



PSC MEETING MINUTES OF June 26, 2019

In attendance: John Struzziery

Commissioners: Rick Mattila
Lou Collins
Richard Booth
Peter Pyclik

Financial Assistant: Carol O'Connor

Meeting called to order @ 4:30 pm by Rick Mattila

Minutes of May 22, 2019

Peter Pyclik made the motion to accept the minutes seconded by Lou Collins
Unanimous

Director's Notes (report attached to permanent record minutes):

Above Ground Storage Tank:

The tank is operational. Project acceptance documentation has been submitted and we are awaiting record drawings and closeout documentation.

CZM Grant for Transformer:

This project is essentially complete and came in under budget. The original assumption was that CZM would provide funding of \$148,350 and the Town would match the \$148,350 for a total of \$296,700. The actual costs for the project were \$233,035. CZM provided the \$148,350 in grant funds and the Town made a match in the amount of \$84,685.

CEC Grant:

The CEC grant in the amount of \$140,000 has been approved and signed. The agreement with the vendor is being reviewed by Town Counsel. This technology will assist in identifying the major sources of inflow and infiltration and inform future capital project needs. Peter would like to see the work plan for this grant.

FEMA Grant:

An application was submitted on April 4, 2019. We are requesting funding to move a portion of the electrical system to the second floor.

CZM grant application for 2020

A grant application was submitted to CZM with the Woods Hole Group and Hatch Engineers for nature based measures to provide protection against climate change and sea level rise. We expect to hear by August if this project was selected.

Critical Spares

We received bids from 2 vendors. Only 3 of the 16 pieces of the equipment were bid on.

Reliability Centered Maintenance Training

Training for Reliability Centered Maintenance will begin in June.

HVAC:

Tighe & Bond is working on the HVAC design. We anticipate having a 30% design by late July.

Regionalization:

The final report was prepared by Woodard and Curran and submitted to the DEP.

Financial Reports: (report attached to permanent record minutes):

Carol reviewed the current year budget and the actual to date numbers. Since we will receive 5 quarters of revenue during this FY we will exceed our revenue expectations on a one-time basis.

Woodard Reports: (report attached to permanent record minutes):

The Commissioners reviewed the report.

Review Commission Quarterly Report:

The Commissioners reviewed the Quarterly report.

Meeting adjourned at 5:05 pm – motion by Richard Booth seconded by Lou Collins - Unanimous vote