temporary Personnel							0.00											0.00				
Overtime							0.00											0.00				
Differentials							2,850.00											2,850.00				
Injured Leave							0.00											0.00				
Fringe Benefits							0.00											0.00				
Other Personal Services							1,723.00											992.00				
Contractual							0.00											0.00				
							114,921.00											107,589.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
 Annual comp for elected officials set at the Annual Town Meeting
 (2) Per Period salary is current payroll rate
 FY11 Salary includes 3% Clerical contract increase

H Parent assumed 6 hours per week @ \$21.83/hour

(1) Annual = Pay period * 26 (52 weeks)
 Annual comp for elected officials set at the Annual Town Me
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contrac

FY12 Salary includes 0% Clerical contract increase,

Clerical support moved to Contract (5300)

Fiscal 2012 Budget Worksheet

Department:
0124 - Townwide
Department Head - Philip Lemnios

		FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5190	Other Personal Services	0.00	0.00	8,579.00	0.00	0.00	0.00	0.00
		0.00	0.00	8,579.00	0.00	0.00	0.00	0.00
Purchase of Services								
5210	Energy Utilities	527.44	8,550.85	7,580.38	16,496.00	16,496.00	16,496.00	0.00
5230	Non-Energy Utilities	165,520.00	165,520.00	188,844.35	213,000.00	211,000.00	211,000.00	0.00
5240	Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5270	Rentals & Leases	4,698.88	6,538.43	6,212.32	6,544.00	6,544.00	6,544.00	0.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		170,746.32	180,609.28	202,637.05	236,040.00	234,040.00	234,040.00	0.00
5300	Audit	41,848.00	39,000.00	34,900.00	36,000.00	36,000.00	36,000.00	0.00
5305	Prof & Tech - Consultants	0.00	8,000.00	0.00	0.00	0.00	0.00	0.00
5310	GASB 45 Study	8,400.00	0.00	0.00	0.00	0.00	0.00	0.00
5340	Postage Machine	26,710.98	27,502.83	21,850.29	27,540.00	27,540.00	27,540.00	0.00
5380	Other Purchased Services	6,782.30	3,398.28	5,639.66	9,308.00	9,320.00	9,320.00	0.00
		83,741.28	77,901.11	62,389.95	72,848.00	72,860.00	72,860.00	0.00
Supplies								
5420	Office Supplies	1,052.19	1,054.09	762.15	0.00	0.00	0.00	0.00
5580	Other Supplies	2,460.80	552.58	127.48	500.00	500.00	500.00	0.00
		3,512.99	1,606.67	889.63	500.00	500.00	500.00	0.00
Other								
5975	Fuel Depot	(490.10)	956.95	(3.82)	0.00	0.00	0.00	0.00
		(490.10)	956.95	(3.82)	0.00	0.00	0.00	0.00
Total Departmental Budget Total		257,510.49	261,074.01	274,491.81	309,388.00	307,400.00	307,400.00	0.00

Fiscal 2012 Budget Worksheet

Department:
0131 - Advisory Board/Reserve Fund
Department Head - Advisory Board

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase of Services							
5300 Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	4,883.59	5,606.74	5,462.83	7,350.00	6,500.00	6,500.00	0.00
	4,883.59	5,606.74	5,462.83	7,350.00	6,500.00	6,500.00	0.00
Other Charges							
5730 Dues & Memberships	0.00	253.00	0.00	250.00	250.00	250.00	0.00
5779 Fuel Reserve	0.00	2,174.30	26,858.58	0.00	0.00	0.00	0.00
	0.00	2,427.30	26,858.58	250.00	250.00	250.00	0.00
Reserve Transfers to Other Departments							
5779 Fuel Reserve	0.00	40,000.00	0.00	102,000.00	110,000.00	110,000.00	0.00
5780 Reserve	53,479.00	19,874.00	23,500.00	50,000.00	50,000.00	50,000.00	0.00
	53,479.00	59,874.00	23,500.00	152,000.00	160,000.00	160,000.00	0.00
Total Departmental Budget Total	58,362.59	67,908.04	55,821.41	159,600.00	166,750.00	166,750.00	0.00

Transfers from the Reserve funds are expended from the receiving departments

Fiscal 2012 Budget Worksheet

Department:
0135 - Town Accountant
Department Head - Marcia Bohinc

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	70,200.00	74,474.07	74,034.00	90,433.00	92,700.00	92,700.00	0.00
5112 Permanent Personnel	37,991.73	38,299.56	42,336.48	45,152.00	46,501.00	46,501.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	900.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	1,417.50	1,417.50	1,731.00	1,783.00	1,783.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	109,091.73	115,591.13	119,187.98	138,716.00	142,384.00	142,384.00	0.00
Purchase of Services							
5300 Professional & Technical	60.00	750.00	285.00	1,250.00	1,000.00	1,000.00	0.00
5320 Tuition	295.00	0.00	600.00	600.00	600.00	600.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	355.00	750.00	885.00	1,850.00	1,600.00	1,600.00	0.00
Supplies							
5420 Office Supplies	1,176.33	1,429.56	1,625.60	1,350.00	1,600.00	1,600.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1,176.33	1,429.56	1,625.60	1,350.00	1,600.00	1,600.00	0.00
Other Charges							
5710 Instate Travel	1,249.83	1,158.41	1,501.07	1,250.00	1,250.00	1,250.00	0.00
5730 Dues & Memberships	70.00	120.00	110.00	150.00	150.00	150.00	0.00
	1,319.83	1,278.41	1,611.07	1,400.00	1,400.00	1,400.00	0.00
Total Departmental Budget Total	111,942.89	119,049.10	123,309.65	143,316.00	146,984.00	146,984.00	0.00

Fiscal 2012 Budget Worksheet

Department 135 Town Accountant

	Hire Date	Contract	YOS FY11	Grade Step	FY11 Salary					YOS FY12	Grade Step	FY12 Salary						
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave		
Department Head BOHINC, M	2/26/2003	Appointee	8	N/A	N/A	90,432.73	3,461.54	49.45	300.00	1,730.77	9	N/A	N/A	92,700.04	3,565.39	52.46	300.00	1,782.69
Permanent Positions SANDONATO,	9/13/1993	Clerical	18	S-11	2	45,151.84	1,728.30	24.69	1,100.00	0.00	19	S-11	3	46,501.00	1,788.50	25.55	1,100.00	0.00
Summary						90,433.00								92,700.00				
Department Head						45,152.00								46,501.00				
Permanent Personnel						0.00								0.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						1,400.00								1,400.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						1,731.00								1,783.00				
Contractual						0.00								0.00				
						#####								#####				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

FY11 Salary includes 3% Clerical contract increase

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 3% non-union increase

(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,

Fiscal 2012 Budget Worksheet

Department:

0141 - Assessors

Department Head - Elsa Miller

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	66,422.66	70,067.83	23,948.68	24,978.00	24,859.00	24,859.00	0.00
5112 Permanent Personnel	90,340.45	96,046.48	95,531.28	100,133.00	99,654.00	99,654.00	0.00
5113 Elected Officials	3,000.36	3,000.36	250.03	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	3,850.00	1,950.00	3,200.00	4,000.00	4,000.00	4,000.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	1,335.45	1,142.79	0.00	1,916.00	1,916.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	163,613.47	172,400.12	124,072.78	129,111.00	130,429.00	130,429.00	0.00
Purchase of Services							
5240 Repairs & Maintenance	0.00	125.00	0.00	50.00	0.00	0.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	125.00	0.00	50.00	0.00	0.00	0.00
5300 Professional & Technical	26,132.50	17,850.25	32,887.50	35,364.00	33,441.00	33,441.00	0.00
5340 Communication	608.24	313.07	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	297.00	345.50	362.00	200.00	200.00	200.00	0.00
	27,037.74	18,508.82	33,249.50	35,564.00	33,641.00	33,641.00	0.00
Supplies							
5420 Office Supplies	1,996.31	3,005.20	955.19	1,000.00	1,000.00	1,000.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1,996.31	3,005.20	955.19	1,000.00	1,000.00	1,000.00	0.00
Other Charges							
5710 Instate Travel	1,598.37	218.88	0.00	345.00	250.00	250.00	0.00
5730 Dues & Memberships	480.00	260.00	255.00	280.00	280.00	280.00	0.00
	2,078.37	478.88	255.00	625.00	530.00	530.00	0.00
Total Departmental Budget Total	194,725.89	194,518.02	158,532.47	166,350.00	165,600.00	165,600.00	0.00

Fiscal 2012 Budget Worksheet
Department 141 Assessor

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary					
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head Miller, E	10/1/2009	Appointed	2	N/A	N/A	24,978.11	956.10	31.87	0.00	0.00	3	N/A	N/A	24,858.60	956.10	31.87	0.00	0.00
Permanent Positions MCWILLIAMS	9/9/1983	Clerical	28	S-11	5	50,066.42	1,916.42	27.38	2,100.00	0.00	29	S-11	5	49,826.87	1,916.42	27.38	2,100.00	958.21
SULLIVAN, D	7/1/1990	Clerical	21	S-11	5	50,066.42	1,916.42	27.38	1,900.00	0.00	22	S-11	5	49,826.87	1,916.42	27.38	1,900.00	958.21
Elected DIVITO, N	11/20/2002	Elected	9	N/A	N/A	0.00	N/A	N/A	N/A	N/A	10	N/A	N/A	0.00	N/A	N/A	N/A	N/A
GRIECO, M	5/4/1981	Elected	30	N/A	N/A	0.00	N/A	N/A	N/A	N/A	31	N/A	N/A	0.00	N/A	N/A	N/A	N/A
GRIMSHAW, S	5/18/2006	Elected	5	N/A	N/A	0.00	N/A	N/A	N/A	N/A	6	N/A	N/A	0.00	N/A	N/A	N/A	N/A
MORRIS, R	5/19/2003	Elected	8	N/A	N/A	0.00	N/A	N/A	N/A	N/A	9	N/A	N/A	0.00	N/A	N/A	N/A	N/A
SINTON-COF	6/1/2005	Elected	6	N/A	N/A	0.00	N/A	N/A	N/A	N/A	7	N/A	N/A	0.00	N/A	N/A	N/A	N/A
Summary						24,978.00								24,859.00				
Department Head						100,133.00								99,654.00				
Permanent Personnel						0.00								0.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						4,000.00								4,000.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						0.00								1,916.00				
Contractual						0.00								0.00				
						129,111.00								130,429.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

FY11 Salary includes 3% Clerical contract increase
Department Head based on 15 hours per week

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase
Department Head based on 15 hours per week
No Department Head increase

Fiscal 2012 Budget Worksheet

Department:
0145 - Treasurer/Collector
Department Head - Mike Buckley

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	69,214.16	74,862.90	59,770.09	75,070.00	77,250.00	77,250.00	0.00
5112 Permanent Personnel	190,985.18	197,797.23	172,019.28	181,818.00	185,337.00	185,337.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	3,000.00	4,300.00	4,300.00	4,500.00	4,500.00	4,500.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	926.00	958.00	958.00	0.00
5190 Other Personal Services	458.57	311.61	198.48	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	263,657.91	277,271.74	236,287.85	262,314.00	268,045.00	268,045.00	0.00
Purchase of Services							
5210 Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230 Non-Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240 Repairs & Maintenance	25.41	485.00	0.00	600.00	0.00	0.00	0.00
5270 Rentals & Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	25.41	485.00	0.00	600.00	0.00	0.00	0.00
5300 Professional & Technical	24,688.18	22,830.43	32,783.54	20,200.00	21,850.00	21,850.00	0.00
5305 Prof & Tech - Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5320 Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5340 Communication	265.66	136.26	202.38	1,003.00	500.00	500.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	24,953.84	22,966.69	32,985.92	21,203.00	22,350.00	22,350.00	0.00
Supplies							
5420 Office Supplies	6,731.81	3,920.62	6,160.36	5,900.00	6,000.00	6,000.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	6,731.81	3,920.62	6,160.36	5,900.00	6,000.00	6,000.00	0.00
Other Charges							
5710 Instate Travel	500.00	0.00	0.00	900.00	445.00	445.00	0.00
5730 Dues & Memberships	160.00	165.00	110.00	160.00	160.00	160.00	0.00
5780 Tax Title Filings	1,620.00	1,212.83	3,024.00	3,000.00	3,000.00	3,000.00	0.00
	2,280.00	1,377.83	3,134.00	4,060.00	3,605.00	3,605.00	0.00
Total Departmental Budget Total	297,648.97	306,021.88	278,568.13	294,077.00	300,000.00	300,000.00	0.00

Includes previous Departments 146 - Collector and 147 - Parking Clerk

Fiscal 2012 Budget Worksheet
Department 145 Treasurer/Collector

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary					
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head																		
BUCKLEY, M	11/8/2010	Appointed	0	N/A	N/A	75,070.19	2,873.50	41.05	0.00	0.00	1	N/A	N/A	77,248.52	2,971.10	53.06	0.00	0.00
Permanent Positions																		
ST CROIX, J	10/14/2003	Clerical	8	S-10	5	38,218.50	1,462.91	20.90	550.00	0.00	9	S-10	5	39,176.70	1,506.80	21.53	550.00	0.00
WHITE, E	3/1/1999	Clerical	12	S-11	2	45,151.84	1,728.30	24.69	750.00	0.00	13	S-11	3	46,501.00	1,788.50	25.55	750.00	0.00
NIXON, C	1/20/1993	Clerical	18	S-11	4	48,371.17	1,851.53	26.45	1,100.00	925.76	19	S-11	5	49,831.60	1,916.60	27.38	1,100.00	958.30
DOHERTY, D	12/30/1985	Clerical	26	S-11	5	50,066.42	1,916.42	27.38	2,100.00	0.00	27	S-11	5	49,826.87	1,916.42	27.38	2,100.00	0.00
Summary																		
Department Head						75,070.00								77,250.00				
Permanent Personnel						181,808.00								185,337.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						4,500.00								4,500.00				
Injured Leave						0.00								0.00				
Fringe Benefits						926.00								958.00				
Other Personal Services						0.00								0.00				
Contractual						0.00								0.00				
						262,304.00								268,045.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

FY11 Salary includes 3% Clerical contract increase

Department Head based on 35 hours per week

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase

Department Head based on 28 hours per week

Fiscal 2012 Budget Worksheet

Department:

0151 - Town Counsel

Department Head - James Lampke

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	85,367.51	89,280.27	89,573.65	89,366.00	92,048.00	92,048.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	5,184.66	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	1,710.00	16,710.35	1,710.00	16,762.00	16,762.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	90,552.17	92,990.27	108,284.00	93,076.00	110,810.00	110,810.00	0.00
Purchase of Services							
5270 Rentals & Leases	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00
5300 Professional & Technical	2,078.04	3,214.89	2,525.09	3,000.00	3,000.00	3,000.00	0.00
5340 Communication	1,015.25	0.00	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	133.35	0.00	0.00	0.00	0.00	0.00	0.00
	3,226.64	3,214.89	2,525.09	3,000.00	3,000.00	3,000.00	0.00
Supplies							
5420 Office Supplies	0.00	0.00	0.00	300.00	300.00	300.00	0.00
5580 Other Supplies	0.00	115.81	0.00	300.00	300.00	300.00	0.00
	0.00	115.81	0.00	600.00	600.00	600.00	0.00
Other Charges							
5710 Instate Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5730 Dues & Memberships	0.00	350.00	480.00	450.00	450.00	450.00	0.00
5760 Judgements	15,523.83	0.00	241.62	600.00	600.00	600.00	0.00
5762 Insurance Deductible	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00
5765 Judgement-Bureau Approved	24,424.47	399,423.41	0.00	0.00	0.00	0.00	0.00
5780 Unclassified	0.00	1,084.00	650.00	1,137.00	1,000.00	1,000.00	0.00
	42,448.30	400,857.41	1,371.62	2,187.00	2,050.00	2,050.00	0.00
Total Departmental Budget Total	151,227.11	512,178.38	112,180.71	113,863.00	116,460.00	116,460.00	0.00

Other Personal Services includes rental reimbursement (previously budgeted in 5270 - Rentals & Leases)

Fiscal 2012 Budget Worksheet
Department 151 Town Counsel

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LAMPKE, J	5/22/1978 Appointed	33	N/A	N/A	89,365.79	3,420.70	48.87	2,000.00	1,710.35	34	N/A	N/A	92,046.76	3,523.32	50.33	2,000.00	1,761.66
Other Personal Services ,	Contract				15,000.00								15,000.00				
Summary					89,366.00								92,047.00				
Department Head					0.00								0.00				
Permanent Personnel					0.00								0.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					2,000.00								2,000.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					1,710.00								16,762.00				
Contractual					0.00								0.00				
					93,076.00								110,809.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,
3% Department Head increase

Fiscal 2012 Budget Worksheet

Department:
0152 - Boards and Commissions
Department Head - Philip Lemnios

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Charges							
5782 Weights & Measures	1,750.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
5783 Historical Commission	0.00	0.00	0.00	250.00	250.00	250.00	0.00
5784 Domestic Violence	4,000.00	4,000.00	0.00	0.00	0.00	0.00	0.00
5785 Rape Crisis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5786 Handicapp Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5787 Enjoy Hull	0.00	0.00	474.81	500.00	500.00	500.00	0.00
5792 Historic District Commission (0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5,750.00	5,000.00	1,474.81	1,750.00	1,750.00	1,750.00	0.00
Total Departmental Budget Total	5,750.00	5,000.00	1,474.81	1,750.00	1,750.00	1,750.00	0.00

