

# **Hull Veterans' Council Guidelines**

## **Article I Name**

The name of the committee shall be The Hull Veterans' Council, hereinafter referred to as the "Council"

## **Article II Purpose**

The purposes of the Council shall be:

1. To raise funds and provide support to all Hull Veterans and their families.
2. To provide support to the Hull Veterans' Service Director
3. To serve as a liaison between Hull Veterans and the Town of Hull Selectmen, and other Town departments and committees.
4. To serve as a liaison between Hull Veterans and Hull residents.
5. To promote the recognition and observance of patriotic holidays.
6. To foster an understanding and appreciation within the town of the achievements, contributions and sacrifices veterans have made to the town and to our nation.

## **Membership**

The council shall be composed of 9 voting members and 3 alternates.

All voting members and alternates must be residents of Hull.

The Hull Veterans agent shall be an "ex officio" member without vote.

Members and alternates shall be appointed for 3 year terms. As terms expire, all new members will be appointed for three years. Initial terms will be as follows:

- 3 one year members and 1 alternate serving until 12/31/2008
- 3 two year members and 1 alternate serving until 12/31/2009
- 3 three year members and 1 alternate serving until 12/31/2010

Any member who misses four posted meetings in one year shall be considered to have automatically resigned, unless exceptional circumstances are made know to the Chairman of the Council.

Members shall serve without compensation.

## **Article IV Officers**

The officers of the Council shall be: Chairman, Vice-Chairman, and Secretary and will be elected at the annual meeting to be held in January.

## **Article V Duties of Officers**

**Chairman** – The chairman shall preside at all meetings of the Council and be responsible for preparing agenda, notifying members of meetings, and posting meetings in accordance with Massachusetts Open Meeting Law.

**Vice-Chairman** – Shall be responsible for assuming the role of the Chairman when Chairman is not available to preside at a meeting.

**Secretary** – The Secretary shall be responsible for taking the minutes at all meetings, managing all correspondence required by the Council, and maintaining all books records.

## **Article VI Meetings**

All meetings shall be open to the public and posted in accordance with Massachusetts Open Meeting Law.

A minimum of 5 members/Alternates will represent a quorum.

## **Article VII Changes to Guidelines**

All additions or revisions must be approved by a two-thirds vote of the full Council at a meeting previously posted for that purpose.