



MEETING NOTICE POSTING & AGENDA TOWN OF HULL

TOWN CLERK'S STAMP

Pursuant to MGL Chapter 30A, § 18-25 all Meeting Notices must be filed and time stamped in the Town Clerk's Office and posted at least **48 hours prior to the meeting** (excluding Saturdays, Sundays and Holidays). Please be mindful of the Town Clerk's business hours of operation and make the necessary arrangements to ensure this Notice is received and stamped in by the Town Clerk's Office and posted by at least **30 minutes** prior to the close of business on the day of filing.

Board or Committee	Select Board
Date & Time of Meeting	Wednesday, February 21st, 2024 at 7:00 pm
Meeting Location	Hull Town Hall, 253 Atlantic Ave
Requested By:	Jennifer Constable, Town Manager

AGENDA

MEETING MINUTES

- January 3, 2024
- January 10, 2024
- January 17, 2024
- January 31, 2024

APPOINTMENTS

- 7:15** **Joint Meeting with the Advisory Board Re: FY25 Budget Presentation**
- 8:00** **Request for approval of estimated seasonal population for the Massachusetts Alcoholic Beverages Control Commission, Re: Town of Hull's C. 138 § 17 Seasonal Liquor Licenses.**

APPROVALS

- 1. Paul Paquin, Chair, Conservation Commission Re: Request for approval of waiver of disclosure by non-elected municipal employee of financial interest and determination by appointing authority as required by G.L. c. 268A, § 19.**
- 2. McDevitt Enterprises, Inc. dba Jo's Nautical, 125 Main Street, Stephanie Aprea, Mgr. Re: (A) All Alcohol General on Premise (CHANGE OF HOURS TO INCLUDE WEDNESDAYS FROM 4:30 PM UNTIL 1:00 AM).**
- 3. Chris DiIorio, Director of Community Planning & Development, Re: Request for letter of support for the Town of Hull's Massachusetts Preservation Projects Fund Grant Application for the Fort Revere Tower Rehabilitation Project**

**Hull Select Board
Final Minutes
January 3, 2024**

The meeting of the Hull Select Board was held at 7:00 p.m. on January 3, 2024 at Hull Town Hall, 253 Atlantic Avenue, Hull, Massachusetts.

Present: Greg Grey, Chair, Irwin Nesoff, Vice-Chair, Jason McCann, Clerk, Brian McCarthy, Member, Jerry Taverna, Member. Also present was Town Manager Jennifer Constable.

Before calling the meeting to order Grey led everyone in the Pledge of Allegiance.

APPOINTMENTS

John Struzziery, Director of Wastewater Operations/Assistant Director of Public Works re: Road Paving Plan Update

Struzziery said the Paving Management Plan was started in 2018 and despite delays they have made a lot of progress and hope to complete the planned work this year. He said that \$10million was approved for this work and it was intended to be a five-year project. He said there are about fifty miles of roadway in Hull and the 2018 plan allowed for about twenty-eight miles of road to be improved. He said that approximately 12 miles of roadway were to be covered under the initial \$10million bond and the intent of the plan was to address roads in poor condition and roads with heavy traffic, as well as roads near places such as schools, and to distribute the work through various areas of the town. He said that an additional 8.5 miles were completed under the plan through funding sources that were not part of the \$10million bond and as a result they have been able to complete work on about 47% of the town roads, which he thinks is remarkable. He noted that to date they have spent about \$8.7million from the original bond but have completed almost \$23million in work.

Struzziery said that when the road bond was first appropriated there was no cost allocated for drainage improvements and other unforeseen complications but said they will be very aware of these contingencies going forward. He also noted that inflation has been a big factor over the past two years. He said that in the coming year they plan to complete work on Kenberma and Revere Street and Nantasket Avenue from Draper to Revere Street. If money and time are available, they will move to Allerton Hill, targeting Standish Avenue.

Struzziery said that in the coming year they hope to begin an assessment of work that needs to be done on Samoset and Manomet Avenues and he understands that there is now a Citizens Petition regarding Beach Avenue so this area may be included in that assessment. He said that decisions will need to be made as to how work on these roads will be funded and said it would be possible to apply for Transportation Improvement Project (TIP) funding as they did with the Atlantic Avenue project, but this would make it a multi-year project and the town would need to comply with all state criteria for roadways. He said they do not need to make an immediate decision on this but should be thinking about the best way to move forward.

Grey asked about the length of roadway on Samoset and Manomet Avenues and whether they would need massive repairs. Constable said the two roads would be about 2 miles and she assumes there would be numerous issues including drainage and utilities that should be addressed when the work is done. DPW Director, Chris Gardner, and Struzziery agreed and said there are drainage issues on these roadways as well as potential problems with the sewer and gas lines. Struzziery said that \$500,000 in the original bond had been allocated for an assessment of this area and they will be using a small portion of this to do an assessment and see how they want to move forward on this project. He said that if they do pursue TIP funding, they will need to consider issues such as traffic patterns, travel lanes, bike lanes, and signage. He said the project might take as long as five to ten years but that all the construction costs would be covered and the result would be much better. Grey asked about the Citizens Petition regarding Beach Avenue. Constable said that stretch of roadway clearly needs repair but is not in the original road paving plan. She said they are considering having it as part of the assessment on Samoset and Manomet as they will need to coordinate the utilities underneath this roadway as well as consider the impact on the dunes.

McCann asked if the Town should be thinking about potential funding sources or whether they should consider a potential new bond for an additional five-year roadway plan. Constable said the town currently has multiple needs and some projects have steep price tags and that as part of the Capital Improvement planning process they are looking at which projects have opportunities for grant funds. She said roadway work has the potential for significant funding from the state and that although the timeline for the project would be longer the cost burden would be shared with the state.

Anne Murray from Summit Avenue asked if work will be completed on roadways that were part of the original plan that have not currently had any work done. Constable said that not all the proposed improvements will be possible with the money from the initial bond, but that once the money is expended assessments and decisions will be made as to which roads are still in need of work. Struzziery said that the initial plan provides a good framework and if there is any money left from the original bond it will be used to assess where the greatest needs are.

David Irwin, re: Letter of Interest to serve as a full member on the War Memorial Commission.

Joseph Grieco, re: Letter of Interest to serve on the War Memorial Commission

Irwin said he is a fifty-three-year resident of Hull and has served on numerous boards and committees in the town. He said he is currently an alternate member of the War Memorial Commission but would like to become a permanent voting member.

Constable said that currently there is one permanent and one alternate spot open and Irwin and Grieco are the only applicants. She said that due to a work commitment Joseph Grieco was not available for this meeting.

Motion	Nesoff	To appoint David Irwin to a one-year position on the War Memorial Commission
Second Vote	McCarthy Unanimous	
Motion	McCann	To appoint Joseph Grieco as an alternate member on the War Memorial Commission
Second Vote	McCarthy Unanimous	

Joseph Grieco, re: Letter of Interest to serve on the Veteran's Council

Motion	McCarthy	To appoint Joseph Grieco as a member of the Veteran's Council
Second Vote	Nesoff Unanimous	

APPROVAL OF MINUTES

Motion	McCann	To approve the minutes of the Select Board meetings on September 27, 2023, October 11, 2023, November 15, 2023, November 29, 2023, and December 6, 2023
Second Vote	Nesoff Unanimous	

DISCUSSION

Boards and Committees

Constable said she has provided a chart of Town boards and committees that is grouped by those that are elected, those that are appointed by the Select Board but exist either by the Town Bylaws or by statute, and those that are

Select Board-created. She said it is her understanding that the Board wanted to appoint liaisons to the Select Board created and Statutory/Bylaw committees that do not currently have one. She said that at present Nesoff serves as the liaison to the Affordable Housing Committee, the Beach Management Committee, and the Zoning Bylaw Committee and that McCann is the liaison to the Economic Development Committee.

Constable suggested that the Board establish criteria as to what the expectations are for the liaisons. Nesoff said he feels it is important for a liaison to attend a meeting of the designated committee to introduce himself, and determine with the committee how often he would attend meetings. He said it is important that the Chair of each committee knows that there is a point of contact on the Select Board when issues arise. McCann suggested that Board members give brief updates on their various committees as part of the regular update section of Select Board meetings, and if they feel there is an important issue, they could place it on an agenda for further discussion. It was decided that liaisons would serve for the duration of their tenure on the Select Board unless a change needed to be made sooner.

After discussion the following liaisons were appointed to the Select Board-created Committees:

Motion	Nesoff	To appoint Jerry Taverna as the Select Board's liaison to the 100% Clean Energy Climate Action Committee
Second Vote	McCarthy Unanimous	
Motion	Taverna	To appoint Jason McCann as the Select Board's liaison to the Hull Cultural Council
Second Vote	McCarthy Unanimous	
Motion	McCann	To appoint Greg Gry as the Select Board's liaison to the Hull No Place for Hate Committee
Second Vote	Nesoff Unanimous	
Motion	McCann	To appoint Brian McCarthy as the Select Board's liaison to the Veteran's Council
Second Vote	Nesoff Unanimous	
Motion	McCann	To appoint Jerry Taverna as the Select Board's liaison to the Weir River Estuary Commission
Second Vote	Nesoff Unanimous	

The following appointments were made to the Bylaw/Statutory committees (Grey said he is currently the liaison to the Council on Aging):

Motion	McCann	To appoint Jerry Taverna as the Select Board's liaison to the Park and Recreation Commission
Second Vote	Nesoff Unanimous	
Motion	Nesoff	To appoint Jason McCann as the Select Board's liaison to the Historic District Commission and the Historical Commission
Second Vote	Taverna Unanimous	
Motion	McCann	To appoint Brian McCarthy as the Select Board's liaison to the Board of Health
Second Vote	Nesoff Unanimous	

Motion	Taverna	To appoint Greg Grey as the Select Board's liaison to the Community Preservation Committee
Second Vote	McCarthy Unanimous	
Motion	McCarthy	To appoint Jerry Taverna as the Select Board's liaison to the Conservation Commission
Second Vote	Nesoff Unanimous	
Motion	Nesoff	To appoint Brian McCarthy as the Select Board's liaison to the Permanent Sewer Commission
Second Vote	McCann Unanimous	
Motion	Nesoff	To appoint Jerry Taverna as the Select Board's liaison to the War Memorial Commission
Second Vote	McCann Unanimous	
Motion	McCann	To appoint Jerry Taverna as the Select Board's liaison to the Zoning Board of Appeals
Second Vote	Nesoff Unanimous	

Constable said she would put together a listing of the Chairs of each committee and suggested that the Select Board liaison reach out to them personally.

Constable noted that there are several inactive town committees that have either completed their charge or have not met. She said those who have completed their charge are: 375th Anniversary Committee, Cable Television Commission, South Shore Vocational Exploratory Committee, Town Manager Semi-Finalist Search Committee, and the Website Committee. She recommended that the Board vote these Committees as inactive so they can be removed from the Town website.

Motion	Nesoff	To designate the 375 th Anniversary Committee, the Cable Television Committee, The South Shore Vocational Exploratory Committee, the Town Manager Semi-Finalist Search Committee and the Website Committee as inactive
Second Vote	McCarthy Unanimous	

Constable said there were also several committees with incomplete missions, which means that they either never met or have become inactive. She said that if the Board wants to reactivate any of these committees, they should post something on the website.

Grey said that he has heard from residents who would like to see the Beautification Committee brought back to life. Steven Greenberg said this was initiated by the Chamber of Commerce several years ago and there is a strong sentiment in the town for such a committee. McCarthy and Taverna agreed that it should be reactivated and McCarthy said he would be happy to serve as liaison if this were to happen. Constable suggested that she, McCarthy, and a member of the Chamber of Commerce and/or the Garden Club have a discussion on this.

Constable said the Capital Outlay Committee has become inactive but she feels that this is an important committee. She said the state has a statute related to Capital Improvement Committees and she would like to do some research to determine the charge of the town's committee and see if it meets the requirements of the statute. She will report back on this but feels this committee should remain in place.

Constable said the Canine Control Committee is a Bylaw committee that was established at Town Meeting when the town did not have an animal control officer, which they now have. She said that unless there is a “sunset clause” in the bylaw relating to this committee they would need a vote at Town Meeting to remove it as a Town committee.

McCarthy said he has been approached by several people who would like to see the Hull Hero Award Committee reactivated. Grey noted that there are substantial expenses and time involved with this. McCarthy said he would follow up on this and get more information.

Constable said she would reach out to David Carlon regarding the Logan Airport Committee since he represented Hull in its efforts to divert air traffic away from Allerton Hill. She said the committee is defunct but its mission is incomplete. She noted that Carlon had represented the town well.

McCann said that many towns have a Traffic and Parking Advisory Committee and this is something he would like to explore as he thinks that people would like a forum in which to air their feelings about traffic issues in Hull. Constable said she would be curious to know which towns have such a committee and who is on it, and Nesoff said it would be good to know what the charge of these committees is. McCann said he would do some research and would also speak with the Police Chief to determine his feelings on having such a committee. Taverna said he thinks that the Select Board should revisit the issue of raising the parking limit in the HRA lot back to 1,000. Grey said they have had a request from the HRA for a meeting because they are considering installing a kiosk in their lot and would like to know the numbers before the end of January so they can get their bid out. Grey said this will be coming before the Board soon.

Constable said that the Public Land Use Committee was formed but she does not believe they ever met. She thinks their first task was to identify public access ways throughout the town but said that some of this work is now being done by other town committees. McCann asked if there was a CPA grant to do an inventory of public lands. Grey said he thinks the town did have a grant to study access points in Hull and Constable said she would investigate this as she feels it would be the best place to start on an inventory of public lands.

Constable said a previous Select Board had voted to establish a 250th United States Anniversary Committee in anticipation of 2026 and she will bring it to the Board for composition and appointments. Nesoff noted that they will need to put out a Public Notice on this and Grey said he feels a lot of people will be interested.

McCann said the Board had discussed forming a new Fort Revere Committee and said he had put together a potential charge and composition for such a committee. Grey said he feels that such a committee is long overdue but is not sure of the committee composition that McCann has suggested (representatives from Historic Commission, DPW, Police, Planning, Select Board, and two citizens at large) as he feels that fewer staff and more citizens at large should be included. Constable agreed that it would not make sense to have so many staff members on the committee and noted that the property is a patchwork of state and town ownership so coordination with DCR would be needed. She also said it is possible that Fort Revere would come under the umbrella of one of the other town committees. Taverna agreed that more citizens and fewer staff would be a better way to go and suggested having DPW and Police liaisons to the committee so that they could be kept informed and could attend meetings when necessary. Taverna asked Constable where they stood in terms of the funding that the Town had voted for Fort Revere. Constable said it has gone out to bid and it is the town’s intention to move forward with that work. McCann said he was going to take more time to formulate the charge and composition of a committee and they can vote on it at a future meeting.

Town Manager: Presentation of Memorandum of Agreement by and between the Commonwealth of Massachusetts (Department of Conservation and Recreation) and the Town of Hull

Constable said that in late November the Town received a Memorandum of Understanding from DCR that outlines the formation of a DCR and Town of Hull working group that will meet quarterly, and more frequently if needed, to create an Annual Work Plan, review budget allowances and commitments, review and make recommendations on DCR access permits, and discuss long-term planning and construction initiatives. She said that this Agreement has taken several years to complete, partly due to the frequent turnover of DCR Commissioners. She said the Agreement would be in effect for five years and the working group would be comprised of designees from DCR and from the Town of Hull.