Fiscal 2012 Budget Worksheet

Department:

0155 - MIS/IT

Department Head - Judi Saide

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	34,899.00	35,946.00	36,744.00	38,473.00	25,000.00	25,000.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	3,900.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	38,799.00	35,946.00	36,744.00	38,473.00	25,000.00	25,000.00	0.00
Purchase of Services							
5300 Professional & Technical	34,494.00	28,961.00	29,080.00	29,000.00	30,000.00	30,000.00	0.00
5340 Communication	69,516.23	82,671.16	68,507.05	54,260.00	65,000.00	65,000.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	104,010.23	111,632.16	97,587.05	83,260.00	95,000.00	95,000.00	0.00
Supplies							
5420 Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5580 Other Supplies	1,747.00	3,846.41	345.35	1,500.00	500.00	500.00	0.00
5850 Additional Equipment	4,234.20	0.00	0.00	0.00	0.00	0.00	0.00
5870 Replacement Equipment	21,115.51	12,529.00	0.00	9,250.00	5,000.00	5,000.00	0.00
	27,096.71	16,375.41	345.35	10,750.00	5,500.00	5,500.00	0.00
Total Departmental Budget Total	169,905.94	163,953.57	134,676.40	132,483.00	125,500.00	125,500.00	0.00

FY12 TM Recommend includes a \$14,628 offset from the Cable Studio special revenue account

Fiscal 2012 Budget Worksheet
Department 155 MIS/IT

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head SAIDE, J	9/11/2000 Appointed	11	N/A	N/A	96,183.33	3,699.36	52.85	N/A	N/A	12	N/A	N/A	99,068.83	3,810.34	54.43	N/A	N/A
School - 60%					57,710.00	per school contract							59,441.30	per school contract			
Town - 40%					38,473.33	calculated							39,627.53	calculated			
Summary					38,473.00								25,000.00	14,628.00	From Cable acct		
Department Head					0.00								0.00				
Permanent Personnel					0.00								0.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					0.00								0.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					0.00								0.00				
Contractual					0.00								0.00				
					38,473.00								25,000.00				

(1) Annual = Pay period * 26 (5 day weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (5 day weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contrac

Fiscal 2012 Budget Worksheet

Department:
0161 - Town Clerk
Department Head - Janet Bennett

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	17,034.96	17,474.52	17,474.52	17,475.00	17,475.00	17,475.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	17,034.96	17,474.52	17,474.52	17,475.00	17,475.00	17,475.00	0.00
Purchase of Services							
5300 Professional & Technical	3,052.01	5,388.52	5,128.71	5,500.00	5,250.00	5,250.00	0.00
5340 Communication	167.10	65.00	164.18	405.00	250.00	250.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3,219.11	5,453.52	5,292.89	5,905.00	5,500.00	5,500.00	0.00
Supplies							
5420 Office Supplies	163.36	546.93	17.25	300.00	250.00	250.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	163.36	546.93	17.25	300.00	250.00	250.00	0.00
Other Charges							
5730 Dues & Memberships	0.00	20.00	0.00	115.00	100.00	100.00	0.00
	0.00	20.00	0.00	115.00	100.00	100.00	0.00
Total Departmental Budget Total	20,417.43	23,494.97	22,784.66	23,795.00	23,325.00	23,325.00	0.00

Fiscal 2012 Budget Worksheet
Department 161 Town Clerk

	Hire Date	YOS Grade Step FY11	FY11 Salary					YOS Grade Step FY12	FY12 Salary								
			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave		Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				
Permanent Positions																	
BENNETT, J	5/19/1961	50	N/A	N/A	17,474.52	1,456.21	24.81	N/A	N/A	51	N/A	N/A	17,474.52	1,456.21	24.81	N/A	N/A
Summary																	
Department Head					0.00						0.00						
Permanent Personnel					0.00						0.00						
Elected Officials					17,475.00						17,475.00						
Wages Temporary Personnel					0.00						0.00						
Overtime					0.00						0.00						
Differentials					0.00						0.00						
Injured Leave					0.00						0.00						
Fringe Benefits					0.00						0.00						
Other Personal Services					0.00						0.00						
Contractual					0.00						0.00						
					17,475.00						17,475.00						

(1) Annual comp is set at the Annual Town Meeting
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

(1) Annual comp is set at the Annual Town Meeting
 (2) Per Period salary is current payroll rate
 (3) For contract employees, the amount per hour per contract

Fiscal 2012 Budget Worksheet

Department:
0163 - Board of Registrars
Department Head - Janet Bennett

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	1,765.00	1,765.00	1,660.00	1,765.00	1,765.00	1,765.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	300.00	300.00	325.00	300.00	300.00	300.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2,065.00	2,065.00	1,985.00	2,065.00	2,065.00	2,065.00	0.00
Purchase of Services							
5300 Professional & Technical	5,240.85	3,743.32	1,649.60	5,110.00	5,110.00	5,110.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5,240.85	3,743.32	1,649.60	5,110.00	5,110.00	5,110.00	0.00
Supplies							
5420 Office Supplies	0.00	60.00	184.86	300.00	300.00	300.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	60.00	184.86	300.00	300.00	300.00	0.00
Other Charges							
5780 Unclassified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total	7,305.85	5,868.32	3,819.46	7,475.00	7,475.00	7,475.00	0.00

Fiscal 2012 Budget Worksheet
Department 163 Board of Registrars

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Positions																		
CHASE, J	4/19/2007	Appointed	4	N/A	N/A	480.00	40.00	N/A	N/A	N/A	5	N/A	N/A	480.00	40.00	N/A	N/A	N/A
FLECK, J	5/1/2006	Appointed	5	N/A	N/A	480.00	40.00	N/A	N/A	N/A	6	N/A	N/A	480.00	40.00	N/A	N/A	N/A
MAHONEY, C		Appointed	0	N/A	N/A	480.00	40.00	N/A	N/A	N/A	1	N/A	N/A	480.00	40.00	N/A	N/A	N/A
BENNETT, J	5/19/1961	Appointed	50	N/A	N/A	325.00	N/A	N/A	N/A	N/A	51	N/A	N/A	325.00	N/A	N/A	N/A	N/A
Other Personal Services																		
FINNERAN, T	2/5/2001	Appointed	10	N/A	N/A	300.00	N/A	N/A	N/A	N/A	11	N/A	N/A	300.00	N/A	N/A	N/A	N/A
Summary																		
Department Head						0.00								0.00				
Permanent Personnel						1,765.00								1,765.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						0.00								0.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						300.00								300.00				
Contractual						0.00								0.00				
						2,065.00								2,065.00				

(1) Annual = stipend

(1) Annual = stipend

Fiscal 2012 Budget Worksheet

Department:
0171 - Conservation

Department Head - Anne Herbst

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	52,273.08	61,332.35	52,795.00	51,856.00	61,806.00	61,806.00	0.00
5112 Permanent Personnel	6,808.00	5,930.88	5,960.90	11,295.00	11,246.00	11,246.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	286.42	600.00	600.00	600.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	1,149.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	59,081.08	67,263.23	59,042.32	64,900.00	73,652.00	73,652.00	0.00
Purchase of Services							
5300 Professional & Technical	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00
Supplies							
5420 Office Supplies	458.87	607.75	68.02	500.00	500.00	500.00	0.00
5510 Educational	0.00	560.00	0.00	500.00	448.00	448.00	0.00
5580 Other Supplies	467.48	14.90	0.00	500.00	500.00	500.00	0.00
	926.35	1,182.65	68.02	1,500.00	1,448.00	1,448.00	0.00
Other Charges							
5710 Instate Travel	1,000.00	561.46	665.43	1,000.00	1,000.00	1,000.00	0.00
5730 Dues & Memberships	338.00	320.00	341.00	400.00	400.00	400.00	0.00
	1,338.00	881.46	1,006.43	1,400.00	1,400.00	1,400.00	0.00
Total Departmental Budget Total	61,345.43	69,327.34	61,116.77	67,800.00	76,500.00	76,500.00	0.00

FY12 TM Recommend includes a \$7,500 offset from Wetland Fees account

FY12 increase is due to no offset from Department 495 (Watershed Maintenance) and a correction to the appropriation

Fiscal 2012 Budget Worksheet
Department 171 Conservation

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary					
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Department Head HERBST, A	9/19/2005	Appointed	6	N/A	N/A	60,056.15	2,298.80	32.84	300.00	1,149.40	7	N/A	N/A	61,805.56	2,377.14	33.96	300.00	1,188.57	
Permanent Positions BARONE, E	12/3/2004	Clerical	7	S-10	3	9,013.09	690.00	19.71	300.00	0.00	8	S-10	4	9,236.50	710.50	20.30	300.00	0.00	
					4	9,281.50	710.55	20.30	0.00	0.00			5	9,509.50	731.50	20.90	0.00	0.00	
Summary																			
Department Head						56,056.00	+\$4K from watershed maintenance								61,806.00				
Permanent Personnel						11,295.00	+\$7K from wetlands								11,246.00	+\$7.5K from wetlands			
Elected Officials						0.00									0.00				
Wages Temporary Personnel						0.00									0.00				
Overtime						0.00									0.00				
Differentials						600.00									600.00				
Injured Leave						0.00									0.00				
Fringe Benefits						0.00									0.00				
Other Personal Services						1,149.00									1,189.00				
Contractual						0.00									0.00				
						69,100.00									74,841.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contra

FY12 Salary includes 0% Clerical contract increase,
3% Department Head increase

Permanent clerical position budgeted at 17.5 hours per week

Department Head based on 35 hours per week

Additional funding sources to offset appropriation

Permanent clerical position budgeted at 17.5 hours per wee

Department Head based on 35 hours per week

Additional funding sources to offset appropriation

Fiscal 2012 Budget Worksheet

Department:
0175 - Planning Board
Department Head - Bob Fultz

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	7,120.80	28,203.10	29,745.14	29,684.00	30,429.00	30,429.00	0.00
5112 Permanent Personnel	16,766.36	17,327.94	17,201.73	17,109.00	17,027.00	17,027.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	23,887.16	45,531.04	46,946.87	46,793.00	47,456.00	47,456.00	0.00
Purchase of Services							
5300 Professional & Technical	75.00	0.00	0.00	0.00	0.00	0.00	0.00
5340 Communication	0.00	250.00	312.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	677.18	0.00	0.00	0.00	0.00	0.00	0.00
	752.18	250.00	312.00	0.00	0.00	0.00	0.00
Supplies							
5420 Office Supplies	0.00	0.00	643.48	200.00	200.00	200.00	0.00
5580 Other Supplies	607.82	0.00	0.00	0.00	0.00	0.00	0.00
	607.82	0.00	643.48	200.00	200.00	200.00	0.00
Other Charges							
5710 Instate Travel	0.00	0.00	0.00	400.00	194.00	194.00	0.00
5730 Dues & Memberships	90.00	0.00	0.00	400.00	150.00	150.00	0.00
	90.00	0.00	0.00	800.00	344.00	344.00	0.00
Total Departmental Budget Total	25,337.16	45,781.04	47,902.35	47,793.00	48,000.00	48,000.00	0.00

Fiscal 2012 Budget Worksheet
Department 175 Planning Board

Hire Date Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head FULTZ, R	3	N/A	N/A	29,684.27	1,136.24	40.58	0.00	0.00	4	N/A	N/A	30,428.51	1,170.33	41.80	0.00	0.00
Permanent Positions PARENT, H	0	N/A	N/A	17,109.26	654.90	21.83	0.00	0.00	0	N/A	N/A	17,027.40	654.90	21.83	0.00	0.00
Summary				29,684.00								30,429.00				
Department Head				17,109.00								17,027.00				
Permanent Personnel				0.00								0.00				
Elected Officials				0.00								0.00				
Wages Temporary Personnel				0.00								0.00				
Overtime				0.00								0.00				
Differentials				0.00								0.00				
Injured Leave				0.00								0.00				
Fringe Benefits				0.00								0.00				
Other Personal Services				0.00								0.00				
Contractual				0.00								0.00				
				46,793.00								47,456.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

Department head position budgeted at 14 hours per week
H Parent assumed 15 hours/ week @ \$21.83/hour

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per cont

Department head position budgeted at 14 hours per week
H Parent assumed 15 hours/ week @ \$21.83/hour

Department Head additional sources of pay:
Pemberton Float Account 6 13,041
Community Project Planning 11.5 24,995
Senior Center (CDBG) 3.5 7,607
Planning Board (above) 30,429
Annual Compensation **76,072**

Fiscal 2012 Budget Worksheet

Department:

0176 - Board of Appeals

Department Head - Board of Appeals

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	0.00	11,162.10	10,266.00	10,266.00	10,266.00	10,266.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	10,882.00	11,260.31	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	10,882.00	11,260.31	11,162.10	10,266.00	10,266.00	10,266.00	10,266.00
Purchase of Services							
5300 Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies							
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total	10,882.00	11,260.31	11,162.10	10,266.00	10,266.00	10,266.00	10,266.00

Fiscal 2012 Budget Worksheet
Department 176 Board of Appeals

Hire Date	Contract	YOS	Grade	Step	FY11 Salary					YOS	Grade	Step	FY12 Salary							
		FY11			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick	Leave	FY12				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick	Leave
Permanent Positions																				
PARENT, H		0	N/A	N/A	10,265.56	392.94	21.83	0.00	0.00		0	N/A	N/A	10,265.56	392.94	21.83	0.00	0.00		
Summary					0.00									0.00						
Department Head					10,266.00									10,266.00						
Permanent Personnel					0.00									0.00						
Elected Officials					0.00									0.00						
Wages Temporary Personnel					0.00									0.00						
Overtime					0.00									0.00						
Differentials					0.00									0.00						
Injured Leave					0.00									0.00						
Fringe Benefits					0.00									0.00						
Other Personal Services					0.00									0.00						
Contractual					0.00									0.00						
					10,266.00									10,266.00						

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

H Parent assumed 9 hours/week @ \$21.83/hour

(1) Annual = Pay period * 26 (52 weeks)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per conti

H Parent assumed 9 hours/week @ \$21.83/hour

Fiscal 2012 Budget Worksheet

Department:

0192 - Town Buildings

Department Head - Phil Lemnios

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	36,118.03	31,574.44	34,588.00	18,200.00	18,200.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	3,040.00	0.00	9,360.00	9,360.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	850.00	1,850.00	1,600.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	1,495.48	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	36,360.96	661.98	661.98	662.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	37,856.44	37,630.01	37,126.42	36,850.00	27,560.00	27,560.00	0.00
Purchase of Services							
5210 Energy Utilities	79,148.33	59,378.49	69,056.97	49,883.00	60,200.00	60,200.00	0.00
5230 Non-Energy Utilities	1,497.80	3,079.99	10,399.83	7,478.00	10,040.00	10,040.00	0.00
5240 Repairs & Maintenance	22,689.10	13,859.05	13,779.89	15,500.00	15,000.00	15,000.00	0.00
5270 Rentals & Leases	1,614.04	2,686.80	1,845.72	2,000.00	2,000.00	2,000.00	0.00
5290 Other Property Services	3,710.67	816.00	2,422.27	3,000.00	2,500.00	2,500.00	0.00
	108,659.94	79,820.33	97,504.68	77,861.00	89,740.00	89,740.00	0.00
Supplies							
5420 Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5430 Bldg & Equipment Repairs	235.56	1,291.33	4,349.63	3,000.00	3,000.00	3,000.00	0.00
5450 Custodial & Housekeeping	2,794.40	2,420.42	2,706.78	2,600.00	2,700.00	2,700.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3,029.96	3,711.75	7,056.41	5,600.00	5,700.00	5,700.00	0.00
Total Departmental Budget Total	149,546.34	121,162.09	141,687.51	120,311.00	123,000.00	123,000.00	0.00

Fiscal 2012 Budget Worksheet
Department 192 Town Buildings

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Positions																	
Open DUNN, T	Appointed Temporary	22	N/A	N/A	34,588.46	1,323.96	20.06	1,600.00	661.98	0	N/A	N/A	18,200.00	700.00	25.00	0.00	0.00
Summary					0.00								0.00				
Department Head					34,588.00								18,200.00				
Permanent Personnel					0.00								0.00				
Elected Officials					0.00								9,360.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					1,600.00								0.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					662.00								0.00				
Contractual					0.00								0.00				
					36,850.00								27,560.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

Permanent personnel budgeted 14 hours per week

Temporary personnel budgeted 18 hours per week

Fiscal 2012 Budget Worksheet

Department:

