



PSC MEETING MINUTES OF May 22, 2019

In attendance: John Struzziery
 Brian Kiely

Commissioners: Rick Mattila
 Andrew Grosso
 Lou Collins
 Richard Booth
 Peter Pyclik

Financial Assistant: Carol O'Connor

Meeting called to order @ 4:30 pm by Rick Mattila

Minutes of February 20, 2019

Peter Pyclik made the motion to accept the minutes seconded by Richard Booth

Approved: Rick Mattila, Richard Booth, Peter Pyclik, Andrew Grosso

Abstained: Lou Collins

Minutes of April 17, 2019

Lou Collins made the motion to accept the minutes seconded by Peter Pyclik

Approved: Lou Collins, Richard Booth, Peter Pyclik, Andrew Grosso

Abstained: Rick Mattila,

Director's Notes (report attached to permanent record minutes):

Above Ground Storage Tank:

The tank is operational. When the final punch list and SCADA is completed along with permit documentation the tank will be accepted by the Town.

CZM Grant for Transformer:

Four electrical contractors bid on the project. The project was awarded to Systems Electrical Services (SES) in the amount of \$44,700. Work will be completed by the end of June.

CEC Grant:

The CEC grant in the amount of \$140,000 has been approved by the state's Clean Energy Council. This technology will assist in identifying the major sources of inflow and infiltration and inform future capital project needs. The contracts are currently being reviewed by legal counsel. Peter would like to see the work plan for this grant.

FEMA Grant:

An application was submitted on April 4, 2019. We are requesting funding to move a portion of the electrical system to the second floor.

CZM grant application for 2020

We are preparing a grant application to CZM with the Woods Hole Group and Hatch Engineers for nature based measures to provide protection against climate change and sea level rise. The application is due on 6/3/19. We expect to hear by August if this project was selected.

Regionalization:

The final report is being prepared by Woodard and Curran and will be submitted to the DEP in June. The Town will provide any comments to the draft report to Woodard and Curran by May 30, 2019. Richard Booth wants to ensure that the Commission reads the report and made a motion: To request that the Commissioners be provided with the Regional Report after the Town Review seconded by Peter Pyclik. Unanimous Vote

Financial Reports: (report attached to permanent record minutes):

Carol reviewed the current year budget and the actual to date numbers. Due to the fact that since we will receive 5 quarters of revenue during this FY we will exceed our revenue expectations on a one-time basis.

FY 2020

The commissioners reviewed the assumptions for the 2020 budget and the rates required to support the budget and capital plan. As outlined in the Financial Model of April 17, 2018, the 2020 Operating Budget of \$5,245,730 and new Debt Service of \$5,600,00 were proposed and approved at the May 2019 Town Meeting.

Motion for Base/Account Fee Richard Booth made the motion: To approve a continuation of the base/account fee of \$15.00 per month, as referenced on page 10 in the May 22,2019 meeting packet. Peter Pyclik seconded the motion.

Unanimous Vote.

Motion for Rate: Richard Booth made the motion: To approve a user rate of \$14.00 per 100 cubic foot unit, as reference on page 10 in the May 22, 2019 meeting packet to support the 2020 budget. Peter Pyclik seconded the motion.

Unanimous Vote.

Woodard Reports: (report attached to permanent record minutes):

The Commissioners reviewed the report.

Meeting adjourned at 5:45 pm – motion by Lou Collins seconded by Richard Booth - Unanimous vote