Constable said that under the Agreement the Town is required to provide \$250,000 in secured ARPA funds for immediate improvements and emergency repairs to the Nantasket Boardwalk area, and to identify funding sources and to cooperate with DCR in securing additional grants for work agreed upon in the Nantasket Beach Reservation Plan, the Unified Work Plan, Local Rapid Recovery Plan, and/or the Two-Way Roads Plan. She noted that due to the nature of the ownership of the land both DCR and the Town of Hull are required to sign off on applications for funding. She said that the Town's designated representatives shall attend all quarterly meetings and that the Town is required to inform DCR of any work or plan development in the vicinity of the Nantasket Beach Reservation area.

Constable said that DCR is responsible for preparing, updating, and managing the Annual Work Plan to accurately reflect the condition of and the work performed within the reservation area and to cooperate with the Town in efforts to obtain grants for agreed-upon work. DCR also agrees to meet representatives from the Town on a quarterly basis to discuss projects and to provide timely responses to inquiries from the Town regarding ongoing roadway design work. She said that all access permits for DCR land shall be forwarded to the working group for review and recommendation to DCR as the permitting authority. Constable said that in the past the permits have been an issue as they were not always reviewed in a timely manner. DCR is also required to provide yearly reporting regarding the Nantasket Trust Fund which would include information on previous year expenditures, proposed expenditures, budget projections and potential future expenditures.

Constable said she thinks this Agreement is an excellent first step in establishing communication and building a relationship with DCR and would recommend that the Board authorize either her or the Select Board Chair to execute the Agreement on behalf of the Town and the Board.

Nesoff said he does not think the Town should enter into this Agreement as currently written because it does not contain any provision for DCR to clean up the derelict properties on Nantasket Avenue. Constable said it has not been defined yet what the projects are that will be addressed by the working group and that this Agreement would solidify communication between DCR and the Town. The other Board members understood Nesoff's passion about the issue, but felt that this Agreement is an excellent starting point in forming a working relationship with DCR and addressing existing problems. Constable said that part of the issue with the property involves environmental concerns and said that DCR has presented some revisions to their Master Plan that contains placement of green, resiliency features on their land because of sea level rise. She said that the new Commissioner visited the area several months ago and recognizes that there are problems that need to be addressed. She feels this Agreement will help to begin a collaborative conversation with DCR.

Motion	McCann	To authorize Select Board Chair, Greg Grey, and/or the Town Manager, Jennifer Constable, to sign the Memorandum of Agreement with the Commonwealth of Massachusetts and the Town of Hull subject to any further internal legal review
Second Vote	McCarthy 4-0-1*	*Nesoff abstained

APPROVAL

William Simmons re: Livery Badge for Bayside Coach Livery Service

Motion	Nesoff	To approve the Livery Badge for William Simmons for Bayside Coach Livery Service
Second Vote	McCarthy Unanimous	

TOWN MANAGER REPORT AND BOARD UPDATES

Constable gave a brief update on the status of Hull's settlement from opioid litigation. She said that during FY23 the town received \$86,438.24 and this fiscal year they have received \$15,004.37. She said that in the fall she started a subcommittee of staff members from Public Safety and the Board of Health to discuss uses for these funds, which

need to be directed toward a response to the crisis. Constable said the funds from this settlement will be paid out over a period of up to fifteen to twenty years and will probably average about \$15,000 annually.

Nesoff reminded everyone that Hull No Place for Hate will be sponsoring a Day of Service and Remembrance for Wellspring on Martin Luther King Jr. Day, January 15th, from noon to 2:00 p.m. He said there be a program with poetry, and a slide show, and they are asking people to bring non-perishable food items for Aunt Dot's Kitchen.

Constable said the next scheduled meeting of the Board is January 17th but they will have a full agenda and asked if the Board would like to meet on the 10th to have a discussion of Select Board goals and priorities and policies and procedures. The Board agreed to meet.

On a motion by McCarthy, seconded by Taverna, the Board voted unanimously to adjourn.

Recorded by Kathleen Fanning

Approved by:

Documents

The following documents were included in the members' packets or were presented during the meeting and are available in the Select Board's office upon request:

- Agenda for Select Board Meeting on January 3, 2024
- Pavement Management Plan Update
- Letter from David Irwin re: permanent position on War Memorial Commission
- Applications from Joseph Grieco re: positions on the War Memorial Commission and the Veteran's Council
- Listing and information on Town Boards and Committees
- Memorandum of Understanding between DCR and the Town of Hull
- Application from William Simmons for a Livery Badge for Bayside Coach Livery Service

**Hull Select Board
Final Minutes
January 10, 2024**

The meeting of the Hull Select Board was held at 7:00 p.m. on January 10, 2024 at Hull Town Hall, 253 Atlantic Avenue, Hull, Massachusetts.

Present: Greg Grey, Chair, Irwin Nesoff, Vice-Chair, Jason McCann, Clerk, Brian McCarthy, Member, Jerry Taverna, Member. Also present was Town Manager Jennifer Constable.

Before calling the meeting to order Grey led everyone in the Pledge of Allegiance and asked for a moment of silence for Joe Menice, a long-time Hull resident, teacher in the Hull Public Schools, and tireless advocate for youth sports in the Town, who passed away on January 6, 2024.

SELECT BOARD GOALS AND PRIORITIES

Constable said that at the last meeting the Board had said they would like to review the goals and priorities that were set at the Annual Retreat. Constable said she has put together a list of these, grouped by category, and has indicated those that have been completed or that the Board wanted to remove. She said she has also included items that the Board had wanted to add to the list.

Economic Development/Community Development Planning

1. Complete and adopt the Unified Work Plan. The Plan has been completed and adopted and its implementation is ongoing.
2. Support year-round business incentives. Ongoing.
3. Continue pursuing a collaborative relationship with DCR. Constable said that the Memorandum of Understanding with DCR is completed, but that this is an ongoing goal.
4. Review Vacant Commercial Property Bylaw

McCarthy asked if it would be possible to include, as part of the bylaw, a fine for owners of vacant properties that do not keep them in good shape. Constable said this might be possible but would have to be enforced by the Building Commissioner. McCann noted that the Economic Development Committee (EDC) has discussed the possibility of approaching owners to help them market their properties. Taverna suggested this topic be placed on a future agenda.

Transportation Planning

1. Work with MBTA to support efforts for more reliable ferry and bus service. Ongoing.
2. Encourage neighborhood/civic groups and business leaders to maintain and improve public spaces. Consider adopting a Park program Beautification Committee. The Board felt this goal should go under Open Space and Recreation Planning
3. Continue signage and Wayfinding Program
4. Incorporate Complete Streets in planning. Completed.
5. Designate liaison to MBTA/MPO and seek Board seat on MPO. Completed.
6. Review South Shore Mobility Study to identify opportunities for Hull including seeking an on-demand shuttle
7. Determine scope for a Town Transportation plan
8. Railroad Bed M Street – XYZ Street. Constable said this should also be considered under Open Space.
9. Create a Traffic Advisory Committee

McCann asked about the Town's relationship with the MBTA and if there is talk about cutting back service. Constable said that as far as she knows there are no service cuts being planned but that the MBTA overall is not in great shape and the Governor may be making some budget cuts. She said the loss of ferry service to Hull is always a concern.

Housing Planning – Affordable Housing Committee

The Board had set three goals in this category but the Affordable Housing Committee (AHC) they created is undertaking everything they had discussed. Nesoff said the AHC is working with a consultant to look at all town-owned land that could be used for affordable housing. It was the consensus of the Board that working with the AHC on strategies and actions to support affordable housing should be an ongoing goal.

Open Space and Recreation Planning

1. Implement update of Open Space and Recreation Plan
2. Plan for full complement of recreational facilities. Moved to Capital Planning.
3. Continue efforts to replace playground structures, courts, and fencing in parks. Moved to Capital Planning.
4. Seek trail grants. Moved to Capital Planning.
5. Refine and revisit Pemberton EDP. The Board needs to set deadlines for completion.
6. Work with DCR to secure Fort Revere catacombs
7. Open Gym & Recreation Director
8. Fort Revere Committee
9. Consider and adopt a Park Program Beautification Committee

There was some discussion as to whether the Board wanted to move forward with a Fort Revere Committee. McCann said he is not sure a citizens' committee would be very productive on this type of a project. Grey said Fort Revere has been an ongoing problem and he feels there would be a great deal of public support for such a committee. Constable suggested that Fort Revere might be included as part of a Master Plan which could help organize the thinking around this area.

Nesoff asked about the Open Gym & Recreation Director position. The Board felt that it would be good to have someone who could oversee all recreation in the town and that given the changing demographics in Hull (fewer children and more elderly) that person should work in conjunction with the Senior Center. Constable said she thinks there is an opportunity for collaboration between departments. She said there are a few things, such as Hull being designated an Age Friendly Community, that might come together to create more funding opportunities. Grey said that the completion of the Open Space and Recreation Plan might position them to apply for grants. There was some discussion around using the Middle School as a location for recreational activities.

Capital Planning

1. Update 5-year Capital Improvement Plan
2. Review Capital Funding Policies
3. Historical Asset Planning (added)

Constable said that all these goals are ongoing. She said the staff is looking at their capital improvement structure and is seeking to create funding streams for capital projects and establish money in the budget for that and said they are evaluating their Capital Outlay Committee to see what needs to be changed. She said that the Town Charter requires a Capital Plan every five years but that discussions around capital projects should be ongoing and the Committee should be meeting and having discussions on an annual basis.

Resiliency Planning

1. Identify areas at greatest risk from climate change and begin to develop mitigation strategies
2. Continue policy to fortify continuous dune system
3. Promote green infrastructure
4. Beach Management Plan (added)

Constable said the Climate Adaptation Committee (CAC) has said the first three goals are ongoing. Grey suggested that they invite the Beach Management Committee to a meeting to hear their thoughts on the Beach Management Plan.

Operations

1. Study departmental workloads to identify strengths and weaknesses and improve efficiency
2. Develop better coordination and execution of Board and Committee appointments
3. Feasibility of hiring Human Resource Director/Assistant Town Manager

Constable said that all three of these goals have been eliminated. She said that the first goal is the responsibility of the Town Manager and not the Select Board, and that the other two goals have been accomplished.

Communications

1. Annual review of communications policy. (Changed to Update Communication Policy)
2. Improve communications among Board and Boards and Committees (semi-annual reporting/review)
3. Bi-Annual Legislative Updates (Representative and Senator)
4. Improve quality of communication with citizens
5. Add resources for communications position

Taverna said he has heard complaints that some of the information on the Town website is not up to date. Constable said the staff is trying to work on coordinating information and that some of the new staff will be tasked with website maintenance.

General Planning

1. Succession Planning for Town Manager's Office. Completed.
2. Seek Funding for Master Planning effort
3. Schedule discussion with HRA. Ongoing.
4. Seek community input on Goals and Objectives. This is ongoing through establishment of Select Board policy on accepting public comment at Select Board meetings and will also happen through establishment of a Master Plan.
5. Select Board to work with COA to implement Study recommendations
6. Community Use of Public Buildings Policy. Completed.
7. Review/Update Select Board Policy (to be done at this meeting)

McCarthy asked about the implementation of the study completed by the Council on Aging. Constable said the Select Board, through its liaison with the COA, would be working with the Director to determine which portions of the assessment they were going to implement and prioritize them. Grey noted that there have been some issues with staffing at the COA that has slowed this process but it should be moving forward.

Constable said that town staff is keeping an eye out for grant opportunities for the Master Plan, which would cost between \$50,000 to \$90,000 but would provide a roadmap for the town for the next ten years. Taverna asked if Hull has had a recent Master Plan but Constable said the only document they have is approximately twenty years old and is not a true Master Plan. She said that the process would include a series of public workshops to get input from the community as to what they would like to see addressed. She said that a Master Plan would help support the goals and priorities of the Select Board.

Taverna asked Constable how she would evaluate the town in terms of financial health and its ability to tackle all the upcoming projects. Constable said that the town is very stable financially, but the projects on the horizon have significant price tags that would necessitate multiple funding sources including bonding. She said this is why it is important to have a Master Plan and a Capital Plan.

Motion	McCann	To adopt the Select Board's Goals and Objectives as presented on January 10, 2024
Second Vote	Nesoff	Unanimous

Constable said she would finalize this list and post it on the Town website.

SELECT BOARD POLICIES AND PROCEDURES

Constable said that the present document outlining the Select Board's Policies and Procedures is twenty-two years old and was amended twelve years ago. She suggested the possibility of doing away with it entirely as some parts of it limit the Board's flexibility and many areas are covered by the Open Meeting Law. After discussion the Board disagreed, however, as they felt that it is important to have a document that is easily accessible and that the current document provides guidance on how their meetings are to be run. It was the consensus that they should review the current Policies and Procedures section by section and make any updates or changes that might be needed.

Section 1. Meetings

The first section of the document relates to the conduct of meetings, including Regular meetings, Special and Emergency meetings, and Executive Sessions. A few outlined procedures were eliminated and several were updated or clarified. The time of the meetings was set at 7:00 p.m. and it was determined that Meeting Notices should be posted on the Town's "official posting location for providing notice as required by law."

Section 2. Agenda for Regular Meetings

A number of changes were made in this section. There was some discussion about the timeframe for submitting agenda items and the posting of agenda notices as well as the informational packets that the Board receives before a meeting. Grey noted that there is some flexibility for the time of submitting agenda items when the Board meets on a biweekly basis but timing is more difficult when they meet weekly. Nesoff expressed concern that the Board is not always aware of upcoming agenda items until the Meeting Notice is posted. It was decided that the Chair would reach out to Select Board members by the end of the week preceding the meeting to let them know what the expected agenda will be. Constable said that the staff works to have the packets prepared by the Thursday before the meeting, but that is not always possible.

Section 3. Procedures During Meetings

A number of items in this section were eliminated and several were changed to be consistent with the Select Board's newly adopted policy on public comments at meetings. There was a brief discussion as to whether to adopt Roberts Rules of Order or keep the meetings informal. The general feeling was that there should be an order to the meetings but that they would prefer a more informal set of procedures.

Section 4. Hearings

After discussion the Board decided to state only that no Hearing would begin before the time stated on the Meeting Agenda. All other provisions were eliminated.

Section 5. Minutes

A few minor changes were made to this section. Constable said she would confirm who the Keeper of Records for the Town is and would consult with Town Counsel regarding the release of minutes from Executive Sessions.

Section 6. Miscellaneous

After discussion the Board decided that this section was not needed and should be eliminated entirely.

Section 7. Decorum

Grey said he feels that everything in this section falls under the Organizational Commitments of the Board that they will be discussing later in the meeting. The Board decided to table discussion on this section.

Section 8. Suspension of Procedures

No changes were made to this section.

Section 9. Reconsideration of Votes

This section was eliminated.

Section 10. Interview of appointees and Applicants for Licenses

This section was eliminated.

Section 11. Review of Policies and Procedures

No changes were made to this section.

Section 12. Amendments to Policies and Procedures

It was the consensus that policies and procedures should be reviewed at least annually.

Section 13. Effective Date

No changes were made to this section.

Section 14. Distribution

A minor change was made in the language of this section.

Grey said there were a few questions for the Town Counsel that need to be clarified. He said they would clean up the existing document and make a motion to accept it at a subsequent meeting.

TOWN OF HULL ORGANIZATIONAL COMMITMENTS

Constable said she had formulated “Town of Hull Organizational Commitments” for both the Select Board and the Town Manager. She said the document was modeled on one that was presented at a Conference of the International City/County Management Association (ICMA). She said that it is not intended to focus on the roles and duties of the Select Board but is about setting expectations for the public and establishing transparency, communication, and community engagement.