0210 - Police Department

Department Head - Richard Billings

		Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel									
5111	Department Head	103,283.37	104,077.83	103,668.48	106,791.00	106,791.00	106,791.00	0.00	
5112	Permanent Personnel	1,434,619.95	1,387,458.28	1,321,087.77	1,418,204.00	1,424,937.00	1,424,937.00	0.00	
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5120	Wages Temporary Personnel	37,190.91	41,494.13	49,467.00	46,609.00	46,609.00	46,609.00	0.00	
5130	Overtime	222,253.12	243,118.04	221,465.53	236,823.00	236,823.00	236,823.00	0.00	
5140	Differentials	105,131.77	103,818.55	109,418.26	140,206.00	147,902.00	147,902.00	0.00	
5150	Injured Leave	4,687.48	21,451.07	45,354.81	0.00	0.00	0.00	0.00	
5170	Fringe Benefits	215,438.95	223,385.84	224,694.87	228,468.00	239,506.00	239,506.00	0.00	
5190	Other Personal Services	1,986.22	2,264.26	3,019.00	7,519.00	9,223.00	9,223.00	0.00	
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		2,124,591.77	2,127,068.00	2,078,175.72	2,184,620.00	2,211,791.00	2,211,791.00	0.00	
Purchase of Services									
5240	Repairs & Maintenance	11,841.59	10,949.77	12,158.12	12,040.00	12,000.00	12,000.00	0.00	
5290	Other Property Services	31,265.50	10,991.71	12,623.48	1,500.00	2,000.00	2,000.00	0.00	
		43,107.09	21,941.48	24,781.60	13,540.00	14,000.00	14,000.00	0.00	
5300	Professional & Technical	3,413.57	3,380.32	7,578.99	3,200.00	7,500.00	7,500.00	0.00	
5340	Communication	3,253.86	691.00	1,337.05	2,000.00	3,400.00	3,400.00	0.00	
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		6,667.43	4,071.32	8,916.04	5,200.00	10,900.00	10,900.00	0.00	
Supplies									
5420	Office Supplies	6,138.48	3,278.24	3,095.85	3,000.00	3,000.00	3,000.00	0.00	
5430	Bldg & Equipment Repairs	1,139.64	451.10	0.00	500.00	750.00	750.00	0.00	
5450	Custodial & Housekeeping	1,466.63	1,265.36	62.23	1,300.00	1,000.00	1,000.00	0.00	
5480	Vehicles	80,358.24	68,916.20	74,086.30	71,950.00	50,000.00	50,000.00	0.00	
5490	Food & Service	38.05	60.00	0.00	250.00	600.00	600.00	0.00	
5500	Medical & Surgical	1,916.07	1,097.85	1,860.53	1,500.00	1,500.00	1,500.00	0.00	
5510	Educational	7,245.52	2,171.73	6,266.21	3,500.00	5,000.00	5,000.00	0.00	
5580	Other Supplies	24,990.40	27,239.04	26,958.71	20,000.00	35,000.00	35,000.00	0.00	
		123,293.03	104,479.52	112,329.83	102,000.00	96,850.00	96,850.00	0.00	
Other Charges									
5710	Instate Travel	1,372.70	2,190.48	444.27	1,750.00	2,750.00	2,750.00	0.00	
5710	Out of State Travel	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
5730	Dues & Memberships	1,461.00	1,407.70	2,770.00	2,500.00	3,500.00	3,500.00	0.00	
5780	Unclassified	4,477.85	1,342.81	1,558.25	2,500.00	3,252.00	3,252.00	0.00	
5794	Parking Meter Expense	1,743.75	4,818.35	0.00	0.00	0.00	0.00	0.00	
		9,055.30	9,759.34	4,772.52	6,750.00	10,502.00	10,502.00	0.00	
Total Departmental Budget Total		2,306,714.62	2,267,319.66	2,228,975.71	2,312,110.00	2,344,043.00	2,344,043.00	0.00	

Fiscal 2012 Budget Worksheet
Department 210 Police

		Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary				YOS FY12	Grade	Step	FY12 Salary					
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave		Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				
Department Head																			
BILLINGS, R		6/23/1982	Police	29	Chief	N/A	106,791.02	4,091.61	54.5548	1,850.00	2,045.81	30	Chief	N/A	106,791.02	4,091.61	54.5548	1,850.00	2,045.81
Permanent Personnel																			
SAWTELLE, R	9/9/1985	Police	26	Captain	N/A	96,111.92	3,682.45	49.0993	1,850.00	1,841.22	27	Captain	N/A	96,111.92	3,682.45	49.0993	1,850.00	1,841.22	
SHEA, D	5/30/1998	Police	13	Lieutenant	3	72,083.94	2,761.84	36.8245	500.00	1,380.92	14	Lieutenant	3	72,083.94	2,761.84	36.8245	500.00	1,380.92	
CASAGRANDE,	7/21/1996	Police	15	Sergeant	3	64,074.53	2,454.96	32.7328	500.00	0.00	16	Sergeant	3	64,074.53	2,454.96	32.7328	500.00	0.00	
FORZESE, B	4/28/1996	Police	15	Sergeant	3	64,074.53	2,454.96	32.7328	750.00	1,227.48	16	Sergeant	3	64,074.53	2,454.96	32.7328	750.00	1,227.48	
LOVE, D	1/9/1989	Police	22	Sergeant	3	64,074.53	2,454.96	32.7328	1,500.00	0.00	23	Sergeant	3	64,074.53	2,454.96	32.7328	1,500.00	0.00	
REILLY, N	6/14/1999	Police	12	Sergeant	3	64,074.53	2,454.96	32.7328	500.00	0.00	13	Sergeant	3	64,074.53	2,454.96	32.7328	500.00	0.00	
SHEA, G	1/5/1986	Police	25	Sergeant	3	64,074.53	2,454.96	32.7328	1,850.00	0.00	26	Sergeant	3	64,074.53	2,454.96	32.7328	1,850.00	0.00	
ALLEN, W	7/17/1996	Police	15	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	16	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	
CHAGNON, C	10/30/1995	Police	16	Patrol	3	53,395.52	2,045.81	27.2774	750.00	0.00	17	Patrol	3	53,395.52	2,045.81	27.2774	750.00	0.00	
CONNEELY, S	8/20/2006	Police	5	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	6	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	
COSTA JR, L	9/21/1987	Police	24	Patrol	3	53,395.52	2,045.81	27.2774	1,500.00	0.00	25	Patrol	3	53,395.52	2,045.81	27.2774	1,500.00	0.00	
DUNN, D	5/7/2002	Police	9	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	10	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	
FAHEY, S	8/28/2007	Police	4	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	5	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	
FLAHERTY, M	10/4/1999	Police	12	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	13	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	
GALLUZZO, N	12/4/2001	Police	10	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	11	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	
LEPRO, C	11/30/2006	Police	5	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	6	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	
LUCAS, M	12/4/2001	Police	10	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	11	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	
MAHONEY, J	2/5/2001	Police	10	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	11	Patrol	3	53,395.52	2,045.81	27.2774	500.00	0.00	
MCKENNA, R	2/2/1985	Police	26	Patrol	3	53,395.52	2,045.81	27.2774	1,850.00	1,022.90	27	Patrol	3	53,395.52	2,045.81	27.2774	1,850.00	1,022.90	
SALITURI, J	1/24/2008	Police	3	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	4	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	
SALITURI, J																			
SAUNDERS, S	6/10/2004	Police	7	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	8	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	
SWEENEY, A	6/14/2002	Police	9	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	10	Patrol	3	53,395.52	2,045.81	27.2774	300.00	0.00	
Walsh, B	2/6/2008	Police	3	Patrol	2	49,139.91	1,882.76	25.1034	0.00	0.00	4	Patrol	3	53,395.52	2,045.81	27.2774	0.00	0.00	
CUMMINGS, D	6/19/2008	Appointed	3	N/A	3	4,971.25	1,506.44	18.8305	0.00	0.00	4	N/A	4	5,269.55	1,596.83	19.9604	0.00	0.00	
					4	36,407.77	1,596.83	19.9604	0.00	0.00	5		5	38,577.60	1,692.00	21.1500	0.00	0.00	
GALLAGHER, M	1/9/2006	Clerical	5	S10	5	38,184.30	1,463.00	20.9000	0.00	0.00	6	S10	5	38,184.30	1,463.00	20.9000	0.00	0.00	
Summary																			
Department Head							106,791.00							106,791.00					
Permanent Personnel							1,418,204.00							1,424,928.00					
Elected Officials							0.00							0.00					
Wages Temporary Personnel							46,609.00							46,609.00					
Overtime							236,823.00	FY10 + 4.5%						236,823.00					
Differentials							140,206.00		Detail provided in separate document					147,902.00		Detail provided in separate document			
Injured Leave							0.00							0.00					
Fringe Benefits							228,468.00		Detail provided in separate document					239,506.00		Detail provided in separate document			
Other Personal Services							7,519.00							9,223.00					
Contractual							0.00							0.00					
							2,184,620.00							2,211,782.00					

FY11 Salary includes 3% HPD contract increase

(1) Annual Compensation = daily rate * 261

(2) Hourly = FY10 + 3%

(2) Daily Rate = Hourly * 7.5

FY12 Salary includes 0% HPD contract increase

(1) Annual Compensation = daily rate * 261

(2) Hourly = FY11 (FY10+3%)

(2) Daily Rate = Hourly * 7.5

Police document slightly different due to rounding -
Budgeted based on HPD calculations

Fiscal 2012 Budget Worksheet

Department:
0215 - Dispatch

Department Head - Robert Sawtelle (Police Department)

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	265,926.82	250,480.09	245,222.90	253,552.00	244,000.00	244,000.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	53,305.35	68,791.13	64,098.90	71,500.00	15,000.00	15,000.00	0.00
5130 Overtime	17,034.69	14,071.60	(11,387.12)	16,210.00	16,210.00	16,210.00	0.00
5140 Differentials	18,942.60	17,339.80	20,054.93	20,239.00	20,240.00	20,240.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	6,000.03	10,000.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	1,171.78	77.19	10,092.95	10,000.00	10,000.00	10,000.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	362,381.27	360,759.81	328,082.56	371,501.00	305,450.00	305,450.00	0.00
Purchase of Services							
5240 Repairs & Maintenance	26,275.64	15,928.31	19,059.11	23,339.00	20,000.00	20,000.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	26,275.64	15,928.31	19,059.11	23,339.00	20,000.00	20,000.00	0.00
5300 Professional & Technical	0.00	0.00	2,500.00	300.00	1,500.00	1,500.00	0.00
5340 Communication	0.00	0.00	1,456.78	400.00	400.00	400.00	0.00
5380 Other Purchased Services	0.00	0.00	14,107.00	100.00	100.00	100.00	0.00
	0.00	0.00	18,063.78	800.00	2,000.00	2,000.00	0.00
Supplies							
5420 Office Supplies	811.35	15,859.84	12,810.01	4,480.00	2,500.00	2,500.00	0.00
5430 Bldg & Equipment Repairs	0.00	0.00	0.00	300.00	0.00	0.00	0.00
5450 Custodial & Housekeeping	1,467.02	1,583.07	0.00	300.00	1,450.00	1,450.00	0.00
5580 Other Supplies	383.74	0.00	0.00	500.00	400.00	400.00	0.00
	2,662.11	17,442.91	12,810.01	5,580.00	4,350.00	4,350.00	0.00
Total Departmental Budget Total	391,319.02	394,131.03	378,015.46	401,220.00	331,800.00	331,800.00	0.00

Fiscal 2012 Budget Worksheet
Department 215 Dispatch

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary					
					Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave					Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head																		
SAWTELLE, 9/9/1985 Stipend				210	8,000.20	307.70	N/A	N/A	N/A					8,000.20	307.70	N/A	N/A	N/A
BOWLER, F 11/9/1998 Stipend		13	N/A	6	43,991.34	1,685.49	21.0687	500.00	0.00	14	N/A			2,000.00	N/A	N/A	N/A	N/A
Permanent Personnel																		
BOWLER, F 11/9/1998 Appointed		13	N/A	6	43,991.34	1,685.49	21.0687	500.00	0.00	14	N/A	6	43,991.34	1,685.49	21.0687	500.00	0.00	
COSTA, K 3/24/1993 Appointed		18	N/A	6	43,991.34	1,685.49	21.0687	850.00	0.00	19	N/A	6	43,991.34	1,685.49	21.0687	850.00	0.00	
RUSSELL, S 3/24/1993 Appointed		18	N/A	6	43,991.34	1,685.49	21.0687	850.00	0.00	19	N/A	6	43,991.34	1,685.49	21.0687	850.00	0.00	
Saunders, S 9/15/2009 Appointed		2	N/A	2	14,149.73	1,334.88	16.6860	0.00	0.00	3	N/A	3	36,935.88	1,415.17	17.6896	0.00	0.00	
THOMAS, D 1/7/2002 Appointed		9	N/A	N/A	41,501.35	1,590.09	19.8761	300.00	0.00	10	N/A	N/A	41,501.35	1,590.09	19.8761	300.00	0.00	
WHITE, M 7/11/1997 Appointed		14	N/A	N/A	43,991.34	1,685.49	21.0687	500.00	0.00	15	N/A	6	43,991.34	1,685.49	21.0687	500.00	0.00	
Temporary Personnel																		
Various					71,500.00			N/A	N/A				15,000.00			N/A	N/A	
Summary					0.00								0.00					
Department Head					253,552.00								254,403.00					
Permanent Personnel					0.00								0.00					
Elected Officials					71,500.00								15,000.00					
Wages Temporary Personnel					16,210.00								16,210.00					
Overtime					20,239.00								20,239.00					
Differentials					0.00								0.00					
Injured Leave					0.00								0.00					
Fringe Benefits					10,000.00								10,000.00					
Other Personal Services					0.00								0.00					
Contractual					371,501.00								315,852.00					

Department head pay set by stipend
(1) Annual Compensation =daily rate *261
(2) Hourly = FY10 rate + 3%
(2) Daily Rate = Hourly *8
OPS includes lead dispatch stipend (\$2K)

Temporary personnel detail provided in separate document

Department head pay set by stipend
(1) Annual Compensation =daily rate *261
(2) Hourly = FY11 rate
(2) Daily Rate = Hourly *8
OPS includes lead dispatch stipend (\$2K)

Temporary personnel detail provided in separate document
Personnel decreased assuming opening of the REC

Fiscal 2012 Budget Worksheet

Department:

0220 - Fire Department

Department Head - Robert Hollingshead

		FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	71,697.67	104,547.00	104,547.20	107,684.00	107,684.00	107,684.00	0.00
5112	Permanent Personnel	1,650,064.43	1,653,682.66	1,641,706.11	1,722,443.00	1,715,790.00	1,715,790.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	298,486.74	237,232.35	222,922.64	252,770.00	262,770.00	262,770.00	0.00
5140	Differentials	163,710.04	170,222.91	186,849.98	199,106.00	202,002.00	202,002.00	0.00
5150	Injured Leave	0.00	42,704.50	15,610.49	0.00	0.00	0.00	0.00
5170	Fringe Benefits	18,000.00	17,400.00	18,600.00	18,600.00	18,600.00	18,600.00	0.00
5190	Other Personal Services	178,397.84	201,316.52	184,761.03	198,777.00	209,541.00	209,541.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		2,380,356.72	2,427,105.94	2,374,997.45	2,499,380.00	2,516,387.00	2,516,387.00	0.00
Purchase of Services								
5210	Energy Utilities	15,228.63	12,903.67	9,942.52	10,000.00	10,000.00	10,000.00	0.00
5230	Non-Energy Utilities	1,026.80	1,365.92	963.32	1,500.00	1,500.00	1,500.00	0.00
5240	Repairs & Maintenance	15,000.00	20,374.41	33,498.47	15,000.00	16,500.00	16,500.00	0.00
		31,255.43	34,644.00	44,404.31	26,500.00	28,000.00	28,000.00	0.00
5300	Professional & Technical	23,715.00	6,032.61	5,862.50	8,800.00	8,800.00	8,800.00	0.00
5340	Communication	10,844.59	11,244.31	7,606.38	11,000.00	11,000.00	11,000.00	0.00
5380	Other Purchased Services	5,940.80	6,051.99	11,244.98	10,267.00	15,000.00	15,000.00	0.00
		40,500.39	23,328.91	24,713.86	30,067.00	34,800.00	34,800.00	0.00
Supplies								
5420	Office Supplies	4,440.74	6,086.98	9,625.88	6,500.00	6,500.00	6,500.00	0.00
5430	Bldg & Equipment Repairs	7,664.48	20,428.03	19,994.95	11,000.00	17,500.00	17,500.00	0.00
5450	Custodial & Housekeeping	3,600.00	4,000.00	5,648.63	4,000.00	4,000.00	4,000.00	0.00
5480	Vehicles	44,999.34	48,071.68	38,099.14	35,500.00	35,652.00	35,652.00	0.00
5500	Medical & Surgical	26,756.15	17,259.11	24,492.24	20,000.00	20,000.00	20,000.00	0.00
5510	Educational	11,000.00	10,031.34	11,040.86	13,000.00	13,000.00	13,000.00	0.00
5580	Other Supplies	17,883.96	9,254.99	14,035.01	9,000.00	9,500.00	9,500.00	0.00
		116,344.67	115,132.13	122,936.71	99,000.00	106,152.00	106,152.00	0.00
Other Charges								
5710	Instate Travel	611.74	844.50	1,277.57	2,000.00	2,000.00	2,000.00	0.00
5730	Dues & Memberships	995.00	1,000.00	859.00	1,000.00	1,000.00	1,000.00	0.00
5780	Unclassified	1,937.49	332.94	819.00	2,000.00	2,000.00	2,000.00	0.00
		3,544.23	2,177.44	2,955.57	5,000.00	5,000.00	5,000.00	0.00
Total Departmental Budget Total		2,572,001.44	2,602,388.42	2,570,007.90	2,659,947.00	2,690,339.00	2,690,339.00	0.00

