



PSC MEETING MINUTES OF June 30, 2020

In attendance: John Struzziery
Brian Kiely
Carol O'Connor

Commissioners: Rick Mattila
Richard Booth
Peter Pyclik

Absent: Andrew Grosso, Lou Collins

Meeting called to order @ 4:44 pm by Rick Mattila

Minutes of January 22, 2020

Peter Pyclik made the motion to accept the minutes seconded by Richard Booth
Unanimous

10 Merrill Road request for variance to Non-Returned Flow Policy

Brian Kelly of 10 Merrill Road was not able to participate in the meeting. The Commissioners reviewed and discussed the request. Peter requested that a letter be sent to Brian Kelly requesting that he provide in writing the detailed information that justifies the request in compliance with the requirements of the abatement policy.

Richard Booth made a motion to defer the decision on the request until the next meeting
Seconded by Peter Pyclik
Unanimous

FY 21 Budget and Rate Setting

The FY 2021 Budget assumptions were reviewed. The largest impact on the budget is the debt service. The initial financial model assumed that the debt service would be for a 30 year SRF bond and the actual debt service was for a traditional 20 year bond. Over the life of the loan there is a substantial savings to the rate payers but in the short-term it results in a higher annual cost. This cost can be absorbed as in FY 2019 the Town collected five quarters of receipts, which increased the free cash balance. It was noted that the financial model assumed that the free cash balance on 6/30/2019 would be \$473,000 and the actual free cash balance on 6/30/2019 was \$1,879,000.

The Commission discussed the rate and the base fee.

Peter Pyclik made the motion: To approve a continuation of the base/account fee of \$15.00 per month.
Seconded by Richard Booth
Unanimous

Peter Pyclik made the motion: To approve a user rate of \$15.05 per 100 cubic foot unit.
Seconded by Richard Booth
Unanimous

Review of Capital Projects (report attached to permanent record minutes):

As discussed at the January meeting the projects initially identified for the \$5.6M and \$9.5M bond were reviewed as part of the overall facilities plan. The current capital spreadsheet includes those changes.

The Gunrock/Atlantic Ave Project is projected to have increased costs of \$466,930 due to increased scope due to the conditions found during construction being different than the conditions in the bid. Portions of the line had to be replaced instead of just lining, the force main needed to be repaired, additional lateral replacements were needed, and a force main access pits were added. The increased costs do not impact the financial plan as the total cost is within the bond authorization.

The Interceptor project is projected to have increased costs of \$984,091 due to CIIP Diameter variations, additional cleaning and additional grouting and epoxy of manholes outside of the original limits of work. This increased fits within the total bond authorization. The commissioners asked if the inflow and infiltration (I&I) has been going down since the lining has been put in. Early indications are that the I&I is decreasing but we need to watch and see if it migrates to a different area.

HVAC Project is projected to have increased costs of \$685,000 due to moving the HVAC system and electrical equipment to the second floor and retrofitting the second floor. This increased cost is funded by reallocating engineering funds.

Headworks: There is a projected \$656,500 increase in the cost of the Headworks Project since the structural condition was discovered to be worse than anticipated. This will be funded by deferring the underground piping project.

Effluent Pump Room & Pump Station 5 project was updated based on the facilities plan and is estimated to cost \$712,751

Peter asked if John was comfortable with the revised completions dates and if there had been any resident complaints on the Interceptor and Gunrock projects. John feels the revised dates are good and that there were only minor complaints on the projects.

Water Consumption Trends

We are currently projecting that the water usage will be about 13,000 units lower. This is due to a new water line and conservation measures taken at Spinnaker Island, the closing of the hotel and a number of properties not consuming water during reconstruction.

Meeting adjourned at 6:00 pm – motion by Peter Pyclik seconded by Richard Booth - Unanimous vote