Several members of the Board had feelings about this document. McCann said he feels it is unnecessary and that the public should rely on the Town Charter, which he thinks explains the role of the Select Board in a plain and straightforward way. Nesoff agreed with McCann that such a document is not needed and said it merely sets forth how the Select Board is expected to act within their roles while not defining what the role is.

Grey said he thinks this would be a quick way for the public to understand the roles of the Select Board and Town Manager but said he thinks it should be set forth as “Expectations” rather than “Commitments.” In response to McCann’s comments, he stated that very few people would be inclined to read the Town Charter to understand the role of the Select Board. McCarthy said he likes the language of the document but also prefers the word “Expectations.”

After discussion it was the feeling of the Board that they would like time to look at this document more closely and discuss it further at a future meeting. Constable asked that this be done relatively quickly as the Board’s schedule will become very busy in the next few months.

TOWN MANAGER REPORT AND BOARD UPDATES

Constable said she is happy to report that Michelle LeBlanc will be starting work as her Executive Assistant on Tuesday, January 16th. She said that the Assistant Town Manager job description and profile has been approved and the position should be posted by the end of this week or early next week.

Constable said the first bimonthly Town newsletter was sent out to an email list of about 2,000 people and so far they have received excellent feedback. She said they are planning to put a link on the Town website as well on Facebook and in The Hull Times to let people know how to sign up to receive this. There was a brief discussion about how to make sure that town events are included in the newsletter. Constable said they are working with an outside firm that develops the newsletter but she would try to circulate a schedule to Board members so they can let her know if there are things they feel should be included. Taverna asked if it was necessary to hire an outside firm to do the newsletter and Constable said she does not have the necessary staff for such a project and their fees are small and the product is professional. She noted that as a town Hull does not have the staffing levels required for some work that needs to be done in the town (e.g. engineers, surveyors), which is why they often use consultants. She said they are used in the place of full-time employees and serve to decrease the costs of projects.

Constable said they will be seeking quotes for a survey of the entire length of the railroad bed. She also said she has received questions about the lack of lighting at Pemberton. She said that during the past two storms poles at the pier came down, damaging the connection to the lights on the pier. She said they are working to repair this situation and have put temporary lighting in place in the meantime.

Grey asked what is happening on George Washington Boulevard. Constable said there is a sewer main leak and an emergency repair is being made. She said at this point they are not sure how extensive the repair will be, but they will need to do an emergency procurement to cover the work.

McCann asked about the status of the Memorandum of Understanding on the Middle School. Constable said they had a meeting this morning and are making good progress and that at this point they are evaluating some of the financial aspects of it. She said they would like to get out the RFQ for the architect so they can understand what would be needed to outfit the building to accommodate Town Hall services. She said they are hoping to know the costs in time for Town Meeting.

McCann said there will be an event at the Hull Lifesaving Museum tomorrow to honor Sally Snowman, the retiring civilian Lighthouse Keeper at Boston Light, and commended the Museum on all the community events they have sponsored. He also noted that there has been a lot of activity and programming at the Hull Public Library. He said that work to repair the top windows at the Carousel will start soon and said that Hull Pride is holding their annual Valentine's Day Dance Party on Saturday, February 10th.

Nesoff said the AHC has been working with a consultant to look at town-owned properties to see what might be suitable for affordable housing and are also looking at smaller properties with Habitat for Humanity to see if they can do anything in Hull. He also reminded everyone of the Hull No Place for Hate event at Wellspring in honor of Martin Luther King Day.

McCarthy said he would like to see reestablishment of a Beautification Committee become a priority in the next few months. He said he has spoken to a number of people who are very excited about this. Grey said there are several landscapers who have indicated they would be willing to help with this project at no charge. McCarthy also echoed Grey's comments on the passing of Joe Menice.

Taverna said he attended a Save Our Space (SOS) event and said he heard a lot of reasonable conversations and talk of compromise and understanding. He said this is an issue that will be coming up soon.

On a motion by McCann seconded by McCarthy the Board voted unanimously to adjourn.

Recorded by Kathleen Fanning

Approved by:

Documents

The following documents were included in the members' packets or were presented during the meeting and are available in the Select Board's office upon request:

- Agenda for Select Board Meeting on January 10, 2024
- Select Board Goals and Priorities
- Select Board Policies and Procedures
- Town of Hull Organizational Commitments/Pledge

**Hull Select Board
Final Minutes
January 17, 2024**

The meeting of the Hull Select Board was held at 7:00 p.m. on January 17, 2024 at Hull Town Hall, 253 Atlantic Avenue, Hull, Massachusetts.

Present: Greg Grey, Chair, Irwin Nesoff, Vice-Chair, Jason McCann, Clerk, Brian McCarthy, Member, Jerry Taverna, Member. Also present were Town Counsel James Lampke and Town Manager Jennifer Constable.

Before calling the meeting to order Grey led everyone in the Pledge of Allegiance.

APPOINTMENTS

Public Hearing: 145NA Inc., dba Nantasket Flatts, 145 Nantasket Avenue, Richard J. Vaughan, Manager re: Non-use of License and Violations

Lampke said that Nantasket Flatts closed in January of 2023 and that in March the Select Board received a letter from the owner, Richard Vaughan, informing them they had closed and that he and his wife were trying to sell the establishment. At this time the Board sent a letter to the Vaughans giving them six months to either reopen, sell the license, or transfer the license to another location. Lampke said that none of this has happened, so the Board must decide whether the license should be revoked, canceled, or forfeited.

Richard Vaughan and his attorney, Louis Cassis, were present. Vaughan said the reason for the closure was primarily Covid-related. He said that initially there were several local restaurants that expressed interest in purchasing the business, but all of these fell through. Vaughan said they recently dropped the price and there are currently several potential buyers and he would be very surprised if it is not under agreement by the spring. Vaughan said the building is in A+ condition and would be ready to open once the sale goes through. Cassis asked that the Board consider not putting an end-date on the license as this might drive the price down. He suggested that they revisit this issue before the summer and hopefully the business will be sold by then.

It was the feeling of the Board that from a pro-business perspective, it made sense to come to a compromise. Lampke said it would certainly be much more difficult to sell a building like this without a liquor license and noted that the Town does not have a surplus of available licenses. He recommended, however, that they keep a tight rein on this license and request periodic updates on the progress of any potential sale. He suggested that the Select Board Continue this Hearing to another date, thereby eliminating the need for an additional new formal Notice, and introduced several documents into the record: March 6, 2023 letter from the Select Board to the licensee giving a six months-notice; November 23, 2023 License Renewal Application; December 29, 2023 letter from Town Counsel to Richard Vaughan indicating that there would be a Hearing; January 11, 2024 letter from Atty. Cassis to the Select Board with revised application renewal form and evidence of liquor liability and workers' compensation insurance. Lampke noted that there had been an issue with the Town relative to real estate taxes, but Vaughan said they have worked out a payment plan for this.

Grey suggested that they Continue the Hearing to the meeting of the Select Board on April 24th and said they could grant an extension at that time if necessary. Constable said this was a fair compromise but urged the Board to keep in mind that technically this is the last unconditional All Alcohol license available in Hull. She said that the Legislature had approved the Town's request for five additional licenses but that these come with a number of restrictions.

Motion	Nesoff	To Continue the Hearing on 145NA Inc., dba Nantasket Flatts, to the meeting of the Select Board on April 24, 2024 with the stipulation that monthly updates on the potential sale of the property will be provided
Second Vote	McCarthy Unanimous	

Russell Titmuss, GEI Consulting re: Presentation on Fitzpatrick Way Seawall Project

Constable said she was aware that there were questions in the community about the status of the Fitzpatrick Way Seawall project, so she asked Russell Titmuss from GEI consulting, Kevin Mooney from Waterways Project Management, and John Struzziery, Hull's Director of Wastewater Operations and Assistant DPW Director, to give a preliminary introduction of the project and lay out some information on funding sources and timelines. She also noted that there are concerns about the current integrity of the existing wall and the potential conversion to a one-way flow of traffic so she wanted to reassure the community that they are providing the time and resources to do a thorough study of the project.

Titmuss said that in 2019 they began a study of the conditions of the site in an effort to develop some short and long-term alternatives for repairs and upgrades. He said that on the ocean side they studied the area from Stony Beach up to Point Allerton around the lagoon, and on the bay side they went from the bridge on Fitzpatrick around to Spring Street and all the way down Nantasket Avenue. He noted that each portion of the shoreline had different conditions. He said that based on this study, the Nantasket Avenue Seawall was identified as the highest priority of the areas of the shoreline. Once that determination was made, Titmuss said they begin to develop a specific project and to move forward with project design and permitting. He said the scope of the project is to construct all new seawalls landward of the existing seawall. To do this they will have to relocate all the overhead utilities and will need to raise the roadway behind the wall, which means raising Nantasket Avenue about 3' to bring it above the FEMA stillwater elevation for flooding. He said they will need to tie in to the existing roadway at each end of Nantasket Avenue.

Titmuss said they will incorporate the lower part of the existing wall into their structure, which will provide stability, and will need to develop some width for the structure to improve its flood performance. He said that to make space for pedestrians and cyclists they will need to bite into the roadway, necessitating the change to a one-way road in this area. He said they will be raising the wall, which will make looking at the ocean more difficult, but they are planning to include an overlook area at the point where people are accustomed to looking out.

Titmuss said they have gone out to bid on the project and noted that the bids are due back tomorrow. He said that FEMA had awarded Hull a Pre-Disaster Mitigation Grant of \$5,000,000 but those funds have not yet been released. He said the Town is also due approximately \$1,000,000 from FEMA resulting from storm damage along the northern end of the lower piece of the seawall. Titmuss said the state has a yearly seawall grant program and the Town has been awarded \$3,000,000 with the stipulation that the Town provide a \$1,000,000 match. He thinks the Town has set aside money for this.

Titmuss said that because they are planning to switch the road to one-way, they will need to conduct a traffic study to confirm which one-way direction makes the most sense. He said they will be doing traffic counts in the area and will hold public meetings before making this decision. He said that once the bids are returned, they will have more information about the timeline for construction, but he anticipates it would be approximately eighteen months. He said they have a contingency plan for repairs if there is further damage to the seawall before the project is completed.

McCann asked about the estimated lifespan of the projected work and Titmuss said it should last at least fifty years. Nesoff asked if the timeline is dependent on the release of funds from FEMA and Titmuss said it was and that the approval process for release of funds could take up to nine months. Taverna asked if there was a rough estimate of the total cost of the project. Titmuss said they estimate approximately \$12,500,000, which should include everything.

Grey then opened the meeting up to comments from the public. Paul Norton, from Point Allerton Avenue, asked about flooding in the Point Allerton and Nantasket junction area and how much they would need to raise the wall to prevent this. Titmuss said they cannot promise to prevent flooding, but the last portion of the wall will be higher. He said the only way to prevent flooding on the lagoon side would be to have the road higher all the way around but doing this would prevent homeowners in this area from accessing their homes.

Paul Paquin from Edgewater Road asked how the decision was made to prioritize this part of the seawall. Mooney said that in 2019 studies were done in three areas of Hull and at that time it was determined that Nantasket Avenue was a crucial area as a 2018 storm had damaged the low wall and if the wall were lost, they would lose access to

Pemberton Point and the Village as well as all the infrastructure that goes through that one point. He said that public hearings were held at the time. He also noted that they are very aware that there are other areas that need attention and they have been in communication with Constable about this. Mooney said there is a great deal of need in Hull and the biggest challenge is finding funding. Taverna asked if beach replenishment could be part of the solution and Mooney said it would help but it is extremely expensive. Struzziery noted that the fact that this is a major traffic route in the Town and that every utility runs through there helped convince FEMA that this is an important project and enhanced their grant application.

APPROVALS

Mike McGurl, Executive Director, Hull Life Saving Museum, re: Request to hold Hull Harbor Illumination on Saturday, July 20, 2024 from 8:00 p.m. to 11:00 p.m. with a rain date of July 21, 2024

Motion Nesoff To approve the request of Mike McGurl, Executive Director, 1117 Nantasket Avenue, Hull Life Saving Museum re: Request to hold Hull Harbor Illumination (Hull Life Saving Museum and the waterfront along Spinnaker Island to A Street) on Saturday, July 20, 2024 from 8:00 p.m. until 11:00 p.m. with a rain date of Sunday, July 21, 2024

Second Taverna
Vote Unanimous

Mike McGurl, Executive Director, Hull Life Saving Museum, re: Request for One Day Wine and Malt Licenses on Saturday, July 20, 2024 from 8:00 p.m. to 11:00 p.m. for Hull Harbor Illumination with a rain date of Sunday, July 21, 2024; Request for One Day Wine and Malt License on Friday, February 9, 2024 from 5:00 p.m. to 10:00 p.m. for Sea and Sky Art Opening; Request for One Day Wine and Malt License on Friday, March 1, 2024 from 5:00 p.m. to 10:00 p.m. for Snow Flake Meet and Greet; Request for One Day Wine and Malt License on Saturday, March 16, 2024 from 4:00 p.m. to 10:00 p.m. for Pot Luck Dinner; Request for One Day Wine and Malt License on Saturday, January 20, 2024 from 2:00 p.m. to 5:00 p.m. for Hull Life Saving Museum Annual Meeting.

Motion Nesoff To allow alcohol on the premises of the Hull Life Saving Museum and to approve the issuance of one-day licenses, all as listed on the Meeting and Agenda Notice for the January 17, 2024 meeting, subject to approval of all Inspectional Services and any other applicable requirements

Second McCarthy
Vote Unanimous

Police Chief, John Dunn re: Conditional offer of Employment for Full-Time Police Officers: Anthony Bates, Michael McDonald, Thomas Bellew, Thomas Walters

Grey read a letter from Police Chief Dunn to the Town Manager recommending that the above-named candidates be conditionally offered employment as full-time police officers for the Town of Hull, pending the successful completion of medical physicals, and the MPTC required agility test. Upon successful completion he said he will recommend that they attend the Municipal Police Training Academy as Student Officers.

Motion McCann To approve the Conditional Offer of Employment as Full-Time Police Officers for Anthony Bates, Michael McDonald, Thomas Bellew and Thomas Walters

Second Nesoff
Vote Unanimous

Request to approve Town Manager, Jennifer Constable as the Authorized Representative to authorize, finalize, submit and certify all ARPA Grant applications on behalf of the Town of Hull.

Constable said that Plymouth County administers the American Rescue Plan Act (ARPA) funds for municipalities within the county. She noted that as Hull's new Town Manager she will need authorization to process and submit ARPA grant applications. She noted that Hull currently has two pending applications related to sewer projects.

Motion	Nesoff	To approve Town Manager, Jennifer Constable, as the Town of Hull's authorized representative to authorize, finalize, submit, and certify all ARPA grant applications on behalf of the Town
Second Vote	McCann Unanimous	

TOWN MANAGER REPORT AND BOARD UPDATES

Constable said she had attended the services for Joe Menice this past week and the outpouring of admiration for his work in Hull was amazing. She said that her new Executive Assistant, Michelle LeBlanc, has started work and is already having an impact. She encouraged everyone to stop by the office and introduce themselves. She also noted that the Assistant Town Manager position was posted last Thursday in several different locations, including on the Town website. She said that all applications will go to the consultants, who will do the initial screening.