Fiscal 2012 Budget Worksheet

Department 220 Fire Department

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary				YOS FY12	Grade	Step	FY12 Salary						
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Daily (3)	Hourly (3)	Longevity	Sick Leave
Department Head																			
HOLLINGSHEAD, R	09/04/1978	Fire	33	Chief	5	107,683.63	4,130.33	49.31	2,000		34	Chief	5	107,683.63	4,130.33	414.17	49.31	2,000	
Permanent Personnel																			
AHLQUIST III, R	10/08/2001	Fire	10	Firefighter	5	53,841.68	2,065.16	24.65	300		11	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
BOWES, R	01/13/1980	Fire	31	Firefighter	5	53,841.68	2,065.16	24.65	2,000		26	Captain	5	64,610.23	2,478.20	248.50	29.58	1,850	
BREEN, K	09/15/1986	Fire	25	Captain	5	64,610.23	2,478.20	29.58	1,850		35	Captain	5	64,610.23	2,478.20	248.50	29.58	2,000	
BREEN, R	02/06/1977	Fire	34	Captain	5	64,610.23	2,478.20	29.58	2,000		7	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
BUCKLEY, D	12/05/2005	Fire	6	Firefighter	5	53,841.68	2,065.16	24.65	300		13	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	
CLAFFEY, B	08/04/1999	Fire	12	Firefighter	5	53,841.68	2,065.16	24.65	500		4	Firefighter	4	30,495.20	1,169.68	117.29	13.96	0	
COLLINS, M	04/24/2008	Fire	3	Firefighter	3	29,322.32	1,124.69	13.43	0		4	Firefighter	4	22,126.72					
			4			21,275.72					10	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
COUGHLIN, K	08/05/2002	Fire	9	Firefighter	5	53,841.68	2,065.16	24.65	300		20	Captain	4	49,870.32	2,112.99	211.88	25.22	1,500	
EVANS, D	07/01/1992	Fire	19	Captain	3	47,952.23	2,112.99	25.22	1,500		5			12,745.03	2,478.20	248.50	29.58		
FRAZIER, W	08/05/2002	Fire	9	Firefighter	5	53,841.68	2,065.16	24.65	300		10	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
HATFIELD, W	06/01/2005	Fire	6	Firefighter	5	53,841.68	2,065.16	24.65	300		7	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
JOHNSON, S	10/27/2004	Fire	7	Firefighter	5	53,841.68	2,065.16	24.65	300		8	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
KING, J	08/23/1993	Fire	18	Firefighter	5	53,841.68	2,065.16	24.65	1,500		19	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,500	
LOMBARDO, J	05/16/2005	Fire	6	Firefighter	5	53,841.68	2,065.16	24.65	300		7	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
LYNCH, J	07/29/2003	Fire	8	Firefighter	5	53,841.68	2,065.16	24.65	300		9	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
LYONS JR, J	01/01/1980	Fire	31	Firefighter	5	53,841.68	2,065.16	24.65	1,850		32	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,850	
MARCELLA, J	10/07/2001	Fire	10	Firefighter	5	53,841.68	2,065.16	24.65	300		11	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
MARCIELLO, M	10/27/2004	Fire	7	Firefighter	5	53,841.68	2,065.16	24.65	300		8	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
MCNAIR, D	05/01/1984	Fire	27	Firefighter	5	53,841.68	2,065.16	24.65	1,850		28	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,850	
PEARSON, J	04/17/2008	Fire	3	Firefighter	3	39,414.66	1,511.80	18.05	0		4	Firefighter	4	40,991.22	1,572.27	157.66	18.77	0	
			4			10,779.70					5			11,210.87					
PHILLIPS, B	01/27/2008	Fire	3	Firefighter	5	53,841.68	2,065.16	24.65	0		4	Firefighter	5	53,841.68	2,065.16	207.08	24.65	0	
PINO, N	04/08/2001	Fire	10	Firefighter	5	53,841.68	2,065.16	24.65	500		2	Firefighter	1	17,389.66	1,612.28			0	
RESNICK, K	11/29/2010	Fire	1	Firefighter	0						2			26,915.43	1,760.82			0	
ROZZI JR, R	03/08/1998	Fire	13	Firefighter	5	53,841.68	2,065.16	24.65	500		14	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	
RUSSO, C	06/26/1985	Fire	26	Deputy	5	96,915.35	3,717.30	44.38	1,850		27	Deputy	5	96,915.35	3,717.30	372.75	44.38	1,850	
SIMMONS, A	08/06/1999	Fire	12	Firefighter	5	53,841.68	2,065.16	24.65	500		13	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	
SNOW, B	08/21/2006	Fire	5	Firefighter	4	7,233.74	1,909.36	21.21	300		6	Firefighter	5	53,841.68	2,065.16	207.08	24.65	500	
SNOW, B	08/21/2006	Fire	5	Firefighter	5	46,318.69	2,065.16	21.21			32	Captain	5	64,610.23	2,478.20	248.50	29.58	2,000	
SOUZA JR, W	05/11/1980	Fire	31	Captain	5	64,610.23	2,478.20	29.58	2,000		13	Captain	5	64,610.23	2,478.20	248.50	29.58	500	
THOMAS, A	08/07/1999	Fire	12	Captain	5	64,610.23	2,478.20	29.58	500		27	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,850	
THOMAS, R	07/02/1985	Fire	26	Firefighter	5	53,841.68	2,065.16	24.65	1,850		9	Firefighter	5	53,841.68	2,065.16	207.08	24.65	300	
THOMPSON, B	09/23/2003	Fire	8	Firefighter	5	53,841.68	2,065.16	24.65	300		17	Firefighter	5	53,841.68	2,065.16	207.08	24.65	1,500	
TWOMBLY, G	03/12/1995	Fire	16	Firefighter	5	53,841.68	2,065.16	24.65	1,500		10	S10		18,473.00	710.50	71.05	20.30	275.00	
WALSH, J	10/21/2002	Clerical	9	S10		18,616.29	710.55	20.30	275.00										

(1) Pay Period = Annual Compensation/365 days*7 days *2 weeks (leap year divide by 366)

(2) Daily Rate = Annual Compensation/365

(3) Hourly = Annual Compensation/52 weeks/42 hours

(4) Holiday Rate = Annual Compensation/52 weeks/5 days

FY11 Salary includes 3% HFD contract increase

(1) Pay Period = Annual Compensation/365 days*7 days *2 weeks (leap year divide by 366)

(2) Daily Rate = Annual Compensation/365

(3) Hourly = Annual Compensation/52 weeks/42 hours

(4) Holiday Rate = Annual Compensation/52 weeks/5 days

FY12 Salary includes 0% HFD contract increase

Fire document slightly different due to rounding -
Budgeted based on HFD calculations

Fiscal 2012 Budget Worksheet

Department:
0241 - Building/Inspectional Services
Department Head - Peter Lombardo

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	69,706.17	71,231.00	71,543.87	71,573.00	73,368.00	73,368.00	0.00
5112 Permanent Personnel	76,107.83	54,994.00	71,457.00	66,735.00	64,903.00	64,903.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	1,013.02	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	1,676.00	3,329.00	2,600.00	2,950.00	2,950.00	2,950.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	950.00	1,329.00	292.27	2,328.00	2,369.00	2,369.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	149,453.02	130,883.00	145,893.14	143,586.00	143,590.00	143,590.00	0.00
Purchase of Services							
5300 Professional & Technical	658.71	400.00	160.31	400.00	400.00	400.00	0.00
5340 Communication	26.17	0.00	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	684.88	400.00	160.31	400.00	400.00	400.00	0.00
Supplies							
5420 Office Supplies	1,387.63	700.00	775.41	700.00	700.00	700.00	0.00
5480 Vehicles	1,037.57	1,026.00	628.78	1,000.00	1,085.00	1,085.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2,425.20	1,726.00	1,404.19	1,700.00	1,785.00	1,785.00	0.00
Other Charges							
5710 Instate Travel	1,620.98	1,400.00	414.23	1,000.00	750.00	750.00	0.00
5730 Dues & Memberships	918.58	173.10	515.38	600.00	600.00	600.00	0.00
	2,539.56	1,573.10	929.61	1,600.00	1,350.00	1,350.00	0.00
Total Departmental Budget Total	155,102.66	134,582.10	148,387.25	147,286.00	147,125.00	147,125.00	0.00

FY12 TM Recommend includes a \$12,500 offset from the Inspectional Revolving account

Fiscal 2012 Budget Worksheet

Department 241 Building/Inspectional Services

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LOMBARDO, P	9/6/1994 Appointed		17	N/A	N/A	71,573.36	2,739.65	39.14	850.00	1,369.83	18	N/A	N/A	73,367.83	2,821.84	40.31	850.00	1,410.92
Permanent Personnel LICHTENBERGER, J KELLY, B	10/1/1979 Clerical 9/18/2006 Appointed		32 5	S-11 N/A	5 N/A	50,066.42 26,668.40	1,916.42 1,020.80	27.38 25.52	2,100.00 0.00	958.21 0.00	33 6	S-11 N/A	5 N/A	50,066.42 27,337.02	1,916.42 1,051.42	27.38 26.29	2,100.00 0.00	958.21 0.00
Summary Department Head Permanent Personnel Elected Officials Wages Temporary Personnel Overtime Differentials Injured Leave Fringe Benefits Other Personal Services Contractual						71,573.00 76,735.00 0.00 0.00 0.00 2,950.00 0.00 0.00 2,328.00 0.00 153,586.00							73,368.00 77,403.00 0.00 0.00 0.00 2,950.00 0.00 0.00 2,369.00 0.00 156,090.00					

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

FY11 Salary includes 3% Clerical contract increase

Appointed perm personnel based on 20 hours per week

All FY11 funding from appropriation

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 3% non-union increase

(3) For contract employees, the amount per hour per contract

FY12 Salary includes 0% Clerical contract increase,

Appointed perm personnel based on 20 hours per week

FY12 funding includes revolving fund offset

Fiscal 2012 Budget Worksheet

Department:

0291 - Emergency Management

Department Head - Robert Hollingshead

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	1,000.00	0.00	1,000.00	3,000.00	3,000.00	3,000.00	0.00
5112 Permanent Personnel	1,500.00	2,300.00	1,500.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2,500.00	2,300.00	2,500.00	4,500.00	4,500.00	4,500.00	0.00
Purchase of Services							
5300 Professional & Technical	0.00	0.00	1,315.00	1,000.00	1,000.00	1,000.00	0.00
5340 Communication	581.00	752.42	27.78	500.00	500.00	500.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	581.00	752.42	1,342.78	1,500.00	1,500.00	1,500.00	0.00
Supplies							
5430 Bldg & Equipment Repairs	1,419.00	260.00	520.00	500.00	500.00	500.00	0.00
5580 Other Supplies	0.00	1,167.54	0.00	0.00	0.00	0.00	0.00
	1,419.00	1,427.54	520.00	500.00	500.00	500.00	0.00
Total Departmental Budget Total	4,500.00	4,479.96	4,362.78	6,500.00	6,500.00	6,500.00	0.00

Fiscal 2012 Budget Worksheet
Department 291 Emergency Management

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1) 'er Period	(2) Hourly (3)	Longevity	Sick Leave	Annual (1) 'er Period				(2) Hourly (3)	Longevity	Sick Leave		
Department Head HOLLINGSHEAD, R	09/04/1978	Stipend	33	N/A	N/A	3,000.00	N/A	N/A	N/A	3,000.00	34	N/A	N/A	N/A	N/A	N/A	N/A	
Other Personal Services LICHTENBERGER, J SULLIVAN, J	10/1/1979 10/21/1996	Stipend	32 15	N/A N/A	N/A N/A	750.00 750.00	N/A N/A	N/A N/A	N/A N/A	750.00 750.00	33 16	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	
Summary						3,000.00									3,000.00			
Department Head						0.00									0.00			
Permanent Personnel						0.00									0.00			
Elected Officials						0.00									0.00			
Wages Temporary Personnel						0.00									0.00			
Overtime						0.00									0.00			
Differentials						0.00									0.00			
Injured Leave						0.00									0.00			
Fringe Benefits						0.00									0.00			
Other Personal Services						1,500.00									1,500.00			
Contractual						0.00									0.00			
						4,500.00									4,500.00			

(1) Annual pay set by stipend
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

(1) Annual pay set by stipend
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract

Fiscal 2012 Budget Worksheet

Department:

0292 - Animal Control

Department Head - Richard Billings (Police Department)

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	37,005.99	38,030.31	19,215.50	19,029.00	19,507.00	19,507.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	213.06	327.84	0.00	2,855.00	2,855.00	2,855.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	37,219.05	38,358.15	19,215.50	21,884.00	22,362.00	22,362.00	0.00
Purchase of Services							
5300 Professional & Technical	384.71	0.00	0.00	875.00	500.00	500.00	0.00
5340 Communication	0.00	0.00	0.00	500.00	100.00	100.00	0.00
5350 Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	384.71	0.00	0.00	1,375.00	600.00	600.00	0.00
Supplies							
5420 Office Supplies	0.00	108.00	106.76	150.00	150.00	150.00	0.00
5450 Custodial & Housekeeping	21.47	0.00	0.00	50.00	50.00	50.00	0.00
5480 Vehicles	329.25	127.57	255.00	1,100.00	1,088.00	1,088.00	0.00
5580 Other Supplies	310.45	370.50	74.95	400.00	250.00	250.00	0.00
	661.17	606.07	436.71	1,700.00	1,538.00	1,538.00	0.00
Other Charges							
5730 Dues & Memberships	0.00	50.00	0.00	50.00	50.00	50.00	0.00
5780 Unclassified	0.00	0.00	0.00	150.00	150.00	150.00	0.00
	0.00	50.00	0.00	200.00	200.00	200.00	0.00
Total Departmental Budget Total	38,264.93	39,014.22	19,652.21	25,159.00	24,700.00	24,700.00	0.00

Fiscal 2012 Budget Worksheet
Department 292 Animal Control

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary				YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Personnel																	
GOLDMAN, D	7/1/2006	Appointed	5	N/A	N/A	19,029.45	728.40	18.21	0.00	6	N/A	N/A	19,506.55	750.25	18.76	0.00	0.00
Summary						0.00							0.00				
Department Head						19,029.00							19,507.00				
Permanent Personnel						0.00							0.00				
Elected Officials						0.00							0.00				
Wages Temporary Personnel						0.00							0.00				
Overtime						2,855.00							2,983.00				
Differentials						0.00							0.00				
Injured Leave						0.00							0.00				
Fringe Benefits						0.00							0.00				
Other Personal Services						0.00							0.00				
Contractual						0.00							0.00				
						21,884.00							22,490.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 3% non-union increase

(3) For contract employees, the amount per hour per contr

Appointed perm personnel based on 20 hours per week

Appointed perm personnel based on 20 hours per week

Fiscal 2012 Budget Worksheet

Department:

0297 - Shellfish Warden

Department Head - Kurt Bornheim

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	11,115.99	11,402.79	10,622.81	10,288.00	11,700.00	11,700.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	11,115.99	11,402.79	10,622.81	10,288.00	11,700.00	11,700.00	0.00
Purchase of Services							
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies							
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total	11,115.99	11,402.79	10,622.81	10,288.00	11,700.00	11,700.00	0.00

Fiscal 2012 Budget Worksheet
Department 297 Shellfish Warden

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary			YOS 0	Grade	Step	Step			
					Annual (1)	'er Period (2)	Hourly (3)				Annual (1)	'er Period (2)	Hourly (3)	Longevity
Department Head BORNHEIM, K	7/1/1998 Appointed	13	N/A	N/A	11,413.75	436.89	0.00	0.00	111	N/A	N/A	11,699.91	450.00	0.00
Summary					11,414.00							11,700.00		
Department Head					0.00							0.00		
Permanent Personnel					0.00							0.00		
Elected Officials					0.00							0.00		
Wages Temporary Personnel					0.00							0.00		
Overtime					0.00							0.00		
Differentials					0.00							0.00		
Injured Leave					0.00							0.00		
Fringe Benefits					0.00							0.00		
Other Personal Services					0.00							0.00		
Contractual					0.00							0.00		
					11,414.00							11,700.00		

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 3% non-union increase

(3) For contract employees, the amount per hour per conti

Fiscal 2012 Budget Worksheet							
Department:							
0301 - School Department							
Department Head - Kathleen Tyrell							
Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	135,520.06	140,484.89	139,050.08	143,222.00	143,222.00	143,222.00	0.00
5112 Permanent Personnel	8,371,917.42	8,345,817.31	7,511,765.00	8,376,726.00	8,376,726.00	8,376,726.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	295,756.16	292,677.04	127,057.06	171,927.00	171,927.00	171,927.00	0.00
5122 Wages Class Coverage	0.00	0.00	16,230.00	37,000.00	37,000.00	37,000.00	0.00
5130 Overtime	64,085.06	66,720.54	82,625.41	41,860.00	41,860.00	41,860.00	0.00
5140 Differentials	40,245.00	96,613.31	85,164.39	82,750.00	82,750.00	82,750.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	314,742.22	164,968.64	52,800.68	138,187.00	138,187.00	138,187.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	9,222,265.92	9,107,281.73	8,014,692.62	8,991,672.00	8,991,672.00	8,991,672.00	0.00
Purchase of Services							
5210 Energy Utilities	407,392.43	546,310.35	512,349.65	571,350.00	571,350.00	571,350.00	0.00
5230 Non-Energy Utilities	35,888.86	25,732.05	28,331.87	45,813.00	45,813.00	45,813.00	0.00
5240 Repairs & Maintenance	228,638.58	274,743.21	289,241.41	189,510.00	189,510.00	189,510.00	0.00
5270 Rentals & Leases	41,260.00	7,267.00	0.00	0.00	0.00	0.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	713,179.87	854,052.61	829,922.93	806,673.00	806,673.00	806,673.00	0.00
5300 Professional & Technical	158,068.19	186,689.72	140,041.30	189,728.00	189,728.00	189,728.00	0.00
5305 Prof & Tech - Consultants	0.00	0.00	3,750.76	0.00	0.00	0.00	0.00
5320 Tuition	1,423,600.86	1,049,322.87	1,162,756.86	1,024,959.00	1,024,959.00	1,024,959.00	0.00
5330 Pupil Transportation	847,769.14	840,250.20	740,501.07	897,918.00	897,918.00	897,918.00	0.00
5340 Communication	48,586.46	46,869.64	40,175.00	25,200.00	25,200.00	25,200.00	0.00
5350 Recreation	88,454.74	63,107.52	34,696.61	0.00	0.00	0.00	0.00
5380 Other Purchased Services	9,014.44	7,153.16	13,925.14	16,000.00	16,000.00	16,000.00	0.00
	2,575,493.83	2,193,393.11	2,135,846.74	2,153,805.00	2,153,805.00	2,153,805.00	0.00
Supplies							
5420 Office Supplies	69,820.34	85,610.98	75,667.91	66,668.00	66,668.00	66,668.00	0.00
5430 Bldg & Equipment Repairs	47,362.72	34,327.13	26,077.78	46,350.00	46,350.00	46,350.00	0.00
5450 Custodial & Housekeeping	48,641.80	94,434.76	52,920.57	65,185.00	65,185.00	65,185.00	0.00
5460 Groundskeeping	5,208.10	1,671.57	1,179.12	5,000.00	5,000.00	5,000.00	0.00
5480 Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5470 Food & Service	23,644.62	8,507.48	0.00	0.00	0.00	0.00	0.00
5500 Medical & Surgical	3,399.99	3,636.05	3,382.83	3,500.00	3,500.00	3,500.00	0.00
5510 Educational	203,991.73	233,188.91	249,586.13	199,999.00	199,999.00	199,999.00	0.00
5580 Other Supplies	99,033.10	107,546.27	310,526.97	92,008.00	92,008.00	92,008.00	0.00
	501,102.40	568,923.15	719,341.31	478,710.00	478,710.00	478,710.00	0.00
Other Charges							
5710 Instate Travel	27.28	0.00	0.00	400.00	400.00	400.00	0.00
5730 Dues & Memberships	27,327.00	19,786.00	31,155.19	38,555.00	38,555.00	38,555.00	0.00
5740 Insurance	5,185.00	5,185.00	5,185.00	5,185.00	5,185.00	5,185.00	0.00
5850 Fixed Assets	21,572.09	6,511.04	31,200.00	25,000.00	25,000.00	25,000.00	0.00
5870 Replacement Equipment	10,600.00	7,797.00	566.00	0.00	0.00	0.00	0.00
	64,711.37	39,279.04	68,106.19	69,140.00	69,140.00	69,140.00	0.00
Total Departmental Budget Total	13,076,753.39	12,762,929.64	11,767,909.79	12,500,000.00	12,500,000.00	12,500,000.00	0.00
FY2012 budget has not been submitted by the School Department - The budget represents level funding of FY2011							
FY2009 includes \$409,283 originally appropriated, then cut from State Aid and replaced with Federal ARRA Grant reimbursement							

Fiscal 2012 Budget Worksheet

Department:
0421 - Highway
Department Head - Joe Stigliani

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	65,177.84	65,403.62	80,028.61	80,077.00	80,077.00	80,077.00	0.00
5112 Permanent Personnel	479,407.73	456,115.62	438,301.80	475,849.00	489,216.00	489,216.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	2,862.07	376.20	2,100.00	2,100.00	2,100.00	0.00
5130 Overtime	31,494.87	27,069.67	28,952.67	40,128.00	40,128.00	40,128.00	0.00
5140 Differentials	8,204.12	11,250.00	9,700.00	10,050.00	9,250.00	9,250.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	2,860.00	2,970.00	2,500.00	2,750.00	2,750.00	2,750.00	0.00
	587,144.56	565,670.98	559,859.28	610,954.00	623,521.00	623,521.00	0.00
Purchase of Services							
5210 Energy Utilities	19,595.03	17,110.06	13,020.06	20,500.00	14,179.00	14,179.00	0.00
5230 Non-Energy Utilities	2,345.73	2,088.76	1,790.27	2,500.00	2,500.00	2,500.00	0.00
5240 Repairs & Maintenance	10,517.35	7,466.79	8,641.63	9,000.00	9,000.00	9,000.00	0.00
5270 Rentals & Leases	570.00	800.00	594.54	800.00	800.00	800.00	0.00
5290 Other Property Services	200.00	1,180.00	1,243.72	500.00	500.00	500.00	0.00
	33,228.11	28,645.61	25,290.22	33,300.00	26,979.00	26,979.00	0.00
5300 Professional & Technical	15,046.22	17,007.88	30,363.95	9,000.00	20,000.00	20,000.00	0.00
5320 Tuition	675.00	0.00	0.00	0.00	0.00	0.00	0.00
5340 Communication	862.05	1,520.06	1,375.80	1,400.00	1,400.00	1,400.00	0.00
5380 Other Purchased Services	5,952.52	4,850.90	4,765.07	2,350.00	2,350.00	2,350.00	0.00
	22,535.79	23,378.84	36,504.82	12,750.00	23,750.00	23,750.00	0.00
Supplies							
5420 Office Supplies	615.04	1,652.48	1,974.72	1,000.00	1,000.00	1,000.00	0.00
5430 Bldg & Equipment Repairs	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00
5460 Groundskeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5480 Vehicles	60,637.55	72,234.27	59,313.16	60,000.00	57,000.00	57,000.00	0.00
5500 Medical & Surgical	142.48	0.00	0.00	0.00	0.00	0.00	0.00
5510 Educational	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
5530 Public Works	48,191.87	43,051.84	45,612.11	50,000.00	45,000.00	45,000.00	0.00
5580 Other Supplies	3,550.86	1,988.59	4,816.50	2,000.00	2,000.00	2,000.00	0.00
	113,137.80	118,927.18	111,716.49	114,000.00	109,000.00	109,000.00	0.00
Other Charges							
5710 Instate Travel	180.31	0.00	0.00	0.00	0.00	0.00	0.00
5730 Dues & Memberships	0.00	0.00	0.00	500.00	500.00	500.00	0.00
	180.31	0.00	0.00	500.00	500.00	500.00	0.00
Total Departmental Budget Total	756,226.57	736,622.61	733,370.81	771,504.00	783,750.00	783,750.00	0.00

Fiscal 2012 Budget Worksheet
Department 421 Highway

		Hire Date	Contract	YOS	Grade	Step	FY11 Salary					YOS	Grade	Step	FY12 Salary				
				FY11			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	FY12			Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head																			
STIGLIANI, J	11/18/2008	Appointed		3	N/A	N/A	80,076.78	3,065.14	43.79	0.00	0.00	4	N/A	N/A	80,076.78	3,065.14	43.79	0.00	0.00
Permanent Personnel																			
COMEAU, G	3/1/1996	DPW		15	W5	5	45,680.29	1,748.53	21.86	1,700.00	0.00	16	W5	5	45,680.29	1,748.53	21.86	1,700.00	0.00
ERICKSON, P	8/20/2007	DPW-A		4	W4	3	7,164.68	1,432.94	17.91	0.00	0.00	5	W4	4	7,452.00	1,490.40	18.63	400.00	0.00
FREELAND, D	9/18/2000	DPW			4		31,484.70	1,490.40	18.63	0.00			5		32,735.30	1,549.60	19.37	0.00	
GARDNER, C	10/23/2006	DPW		11	W5	5	45,680.29	1,748.53	21.86	600.00	0.00	12	W5	5	45,680.29	1,748.53	21.86	600.00	0.00
KECSKEMETY, J	7/1/2010	DPW		5	W5	5	45,680.29	1,748.53	21.86	1,950.00	0.00	6	W5	5	0.00	0.00	0.00	0.00	0.00
PAPASODERO, JF	2/11/1985	DPW		26	W5	5	45,680.29	1,748.53	21.86	1,950.00	0.00	27	W5	5	45,680.29	1,748.53	21.86	1,950.00	0.00
REYNOLDS, R	2/21/2006	DPW		5	W6	5	51,578.69	1,974.30	24.68	400.00	0.00	6	W6	5	51,578.69	1,974.30	24.68	400.00	0.00
SMITH, B	1/16/1998	DPW		13	W5	5	45,680.29	1,748.53	21.86	600.00	0.00	14	W5	5	0.00	0.00	0.00	0.00	0.00
SURLES, T	10/27/1997	DPW		14	W4	5	40,492.29	1,549.94	19.37	600.00	0.00	15	W4	5	0.00	0.00	0.00	0.00	0.00
WHITE, M	3/13/1995	DPW		16	W5	5	45,680.29	1,748.53	21.86	1,700.00	0.00	17	W5	5	45,680.29	1,748.53	21.86	1,700.00	0.00
WHITE, R	3/28/1977	DPW		34	W6	5	51,578.69	1,974.30	24.68	2,100.00	0.00	35	W6	5	51,578.69	1,974.30	24.68	2,100.00	0.00
Open,		DPW		0	W5	1	19,468.35	1,490.40	18.63	0.00	0.00	0	W5	1	38,936.70	1,490.40	18.63	0.00	0.00
Open,												0	W5	1	29,202.53	1,490.40	18.63	0.00	0.00
Summary																			
Department Head							80,077.00												
Permanent Personnel							475,849.00												
Elected Officials							0.00												
Wages Temporary Personnel							2,100.00												
Overtime							40,128.00	FY10 + 4.5%											
Differentials							10,050.00												
Injured Leave							0.00												
Fringe Benefits							0.00												
Other Personal Services							0.00												
Contractual							2,750.00	- Boot Allowance											
							610,954.00												

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract based on 40 hour week

DPW-A hours are based on 25 hours per week
DPW-B hours are based on 18 hours per week
FY11 Salary includes 3% contract increase

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)
(2) Per Period salary is current payroll rate
(3) For contract employees, the amount per hour per contract based on 40 hour week

DPW-A hours are based on 25 hours per week
DPW-B hours are based on 18 hours per week
FY12 Salary includes 0% contract increase

Fiscal 2012 Budget Worksheet

Department:

0423 - Snow & Ice

Department Head - Joe Stigliani

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	21,624.75	20,400.00	6,418.75	0.00	0.00	0.00	0.00
5130 Overtime	41,811.85	56,171.65	24,828.86	20,000.00	20,000.00	20,000.00	20,000.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	63,436.60	76,571.65	31,247.61	20,000.00	20,000.00	20,000.00	20,000.00
Purchase of Services							
5240 Repairs & Maintenance	0.00	0.00	152.61	0.00	0.00	0.00	0.00
5290 Other Property Services	46,620.75	97,873.58	64,725.88	28,080.00	28,080.00	28,080.00	28,080.00
	46,620.75	97,873.58	64,878.49	28,080.00	28,080.00	28,080.00	28,080.00
5300 Professional & Technical	325.76	0.00	0.00	0.00	0.00	0.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	325.76	0.00	0.00	0.00	0.00	0.00	0.00
Supplies							
5480 Vehicles	24,003.62	30,077.97	30,488.12	5,750.00	5,750.00	5,750.00	5,750.00
5530 Public Works	82,776.78	79,559.83	35,417.36	21,000.00	21,000.00	21,000.00	21,000.00
5580 Other Supplies	558.02	905.79	494.89	0.00	0.00	0.00	0.00
	107,338.42	110,543.59	66,400.37	26,750.00	26,750.00	26,750.00	26,750.00
Total Departmental Budget Total	217,721.53	284,988.82	162,526.47	74,830.00	74,830.00	74,830.00	74,830.00

Appropriation must be at least the same as prior year for legal deficit spending

Fiscal 2012 Budget Worksheet
 Department 423 Snow & Ice

	Hire Date	Contract	YOS	Grade	Step	FY11 Salary					YOS	Grade	Step	FY12 Salary					
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Permanent Personnel																			
COMEAU, G	3/1/1996 DPW		15	W5	5	44,349.80	1,697.60	21.22	950.00	0.00	6	W5	5	44,349.80	1,697.60	21.22	950.00	0.00	
ERICKSON, P	8/20/2007 DPW		4	W4	3	22,715.69	869.50	17.39	0.00	0.00	4	W4	3	22,715.69	869.50	17.39	0.00	0.00	
FREELAND, D	9/18/2000 DPW		11	W5	5	44,349.80	1,697.60	21.22	600.00	0.00	6	W5	5	44,349.80	1,697.60	21.22	600.00	0.00	
GARDNER, C	10/23/2006 DPW		5	W5	5	44,349.80	1,697.60	21.22	0.00	0.00	6	W5	5	44,349.80	1,697.60	21.22	0.00	0.00	
PAPASODERO JF	2/11/1985 DPW		26	W5	5	44,349.80	1,697.60	21.22	1,950.00	0.00	6	W5	5	44,349.80	1,697.60	21.22	1,950.00	0.00	
PETRILLI, P	1/4/1993 DPW		18	W4	5	39,312.90	1,504.80	18.81	950.00	0.00	6	W4	5	39,312.90	1,504.80	18.81	950.00	0.00	
REYNOLDS, R	2/21/2006 DPW		5	W6	5	50,076.40	1,916.80	23.96	0.00	0.00	6	W6	5	50,076.40	1,916.80	23.96	0.00	0.00	
SMITH, B	1/16/1998 DPW		13	W5	5	44,349.80	1,697.60	21.22	600.00	0.00	6	W5	5	44,349.80	1,697.60	21.22	600.00	0.00	
SURLES, T	10/27/1997 DPW		14	W4	5	39,312.90	1,504.80	18.81	600.00	0.00	6	W4	5	39,312.90	1,504.80	18.81	600.00	0.00	
WHITE, M	3/13/1995 DPW		16	W5	5	44,349.80	1,697.60	21.22	950.00	0.00	6	W5	5	44,349.80	1,697.60	21.22	950.00	0.00	
WHITE, R	3/28/1977 DPW		34	W6	5	50,076.40	1,916.80	23.96	2,100.00	0.00	6	W6	5	50,076.40	1,916.80	23.96	2,100.00	0.00	
Summary																			
Department Head						0.00								0.00					
Permanent Personnel						0.00								0.00					
Elected Officials						0.00								0.00					
Wages Temporary Personnel						0.00								0.00					
Overtime						20,000.00	Budget is static each year							20,000.00	Budget is static each year				
Differentials						0.00								0.00					
Injured Leave						0.00								0.00					
Fringe Benefits						0.00								0.00					
Other Personal Services						0.00								0.00					
Contractual						0.00								0.00					
						20,000.00								20,000.00					

Fiscal 2012 Budget Worksheet

Department:
0430 - Landfill
Department Head - Joe Stigliani

		FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112	Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	20,686.15	12,679.33	0.00	0.00	0.00	0.00	0.00
5130	Overtime	10,120.86	11,096.39	3,971.58	10,000.00	10,000.00	10,000.00	0.00
5140	Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	4,073.44	0.00	0.00	0.00	0.00	0.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		34,880.45	23,775.72	3,971.58	10,000.00	10,000.00	10,000.00	0.00
Purchase of Services								
5210	Energy Utilities	491.75	476.58	60.74	225.00	225.00	225.00	0.00
5240	Repairs & Maintenance	70.00	0.00	29.68	300.00	100.00	100.00	0.00
5270	Rentals & Leases	4,335.00	4,385.50	3,800.00	5,000.00	5,000.00	5,000.00	0.00
5290	Other Property Services	12,106.99	15,472.85	5,257.08	5,000.00	5,000.00	5,000.00	0.00
		17,003.74	20,334.93	9,147.50	10,525.00	10,325.00	10,325.00	0.00
5300	Professional & Technical	27,737.30	43,213.33	29,730.90	30,000.00	30,000.00	30,000.00	0.00
5340	Communication	2,605.57	888.95	180.00	1,000.00	500.00	500.00	0.00
5380	Other Purchased Services	34.21	86.40	0.00	0.00	0.00	0.00	0.00
		30,377.08	44,188.68	29,910.90	31,000.00	30,500.00	30,500.00	0.00
Supplies								
5480	Vehicles	10,726.91	16,626.76	6,407.69	10,000.00	7,575.00	7,575.00	0.00
5530	Public Works	2,465.40	1,365.77	8,999.50	2,500.00	2,500.00	2,500.00	0.00
5580	Other Supplies	505.57	620.78	77.40	300.00	300.00	300.00	0.00
		13,697.88	18,613.31	15,484.59	12,800.00	10,375.00	10,375.00	0.00
Other Charges								
5730	Dues & Memberships	0.00	4,500.00	0.00	0.00	0.00	0.00	0.00
		0.00	4,500.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total		95,959.15	111,412.64	58,514.57	64,325.00	61,200.00	61,200.00	0.00