Grey asked about the status of the work on the sewer main break on George Washington Boulevard. Constable said they are hoping to begin work on Monday, the 22nd. She said they did an emergency procurement of funds for this work that will come out of the Sewer Enterprise Fund. Taverna asked about the extent of work that will be needed and Constable said they do not know at this point but are hopeful that the break might just be at one location.

Nesoff asked if the DCR Commissioner has signed the Memorandum of Understanding (MOU) with Hull. Constable said the town's liaison to DCR, Jenna Johnson, said she would send it to the Commissioner, and at this point they are just waiting to hear back from her. Constable said the first meeting with DCR is supposed to be in March and she is planning to touch base with Johnson to talk about the composition of the working group and agenda for this meeting and said that as soon as she has any information, she will update the Board. Constable said it is her thought that the working group for the meeting should include a member of Town staff, a member of the Select Board, and a member of Public Safety. She does not anticipate that this will be a public meeting.

McCann asked what Town departments Constable anticipates would need space at the Memorial Middle School. Constable said that the Town Hall is old and is not well maintained, so they are thinking of relocating Town Hall offices to the school. She said that the Police Department's Administrative offices have requested to relocate there as well.

Nesoff said he was considering making a Motion to place a discussion of the process for putting out a Public Notice regarding applications for adult use cannabis sales on the Agenda for January 31, 2024. Constable said she understands that Nesoff is anxious to move on this, but said that she and Lampke are currently in discussions with outside counsel on this issue and are doing research on the Bylaw to ensure that the Board has the facts it needs to move forward appropriately. She said the Select Board could vote to place this on the agenda for the 31st but she cannot guarantee that they will have all the answers by that date. Nesoff said he would change his motion to having an update and a possible discussion on the topic. He said he feels that if discussions with lawyers are happening outside of public meetings it is important to have an update and discussion of this in a public forum. McCann said he feels that based on the policy they discussed at the last meeting regarding agenda items, a motion was unnecessary.

Motion	Nesoff	To have an update and potential discussion about Adult Use Cannabis at the meeting of the Select Board on January 31, 2024
Second Vote	Taverna 4-0-1*	*McCann abstained

McCann thanked all the Town staff who had worked so hard during the past few storms. Nesoff said that the Martin Luther King service event sponsored by the Hull No Place for Hate Committee was a great success. McCarthy mentioned that he has been contacted by Maxine Nash from the Fort Revere Park and Preservation Society and feels

they have a good action plan for 2024. He said they are on Facebook if anyone would like to get an update on their plans.

Lampke then read a letter stating that he will be seeking to wind up his career as Hull Town Counsel between now and the end of the fiscal year. He said that he will work with the Select Board and the Town Manager to ensure a smooth and orderly transition. Lampke said that serving Hull as Town Counsel has been an honor and a privilege and he looks forward to a continuing role in the Town. He thanked all town employees, officials, and residents for their support and assistance over the years and acknowledged the support he has received from his wife, Cindy, and their two children.

Constable said she knows this was not an easy decision and expressed everyone's gratitude for Lampke's untiring work on behalf of Hull.

EXECUTIVE SESSION

Motion	Grey	Move to go into Executive Session to discuss strategy with respect to collective bargaining and that the Chair declare that an Open meeting may have a detrimental effect on the bargaining position of the body; Move to go into Executive Session to comply with or act under the authority of the Attorney-Client privilege; Move to go into Executive Session to consult with legal counsel and obtain legal advice pursuant to the Attorney-Client privilege and not to reconvene in Open Session. The following subjects will be discussed in the Executive Session: To discuss strategy with respect to collective bargaining where an open session may have a detrimental effect on the bargaining position of the body; Bargaining units which may be affected include Police, Fire, DPW, Clerical, Hull Municipal Light Plant and the Library
Second Vote	Nesoff Unanimous	Grey – Aye Nesoff – Aye McCann – Aye McCarthy – Aye Taverna – Aye

The Open Meeting was adjourned.

Recorded by Kathleen Fanning

Approved by:

Documents

The following documents were included in the members' packets or were presented during the meeting and are available in the Select Board's office upon request:

- Agenda and Added Agenda for Select Board Meeting on January 17, 2024
- Materials related to license renewal for 145NA Inc., dba Nantasket Flatts
- GEI Consulting Presentation materials on Fitzpatrick Seawall Project
- Letter from Police Chief John Dunn regarding Conditional Officer of Employment for Police Officers
- Materials related to Hull Life Saving Museum's request to hold Hull Harbor Illumination and One Day Wine and Malt Licenses

**Hull Select Board
Final Minutes
January 31, 2024**

The meeting of the Hull Select Board was held at 7:00 p.m. on January 31, 2024 at Hull Town Hall, 253 Atlantic Avenue, Hull, MA.

Present: Greg Grey, Chair, Irwin Nesoff, Vice-Chair, Jason McCann, Clerk, Brian McCarthy, Member, Jerry Taverna, Member. Also present were Town Counsel James Lampke and Town Manager Jennifer Constable.

Before calling the meeting to order Grey led everyone in the Pledge of Allegiance.

Grey said that before they begin on the agenda for the meeting, Christ Krahforst, Hull's Director of Climate Change and Adaptation, wished to speak. Krahforst said that because of the recent flooding events in Hull, his Committee and the Emergency Management team in Hull will be holding a public meeting in this room on Thursday, February 7th to give the community information about the nature of the flooding and how events like this will be handled. He said public participation will be welcomed.

APPOINTMENTS

Lori West, Town Clerk re: Update on 2024 Elections and to request the following:

- 1. Vote on early voting polling hours for the March 5, 2024 State Primary at Town Hall, 253 Atlantic Avenue**
- 2. Review and sign the March 5, 2024 State Primary Warrant; and**
- 3. Appoint 2024 State Election Poll Workers**

West said that there will be four elections this year: the Presidential Primary on March 5th, the Annual Town Election on May 20th, the State Primary on September 3rd, and the Presidential election on November 5th. She said that all registered voters should have received a vote by mail application and anyone wanting to take advantage of this option should return the form as soon as possible. She said that anyone who wants a form and did not receive one can contact the Clerk's office or check the Town Clerk's web page.

West noted that the vote by mail option, which is unfunded, will cause an increase in the Town Clerk's budget that will be reflected in the budget for the upcoming fiscal year. She said the elections will be held at the High School and said she has spoken with the Town Manager about meeting with the Town's emergency personnel to have a plan in place in the case of any problem such as they experienced last year.

Motion	Nesoff	To accept the following early voting hours for the March 5, 2024 Presidential Primary Election which will occur at Hull Town Hall, 253 Atlantic Avenue: Saturday, February 24, 2024 from 9:00 a.m. to 3:00 p.m., no early voting on Sunday, February 25, 2024, and Monday, February 26, 2024 through Thursday, February 29, 2024 from the hours of 8:30 a.m. to 4:30 p.m. There will be no early voting on Friday, March 1, 2024.
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Second Vote	McCann Unanimous
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Motion	Nesoff	To appoint the following 2024 Election poll workers: Kathleen Bell, Cyrille Donlan, Ann Marie Dunn, Meghan Bennett, Terry McDonald, Jean Fisher, Cheryl Grey, Cindy Magnoli, Jennifer Olivieri, Kathleen Dunn, Dorothy Resnick, Maxine Nash, Paul Paquin, Dena Tompkins, Tim Dunn
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Second Vote	Taverna Unanimous*
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*Grey recused himself from the vote as his wife is a poll worker.

Nesoff then read the March 5, 2024 State Primary Warrant.

Motion	McCann	To review and sign the March 5, 2024 Primary Election Warrant
Second	McCarthy	
Vote	Unanimous	

Clifford and Kenny re: Employment and Labor Law Counsel

Constable said that since Lampke will be retiring as Hull's Town Counsel effective June 30, 2024, she is proposing a model in which the Select Board approves a Town Counsel, a Labor and Employment Counsel, and a Land Use Counsel, which she feels are the three areas in which legal counsel is most often needed. She said that tonight she has invited Attorneys Jaime Kenny and Rich Messina from the law firm of Clifford and Kenny to speak about their expertise in Employment and Labor Law.

Kenny said their firm specializes in the area of municipal labor and employment and currently represents over thirty cities and towns in Massachusetts, with the majority of their clients being on the South Shore. She said that their primary focus is to work with municipalities to avoid the legal pitfalls that can lead to costly litigation. She said they work to develop an ongoing relationship with a town's team and offer training that is specific to the municipal unionized environment and helps foster sustainable and fair collective bargaining agreements. She said they work to give their best advice based on the circumstances of a situation and to give options but keep their recommendations very specific. Messina emphasized the importance of managing the relationship with unions and helping towns navigate the legal landscape of labor negotiations.

McCarthy asked Constable if this is a model that other towns are using. Constable said that Hull was fortunate to have had Lampke's services for so many years, but that it is common for municipalities to hire separate counsel for the various legal areas. She said she is familiar with Clifford and Kenny's work and feels they are highly qualified and would be extremely accessible.

Motion	McCann	To appoint Clifford & Kenny as the Employment and Law Labor Counsel for the Town of Hull
Second	Nesoff	
Vote	Unanimous*	

*Taverna recused himself from the vote as the firm was involved in a personnel issue that relating to a family member.

Constable said that by Charter the Select Board is the appointing authority for counsel, but she would like to request that the Board designate appointing authority to the Town Manager for Special Counsel, as there are times when the town needs to use Special Counsel for specific situations and those hiring decisions often need to be made quickly. She said that she would bring anything significant to the Board for their approval.

Motion	Nesoff	To delegate authority to the Town Manager to hire Special Counsel for the Town when needed.
Second	McCarthy	
Vote	Unanimous	

Hull Redevelopment Authority re: Summer Parking Discussion

HRA Chair, Dennis Zaia called the meeting of the HRA to order. Members Daniel Kernan, Adrienne Paquin, and Joan Senatore were also present. HRA member Bartley Kelly arrived during the meeting.

Zaia said they are hoping to get an answer from the Select Board regarding the number of cars that will be permitted in their lot this season as they may be going out to bid but are also looking into the possibility running the parking lots themselves as a "no cash" operation that can be more easily monitored. He said that Kernan is doing some

research on options for this type of operation, but in either case they would need to know the number of cars allowed in order to move forward. Zaia said they would also like to discuss the possibility of sharing the cost of traffic details at Phipps Street with DCR.

Constable said that the DCR lot adds at most one-third of the traffic in that area, but said this might be a good time to have a conversation with DCR to see if there is any way they could help with the details. Zaia said they would like to find a more equitable way to pay for these and thought that perhaps some of the money might come from the DCR Trust Fund. Constable said they anticipate that the first working meeting with DCR will be in March and said it might be possible to raise this issue at that meeting. Zaia said they would also like a discussion with DCR of a unified signage program for people coming into Hull that would let people know where they can park.

An extensive discussion of the number of cars to be permitted in the HRA lots followed. Zaia and Kernan were in favor of returning to the pre-Covid maximum of 900 cars and said that HRA member Bartley Kelly agreed. Paquin said she would be in favor of maintaining the smaller number that has been established and Senatore said she would like a compromise of 750 cars. Nesoff said he thinks the HRA should come back to the Board with more information and a proposal as to how many spots they feel they would need. Zaia said this does not work for them because their RFP needs to be out by the middle of March and they would need to publish an RFP for thirty days. Zaia said that in order to give the Board a number he would make a motion that they ask the Select Board for a maximum number of cars to be set at 900.

Motion	Zaia	To encourage the Select Board to set a maximum number of vehicles in the HRA parking lots at 900 for the 2024 summer season from May 1, 2024 to September 30, 2024
Second Vote	Kernan 3-1-0	Zaia – Aye Kernan – Aye Senatore – Aye Paquin – No

Kelly had not arrived yet.

There was some discussion as to whether the Select Board should commit to a maximum number of cars when there is no application before them but Zaia stated that he does not think the HRA can put out an RFP without an approved number from the Select Board. Kernan said the HRA is simply asking the Select Board for a maximum number of cars they would approve and they would work with whatever number they are given. Nesoff made a motion to table the discussion until the HRA submits a specific proposal, but there was no second to the Motion.

McCann said he feels it is important to give the HRA a frame of reference at this point and he, Grey, and McCarthy said they were all comfortable with a range of 500-600 vehicles while Taverna felt a higher number made sense. Various options were proposed, including setting the number of cars at 600 with the provision that with the approval of the Chief of Police, in certain situations the number might be increased to 900. Constable encouraged the Board to consider whether Hull's public safety structure has the capacity to handle this increase as well as the environmental impact on the adjacent neighborhoods of having 500-900 vehicles coming in on a regular basis during the summer months. She also noted that Police Chief Dunn has indicated that the reduced number has had a positive impact on the Town.

Grey opened the discussion up to comments from the public. Several residents spoke, and the consensus was that the maximum should be set at 900 as the reduction in the number of allowed cars had created a situation in which people were coming to Hull and parking wherever they can once the lots were full. HRA member, Bart Kelly, had joined the meeting at this point and agreed.

McCarthy said that after listening to the public comments he would be inclined to increase the maximum number of cars to 900 for the 2024 season only and said that data should be gathered during the season to see what impact the increase has. Grey disagreed and said that this would return them to a situation in which there is a log jam of traffic in the beach area for much of the summer. McCann agreed and said that Police Chief Dunn's assessment that the reduction in numbers has been a good thing is persuasive to him.

Motion	McCarthy	To allow a maximum of 900 cars at the HRA parking lot for the 2024 season starting May 1, 2024 to September 30, 2024
Second	Nesoff	
Vote	3-2-0	McCarthy – Aye Nesoff – Aye Taverna – Aye Grey – No McCann - No

Zaia adjourned the meeting of the HRA at 9:06 p.m.

DISCUSSION

Ethics Training Requirement – Request that the Select Board change the policy of annual ethics training requirement to every 2 years in accordance with State law.

Constable said the state requires all public servants, including committee members, to take an ethics exam every two years. She said that the Town had been requiring everyone on staff to take the test on an annual basis, because tracking every two years was very difficult. However, the state is utilizing a new system that makes the tracking much easier, so the Town Clerk is requesting that they return to the two-year requirement.

Motion	McCann	To change the Select Board policy of Annual ethics training requirement to every two years in accordance with state law
Second	Nesoff	
Vote	Unanimous	

Select Board Policies and Procedures and Organizational Commitments

Constable said they have made some edits to the section in the Select Board Policies and Procedures that relates to minutes from Executive Sessions. Nesoff said that he did not see a draft with the edits before the meeting, as he had requested, and as a procedural issue he is not prepared to vote on a document he has not had the opportunity to review. Constable said the edits are not extensive and they had discussed and agreed on them at the last meeting. She said it is her understanding that they were emailed to the Board and posted online.

McCann suggested that they postpone this discussion to another meeting. Constable said they could do this, but did caution the Board that the meeting agendas will be very full over the next few months.

Motion	Taverna	To move the review of the Select Board Policies and Procedures and Organizational Commitments to the next meeting of the Select Board
Second	McCarthy	
Vote	Unanimous	

Marijuana Bylaw Review Status

Constable said that she is continuing to work with Lampke, staff, and outside counsel to review Hull's existing bylaws and votes from previous town meetings and how they relate to the bylaw that was voted at the Special Town Meeting in August. She said that at this point they feel some edits and corrections may need to be made and they are planning to meet with outside counsel on Monday in preparation for having them come before the Select Board to present their recommendations. She said that they are also waiting for the CCC to issue a template model Host Community Agreement (HCA) and suggested that the Board not move forward in accepting applications until questions around Hull's bylaws are resolved and they know what the CCC will be requiring in new HCAs. She said that if the Board does want to begin accepting applications, they will need to decide how they will accept them, what the timeframes should be, and how they would move them forward to an HCA.