Fiscal 2012 Budget Worksheet

Department 430 Landfill

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Permanent Personnel																		
FREELAND, D	9/18/2000	DPW	11	W5	5	0.00	0.00	21.22	0.00	0.00	111	W5	5	0.00	0.00	21.22	0.00	0.00
WHITE, R	3/28/1977	DPW	34	W6	5	0.00	0.00	23.96	0.00	0.00	111	W6	5	0.00	0.00	23.96	0.00	0.00
Summary						0.00								0.00				
Department Head						0.00								0.00				
Permanent Personnel						0.00								0.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						10,000.00								10,000.00				
Differentials						0.00								0.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						0.00								0.00				
Contractual						0.00								0.00				
						10,000.00								10,000.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

 (3) For contract employees, the amount per hour per contract
based on 40 hour week

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary is current payroll rate

 (3) For contract employees, the amount per hour per contract
based on 40 hour week

Fiscal 2012 Budget Worksheet

Department:
0491 - Grounds Maintenance
Department Head - Joe Stigliani

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	40,510.00	47,611.50	47,132.50	54,800.00	54,800.00	54,800.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	41,510.00	48,611.50	48,132.50	55,800.00	55,800.00	55,800.00	0.00
Purchase of Services							
5210 Energy Utilities	86.52	86.40	61.22	0.00	100.00	100.00	0.00
5230 Non-Energy Utilities	869.68	81.09	538.79	900.00	600.00	600.00	0.00
5240 Repairs & Maintenance	592.50	0.00	500.00	500.00	500.00	500.00	0.00
5270 Rentals & Leases	3,530.00	0.00	0.00	0.00	0.00	0.00	0.00
	5,078.70	167.49	1,100.01	1,400.00	1,200.00	1,200.00	0.00
5300 Professional & Technical	4,050.00	13,300.00	470.88	4,000.00	4,000.00	4,000.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	4,050.00	13,300.00	470.88	4,000.00	4,000.00	4,000.00	0.00
Supplies							
5430 Bldg & Equipment Repairs	129.89	0.00	0.00	0.00	0.00	0.00	0.00
5460 Groundskeeping	6,234.55	512.00	12,381.22	6,525.00	8,500.00	8,500.00	0.00
5480 Vehicles	8,000.00	1,860.68	339.40	2,500.00	1,500.00	1,500.00	0.00
5530 Public Works	8,923.68	1,133.02	2,418.89	2,468.00	2,500.00	2,500.00	0.00
5580 Other Supplies	993.89	70.93	1,205.41	1,156.00	1,000.00	1,000.00	0.00
	24,282.01	3,576.63	16,344.92	12,649.00	13,500.00	13,500.00	0.00
Total Departmental Budget Total	74,920.71	65,655.62	66,048.31	73,849.00	74,500.00	74,500.00	0.00

Includes former Departments Beaches - 492, Tree Warden - 493, and Litter Removal - 494

Department 491 Grounds Maintenance

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary			YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	Per Period (2)	Hourly (3)				Annual (1)	Per Period (2)	Hourly (3)		
Permanent Personnel		DPW				1,000.00		21.22	0.00	0.00		1,000.00		21.22	0.00	0.00
Temporary Personnel																
Laborer,	N/A	N/A	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A	N/A	6,400.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	5,800.00		10.00	N/A	N/A	N/A	5,800.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	5,800.00		10.00	N/A	N/A	N/A	5,800.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	5,600.00		10.00	N/A	N/A	N/A	5,600.00		10.00	N/A	N/A
Laborer,	N/A	N/A	N/A	N/A	N/A	5,600.00		10.00	N/A	N/A	N/A	5,600.00		10.00	N/A	N/A
Summary																
Department Head						0.00						0.00				
Permanent Personnel						1,000.00						1,000.00				
Elected Officials						0.00						0.00				
Wages Temporary Personnel						54,800.00						54,800.00				
Overtime						0.00						0.00				
Differentials						0.00						0.00				
Injured Leave						0.00						0.00				
Fringe Benefits						0.00						0.00				
Other Personal Services						0.00						0.00				
Contractual						<u>0.00</u>						<u>0.00</u>				
						55,800.00						55,800.00				

Fiscal 2012 Budget Worksheet

Department:
0495 - Watershed Management
Department Head - Joe Stigliani

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	0.00	7,393.64	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	6,982.50	7,413.00	3,045.00	8,500.00	4,000.00	4,000.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	6,982.50	7,413.00	10,438.64	8,500.00	4,000.00	4,000.00	0.00
Purchase of Services							
5210 Energy Utilities	139.19	107.31	107.61	200.00	200.00	200.00	0.00
5240 Repairs & Maintenance	426.14	1,975.43	340.00	1,500.00	500.00	500.00	0.00
	565.33	2,082.74	447.61	1,700.00	700.00	700.00	0.00
5300 Professional & Technical	805.00	425.00	0.00	1,500.00	1,500.00	1,500.00	0.00
	805.00	425.00	0.00	1,500.00	1,500.00	1,500.00	0.00
Supplies							
5580 Other Supplies	956.22	704.74	0.00	1,000.00	1,000.00	1,000.00	0.00
	956.22	704.74	0.00	1,000.00	1,000.00	1,000.00	0.00
Total Departmental Budget Total	9,309.05	10,625.48	10,886.25	12,700.00	7,200.00	7,200.00	0.00

Fiscal 2012 Budget Worksheet

Department 495 Watershed Maintenance

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
HERBST, A	9/19/2005	Appointed	(105)	N/A	N/A	4,000.00	2,298.80	32.84	300.00	1,149.40	0	N/A	N/A	0.00	2,298.80	32.84	300.00	1,149.40
Temporary Personnel																		
CONNORS, W		N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A
COWEN, L		N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A
GREELY, P		N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A
MCDONALD, J		N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A	N/A	N/A	N/A	2,121.00		10.50	N/A	N/A
Summary						0.00								0.00				
Department Head						0.00								0.00				
Permanent Personnel						0.00								0.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						8,484.00								4,000.00				
Overtime						0.00								0.00				
Differentials						0.00								0.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						0.00								0.00				
Contractual						0.00								0.00				
						8,484.00								4,000.00				

Fiscal 2012 Budget Worksheet

Department:
0496 - Park Maintenance
Department Head - Joe Stigliani

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	9,957.50	7,320.00	11,062.50	11,290.00	11,290.00	11,290.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	9,957.50	7,320.00	11,062.50	11,290.00	11,290.00	11,290.00	0.00
Purchase of Services							
5210 Energy Utilities	599.76	851.01	850.86	0.00	0.00	0.00	0.00
5230 Non-Energy Utilities	21,826.17	11,492.78	19,230.77	13,500.00	13,500.00	13,500.00	0.00
5240 Repairs & Maintenance	6,448.19	760.00	2,627.06	3,000.00	3,000.00	3,000.00	0.00
	28,874.12	13,103.79	22,708.69	16,500.00	16,500.00	16,500.00	0.00
5300 Professional & Technical	10,200.00	6,647.50	7,319.00	7,500.00	7,500.00	7,500.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	10,200.00	6,647.50	7,319.00	7,500.00	7,500.00	7,500.00	0.00
Supplies							
5430 Bldg & Equipment Repairs	179.83	100.00	189.62	250.00	250.00	250.00	0.00
5460 Groundskeeping	3,828.68	4,894.13	3,946.37	5,000.00	6,000.00	6,000.00	0.00
5480 Vehicles	4,000.00	2,131.66	88.68	5,930.00	5,560.00	5,560.00	0.00
5530 Public Works	671.21	11,489.00	285.51	7,500.00	7,500.00	7,500.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	8,679.72	18,614.79	4,510.18	18,680.00	19,310.00	19,310.00	0.00
Total Departmental Budget Total	57,711.34	45,686.08	45,600.37	53,970.00	54,600.00	54,600.00	0.00

Fiscal 2012 Budget Worksheet
Department 496 Park Maintenance

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary				YOS FY12	Grade	Step	FY12 Salary					
					Annual (1)	Per Period (2)	Hourly (3)	Longevity				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave	
Temporary Personnel																	
BLACKALL, S	N/A	N/A	N/A	N/A	3,730.00			10.00	N/A	N/A	N/A	3,730.00			10.00	N/A	N/A
CONWAY, J	N/A	N/A	N/A	N/A	3,730.00			10.00	N/A	N/A	N/A	3,730.00			10.00	N/A	N/A
PATTS, K	N/A	N/A	N/A	N/A	3,730.00			10.00	N/A	N/A	N/A	3,730.00			10.00	N/A	N/A
Summary																	
Department Head					0.00							0.00					
Permanent Personnel					0.00							0.00					
Elected Officials					0.00							0.00					
Wages Temporary Personnel					11,290.00							11,290.00					
Overtime					0.00							0.00					
Differentials					0.00							0.00					
Injured Leave					0.00							0.00					
Fringe Benefits					0.00							0.00					
Other Personal Services					0.00							0.00					
Contractual					0.00							0.00					
					11,290.00							11,290.00					

Fiscal 2012 Budget Worksheet

Department:

0511 - Board of Health

Department Head - Joyce Sullivan

		FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel								
5111	Department Head	72,443.43	57,319.79	65,392.59	65,313.00	66,950.00	66,950.00	0.00
5112	Permanent Personnel	114,218.62	114,864.60	71,378.79	74,725.00	75,639.00	75,639.00	0.00
5113	Elected Officials	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	2,143.64	793.64	1,640.00	1,650.00	2,000.00	2,000.00	0.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	3,488.08	1,943.94	2,250.00	2,250.00	2,288.00	2,288.00	0.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		193,373.77	176,001.97	141,741.38	145,018.00	147,957.00	147,957.00	0.00
Purchase of Services								
5270	Rentals & Leases	312.00	312.00	78.00	85.00	0.00	0.00	0.00
		312.00	312.00	78.00	85.00	0.00	0.00	0.00
5300	Professional & Technical	1,647.01	1,197.35	2,894.81	3,000.00	3,000.00	3,000.00	0.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		1,647.01	1,197.35	2,894.81	3,000.00	3,000.00	3,000.00	0.00
Supplies								
5420	Office Supplies	941.71	1,000.00	859.60	800.00	885.00	885.00	0.00
5480	Vehicles	1,211.35	289.08	805.49	1,200.00	1,200.00	1,200.00	0.00
5500	Medical & Surgical	533.00	297.57	533.08	500.00	500.00	500.00	0.00
5580	Other Supplies	552.26	733.04	1,033.25	1,000.00	1,000.00	1,000.00	0.00
		3,238.32	2,319.69	3,231.42	3,500.00	3,585.00	3,585.00	0.00
Other Charges								
5710	Instate Travel	2,782.23	1,981.63	1,590.85	2,000.00	2,100.00	2,100.00	0.00
5730	Dues & Memberships	583.00	215.00	470.00	600.00	500.00	500.00	0.00
5780	Unclassified	0.00	0.00	946.09	8,484.00	0.00	0.00	0.00
		3,365.23	2,196.63	3,006.94	11,084.00	2,600.00	2,600.00	0.00
Total Departmental Budget Total		201,936.33	182,027.64	150,952.55	162,687.00	157,142.00	157,142.00	0.00

Fiscal 2012 Budget Worksheet
Department 511 Board of Health

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head SULLIVAN, J	10/21/1996 Appointed		15	N/A	N/A	65,312.50	2,500.00	33.33	500.00	1,250.00	16	N/A	N/A	66,950.00	2,575.00	34.33	850.00	1,287.50
Permanent Personnel BERARDINELLI, T	10/17/2002 Clerical		9	S-10	5	19,109.25	731.45	20.90	300.00	0.00	10	S-10	5	19,017.82	731.45	20.90	300.00	0.00
GRAUDS, S	2/22/1993 Appointed		18	N/A	N/A	40,083.33	1,534.29	23.97	850.00	0.00	19	N/A	N/A	41,088.29	1,580.32	24.69	850.00	0.00
KILLEEN, R	9/28/2009 Appointed		2	N/A	N/A	15,532.80	1,294.40	32.36	0.00	0.00	3	N/A	N/A	15,532.80	1,294.40	32.36	0.00	0.00
Elected Officials Butler-Rickard, Jen	2/1/2008 N/A		3	N/A	N/A	240.00	20.00	0.00	N/A	N/A	4	N/A	N/A	240.00	20.00	0.00	N/A	N/A
GILLIS, DONALD A	N/A			N/A	N/A	240.00	20.00	0.00	N/A	N/A	17	N/A	N/A	240.00	20.00	0.00	N/A	N/A
MACDONALD, VIR	10/17/1995 N/A		16	N/A	N/A	600.00	50.00	0.00	N/A	N/A				600.00	50.00	0.00	N/A	N/A
Other Personal Services GOLDMAN, DENI	7/1/2006 Appointed		5	N/A	N/A	1,000.00	N/A	N/A	N/A	N/A	6	N/A	N/A	1,000.00	N/A	N/A	N/A	N/A
Summary						65,313.00								66,950.00				
Department Head						74,725.00								75,639.00				
Permanent Personnel						1,080.00								1,080.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						0.00								0.00				
Overtime						0.00								0.00				
Differentials						1,650.00								2,000.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						2,250.00								2,288.00				
Contractual						0.00								0.00				
						145,018.00								147,957.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

Permanent personnel based on 17.5 hour, 32 hour, and 20 hour week respectively

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contr:

FY12 Salary includes 0% Clerical contract increase,
3% Department Head increase

Permanent personnel based on 17.5 hour, 32 hour, and 20 week respectively

Fiscal 2012 Budget Worksheet

Department:
0541 - Council on Aging
Department Head - Barbara Lawlor

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	46,822.02	47,935.55	48,029.76	48,030.00	49,471.00	49,471.00	0.00
5112 Permanent Personnel	67,139.04	67,339.14	60,253.12	66,307.00	67,655.00	67,655.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	1,492.88	642.88	2,242.88	2,243.00	2,243.00	2,243.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	919.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	115,453.94	115,917.57	110,525.76	117,499.00	119,369.00	119,369.00	0.00
Purchase of Services							
5240 Repairs & Maintenance	4,612.00	2,280.00	2,241.50	2,280.00	2,280.00	2,280.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	4,612.00	2,280.00	2,241.50	2,280.00	2,280.00	2,280.00	0.00
Supplies							
5420 Office Supplies	2,002.60	0.00	0.00	0.00	0.00	0.00	0.00
5430 Bldg & Equipment Repairs	1,500.00	423.00	921.00	1,000.00	1,001.00	1,001.00	0.00
5450 Custodial & Housekeeping	624.58	363.77	376.51	500.00	500.00	500.00	0.00
5460 Groundskeeping	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5480 Vehicles	1,813.33	188.18	231.39	250.00	1,250.00	1,250.00	0.00
	5,940.51	974.95	1,528.90	1,750.00	2,751.00	2,751.00	0.00
Total Departmental Budget Total	126,006.45	119,172.52	114,296.16	121,529.00	124,400.00	124,400.00	0.00

Fiscal 2012 Budget Worksheet
Department 541 Council on Aging

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	Per Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head LAWLOR, B	7/1/1990 Appointed	21	N/A	N/A	48,029.77	1,838.46	30.64	1,600.00	919.23	22	N/A	N/A	49,470.66	1,893.61	31.56	1,600.00	0.00
Permanent Personnel LANATA, J	12/11/2006 Appointed	5	N/A	N/A	15,593.49	596.88	16.58	0.00	0.00	6	N/A	N/A	15,593.49	596.88	16.58	0.00	0.00
GAGNE, D	11/16/2009 Appointed	2	N/A	N/A	12,012.28	459.80	12.10	0.00	0.00	3	N/A	N/A	12,012.28	459.80	12.10	0.00	0.00
ROSE, J	2/18/1997 Clerical	14	S-11	2	38,701.58	1,481.40	24.69	643.00	0.00	15	S-11	3	40,049.63	1,533.00	25.55	643.00	0.00
Summary					48,030.00								49,471.00				
Department Head					66,307.00								67,655.00				
Permanent Personnel					0.00								0.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					2,243.00								2,243.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					919.00								0.00				
Contractual					0.00								0.00				
					117,499.00								119,369.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contr

FY12 Salary includes 0% Clerical contract increase,
3% Department Head increase

Appointed perm personnel based on 18, 19 and 30 hours
per week respectively

Additional funding sources to offset appropriation

Appointed perm personnel based on 18, 19 and 30 hours
per week respectively

Additional funding sources to offset appropriation

Fiscal 2012 Budget Worksheet

Department:

0543 - Veterans Benefits

Department Head - TBD (Thomas Tully, Interim)

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	15,384.33	15,844.76	11,653.42	15,860.00	19,594.00	19,594.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	15,384.33	15,844.76	11,653.42	15,860.00	19,594.00	19,594.00	0.00
Supplies							
5420 Office Supplies	0.00	0.00	204.39	140.00	206.00	206.00	0.00
5500 Medical & Surgical	3,223.97	8,443.44	11,312.31	10,000.00	0.00	0.00	0.00
	3,223.97	8,443.44	11,516.70	10,140.00	206.00	206.00	0.00
Other Charges							
5770 Veterans Benefits*	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total	18,608.30	24,288.20	23,170.12	26,000.00	19,800.00	19,800.00	0.00

*Veteran benefit payments included with other non-operational insurances

Fiscal 2012 Budget Worksheet

Department 543 Veterans Benefits

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary				YOS FY12	Grade	Step	FY12 Salary			
						Annual (1) 'er Period	Hourly (3)	Longevity	Sick Leave				Annual (1) 'er Period	Hourly (3)	Longevity	Sick Leave
Department Head OPEN	Appointed	5	N/A	N/A	15,859.97	607.08	25.30	0.00	0.00	0	N/A	N/A	19,593.75	750.00	25.00	0.00
Summary					15,860.00								19,594.00			
Department Head					0.00								0.00			
Permanent Personnel					0.00								0.00			
Elected Officials					0.00								0.00			
Wages Temporary Personnel					0.00								0.00			
Overtime					0.00								0.00			
Differentials					0.00								0.00			
Injured Leave					0.00								0.00			
Fringe Benefits					0.00								0.00			
Other Personal Services					0.00								0.00			
Contractual					0.00								0.00			
					15,860.00								19,594.00			

Department head position budgeted at 12 hours per week

Department head position budgeted at 15 hours per week

Fiscal 2012 Budget Worksheet

Department:

0610 - Library

Department Head - Daniel Johnson

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	57,954.01	59,449.31	49,305.64	59,449.00	61,000.00	61,000.00	0.00
5112 Permanent Personnel	139,792.83	133,944.00	29,999.90	105,067.00	105,167.00	105,167.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	1,914.00	2,140.00	694.46	1,850.00	3,150.00	3,150.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	1,050.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	199,660.84	195,533.31	80,000.00	167,416.00	169,317.00	169,317.00	0.00
Purchase of Services							
5210 Energy Utilities	10,976.99	8,755.00	6,032.12	5,000.00	5,000.00	5,000.00	0.00
5230 Non-Energy Utilities	320.18	700.00	773.78	700.00	700.00	700.00	0.00
5240 Repairs & Maintenance	7,999.29	7,000.00	3,463.00	5,500.00	5,500.00	5,500.00	0.00
5270 Rentals & Leases	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5290 Other Property Services	8,745.34	7,390.00	0.00	5,000.00	5,000.00	5,000.00	0.00
	28,041.80	23,845.00	10,268.90	16,200.00	16,200.00	16,200.00	0.00
5300 Professional & Technical	23,195.00	23,005.00	0.00	20,884.00	19,528.00	19,528.00	0.00
5340 Communication	100.00	0.00	0.00	0.00	0.00	0.00	0.00
	23,295.00	23,005.00	0.00	20,884.00	19,528.00	19,528.00	0.00
Supplies							
5420 Office Supplies	400.00	250.00	0.00	400.00	400.00	400.00	0.00
5430 Bldg & Equipment Repairs	100.00	0.00	0.00	100.00	0.00	0.00	0.00
5450 Custodial & Housekeeping	100.00	410.90	0.00	100.00	100.00	100.00	0.00
5510 Educational	39,599.62	31,390.40	0.00	29,600.00	29,155.00	29,155.00	0.00
5580 Other Supplies	450.00	439.10	9,946.71	300.00	300.00	300.00	0.00
	40,649.62	32,490.40	9,946.71	30,500.00	29,955.00	29,955.00	0.00
Total Departmental Budget Total	291,647.26	274,873.71	100,215.61	235,000.00	235,000.00	235,000.00	0.00

FY2010 Library budget supplemented with \$100,000 in donations

Fiscal 2012 Budget Worksheet
Department 610 Library

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head																		
JOHNSON, D	4/12/1982	Appointed	29	N/A	N/A	56,107.10	2,147.64	32.54	1,850.00	0.00	30	N/A	N/A	60,999.48	2,346.13	33.52	1,850.00	0.00
Permanent Personnel																		
GOLDHAMMER, C	5/1/2008	Library	3								4							
HOLMES, R	7/1/1999	Library	12	N/A	3	3,707.66	141.92	17.74	0.00	0.00	13	N/A	4	5,700.93	219.27	18.27	0.00	0.00
KANE, E	12/4/2001	Library	10	N/A	5	26,211.74	1,003.32	18.58	400.00	0.00	11	N/A	5	28,984.80	1,114.80	18.58	400.00	0.00
MARDEN, J	4/22/2008	Library	3								4							
MASLAND, A	10/2/2000	Library	11	N/A	5	31,614.91	1,210.14	22.41	500.00	0.00	12	N/A	5	34,959.60	1,344.60	22.41	500.00	0.00
MUMFORD, J	4/30/2008	Library	3								4							
RYDER, C	12/6/2007	Library	4								5							
SELIG, A	9/1/1998	Library	13	N/A	5	26,211.74	1,003.32	18.58	400.00	0	14	N/A	5	28,984.80	1,114.80	18.58	400.00	0
WHOLEY, D	7/1/1998	Library	13	N/A	3	3,707.66	141.92	17.74	0.00	0	14	N/A	4	5,700.93	219.27	18.27	0.00	0
Maintenance						3,205.00												
Summary																		
Department Head						56,107.00								60,999.00				
Permanent Personnel						94,659.00								104,331.00				
Elected Officials						0.00								0.00				
Wages Temporary Personnel						1,000.00								0.00				
Overtime						0.00								0.00				
Differentials						0.00								3,150.00				
Injured Leave						0.00								0.00				
Fringe Benefits						0.00								0.00				
Other Personal Services						3,150.00								0.00				
Contractual						0.00								0.00				
						154,916.00								168,480.00				

FY11 Salary includes 3% Library contract increase

(1) FY12 Salary includes 0% Clerical contract increase

(2) Per Period salary includes 3% non-union increase

DH salary restored to 35 hours per week

Library calculation slightly different due to weekly hours work
Budgeted based on Library calculations

Fiscal 2012 Budget Worksheet

Department:
0650 - Park & Recreation
Department Head - Joseph Menice

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	8,937.75	8,415.00	0.00	0.00	0.00	0.00	0.00
5112 Permanent Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	49,428.00	35,719.00	0.00	0.00	0.00	0.00	0.00
5130 Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5140 Differentials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	58,365.75	44,134.00	0.00	0.00	0.00	0.00	0.00
Purchase of Services							
5210 Energy Utilities	1,000.00	1,037.97	0.00	0.00	0.00	0.00	0.00
5290 Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1,000.00	1,037.97	0.00	0.00	0.00	0.00	0.00
5330 Pupil Transportation	645.00	1,355.00	0.00	0.00	0.00	0.00	0.00
5340 Communication	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5350 Recreation	2,095.43	1,500.00	0.00	0.00	0.00	0.00	0.00
	2,740.43	2,855.00	0.00	0.00	0.00	0.00	0.00
Supplies							
5580 Other Supplies	1,963.57	2,431.18	0.00	0.00	0.00	0.00	0.00
	1,963.57	2,431.18	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total	64,069.75	50,458.15	0.00	0.00	0.00	0.00	0.00

The Park and Recreation Program is funded by fees for service - accounting is in the Park and Rec Revolving Fund

Fiscal 2012 Budget Worksheet
Department 650 Park & Rec

	Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
						Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave				Annual (1)	'er Period (2)	Hourly (3)	Longevity	Sick Leave
Department Head																		
MENICE, J	4/12/1982 Appointed		29	N/A	N/A	8,327.34	318.75	12.75	0.00	0.00	30	N/A	N/A	8,327.34	318.75	12.75	0.00	0.00
Temporary Personnel																		
ADELSTEIN, H								10.00	0.00	0.00						10.00	0.00	0.00
ANDERSON, M								10.00	0.00	0.00						10.00	0.00	0.00
BOTELHO, C								10.00	0.00	0.00						10.00	0.00	0.00
CHASE, K								10.00	0.00	0.00						10.00	0.00	0.00
DENNELL, K								10.00	0.00	0.00						10.00	0.00	0.00
FALLON, G								11.00	0.00	0.00						11.00	0.00	0.00
LARSEN, R								10.00	0.00	0.00						10.00	0.00	0.00
MCCARTHY, D								11.00	0.00	0.00						11.00	0.00	0.00
MCCARTHY, K								10.00	0.00	0.00						10.00	0.00	0.00
RIVIECCIO, P								10.00	0.00	0.00						10.00	0.00	0.00
SHAFFER, C								10.00	0.00	0.00						10.00	0.00	0.00
STRUZZIERY, N								10.00	0.00	0.00						10.00	0.00	0.00
TOWER, C								10.00	0.00	0.00						10.00	0.00	0.00
WILLIAMSON, M								10.00	0.00	0.00						10.00	0.00	0.00
Summary																		
Department Head						8,327.00										8,327.00		
Permanent Personnel						0.00										0.00		
Elected Officials						0.00										0.00		
Wages Temporary Personnel						0.00										0.00		
Overtime						0.00										0.00		
Differentials						0.00										0.00		
Injured Leave						0.00										0.00		
Fringe Benefits						0.00										0.00		
Other Personal Services						0.00										0.00		
Contractual						0.00										0.00		
						8,327.00										8,327.00		

FY09 last year of appropriation
 Program funded through Park & Rec revolving account

FY09 last year of appropriation
 Program funded through Park & Rec revolving account

Fiscal 2012 Budget Worksheet

Department:
692 - Observations/War Memorial
Department Head - Philip Lemnios

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Purchase of Services							
5210 Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5230 Non-Energy Utilities	1,866.54	1,399.43	0.00	0.00	0.00	0.00	0.00
5240 Repairs & Maintenance	355.00	400.92	0.00	0.00	0.00	0.00	0.00
	2,221.54	1,800.35	0.00	0.00	0.00	0.00	0.00
Supplies							
5460 Groundskeeping	6,500.00	5,000.00	0.00	0.00	0.00	0.00	0.00
5580 Other Supplies	2,420.00	2,051.45	0.00	0.00	0.00	0.00	0.00
	8,920.00	7,051.45	0.00	0.00	0.00	0.00	0.00
Other							
5980 Veteran's Day	500.00	0.00	0.00	0.00	0.00	0.00	0.00
5990 Memorial Day	2,775.74	1,858.28	0.00	0.00	0.00	0.00	0.00
	3,275.74	1,858.28	0.00	0.00	0.00	0.00	0.00
Total Departmental Budget Total	14,417.28	10,710.08	0.00	0.00	0.00	0.00	0.00

Observation ceremonies and maintenance of the war memorial are funded through donations

Fiscal 2012 Budget Worksheet

Department:

Debt, Insurance, Pension

Department Head - Philip Lemnios

	Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager	Advisory Board
							Recommend	Recommend
Debt								
0712-6-5910	Principal-Debt Excluded	265,000.00	265,000.00	265,000.00	265,000.00	334,000.00	334,000.00	0.00
0752-6-5915	Interest-Debt Excluded	186,700.00	177,094.00	167,984.38	186,675.00	183,307.00	183,307.00	0.00
0710-6-5910	Principal-General Long Term	215,000.00	185,000.00	816,882.00	1,004,882.00	909,882.00	909,882.00	0.00
0750-6-5915	Interest-General Long Term	129,881.25	123,081.00	682,110.67	529,781.00	500,373.00	500,373.00	0.00
0751-6-5925	Interest-Temp Borrowing	235,212.71	389,027.47	132,077.39	16,690.00	0.00	0.00	0.00
0751-6-5917	Fees on Borrowing	11,400.00	2,020.00	4,520.00	10,000.00	0.00	0.00	0.00
0751-6-5963	Transfer to Capital Projects	0.00	95,059.81	0.00	0.00	0.00	0.00	0.00
		1,043,193.96	1,236,282.28	2,068,574.44	2,013,028.00	1,927,562.00	1,927,562.00	0.00
Insurance								
0912-1-5170	Worker's Comp Salary Benefit	3,700.11	2,806.44	15,912.72	6,250.00	7,500.00	7,500.00	0.00
0912-6-5300	Worker's Comp Prof & Tech	15,469.66	9,885.79	22,563.02	20,000.00	20,000.00	20,000.00	0.00
0913-6-5740	Unemployment Comp Reimbur	56,185.28	65,286.60	220,311.67	100,000.00	100,000.00	100,000.00	0.00
0914-6-5740	Health & Life Insurance	3,720,785.66	4,062,856.71	3,515,265.54	3,928,226.00	4,399,609.00	4,399,609.00	0.00
0915-6-5740	Townwide Insurance	300,879.60	305,112.00	301,942.00	336,500.00	353,600.00	353,600.00	0.00
0916-6-5740	FICA Payments	219,482.00	226,259.01	208,774.19	229,500.00	235,238.00	235,238.00	0.00
0920-6-5700	Uninsured Medical Payments	38,300.75	38,543.76	37,054.52	52,500.00	55,000.00	55,000.00	0.00
0543-6-5770	Veterans Benefits	156,252.84	220,877.27	251,697.36	245,000.00	260,000.00	260,000.00	0.00
0132-6-5779	Fuel Reserve	0.00	40,000.00	26,858.58	102,000.00	110,000.00	110,000.00	0.00
		4,511,055.90	4,971,627.58	4,600,379.60	5,019,976.00	5,540,947.00	5,540,947.00	0.00
Pension								
0911-1-5170	Non Contributory	102,639.94	104,823.83	105,888.93	100,000.00	105,670.00	105,670.00	0.00
0918-1-5170	Contributory	2,651,887.00	2,739,825.00	2,825,392.00	2,921,057.00	3,036,229.00	3,036,229.00	0.00
		2,754,526.94	2,844,648.83	2,931,280.93	3,021,057.00	3,141,899.00	3,141,899.00	0.00

Fiscal 2012 Budget Worksheet

Department:

Capital

Department Head - Philip Lemnios

Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager	Advisory Board					
						Recommend	Recommend					
Department												
Town Wide												
0124-7-5812 Community Project Planning	0.00	0.00	0.00	0.00	25,000.00	25,000.00	0.00					
0124-7-5835 Fuel System Preplacement	0.00	0.00	40,000.00	0.00	0.00	0.00	0.00					
0124-7-5892 T/W Seawall Program	0.00	0.00	15,000.00	50,000.00	50,000.00	50,000.00	0.00					
Information Technology												
0155-7-5870 Replacement Equipment-Phones	0.00	49,997.00	0.00	0.00	0.00	0.00	0.00					
0155-7-5850 Additional Equipment-School Technol	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00					
Police												
0210-7-5825 Building Renovation-Dispatch	14,969.00	4,732.50	0.00	0.00	0.00	0.00	0.00					
0210-7-5870 PD Infrastructure Vitualization	0.00	0.00	25,000.00	0.00	0.00	0.00	0.00					
0210-7-5870 Replacement Equipment-Police Vehic	29,240.00	58,871.70	59,161.30	35,000.00	60,000.00	60,000.00	0.00					
Fire												
0220-7-5825 Building Renovation-Central Station	64,750.00	0.00	9,998.69	0.00	0.00	0.00	0.00					
0220-7-5850 Additional Equipment	1,480.00	0.00	0.00	0.00	0.00	0.00	0.00					
0220-7-5855 Capital Lease-Ambulance	49,404.00	29,404.00	45,000.00	48,777.00	48,777.00	48,777.00	0.00					
0220-7-5870 Replacement Equipment-Engine	0.00	0.00	0.00	0.00	34,795.00	34,795.00	0.00					
DPW												
0421-7-5870 Replacement Equipment	18,778.83	60,766.91	18,675.49	30,000.00	30,000.00	30,000.00	0.00					
0491-7-5840 Capital Improvement-Cemetery	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00					
Human Services												
0541-7-5870 Replacement Equipment-COA Van	7,927.00	0.00	0.00	0.00	0.00	0.00	0.00					
Total Capital Budget Total	190,048.83	203,772.11	212,835.48	188,777.00	248,572.00	248,572.00	0.00					