Nesoff said that accepting applications and forming HCAs are two different things and feels that the Board needs to determine how it will request applications, what information they would like included, and the timeline for returning them. He said he would like this to be an agenda item at their next meeting. Lampke suggested that if they do begin accepting applications, they should include a caveat that because state laws are in flux the Board reserves the right to restart the process or request more information.

Taverna asked why the laws are in flux when there are so many retail marijuana establishments across the state. Lampke said that the new regulations only apply to those establishments seeking new licenses or amending an existing license to include recreational marijuana. He noted that the regulations issued at the end of October have provisions for social equity, which is something the new applications will need to address. Lampke said that the Board could accept applications and begin to review them, but they may need to go back and request more information. He said it will not be an easy process. Nesoff said he has spoken with people at the CCC and the HCA template should be out by March 1st, so if they begin to accept applications now and have a forty-to-sixty-day turnaround period, they will have time to review the HCA template.

Nesoff asked for a further explanation of the issues in the bylaws that they are trying to resolve. Lampke said it is very confusing, but there are some questions around the vote that was taken in 2018 that allowed medical marijuana but prohibited recreational use. Constable said that these issues may be moot, however, because the vote that was taken this past summer was very clear and was approved by the Attorney General's office, so they are hoping they will not have to go back to Town Meeting for any further votes. However, they are waiting for the recommendations of outside counsel as they would like to avoid the possibility of legal challenges.

The feeling of the Board was that this is a very complicated legal area, but they would like to move the process forward as quickly as possible. Lampke suggested that they start reviewing Hull's existing rules and regulations that give guidance as to what information the town is looking for in applications, and to see if they feel any changes need to be made. Constable noted that the existing regulations are public documents and the current application is online but said she would distribute copies to the Board. Nesoff also recommended that Board members look at the CCC website which has a lot of information. He suggested that the Select Board might hold an additional meeting for the purpose of going over what their application process should be.

Grey opened the meeting up to comments from the public. Stephen Werther, President of Alternative Compassion Services (ACS), said they had completed the Town's online application several months ago and emailed it to everyone. He said their application contains a great deal of information and would be a good starting point for the Board's review. He also said that the CCC has issued a draft HCA which gives a good overview of what they will be looking for in an HCA. He noted that under the new HCA, municipalities are entitled to get 3% of the 20% sales tax that they are mandated to charge. He said no other monies are due the town unless costs are incurred because the establishment is there. He said that holding up review of applications will not change anything for the town financially. He urged the town to move his application along and said he would supply as many documents as needed.

Lampke said that the law regarding new HCAs does regulate the financial arrangements with municipalities, but said that an original HCA was negotiated with the predecessor of the current operator and certain financial promises were made by that operator. The business was transferred but the conditions of the original HCA continued. He said that other communities on the South Shore had similar types of impact fees under existing HCAs and some of the operators still paid the money, but he does not think that this issue will ultimately affect how the town moves forward.

Constable said that the main issue at this point is that the Town needs to make sure that what the town legally adopted and what they have on record is what it was intended to be. She said they have spent extensive time reviewing this and are now at a point at which they can present the information they need to outside counsel to ensure that their bylaws are doing what they were intended to do and can move forward in a way that does not put the town in any legal jeopardy.

A member of the public said that back in August a number of citizens did a great deal of work in order to have a dual medical/recreational facility in Hull approved and feels it is unfair that seven months later the Town has not accepted ACS's proposal. Another speaker said that the will of the people at Town Meeting was very clear and that

they wanted to grant a dual license to this facility, which has proven itself in Hull. Lampke agreed that the sentiment at the Special Town Meeting was clearly in favor of ACS, but that the town is required to treat all applicants fairly. Werther said he understands what Constable is saying about issues with the bylaws, but would just like to feel that the process is moving forward. He said they can be patient if they feel that something is happening. Grey said there has been a lot of work behind the scenes and that the Select Board will set a date for a meeting at which the sole topic for discussion will be about setting policies for accepting applications.

CORRESPONDENCE

Dean E. Harrison, Consultant, Vineyard Point Ventures Inc. re: Site Approval Application for The Residences at Rockaway, 25 Ipswich Street.

Constable said that Vineyard Point Ventures Inc. is proposing a 40B project at 25 Ipswich Street. She said that she and staff had a site visit, along with the financing agency, MassHousing, but the project is still in very early stages. She said that once the applicant receives an approval letter from MassHousing they can apply for a comprehensive permit, but they are not yet at that point.

Nesoff expressed some concern about the location of the site as it is on a ledge. Grey said that discussion of the project should be limited at this point as the application process is in its beginning stages.

TOWN MANAGER AND BOARD UPDATES

Constable said she had made a preliminary presentation to the Advisory Board last night on the budget process to date and will be making a joint presentation to the Advisory Board and the Select Board on February 13th. She thanked the staff of the Senior Center who had hosted a “Meet the Manager” event yesterday and said there were many good questions from the public. She said that she and Lampke are continuing to meet with Mike Buckley on a MOA with the schools and feels they are close to finalizing the Agreement and presenting it to the Select Board.

Constable said that the Town has received a request for a Seasonal All Alcohol Package Store License. She recommended that the Board consider whether this is something they want to pursue as there was a similar proposal at the Special Town Meeting in August that was decisively defeated. She said that if the Town can demonstrate that its seasonal population grows to a certain number, they have the authority to grant an additional license, although they are not required to do so. Constable said at this point over 80% of Hull’s residents are year-round and the summer increase does not appear to justify the additional license, but to be fair to the proponent she feels this should be put on the agenda for a future meeting so they can present their argument.

McCarthy reported that with the help of McCann he is continuing to work on a policy for a Beautification Committee. He also said he had received a letter from the Plymouth County Commissioners regarding assistance with dredging work. Constable said she had not received this correspondence but would look into it.

Taverna initiated a brief discussion of the bidding process for work needed in the Town such as the portico at the Middle School and the sewer issue at George Washington Boulevard. Constable explained that in certain situations emergency procurements are needed and there is not time to go out to formal bid. She also noted that for the emergency sewer work, that the state had approved of the emergency procurement process used by the Town. She said that state procurement law is very prescribed, and said that as the Chief Financial Officer and Chief Procurement Officer for the Town her mindset is always to find the most cost-effective solution for a given situation.

EXECUTIVE SESSION

Motion	Nesoff	Move to go into Executive Session to discuss strategy with respect to litigation, and that the Chair declare that an open meeting may have a detrimental effect on the litigating position of the body; Move to go into Executive Session to comply with or act under the authority of the Attorney-Client privilege; Move to go into
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Executive Session to consult with legal counsel and obtain legal advice pursuant to the Attorney-Client privilege and not to reconvene in Open Session. The following subjects will be discussed in Executive Session: Employment related issues – Saunders v. Hull; Beach Avenue related litigation – Town of Hull v. Ferrera, et al. and Robert McEvoy, Trustee, v. Town of Hull

Second Vote	McCann Unanimous	Nesoff – Aye McCann – Aye Grey – Aye McCarthy – Aye Taverna – Aye
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The Open Session was adjourned.

Recorded by Kathleen Fanning

Approved by:

Documents

The following documents were included in the members’ packets or were presented during the meeting and are available in the Select Board’s office upon request:

- Agenda and Added Agenda for Select Board Meeting on January 31, 2024
- Memo from Town Clerk to Select Board re: Early Voting Hours for March 5, 2024 State Presidential Primary; Appointment of 2024 Election Poll Workers; Presidential Primary Warrant
- Letter from Clifford and Kenny, LLP to Jennifer Constable re: Employment and Labor Law Counsel services
- Letter and supporting materials from HRA to Jennifer Constable and Greg Grey re: meeting with Select Board for discussion of summer parking
- Draft of Select Board Policies and Procedures
- Letter and supporting materials from Dean Harrison, Consultant for Vineyard Point Ventures, Inc. re: Site Approval Application

Town of Hull Overview FY25 Draft Budget

SELECT BOARD &

ADVISORY BOARD

FEBRUARY 21, 2024

Annual Budget
Framework
Financial Reserves
Budget Process
Net State Aid
Revenues
Expenditures
FY25 Highlights



PRESENTATION OVERVIEW

Annual Budget Framework Objectives

Financial Policies

- Provide Guidance & Process
- Assign Responsibilities
- GFOA Distinguished Budget Award/Best Practices

Capital Improvement Plan

- Enable Capital Investment
- Sustainable Financial Strategy
- Transparency
- Adopt MGL c. 41 §106B

Long Range Financial Forecast

- Project Available Funding &
- Prepare for Future Expenditures

FUNDING SECURITY & FINANCIAL RESERVES

ESTABLISH:

- Opioid Settlement Special Revenue Fund
 - *Predetermined Annual Award*
- Capital Stabilization Fund
 - *2-3% of annual general fund budget*

CONSISTENTLY FUND:

- General Stabilization Fund
 - *Maintain a min. balance of 3-5% of the operating budget*

Budget Process



Projected Net State Aid

Category	FY24 Cherry Sheet	FY25 Governor's Budget	Difference
Education	\$4,130,018	\$4,114,477	(\$15,541)
General Government	\$2,776,418	\$2,863,367	+\$86,949
Assessments/Charges	\$857,176	\$876,652	(\$19,476)
Net			\$51,932

Preliminary » Draft Budget Overview

FY25 General Fund Budget	1/24/2024 Preliminary	2/21/2024 Draft
Revenues	\$51,615,430	\$52,195,396
Expenses	\$52,382,840	\$52,195,396
Surplus (Deficit)	(\$767,410)	\$0

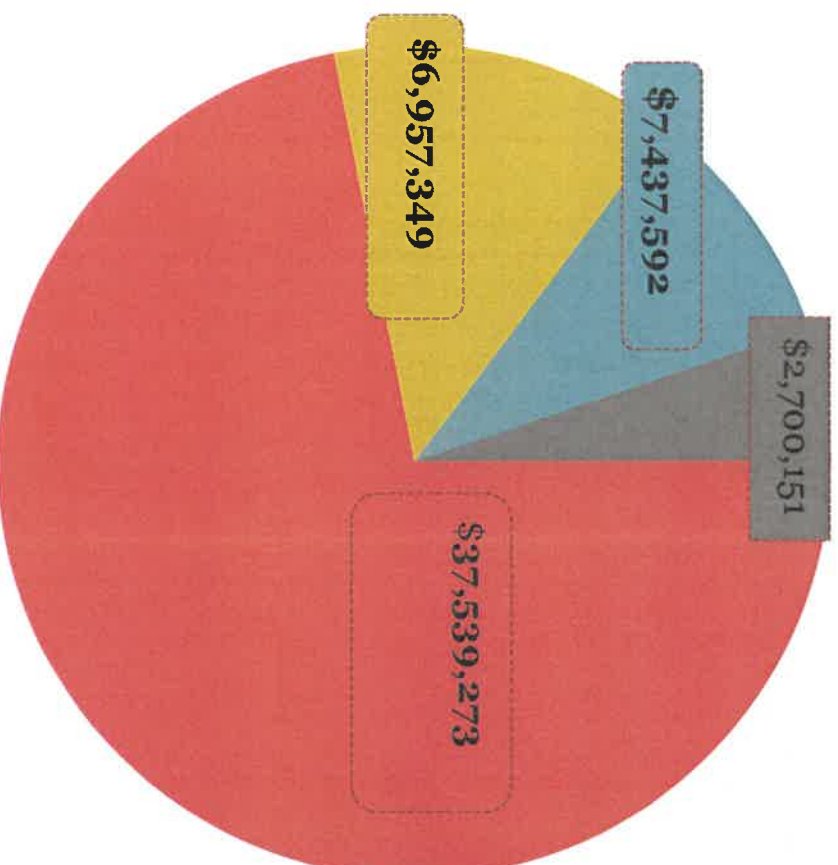
REVENUE SOURCES

Property Taxes - 72%
State Aid - 13%
Local Receipts – 10%
Other – 5%


- ARPA, Free Cash
- Revolving Funds
- Overlay Surplus

Revenue

- Property Taxes
- State Aid



REVENUE HIGHLIGHTS

❑ State Aid Proposed  1%

❑ Local Receipts  18.96%

❑ Total Receipts  5%

❑ Increase in Tax Levy as allowed under Prop. 2 1/2
a community cannot levy more than 2.5 percent of the total full and fair cash value of all taxable real and personal property in the community

EXPENDITURES

Operational Budget – 61%

Insurances - 16%

Pensions - 9%

Debt & Interest – 7%

Intergovernmental & Assessments – 3%

Capital Improvements – 1%

Other (Overlay, Snow & Ice) - <1%

Townwide - <1%



■ Operational

■ Insurances

■ Pension

■ Debt & Interest

■ Intergov'tal/
Assessments

■ Capital
Improvements

■ Other

■ Townwide

Operational & Capital Expense Highlights

OPERATIONAL

- 4 Collective Bargaining Agreements
- Staff Increases HFD – 2 FF Paramedics/EMT Positions
- Legal Staff Model Adjustment
- Buyouts (*retirements, sick/vacation time*)
- Create Separation Pay Line Item
- Add PT, Hull TV Position
- Fully Staffed, @ COA, HMMLP, Most Departments

CAPITAL

- Relocation/Closure of Town Hall/Senior Center to MMS (SB)
- MMS Maintenance/Repairs
- Library Boiler Replacement
- Online permitting and general government software
- Seawall Repair & Maintenance
- Ambulance Replacement
- Establish a Capital Stabilization Fund
- Increase General Stabilization Fund
- Public Safety Facilities Feasibility Study

FY25/26 GOALS

❖ FINALIZE FISCAL POLICIES

❖ ESTABLISH CAPITAL OUTLAY COMMITTEE
AND CAPITAL PLANNING PROCESS

❖ INCREASE ONLINE PRESENCE AND
ACCESSIBILITY

❖ CONDUCT WAGE AND CLASSIFICATION
STUDIES

Next Steps

- CONTINUE TO REFINE BUDGET
- DEPARTMENT BUDGET MEETINGS WITH ADVISORY BOARD
- FINALIZE BUDGET
- SELECT BOARD SIGNS TOWN MEETING WARRANT – MARCH 27TH
- ANNUAL TOWN MEETING – MAY 6TH

Thank You

FOLLOW-UP QUESTIONS:

TOWNMANAGER@TOWN.HULL.MA.US

Fiscal Year 2025 Projected Revenue and Expenditures

Revenue Summary	FY 24	FY 25	Dollar Change	Percent Change
Real Estate/Property Taxes				
Base Tax Levy	33,751,785	35,053,190	1,301,405	3.86%
Statutory 2 1/2 Increase	843,795	876,330	32,535	3.86%
Growth in Tax Base	457,610	457,610	0	0.00%
Debt Exclusion-High School	322,950	310,700	(12,250)	-3.79%
Debt Exclusion-Streets	867,794	841,444	(26,350)	-3.04%
Excess Levy			0	-
Maximum Allowable Tax Levy	36,243,934	37,539,273	1,295,340	3.57%
Intergovernmental Revenues				
State Revenue Sharing	6,906,436	6,977,844	71,408	1.03%
Less Offsets	(20,481)	(20,495)	(14)	0.07%
Projected Net State Aid	6,885,955	6,957,349	71,394	1.04%
Local Receipts				
Estimated Local Receipts	4,148,407	4,998,623	850,216	20.49%
Overlay Surplus	350,000	350,000	0	0.00%
Available Funds (Free Cash, ARPA)	1,400,000	1,725,000	325,000	23.21%
Revolving Funds	0	57,000	57,000	
Reserved for Appropriation	25,000	25,000	0	0.00%
High School Field Revolving	95,043	93,439	(1,604)	-1.69%
Transfer from Enterprise-ROB	453,226	449,712	(3,514)	-0.78%
Total Local Receipts	6,471,676	7,698,774	1,227,098	18.96%
TOTAL RECEIPTS	49,601,565	52,195,396	2,593,832	5.23%
Expenditure Summary	FY 24	FY 25	Dollar Change	Percent Change
Operational Budget	30,145,331	31,849,243	1,703,912	5.65%
General Reserves	25,000	254,338	229,338	917.35%
Health Insurance	6,560,329	6,777,139	216,810	3.30%
Other Insurances	1,507,682	1,622,488	114,806	7.61%
Town Wide	364,976	393,434	28,458	7.80%
Veterans Benefits	200,000	200,000	0	0.00%
Pension Total	4,373,317	4,546,879	173,562	3.97%
Debt & Interest	3,826,253	3,730,898	(95,355)	-2.49%
Capital Improvements	540,000	765,000	225,000	41.67%
Total Services Costs	47,542,888	50,139,419	2,596,531	5.46%
Other				
Overlay	395,000	395,000	0	0.00%
Stabilization Fund	0	0	0	=
Snow & Ice Deficit	250,000	200,000	(50,000)	-20.00%
Other Total:	645,000	595,000	(50,000)	-7.75%
Intergovernmental Charges				
Town & County Assessments	354,318	366,077	11,759	3.32%
Education Assessments	502,858	510,575	7,717	1.53%
Regional Dispatch	556,500	584,325	27,825	5.00%
Intergovernmental Total	1,413,676	1,460,977	47,301	3.35%
TOTAL EXPENDITURES	49,601,564	52,195,396	2,593,832	5.23%
NET EXCESS/(DEFICIT)	0	0	0	

Fiscal Year 2025 Projected Revenue and Expenditures

Enterprise Funds

Revenue Summary	FY 24	FY 25	Dollar Change	Percent Change
Sewer Revenue	7,191,168	7,272,006	80,838	1.12%
Sewer Available Funds	20,000	20,000	0	0.00%
Sewer Retained Earnings	0	0	0	0.00%
Total Sewer Revenues	7,211,168	7,292,006	80,838	1.12%
Cable Revenue	302,116	304,266	2,150	0.71%
Cable Available Funds	0	0	0	0.00%
Cable Retained Earnings	0	0	0	0.00%
Total Cable Revenues	302,116	304,266	2,150	0.71%
Harbormaster Revenue	199,220	338,833	139,613	70.08%
Harbor Available Funds	98,617	(98,617)	(98,617)	-100.00%
Harbor Retained Earnings	30,000	(30,000)	(30,000)	
Total Harbor Revenues	327,837	338,833	10,996	3.35%
Total Enterprise Fund Revenue	7,841,121	7,935,105	93,984	1.20%

Expenditure Summary	FY 24	FY 25	Dollar Change	Percent Change
Sewer Operating Budget	4,684,465	4,823,348	138,883	2.96%
Sewer Debt and Interest	2,511,703	2,453,658	(58,045)	-2.31%
Sewer OPEB	15,000	15,000	0	0.00%
Total Sewer Expenditures	7,211,168	7,292,006	80,838	1.12%
Cable Operating Budget	297,116	299,266	2,150	0.72%
Cable Debt and Interest	0	0	0	0.00%
Cable OPEB	5,000	5,000	0	0.00%
Total Cable Expenditures	302,116	304,266	2,150	0.71%
Harbormaster Operating Budget	280,837	291,833	10,996	3.92%
Harbor Debt and Interest	42,000	42,000	0	0.00%
Harbor OPEB	5,000	5,000	0	0.00%
Total Harbor Expenditures	327,837	338,833	10,996	3.35%
Total Enterprise Expenditures	7,841,121	7,935,105	93,984	1.20%

NET EXCESS(DEFICIT)	0	0	0	
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Fiscal Year 2025 Budget Worksheet

Department		FY24 Approp	Town Manager Recommends	Dollar Change	Percent Change
Select Board	122	573,173	630,714	57,541	10.04%
General Government Support	124	144,612	74,500	(70,112)	-48.48%
Advisory Board	131	6,750	6,750	0	0.00%
Director of Finance	135	191,962	209,322	17,360	9.04%
Assessors	141	250,232	263,624	13,392	5.35%
Treasurer/Collector	145	401,922	446,780	44,858	11.16%
Law Department	151	147,898	300,000	152,102	102.84%
Information Technology	155	46,945	106,982	60,037	127.89%
Town Clerk	161	106,600	117,740	11,140	10.45%
Climate Adaptation & Conservation	171	187,267	199,970	12,703	6.78%
Comm Dev & Planning	175	204,904	209,819	4,915	2.40%
Town Buildings	192	247,984	444,649	196,665	79.31%
Police Department	210	3,590,215	3,782,795	192,580	5.36%
Fire Department	220	3,928,444	4,269,257	340,813	8.68%
Building Department	241	278,264	313,341	35,077	12.61%
Emergency Management	291	35,885	35,885	0	0.00%
Animal Control	292	31,418	31,621	203	0.65%
Shellfish	297	15,422	17,784	2,362	15.32%
School Department	301	17,334,735	17,854,777	520,042	3.00%
Public Works	421	1,256,503	1,266,273	9,770	0.78%
Snow Removal	423	74,830	74,830	0	0.00%
Park Maintenance	496	73,235	73,935	700	0.96%
Board of Health	511	222,296	262,545	40,249	18.11%
Council on Aging	541	334,224	352,535	18,311	5.48%
Veterans Services	543	30,779	32,822	2,043	6.64%
Library	610	369,715	407,919	38,204	10.33%
Park and Recreation	650	59,117	62,074	2,957	5.00%
Department Budgets		30,145,331	31,849,243	1,703,912	5.65%
Self Insurances	912	232,847	248,101	15,254	6.55%
Health & Life Insurance	914	6,560,329	6,777,139	216,810	3.30%
Townwide Insurance	915	798,600	878,460	79,860	10.00%
Medicare Tax	916	393,826	413,517	19,691	5.00%
Veterans Benefits	543	200,000	200,000	0	0.00%
Collective Bargaining Reserve	122	0	129,338	129,338	-
Separation Pay	122	0	100,000	100,000	-
Fuel Reserve	131	82,409	82,409	0	0.00%
Insurance Total		8,268,011	8,828,964	560,954	6.78%
Hydrant Availability	124	284,326	291,434	7,108	2.50%
Derelict Properties & Pest Control	124	4,000	4,000	0	0.00%
Audit/Consultant	124	76,650	98,000	21,350	27.85%
Town Wide Total		364,976	393,434	28,458	7.80%
Contributory	918	4,373,317	4,546,879	173,562	3.97%
Pension Total		4,373,317	4,546,879	173,562	3.97%
Principal-Debt Excluded	712	905,000	900,000	(5,000)	-0.55%
Interest-Debt Excluded	752	286,946	252,144	(34,802)	-12.13%
Principal- Long Term	710	1,880,073	1,841,484	(38,589)	-2.05%
Interest- Long Term	750	679,234	613,486	(65,748)	-9.68%
Interest-ShortTerm	751	75,000	123,784	48,784	65.05%
Debt Service Total		3,826,253	3,730,898	(95,355)	-2.49%
Reserve Fund		25,000	25,000	0	-
Capital		540,000	765,000	225,000	41.67%
Total Budget		47,542,888	50,139,419	2,596,531	5.46%

Fiscal Year 2025 Budget Worksheet

Department: 122 Select Board
Department Head - Select Board

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Advisory Board	
					Recommend	Recommend
Personnel						
5111 Department Head	210,138	219,024	215,000	190,600	190,600	
5112 Permanent Personnel	114,801	120,952	290,475	331,277	321,277	
5113 Elected Officials	13,000	12,000	13,000	13,000	13,000	
5120 Wages Temporary Personnel	15,051	0	8,000	8,000	8,000	
5142 Longevity	1,150	1,150	300	300	300	
5174 Stipends	2,805	2,805	2,800	2,800	12,800	
5192 Buybacks	25,378	103,701	16,848	0	0	
5195 Contractual	0	0	0	937	937	
	382,323	459,632	546,423	546,914	546,914	0
5300 Professional & Technical	13,198	13,633	18,250	20,000	20,000	
5300 Cemetery Software	0	0	0	4,800	4,800	
5305 Town Reports	1,116	1,278	3,000	3,000	3,000	
	0	0	0	33,000	33,000	
5360 Town Meeting Expenses	0	0	0	6,000	6,000	
5360 Town Commemorations	0	0	0	0	0	
5380 Other Purchased Services	0	12,450	0	0	0	
	14,314	27,361	21,250	66,800	66,800	0
Supplies						
5420 Office Supplies	2,454	4,859	2,500	4,500	4,500	
5580 Other Supplies	0	0	0	0	0	
	2,454	4,859	2,500	4,500	4,500	0
Other Charges						
5730 Dues/Memberships/Conferences	2,810	3,420	3,000	12,500	12,500	
5780 Unclassified	0	0	0	0	0	
	2,810	3,420	3,000	12,500	12,500	0
Total Departmental Budget Total	\$401,901	\$495,272	\$573,173	\$630,714	\$630,714	\$0

Department	122 Select Board
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[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 124 General Government Support
Department Head - Jen Constable

						Town Manager	Advisory Board
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend	
Purchase of Services							
5210 Street Light Maintenance	14,000	14,000	14,000	14,000	14,000		
5290 Other Property Services	0	0	0	0	0		
	14,000	14,000	14,000	14,000	14,000	0	
5300 Prof & Tech - MIS/IT	56,478	59,452	62,562	5,000	5,000		
5340 Postage Services	68,627	45,655	44,000	50,000	50,000		
5360 Town Commemorations	6,989	5,690	5,000	0	0		
5380 Medical Billing	13,325	12,514	14,800	0	0		
5382 Contracted Services	0	0	0	5,000	5,000		
5782 Weights & Measures	1,000	1,000	1,500	0	0		
5783 Historical Commission	0	0	250	500	500		
5787 Enjoy Hull	0	0	500	0	0		
	146,419	124,311	128,612	60,500	60,500	0	
Supplies							
5420 Office Supplies	179	576	1,000	0	0		
5580 Other Supplies	0	0	1,000	0	0		
	179	576	2,000	0	0	0	
Total Departmental Budget Total	\$160,598	\$138,887	\$144,612	\$74,500	\$74,500	\$0	

Fiscal Year 2025 Budget Worksheet

Department: 131 Advisory Board

Department Head - Advisory Board

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager		Advisory Board	
					Recommend	Recommend		
Purchase of Services								
5300 Professional & Technical	0	0	0	0	0			
5380 Other Purchased Services	4,239	4,569	6,500	6,500	6,500	6,500		
	4,239	4,569	6,500	6,500	6,500	6,500		0
Other Charges								
5730 Dues & Memberships	210	214	250	250	250	250		
	210	214	250	250	250	250		0
Total Departmental Budget Total	\$4,449	\$4,783	\$6,750	\$6,750	\$6,750	\$6,750		\$0

Fiscal Year 2025 Budget Worksheet

Department: 135 Director of Finance/Town Accountant
Department Head - Michael Buckley

Description		FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111	Department Head	126,432	131,779	141,000	145,929	145,929	
5112	Permanent Personnel	43,602	34,391	35,000	35,000	35,000	
5140	Longevity	375	375	500	500	500	
5190	Buyback	4,699	5,068	2,712	2,793	2,793	
5192	Contractual	0	0	0	0	0	
		175,108	171,613	179,212	184,222	184,222	0
Purchase of Services							
5300	Prof & Tech - MIS/IT	0	0	0	20,000	20,000	
5300	Professional & Technical	4,597	4,103	10,250	2,000	2,000	
5380	Other Purchased Services	0	0	0	0	0	
		4,597	4,103	10,250	22,000	22,000	0
Supplies							
5420	Office Supplies	1,308	2,374	2,000	2,800	2,800	
5580	Other Supplies	0	0	0	0	0	
		1,308	2,374	2,000	2,800	2,800	0
Other Charges							
5710	Travel & Meetings	139	130	200	200	200	
5730	Dues & Memberships	35	40	300	100	100	
		174	170	500	300	300	0
Total Departmental Budget Total		\$181,187	\$178,260	\$191,962	\$209,322	\$209,322	\$0

Worksheet

135 Director of Finance/Town Accountant									
Hire Date	Grade	Step	FY24 Salary				FY25 Salary		
			Annual (1)	Hourly (3)	Longevity	Buyback	Grade	Step	Annual (1)
									Hourly (3)
									Longevity
									Buyback
11/08/10			141,000.00		500.00	2,711.54			145,928.22
									500.00
			35,000.00						0.00
									0.00
			141,000.00						145,929.00
			35,000.00						35,000.00
			500.00						500.00
			2,712.00						2,793.00
			0.00						0.00
			\$179,212.00						\$184,222.00
			(1) Annual = Pay period * 26 (52 weeks)				(1) Annual = Pay period * 26.125 (52.2 weeks)		
			(2) Per Period salary includes known FY24 increases				(2) Per Period salary includes known FY25 increases		
			(3) For contract employees, the amount per hour per contract				(3) For contract employees, the amount per hour per contract		



Personnel	5111	Department Head	56,704	56,548	59,609	61,398	61,398	
	5112	Permanent Personnel	109,062	90,616	99,698	101,520	101,520	
	5113	Elected Officials	2,600	2,500	2,600	2,600	2,600	
	5142	Longevity	2,450	2,450	900	900	900	
	5174	Stipends	0	10,000	10,000	10,000	10,000	
	5192	Buyback	818	21,321	0	0	0	
	5195	Contractual	0	0	0	2,031	2,031	
			171,634	183,435	172,807	178,449	178,449	0
	Purchase of Services							
	5240	Repairs & Maintenance	0	0	125	125	125	
Other Charges	5300	Professional & Technical	62,182	58,455	68,700	75,000	75,000	
	5380	Other Purchased Services	454	343	500	500	500	
			62,636	58,798	69,325	75,625	75,625	0
Supplies	5420	Office Supplies	3,191	4,446	4,000	4,300	4,300	
	5580	Other Supplies	0	0	0	0	0	
Other Charges			3,191	4,446	4,000	4,300	4,300	0
	5710	Travel & Meetings	258	1,345	3,500	4,500	4,500	
	5730	Dues & Memberships	570	715	600	750	750	
Total Departmental Budget Total	5780	Unclassified	0	0	0	0	0	
			828	2,060	4,100	5,250	5,250	
			\$238,289	\$248,739	\$250,232	\$263,624	\$263,624	\$0

Department 141 Assessor

Department	141 Assessor																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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Fiscal Year 2025 Budget Worksheet