Fiscal 2012 Budget Worksheet							
Department: 0295 Harbor Department Head - Kurt Bornheim		FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend Advisory Board Recommend
Personnel							
5111	Department Head	39,237.66	40,250.10	40,382.25	40,096.00	41,303.00	41,299.00
5112	Permanent Personnel	11,421.00	11,340.00	10,359.00	17,590.00	15,000.00	17,020.00
5113	Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00
5120	Wages Temporary Personnel	0.00	0.00	0.00	0.00	0.00	0.00
5130	Overtime	0.00	0.00	0.00	0.00	0.00	0.00
5140	Differentials	300.00	300.00	1,250.00	500.00	500.00	500.00
5150	Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00
5170	Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00
5190	Other Personal Services	0.00	0.00	0.00	750.00	750.00	794.00
5195	Contractual	0.00	0.00	0.00	0.00	0.00	0.00
		50,958.66	51,890.10	51,991.25	58,936.00	57,553.00	59,613.00
Purchase of Services							
5210	Energy Utilities	985.80	1,044.24	1,491.39	1,500.00	1,500.00	1,500.00
5230	Non-Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00
5240	Repairs & Maintenance	5,861.42	13,596.14	10,698.79	12,000.00	12,000.00	12,000.00
5290	Other Property Services	0.00	0.00	0.00	0.00	0.00	0.00
		6,847.22	14,640.38	12,190.18	13,500.00	13,500.00	13,500.00
5300	Professional & Technical	0.00	0.00	0.00	0.00	0.00	0.00
5340	Communication	1,511.48	1,510.91	1,313.18	1,700.00	1,700.00	1,700.00
5380	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00
		1,511.48	1,510.91	1,313.18	1,700.00	1,700.00	1,700.00
Supplies							
5420	Office Supplies	1,211.75	0.00	1,117.17	1,300.00	1,300.00	1,300.00
5430	Bldg & Equipment Repairs	4,904.62	9,724.39	10,608.76	10,000.00	10,000.00	10,000.00
5480	Vehicles	4,353.61	10,822.96	7,239.80	12,000.00	12,000.00	12,000.00
5510	Educational	543.00	544.00	0.00	600.00	600.00	600.00
5580	Other Supplies	7,691.80	5,656.47	6,034.50	6,531.00	6,500.00	6,412.00
		18,704.78	26,747.82	25,000.23	30,431.00	30,400.00	30,312.00
Other Charges							
5710	Instate Travel	0.00	0.00	0.00	0.00	0.00	0.00
5730	Dues & Memberships	200.00	182.50	250.00	300.00	300.00	300.00
5740	Insurance	6,760.00	7,500.00	7,500.00	10,000.00	7,500.00	7,500.00
5910	Principal	0.00	0.00	0.00	0.00	0.00	0.00
5915	Interest	0.00	0.00	0.00	0.00	36,575.00	0.00
5917	Debt Fees	0.00	0.00	0.00	0.00	10,000.00	0.00
5961	Return of Benefits	33,439.34	35,405.48	34,068.32	40,200.00	40,000.00	40,000.00
		40,399.34	43,087.98	41,818.32	50,500.00	47,800.00	94,375.00
Capital Expenses							
5825	Float Replacement	3,700.45	316.52	0.00	0.00	0.00	0.00
5870	Replacement Equipment	21,506.61	0.00	7,248.10	4,000.00	4,000.00	4,000.00
5875	Emergency Repair (Reserve Func	21,506.61	0.00	0.00	15,000.00	15,000.00	0.00
		25,207.06	316.52	7,248.10	4,000.00	19,000.00	19,000.00
Total Departmental Budget Total		143,628.54	138,193.71	139,561.26	159,067.00	169,953.00	218,500.00
FY12 TM Recommend includes a \$46,575 offset from the Waterways Account to fund the debt service as voted at May 2010 ATM (Article 8)							

Fiscal 2011 Budget Worksheet
Department 601-0295 Harbor

Hire Date	Contract	YOS FY11	Grade	Step	FY11 Salary					YOS FY12	Grade	Step	FY12 Salary				
					Annual (1) 'er Period (2)	Hourly (3)	Longevity	Sick Leave	Annual (1) 'er Period (2)				Hourly (3)	Longevity	Sick Leave		
Department Head																	
BORNHEIM, K	7/1/1998 Appointed	13	N/A	N/A	40,288.67	1,542.15	0.00	500.00	771.08	14	N/A	N/A	41,298.78	1,588.41	0.00	500.00	794.21
CUMMINGS, P	6/1/2000 Appointed				7,053.75	270.00	9.00	0.00	0.00				7,020.00	270.00	9.00	0.00	0.00
Summary					40,289.00								41,299.00				
Department Head					7,054.00								17,020.00				
Permanent Personnel					0.00								0.00				
Elected Officials					0.00								0.00				
Wages Temporary Personnel					0.00								0.00				
Overtime					0.00								0.00				
Differentials					500.00								500.00				
Injured Leave					0.00								0.00				
Fringe Benefits					0.00								0.00				
Other Personal Services					771.08								794.00				
Contractual					0.00								0.00				
					48,614.08								59,613.00				

(1) Annual = Pay period * 26.125 (52 weeks plus 1 day)

(2) Per Period salary is current payroll rate

(3) For contract employees, the amount per hour per contract

(1) Annual = Pay period * 26 (52 weeks)

(2) Per Period salary includes 3% non-union increase

(3) For contract employees, the amount per hour per cont

Fiscal 2012 Budget Worksheet							
Department:							
0443 Sewer							
Department Head - Edward Petrilak							
Description	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Budget	FY12 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111 Department Head	77,425.65	79,423.34	79,423.34	79,423.00	81,806.00	81,806.00	0.00
5112 Permanent Personnel	71,851.53	73,154.12	75,310.20	81,764.00	81,765.00	81,765.00	0.00
5113 Elected Officials	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 Wages Temporary Personnel	0.00	0.00	0.00	330.00	371.00	371.00	0.00
5130 Overtime	666.07	196.09	213.05	564.00	565.00	565.00	0.00
5140 Differentials	850.00	850.00	1,400.00	1,600.00	1,800.00	1,800.00	0.00
5150 Injured Leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5170 Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5190 Other Personal Services	0.00	1,217.22	0.00	1,500.00	9,045.00	9,045.00	0.00
5195 Contractual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	150,793.25	154,840.77	156,346.59	165,181.00	175,352.00	175,352.00	0.00
Purchase of Services							
5210 Energy Utilities	1,281.77	1,243.57	1,058.58	1,509.00	1,554.00	1,554.00	0.00
5230 Non-Energy Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5240 Repairs & Maintenance	1,349,043.60	1,389,374.00	1,355,149.43	1,535,440.00	1,600,878.00	1,600,878.00	0.00
5270 Rentals & Leases	3,575.73	4,086.10	3,170.94	3,762.00	3,414.00	3,414.00	0.00
	1,353,901.10	1,394,703.67	1,359,378.95	1,540,711.00	1,605,846.00	1,605,846.00	0.00
5300 Professional & Technical	28,178.57	17,750.24	25,714.82	88,862.00	40,778.00	40,778.00	0.00
5340 Communication	9,960.63	11,592.45	11,442.59	11,557.00	11,903.00	11,903.00	0.00
5380 Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	38,139.20	29,342.69	37,157.41	100,419.00	52,681.00	52,681.00	0.00
Supplies							
5420 Office Supplies	3,065.45	2,061.46	1,795.64	2,550.00	2,626.00	2,626.00	0.00
5430 Bldg & Equipment Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5480 Vehicles	127.84	554.33	712.86	612.00	630.00	630.00	0.00
5510 Educational	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5580 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3,193.29	2,615.79	2,508.50	3,162.00	3,256.00	3,256.00	0.00
Other Charges							
5710 Instate Travel	352.67	256.83	336.31	683.00	704.00	704.00	0.00
5730 Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5740 Insurance	79,929.80	77,186.50	78,530.00	85,802.00	85,038.00	85,038.00	0.00
5780 In Lieu of Taxes/Additional Debt	0.00	0.00	150,000.00	75,000.00	0.00	0.00	0.00
5910 Principal	303,575.27	305,306.19	308,097.15	318,200.00	320,667.00	320,667.00	0.00
5915 Interest	89,814.69	86,726.89	79,903.57	71,717.00	132,257.00	132,257.00	0.00
5917 Debt Fees	8,086.12	7,579.90	7,062.31	7,705.00	32,159.00	32,159.00	0.00
5961 Return of Benefits	90,000.00	94,340.00	102,148.00	111,153.00	111,722.00	111,722.00	0.00
	571,758.55	571,396.31	726,077.34	670,260.00	682,547.00	682,547.00	0.00
Capital Expenses							
5840 Infrastructure Improvement	185,372.39	358,165.98	104,945.00	185,000.00	185,000.00	185,000.00	0.00
5870 Replacement Equipment	30,053.95	25,670.79	37,184.22	60,000.00	60,000.00	60,000.00	0.00
5875 Emergency Repair	0.00	0.00	0.00	150,000.00	150,000.00	150,000.00	0.00
	215,426.34	383,836.77	142,129.22	395,000.00	395,000.00	395,000.00	0.00
Total Departmental Budget Total	2,333,211.73	2,536,736.00	2,423,598.01	2,874,733.00	2,914,682.00	2,914,682.00	0.00

Fiscal Year 2012
Without Statutory 2 1/2 Increase
Budget Impact

**FY12 without LEVY
LEVEL FUNDED OPERATIONS**

Revenue Summary	FY11	FY12	Dollar Change	Percent Change
1 Real Estate/Property Taxes				
2 Base Tax Levy	21,934,544	22,684,290	749,746	3.42%
3 Statutory 2 1/2 Increase	548,364	0	(548,364)	-100.00%
4 Growth in Tax Base	201,382	0	(201,382)	-100.00%
5 Debt Exclusion-High School	461,039	517,307	56,268	12.20%
6 Excess Capacity	(14,667)	0	14,667	-100.00%
7 Maximum Allowable Tax Levy	23,130,662	23,201,597	70,935	0.31%
8 Intergovernmental Revenues				
9 State Revenue Sharing	5,716,743	5,716,743	0	0.00%
10 Less School & Library Offsets	(14,604)	(14,604)	0	0.00%
11 Projected Net State Aid	5,702,139	5,702,139	0	0.00%
12 Local Receipts				
13 Estimated Receipts	2,770,258	2,770,258	0	0.00%
14 Overlay Surplus	125,000	150,000	25,000	20.00%
15 Available Funds (Free Cash)	482,086	500,000	17,914	3.72%
16 Stabilization Fund	263,356	257,713	(5,643)	-2.14%
17 Additional Stabilization Usage	180,412	0	(180,412)	-100.00%
18 Additional RENT-Light	200,000	200,000	0	0.00%
19 PILOT-Sewer	0	0	0	0.00%
20 PILOT-HRA	65,000	65,000	0	0.00%
21 Sale of Cemetery Grave Account	0	0	0	0.00%
22 Additional Reserved for Appropriation	16,000	0	(16,000)	-100.00%
23 Total Local Receipts	4,102,112	3,942,971	(159,141)	-3.88%
25 Enterprise Funds				
26 Sewer Operating Budget	2,477,111	2,429,599	(47,512)	-1.92%
27 Sewer Debt	397,622	485,083	87,461	22.00%
28 Harbormaster	159,067	171,925	12,858	8.08%
29 Harbor Debt	0	46,575	46,575	100.00%
30 Total Enterprise Fund Revenue	3,033,800	3,133,182	99,382	3.28%
31 TOTAL RECEIPTS	35,968,713	35,979,889	11,176	0.03%
II Expenditure Summary				
31 General Government	8,968,716	8,669,139	(299,577)	-3.34%
32 School Department	12,500,000	12,082,470	(417,530)	-3.34%
33 General Reserve	50,000	50,000	0	0.00%
34 Health Insurance	3,928,226	4,399,609	471,383	12.00%
35 Other Insurances	991,750	1,041,338	49,588	5.00%
36 Unemployment	100,000	100,000	0	0.00%
37 Pension Total	3,021,057	3,141,899	120,842	4.00%
38 Debt & Interest	2,013,028	1,927,562	(85,466)	-4.25%
39 Capital Improvements-General	188,777	248,572	59,795	31.67%
40 Total Services Costs	31,761,554	31,660,589	(100,965)	-0.32%
41 Enterprise Funds				
42 Sewer Operating Budget	2,477,111	2,429,599	(47,512)	-1.92%
43 Sewer Debt	397,622	485,083	87,461	22.00%
43 Harbormaster Operating Budget	159,067	171,925	12,858	8.08%
44 Harbormaster Debt	0	46,575	46,575	100.00%
45 Enterprise Fund Expenditures	3,033,800	3,133,182	99,382	3.28%
46 Other				
47 Overlay	324,544	270,000	(54,544)	-16.81%
48 Snow Removal Deficit	87,697	155,000	67,303	76.74%
49 Other Total:	412,241	425,000	12,759	3.09%
50 Intergovernmental Charges				
51 State County Assessments	309,438	309,438	0	0.00%
52 Charter School Assessment	451,680	451,680	0	0.00%
53 Intergovernmental Total	761,118	761,118	0	0.00%
54 TOTAL EXPENDITURES	35,968,713	35,979,889	11,176	0.03%
NET EXCESS/(DEFICIT)	(0)	(0)		

Fiscal 2012 Budget Worksheet

Department		FY11 Approp	FY12 Request	TM Recom Original	Difference Request/TM	Dollar Change*	Percent Change
Elections	113	10,420	9,870	9,870	0	(550)	-5.90%
Town Manager	121	213,762	214,407	214,407	0	645	0.30%
Selectmen	122	139,363	136,800	129,800	0	(9,563)	-7.07%
Town Wide Accounts	124	309,388	307,400	307,400	0	(1,988)	-0.72%
Advisory Board/Reserve	131	7,600	6,750	6,750	0	(850)	-15.56%
Accountant	135	143,316	146,984	146,984	0	3,668	2.97%
Assessors	141	166,350	165,600	165,600	0	(750)	-0.47%
Treasurer/Collector	145	294,077	300,000	300,000	0	5,923	2.13%
Law Department	151	113,863	116,460	116,460	0	2,597	2.32%
Boards & Commissioners	152	1,750	1,750	1,750	0	0	0.00%
MIS/IT	155	132,483	125,500	125,500	0	(6,983)	-5.19%
Town Clerk	161	23,795	23,325	23,325	0	(470)	-2.06%
Board of Registrars	163	7,475	7,475	7,475	0	0	0.00%
Conservation	171	67,800	76,500	76,500	0	8,700	14.24%
Planning Board	175	47,793	48,000	48,000	0	207	0.43%
Board of Appeals	176	10,266	10,266	10,266	0	0	0.00%
Town Buildings	192	120,311	123,000	123,000	0	2,689	1.90%
Police Department	210	2,312,110	2,344,043	2,344,043	0	31,933	1.43%
Public Safety/Dispatch	215	401,220	331,800	331,800	0	(69,420)	-18.36%
Fire Department	220	2,659,947	2,690,339	2,690,339	0	30,392	1.18%
Building Department	241	147,286	147,125	147,125	0	(161)	-0.11%
Emergency Preparedness	291	6,500	6,500	6,500	0	0	0.00%
Animal Control	292	25,159	24,700	24,700	0	(459)	-2.34%
Shellfish	297	10,288	11,700	11,700	0	1,412	13.29%
School	301	12,500,000	12,500,000	12,082,470	0	(417,530)	-3.55%
Highway	421	771,504	783,750	783,750	0	12,246	1.67%
Snow Removal	423	74,830	74,830	74,830	0	0	0.00%
Landfill	430	64,325	61,200	61,200	0	(3,125)	-5.34%
Grounds Maintenance	491	73,849	74,500	74,500	0	651	0.99%
Watershed Management	495	12,700	7,200	7,200	0	(5,500)	-50.52%
Park Maintenance	496	53,970	54,600	54,600	0	630	1.38%
Board of Health	511	162,687	157,142	157,142	0	(5,545)	-3.67%
Council on Aging	541	121,529	124,400	66,823	0	(54,706)	-47.86%
Veterans' Services	543	26,000	19,800	19,800	0	(6,200)	-26.76%
Library	610	235,000	235,000	0	0	(235,000)	-234.49%
Park and Recreation	650	0	0	0	0	0	0.00%
War Memorial	692	0	0	0	0	0	0.00%
Department Budgets		21,468,716	21,468,716	20,751,609	0	(717,107)	-3.53%
Worker's Comp	912	26,250	27,500	27,500	1,250	3.25%	
Unemployment Comp	913	100,000	100,000	100,000	0	0.00%	
Health & Life Insurance	914	3,928,226	4,399,609	4,399,609	471,383	13.41%	
Townwide Insurance	915	336,500	353,600	353,600	17,100	5.66%	
FICA Payments	916	229,500	235,238	235,238	5,738	2.75%	
Uninsured Medical Payme	920	52,500	55,000	55,000	2,500	6.75%	
Veteran's Benefits	543	245,000	260,000	260,000	15,000	5.96%	
Fuel Reserve	131	102,000	110,000	110,000	8,000	29.79%	
Insurance Total		5,019,976	5,540,947	5,540,947	520,971	11.32%	
Non Contributory	911	100,000	105,670	105,670	5,670	5.35%	
Contributory	918	2,921,057	3,036,229	3,036,229	115,172	4.08%	
Pension Total		3,021,057	3,141,899	3,141,899	120,842	4.12%	
Principal-Debt Excluded	712	265,000	334,000	334,000	69,000	26.04%	
Interest-Debt Excluded	752	186,675	183,307	183,307	(3,368)	-2.00%	
Principal-General Long Te	710	1,004,882	909,882	909,882	(95,000)	-11.63%	
Interest-General Long Ter	750	529,781	500,373	500,373	(29,408)	-4.31%	
Interest-Temp Borrowing	751	16,690	0	0	(16,690)	-12.64%	
Fees on Borrowing	751	10,000	0	0	(10,000)	-221.24%	
Transfer to Capital Project	751	0	0	0	0	0.00%	
Debt Service Total		2,013,028	1,927,562	1,927,562	(85,466)	-4.13%	
Reserve Fund		50,000	50,000	50,000	0	0.00%	
Capital		188,777	213,777	213,777	25,000	11.75%	
Total Budget		31,761,554	32,342,901	31,625,794	(135,760)	-0.45%	

**FY12 without LEVY
Level Funded Operations**

Fiscal 2012 Statutory Increase	567,107
Growth in Tax Base	<u>150,000</u>
Total Levy Increase	717,107

Operational Budgets	FY11 Budget	Percentage	Reduction Required	Appropriation
General Government	8,968,716	41.78%	299,577	8,669,139
School Department	<u>12,500,000</u>	<u>58.22%</u>	<u>417,530</u>	<u>12,082,470</u>
Total	21,468,716	100.00%	717,107	20,751,609

Detail of Reductions

General Government:

0122 - Selectmen
0541 - Council on Aging
0610 - Library

Eliminate recording secretary	(7,000)
Part time director, reduce staff by	(57,577)
No library	(235,000)
	(299,577)