Department: 145 Treasurer/Collector
Department Head - Eileen White

					Town Manager		Advisory Board
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend	
Personnel							
5111 Department Head	103,000	107,356	110,504	113,820	113,820		
5112 Permanent Personnel	237,581	194,204	221,243	207,491	207,491		
5130 Overtime	0	0	0	0	0		
5142 Longevity	5,950	4,500	4,750	5,650	5,650		
5170 Stipends	0	10,000	10,400	10,400	10,400		
5192 Buyback	25,295	5,007	2,125	3,269	3,269		
5195 Contractual	0	0	0	4,150	4,150		
Purchase of Services							
5300 Prof & Tech - MIS/IT	0	0	0	42,500	42,500		
5300 Professional & Technical	28,239	28,830	30,000	35,000	35,000		
5303 Communication	668	497	1,000	1,000	1,000		
5380 Other Purchased Services	0	0	0	0	0		
Supplies							
5420 Office Supplies	3,369	4,508	4,000	7,000	7,000		
5580 Other Supplies	0	0	0	0	0		
Other Charges							
5710 Travel & Meetings	1,542	1,950	2,500	3,500	3,500		
5730 Dues & Memberships	215	265	400	500	500		
5780 Tax Title Filings	15,302	13,576	15,000	12,500	12,500		
Total Departmental Budget Total							
	\$421,161	\$370,693	\$401,922	\$446,780	\$446,780	\$0	

Department 145 Treasurer/Collector

(1) Annual = Pay period * 26.00 (52 weeks)	(1) Annual = Pay period * 26.125 (52.2 weeks)
(2) Per Period salary includes known FY24 increases	(2) Per Period salary includes known FY25 increases
(3) For contract employees, the amount per hour per contract	(3) For contract employees, the amount per hour per contract

Fiscal Year 2025 Budget Worksheet

Department: 151 Town Counsel
Department Head - Jen Constable

Description		FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5111	Department Head	112,978	117,287	120,726	0	0	
5142	Longevity	2,000	2,000	2,000	0	0	
5190	Other Personal Services	15,000	15,000	15,450	0	0	
5192	Buyback	2,091	2,256	2,322	0	0	
5195	Contractual	0	0	0	0	0	
		132,069	136,543	140,498	0	0	0
5300	Professional & Technical	3,386	28,109	5,000	300,000	300,000	
5340	Communication	410	225	0	0	0	
5380	Other Purchased Services	0	0	0	0	0	
		3,796	28,334	5,000	300,000	300,000	0
Supplies							
5420	Office Supplies	414	0	1,000	0	0	
5580	Other Supplies	300	64	300	0	0	
		714	64	1,300	0	0	0
Other Charges							
5710	Travel & Meetings	292	43	100	0	0	
5730	Dues & Memberships	480	480	500	0	0	
5760	Judgments	0	0	500	0	0	
5780	Unclassified	0	0	0	0	0	
		772	523	1,100	0	0	0
Total Departmental Budget Total		\$137,351	\$165,464	\$147,898	\$300,000	\$300,000	\$0

Department 151 Town Counsel																
	Hire Date	FY24	Grade	Step	FY24 Salary				FY25 Salary							
					Annual (1)	Hourly (3)	Longevity	Buyback	FY25	Grade	Step	Annual (1)	Period (2)	Hourly (3)	Longevity	Buyback
Department Head																
Lampke	5/22/1978	45	n.a.	n.a.	120,725.54	N/A	2,000.00	2,321.65								
Other Personal Services					15,000.00											
Summary																
Department Head					120,726.00							0.00				
Longevity					2,000.00							0.00				
Buyback					2,322.00							0.00				
Other Personal Services					15,450.00							0.00				
Contractual					0.00							0.00				
Totals					\$140,498.00							\$0.00				
					(1) Annual = Pay period * 26.00 (52 weeks)						(1) Annual = Pay period * 26.125 (52.2 weeks)					
					(2) Per Period salary includes known FY24 increases						(2) Per Period salary includes known FY25 increases					
					(3) For contract employees, the amount per hour per contract						(3) For contract employees, the amount per hour per contract					

Fiscal Year 2025 Budget Worksheet

Department:

0155 - Information Technology

Department Head - Judi Saide

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager		Advisory Board	
					Recommend	Recommend	Recommend	Recommend
Personnel								
5111 Department Head	0	0	0	58,632		58,632		
5112 Permanent Personnel	0	0	0	0		0		
5195 Contractual	0	0	0	0		0		
	0	0	0	58,632		58,632		0
Purchase of Services								
5300 Professional & Technical	40,800	40,599	46,945	48,350		48,350		
5380 Other Purchased Services	0	0	0	0		0		
	40,800	40,599	46,945	48,350		48,350		0
Total Departmental Budget Total	\$40,800	\$40,599	\$46,945	\$106,982		\$106,982		\$0

Fiscal Year 2025 Budget Worksheet

Department: 161 Town Clerk
Department Head - Lori West

Description		FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Recommend	Advisory Board Recommend
Personnel							
5112	Registrars	1,920	1,920	1,920	1,920	1,920	
5113	Elected Officials	26,420	26,296	26,420	26,420	26,420	
5120	Wages Temporary Personnel	19,887	48,364	42,500	50,000	50,000	
5130	Overtime	0	0	0	0	0	
5174	Stipends	1,040	1,040	1,000	1,000	1,000	
Purchase of Services		49,267	77,620	71,840	79,340	79,340	0
5300	Professional & Technical	11,451	15,919	18,000	20,500	20,500	
	Town Meeting Expenses	0	0	0	0	0	
5380	Contracted Services-Binding	1,965	6,309	6,000	6,000	6,000	
		13,416	22,228	24,000	26,500	26,500	0
Supplies							
5420	Office Supplies	2,813	1,315	4,200	6,200	6,200	
5490	Food & Services	670	2,113	2,500	2,500	2,500	
5580	Other Supplies	0	0	1,100	0	0	
		3,483	3,428	7,800	8,700	8,700	0
Other Charges							
5710	Travel & Meetings	1,041	1,637	1,710	1,800	1,800	
5730	Dues & Memberships	1,230	2,286	1,250	1,400	1,400	
		2,271	3,923	2,960	3,200	3,200	0
Total Departmental Budget Total		\$68,437	\$107,199	\$106,600	\$117,740	\$117,740	\$0

Department 161 Town Clerk

(1) Annual comp is set at the A

(1) Annual comp is set at the A

(2) Per Period salary is monthly

Fiscal Year 2025 Budget Worksheet

Department: 171 Climate Adaptation & Conservation
Department Head - Chris Krahforst

					Town Manager		Advisory Board			
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend				
Personnel										
5111 Department Head	76,543	79,992	82,962	91,036		91,036				
5112 Permanent Personnel	16,443	54,653	89,255	93,402		93,402				
5142 Longevity	300	300	300	300		300				
5170 Stipends	0	0	0	0		0				
5195 Contractual	0	0	0	482		482				
	93,286	134,945	172,517	185,220		185,220	0			
Purchase of Services										
5300 Professional & Technical	5,230	1,439	7,000	6,000		6,000				
5340 Communication	0	0	0	0		0				
	5,230	1,439	7,000	6,000		6,000	0			
Supplies										
5420 Office Supplies	6,478	3,526	2,000	3,000		3,000				
5480 Vehicle Maintenance	913	936	1,000	1,000		1,000				
5510 Educational	2,281	2,486	3,000	3,000		3,000				
5580 Other Supplies	28	0	500	500		500				
	9,700	6,948	6,500	7,500		7,500	0			
Other Charges										
5710 Travel & Meetings	220	0	500	500		500				
5730 Dues & Memberships	554	75	750	750		750				
	774	75	1,250	1,250		1,250	0			
Total Departmental Budget Total					\$108,990	\$143,407	\$187,267	\$199,970	\$199,970	\$0

Fiscal Year 2025 Budget Worksheet

Department	171 Climate Adaptation & Conservation														
	Hire Date	FY24	Grade	Step	Annual (1)	FY24 Salary		Buyback	FY25	Grade	Step	Annual (1)	FY25 Salary		Buyback
						Hourly (3)							Hourly (3)	Longevity	
Department Head															
Krahnforst, Chris	10/17/16		n.a.	n.a.	87,962.00			0.00				91,036.34		300.00	0.00
Permanent Positions															
MacDonald, Ian	12/27/22				66,950.00			0.00				69,290.03		0.00	0.00
Kiley, Renee	09/07/21		S-10	3	23,305.10	25.61		0.00		S-10	4	24,112.07	26.37	0.00	0.00
Summary															
Department Head					82,962.00							91,036.00			
Permanent Personnel					89,255.00							93,402.00			
Longevity					300.00							300.00			
Stipends					0.00							0.00			
Contractual					0.00							482.00			
Totals					\$172,517.00							\$185,220.00			
					(1) Annual = Pay period * 26.00 (52 weeks)				(1) Annual = Pay period * 26.125 (52.2 weeks)						
					(2) Per Period salary includes known FY24 increases				(2) Per Period salary includes known FY25 increases						
					(3) For contract employees, the amount per hour per contract				(3) For contract employees, the amount per hour per contract						

Fiscal Year 2025 Budget Worksheet

Department: 175 Community Development & Planning
Department Head - Chris Dilorio

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager		Advisory Board	
					Recommend	Recommend	Recommend	Recommend
Personnel								
5111 Department Head	86,524	90,183	94,548	97,853			97,853	
5112 Permanent Personnel	17,443	23,314	90,256	91,384			91,384	
5142 Longevity	300	300	300	300			300	
5170 Stipends	5,500	6,275	5,200	5,200			5,200	
5195 Contractual	0	0	0	482			482	
	109,767	120,072	190,304	195,219			195,219	0
Purchase of Services								
5300 Professional & Technical	3,866	5,109	7,500	7,500			7,500	
5340 Communication	3,132	2,631	3,000	3,000			3,000	
5380 Other Purchased Services	0	0	0	0			0	
	6,998	7,740	10,500	10,500			10,500	0
Supplies								
5420 Office Supplies	563	677	3,000	3,000			3,000	
5510 Educational	0	0	200	200			200	
5580 Other Supplies	0	0	0	0			0	
	563	677	3,200	3,200			3,200	0
Other Charges								
5710 Travel & Meetings	0	0	500	500			500	
5730 Dues & Memberships	0	0	400	400			400	
	0	0	900	900			900	0
Total Departmental Budget Total	\$117,328	\$128,489	\$204,904	\$209,819			\$209,819	\$0

Fiscal Year 2025 Budget Worksheet															
Department 0175 - Community Development & Planning															
	Hire				FY24 Salary							FY25 Salary			
	Date	FY24	Grade	Step	Annual (1)	Hourly (3)	Longevity	Buyback	FY25	Grade	Step	Annual (1)	Hourly (3)	Longevity	Buyback
Department Head															
	Dilorio, Chris	10/17/16			94,547.82		300.00	0.00				97,852.32		300.00	0.00
Permanent Positions															
	O'Sullivan, M	06/26/23			66,950.00		0.00	0.00				67,271.88		0.00	0.00
	Kiley, Renee	09/07/21	S-10	3	23,305.10	25.61	0.00	0.00		S-10	4	24,112.07	26.37	0.00	0.00
	ZBA Stipend				5,200.00							5,200.00			
Summary															
	Department Head				94,548.00							97,853.00			
	Permanent Personnel				90,256.00							91,384.00			
	Longevity				300.00							300.00			
	Stipends				5,200.00							5,200.00			
	Contractual				0.00							482.00			
	Totals				\$190,304.00							\$195,219.00			
					(1) Annual = Pay period * 26.00 (52 weeks)										
					(2) Per Period salary includes known FY24 increases										
					(3) For contract employees, the amount per hour per contract										

Fiscal Year 2025 Budget Worksheet														
Department	192 Town Buildings													
	Hire Date	FY24	Grade	Step	Annual (1)	Hourly (3)	Longevity	Buyback	FY25	Grade	Step	Annual (1)	Hourly (3)	Longevity
	</													

Fiscal Year 2025 Budget Worksheet

Department: 210 Police Department
Department Head - John Dunn

	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Recommend	Advisory Board Recommend	
Personnel	5111 Department Head	190,550	201,212	206,341	212,532	212,532		
	5112 Permanent Personnel	1,980,053	2,023,704	2,321,891	2,359,062	2,359,062		
	5120 Wages Temporary Personnel	25,000	0	25,000	54,952	54,952		
	5130 Overtime	234,474	322,848	259,000	265,000	265,000		
	5142 Longevity	22,800	29,732	28,510	30,450	30,450		
	5144 Holiday Pay	129,435	144,128	131,840	131,840	131,840		
	5146 Differentials	37,012	72,778	68,010	78,206	78,206		
	5150 Injured Leave	0	20,880	0	0	0		
	5172 Educational	270,278	280,738	284,607	316,419	316,419		
	5174 Stipends	27,745	56,875	40,800	31,340	31,340		
	5176 Cleaning & Uniform Allowance	12,400	12,000	10,800	11,200	11,200		
	5192 Sick Leave Buyback	18,592	19,422	6,130	17,021	17,021		
	5192 Vacation Leave Buyback	0	22,259	20,136	14,792	14,792		
	5195 Contractual	0	0	0	54,131	54,131		
		2,948,339	3,206,576	3,403,065	3,576,945	3,576,945	0	
	Purchase of Services	5240 Repairs & Maintenance	758	2,936	3,000	3,000	3,000	
		5290 Other Property Services	3,814	2,502	2,000	2,000	2,000	
5300 Professional & Technical		16,840	34,128	22,000	35,000	35,000		
5340 Communication		2,022	0	2,000	1,500	1,500		
5380 Other Purchased Services		3,540	1,906	3,000	2,000	2,000		
		26,974	41,472	32,000	43,500	43,500	0	
Supplies		5420 Office Supplies	14,393	15,041	15,000	15,000	15,000	
		5430 Bldg & Equipment Repairs	3,002	4,603	3,900	4,000	4,000	
		5450 Custodial & Housekeeping	2,138	3,628	500	1,000	1,000	
		5480 Vehicles	39,390	54,409	35,000	37,500	37,500	
		5482 Gasoline & Diesel	22,000	13,946	40,000	40,000	40,000	
		5490 Food & Service	167	172	250	750	750	
		5500 Medical & Surgical	4,311	6,461	3,000	2,000	2,000	
		5510 Educational	0	390	2,000	5,000	5,000	
		5582 Uniform Allowance	27,806	25,835	27,000	28,000	28,000	
		5580 Equipment	9,445	10,623	12,000	12,500	12,500	
			122,652	135,108	138,650	145,750	145,750	0
	Other Charges	5710 Instate Travel	1,882	964	1,000	600	600	
		5720 Out of State Travel	0	11	500	500	500	
		5730 Dues & Memberships	10,319	12,814	10,500	10,500	10,500	
		5780 Unclassified	3,008	2,615	4,500	5,000	5,000	
			15,209	16,404	16,500	16,600	16,600	0
	Total Departmental Budget Total		\$3,113,174	\$3,399,560	\$3,590,215	\$3,782,795	\$3,782,795	\$0

Fiscal Year 2025 Budget Worksheet										
Department	210 Police				FY25 Salary					
	Hire Date	Grade	Step	Annual (1)	Period (2)	Hourly (3)	Longevity	Holiday	Education	Sick
Dunn	12/05/16	Chief		212,551.23	8,195.17		2,000.00			4,067.59
Reilly	06/14/99	Deputy		173,904.12	6,656.61		2,000.00			3,328.31
Gravin	07/19/13	Lieutenant		95,245.06	3,663.27	48.84	950.00	4,882.96	23,609.50	1,831.64
Saunders	12/20/04	Sergeant	3	84,662.28	3,256.24	43.24	2,200.00	4,882.96	21,165.57	
Minelli	08/31/14	Sergeant	3	84,662.28	3,256.24	43.24	950.00	4,882.96	21,165.57	1,621.35
Saunders	05/08/12	Sergeant	3	84,662.28	3,256.24	43.24	950.00	4,882.96	21,165.57	1,621.35
Galluzzo	08/07/02	Sergeant	3	84,662.28	3,256.24	43.24	2,200.00	4,882.96	16,932.46	
Reilly	11/29/13	Sergeant	2	81,420.64	3,131.56	41.75	950.00	4,882.96	20,355.16	1,565.78
Agostino	06/01/20	Patrol	3	70,551.90	2,713.53	36.18	0.00	4,882.96	14,110.38	
Cambra	09/28/23	Patrol	2	65,069.39	2,502.67	33.37	0.00	4,882.96	13,013.88	
Chapron	03/06/96	Patrol	3	70,551.90	2,713.53	36.18	2,600.00	4,882.96	0.00	
Dunn	02/21/07	Patrol	3	70,551.90	2,713.53	36.18	1,250.00	4,882.96	0.00	
Faherty	07/13/07	Patrol	3	70,551.90	2,713.53	36.18	1,250.00	4,882.96	14,110.38	
Flaherty	10/14/99	Patrol	3	70,551.90	2,713.53	36.18	2,600.00	4,882.96	14,110.38	
Haskins	06/11/20	Patrol	3	70,551.90	2,713.53	36.18	625.00	4,882.96	14,110.38	
Keily	08/31/14	Patrol	3	70,551.90	2,713.53	36.18	950.00	4,882.96	0.00	
Mahoney	07/17/01	Patrol	3	70,551.90	2,713.53	36.18	2,200.00	4,882.96	14,110.38	
Mahoney Jr.	07/30/18	Patrol	3	70,551.90	2,713.53	36.18	625.00	4,882.96	0.00	
Marshall	06/24/16	Patrol	3	70,551.90	2,713.53	36.18	625.00	4,882.96	14,110.38	1,356.77
Marcer	06/24/16	Patrol	3	70,551.90	2,713.53	36.18	950.00	4,882.96	17,637.98	1,356.77
Olson	07/30/15	Patrol	3	70,551.90	2,713.53	36.18	625.00	4,882.96	17,637.98	
O'Neill	10/30/15	Patrol	3	70,551.90	2,713.53	36.18	625.00	4,882.96	14,110.80	
Toner	06/11/20	Patrol	3	70,551.90	2,713.53	36.18	625.00	4,882.96	14,110.38	
Smith	05/08/12	Patrol	3	70,551.90	2,713.53	36.18	950.00	4,882.96	17,637.98	271.35
Zinif	09/28/23	Patrol	2	65,069.39	2,502.67	33.37	0.00	4,882.96	13,013.88	
New Hire		Patrol	1	59,584.99	2,291.73	30.56	0.00	4,882.96		
New Hire		Patrol	1	59,584.99	2,291.73	30.56	0.00	4,882.96		
New Hire		Patrol	1	59,584.99	2,291.73	30.56	0.00	4,882.96		
New Hire		Patrol	1	59,584.99	2,291.73	30.56	0.00	4,882.96		
New Hire		Patrol	1	59,584.99	2,291.73	30.56	0.00	4,882.96		
Paula		Clerk	1	48,521.86	1,857.30	23.22	0.00			
McDonough	06/08/16	Clerk		47,395.40	1,812.80	22.66	0.00			
Gallagher	01/09/06	Mail	S-11	34,449.74	1,324.99	33.13	300.00			
Sampson	01/16/22	Utility		35,455.00	1,895.20	23.69	1,450.00			
School Offset				-50,000.00						
Department Head										
Permanent Personnel				212,532						
Temporary Personnel				2,359,062						
Overtime				54,952						
Differentials-Longevity				265,000						
Differentials-Holiday Pay				30,450						
Differentials-Night				131,840						
Fringe Benefits-Educational				78,206						
Fringe Benefits-Educational				316,419						
Fringe Benefits-Stipends				31,340						
Fringe Benefits-Stipends First Responder				0						
Fringe Benefits-Dry Cleaning				11,200						
Sick Leave Buyback				17,021						
Vacation Buyback				14,792						
Contractual				54,131						
Totals				\$3,576,945						
(1) Annual = Pay period * 26.125 (52 weeks, 1 day)										
(2) Per Period salary includes known FY25 increases										
(3) For contract employees, the amount per hour per contract										

Fiscal Year 2025 Budget Worksheet

Department: 220 Fire Department
Department Head - Chris Russo

Description	Town Manager Advisory Board				
	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend
Personnel					
5111 Department Head	173,287	152,354	185,298	191,775	191,775
5112 Permanent Personnel	2,025,906	2,153,648	2,292,104	2,456,887	2,456,887
5130 Overtime	431,850	395,358	344,949	355,298	355,298
5132 Overtime - Holiday	66,453	83,969	102,450	110,588	110,588
5134 Overtime - Training	74,358	95,698	157,421	173,992	173,992
5142 Longevity	18,944	20,548	23,750	24,950	24,950
5144 Holiday Pay	88,788	97,193	100,992	119,564	119,564
5150 Injured Leave	11,439	27,695	0	0	0
5170 Cleaning & Uniform Allowance	5,199	6,199	6,400	7,000	7,000
5172 Educational	19,978	22,478	31,500	31,500	31,500
5146 Differentials	11,825	11,655	13,232	14,144	14,144
5174 Stipends	304,007	327,095	372,300	398,200	398,200
5192 Buybacks	10,831	29,157	20,000	20,000	20,000
5195 Contractual	0	0	0	62,970	62,970
	3,242,865	3,423,047	3,650,396	3,966,868	3,966,868
Purchase of Services					
5210 Electricity	11,172	13,233	6,500	6,695	6,695
5212 Heating Fuel	6,177	6,881	6,000	6,180	6,180
5230 Water & Sewer	1,688	2,026	1,500	1,545	1,545
5240 Repairs & Maintenance	41,777	62,294	40,000	41,200	41,200
5300 Professional & Technical	27,901	24,539	25,000	25,750	25,750
5340 Communication	13,106	26,710	11,000	11,330	11,330
5380 Ambulance Billing	0	0	0	26,000	26,000
5380 Other Purchased Services	14,811	15,987	15,000	15,450	15,450
	116,632	151,670	105,000	134,150	134,150
Supplies					
5420 Office Supplies	8,634	6,888	9,000	9,270	9,270
5430 Bldg & Equipment Repairs	49,500	90,800	40,000	41,200	41,200
5450 Custodial & Housekeeping	8,560	8,893	5,648	5,817	5,817
5460 Groundskeeping	2,071	1,669	5,000	5,150	5,150
5480 Vehicles	16,872	10,096	28,000	28,840	28,840
5482 Motor Fuels	19,284	19,618	20,000	20,600	20,600
5500 Medical & Surgical	9,274	39,621	25,000	15,750	15,750
5510 Educational	20,691	7,970	15,000	15,450	15,450
5580 Other Supplies	53,272	26,757	14,500	14,935	14,935
	188,158	212,312	162,148	157,012	157,012
Other Charges					
5710 Instate Travel	88	75	3,700	3,811	3,811
5720 Out of State Travel	1,372	4,049	3,700	3,811	3,811
5730 Dues & Memberships	2,260	2,410	1,500	1,545	1,545
5780 Unclassified	0	0	2,000	2,060	2,060
	3,720	6,534	10,900	11,227	11,227
Total Departmental Budget Total	\$3,551,375	\$3,793,563	\$3,928,444	\$4,269,257	\$4,269,257
					\$0

Fiscal Year 2025 Budget Worksheet							Fiscal Year 2025 Budget Worksheet						
Department	220 Fire						Department	220 Fire					
	Grade	Step	FY24 Salary Annual (1)	Longevity	Holiday	Education		Grade	Step	FY25 Salary Annual (1)	Longevity	Holiday	Education
RUSO	Chief		185,298	2,000	7,221		RUSO	Chief		191,775	2,000	8,851	
FRAZIER	Deputy		147,048	1,500	5,731	3,500	FRAZIER	Deputy		157,188	1,500	7,024	3,500
AHLQUIST	Captain		82,739	1,500	3,500		AHLQUIST	Captain		84,394	1,500	3,895	
BREEN, KEVIN	Captain		82,739	2,000	3,500	2,500	BREEN, KEVIN	Captain		84,394	2,000	3,895	2,500
BUCKLEY	F.F.		68,949	750	2,917		BUCKLEY	F.F.		70,328	1,500	3,246	
JOHNSON	Captain		82,739	1,500	3,500	2,500	JOHNSON	Captain		84,394	1,500	3,895	2,500
LYNCH	F.F.		68,949	1,850	2,917		LYNCH	F.F.		70,328	1,950	3,246	
PEARSON	F.F.		68,949	750	2,917		PEARSON	F.F.		70,328	750	3,246	
RESINICK	F.F.		68,949	500	2,917	3,500	RESINICK	F.F.		70,328	750	3,246	3,500
ROZZI	F.F.		68,949	2,000	2,917		ROZZI	F.F.		70,328	2,000	3,246	
SAPIENZA	F.F.		68,949	500	2,917		SAPIENZA	F.F.		70,328	2,000	3,246	
THOMAS	Captain		82,739	1,850	3,501	9,000	THOMAS	Captain		84,394	1,850	3,895	9,000
THOMPSON	F.F.		68,949	1,500	2,917	3,500	THOMPSON	F.F.		70,328	1,500	3,246	3,500
TWOMBLY	F.F.		82,739	2,000	3,501		TWOMBLY	Captain		84,394	2,000	3,895	
CANNON	F.F.		68,949	500	2,917		CANNON	F.F.		70,328	500	3,246	
WILLIAMSON	F.F.		68,949	300	2,917		DUNN	F.F.		70,328	500	3,246	
PARI	F.F.		68,949	300	2,917		PARI	F.F.		70,328	300	3,246	4,500
ANDREWS	F.F.		68,949	300	2,917	4,500	ANDREWS	F.F.		70,328	300	3,246	4,500
AUFERO	F.F.		68,949	300	2,917	2,500	AUFERO	F.F.		70,328	300	3,246	2,500
GIBBONS	F.F.		68,949	300	2,917		GIBBONS	F.F.		70,328	300	3,246	
MAININI	F.F.		68,949	300	2,917		DENNETT	F.F.		70,328	300	3,246	
CAULFIELD	F.F.		68,949	2,917	2,917		CAULFIELD	F.F.		70,328	0	3,246	
HASKINS	F.F.		66,297	2,917	2,917		HASKINS	F.F.		67,623	0	3,121	
NEWALL	F.F.		63,747	2,697	2,697		NEWALL	F.F.		67,623	0	3,121	
MCMANARA	F.F.		63,747	2,697	2,697		SESTITO	F.F.		65,022	0	3,001	
WILLIAMS	F.F.		63,747	2,697	2,697		DASILVA	F.F.		64,595	0	2,733	
SESTITO	F.F.		63,747	2,697	2,697		Firefighter	F.F.		64,595	0	2,733	
DASILVA	F.F.		63,747	2,697	2,697		Firefighter	F.F.		64,595	0	2,733	
Firefighter			58,788	2,487	2,487		Firefighter	F.F.		64,595	0	2,733	
Firefighter			53,828	2,277	2,277		Firefighter	F.F.		55,170	0	3,248	
WALSH			1,250				Firefighter	F.F.		55,169	0	3,247	
Summary			\$ 2,417,402	\$ 23,750	\$ 100,989	\$ 31,500	WALSH			61,582	1,250	0	
Department Head			185,298	5111			Summary			\$ 2,456,887	\$ 24,950	\$ 119,564	\$ 31,500
Permanent Personnel			2,292,104	5132			Department Head			191,775	5111		
Overtime			344,949	5130			Permanent Personnel			2,456,887	5112		
Differentials-Holiday			102,450	5132			Overtime			355,298	5130		
Differentials-Educational			100,992	5144			Differentials-Holiday			110,588	5132		
Differentials-Night			13,231	5146			Differentials-Educational			119,664	5144		
Differentials-Longevity			23,750	5142			Differentials-Night			31,500	5172		
Fringe Benefits-Uniforms			6,400	5176			Differentials-Longevity			14,444	5146		
Other Personal Services-Stipends			326,200	5174			Fringe Benefits-Uniforms			24,950	5142		
Other Personal Services-Special Service			46,100	5174			Other Personal Services-Stipends			7,000	5176		
Other Personal Services-Training			157,421	5134			Other Personal Services-Special Service			349,400	5174		
Burbucks			20,000				Other Personal Services-Training			5174			
Totals			\$ 3,650,396				Burbucks			173,992	5134		
							Contractual			20,000			
							Totals			\$ 3,918,069			
(1) Annual = Pay period * 26,125 (52 weeks, 1 d day)							(1) Annual = Pay period * 26,125 (52 weeks, 1 d day)						
(2) Per contract salary includes known FY24 increases							(2) Per contract salary includes known FY24 increases						
(3) For contract employees, the amount per hour per contract							(3) For contract employees, the amount per hour per contract						

Fiscal Year 2025 Budget Worksheet

Department: 241 Building Department
Department Head - Bart Kelly

						Town Manager		Advisory Board	
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend			
Personnel									
5111 Department Head	90,307	110,000	117,501	121,608		121,608			
5112 Permanent Personnel	117,365	131,571	139,863	152,110		152,110			
5120 Temporary Personnel	1,080	1,575	3,000	12,500		12,500			
5142 Longevity	3,300	3,300	3,300	3,300		3,300			
5192 Buyback	0	0	0	2,328		2,328			
5195 Contractual	0	0	0	1,395		1,395			
Purchase of Services									
5300 Prof & Tech - MIS/IT	0	0	0	0		0			
5300 Professional & Technical	49	635	1,000	5,000		5,000			
5782 Weights & Measures	0	0	0	1,500		1,500			
Supplies									
5420 Office Supplies	982	2,553	7,200	7,200		7,200			
Other Charges									
5710 Instate Travel	3,615	6,732	5,900	5,900		5,900			
5730 Dues & Memberships	1,066	395	500	500		500			
	4,681	7,127	6,400	6,400		6,400			
Total Departmental Budget Total	\$217,764	\$256,761	\$278,264	\$313,341	\$313,341	\$0			

Department	241 Building Department
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[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 291 Emergency Management
Department Head - Chris Russo

					Town Manager		Advisory Board	
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend		
Personnel								
5111 Department Head	15,000	15,000	15,000	15,000		15,000		
5190 Other Personal Services	16,000	16,000	16,000	16,000		16,000		
	31,000	31,000	31,000	31,000		31,000	0	
Purchase of Services								
5300 Professional & Technical	0	0	1,500	1,500		1,500		
5340 Communication	0	0	1,500	1,500		1,500		
	0	0	3,000	3,000		3,000	0	
Supplies								
5430 Bldg & Equipment Repairs	0	0	500	500		500		
5580 Other Supplies	0	0	1,385	1,385		1,385		
	0	0	1,885	1,885		1,885	0	
Total Departmental Budget Total	\$31,000	\$31,000	\$35,885	\$35,885	\$35,885	\$35,885	\$0	

Department 291 Emergency Management

2/21/2024 FY25 Budget

Fiscal Year 2025 Budget Worksheet

Department: 292 Animal Control
Department Head - John Dunn

						Town Manager	Advisory Board
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend	
Personnel							
5112 Permanent Personnel	21,896	28,751	23,418	24,121	24,121		
5130 Overtime	0	0	1,500	1,500	1,500		
5192 Buyback	0	0	0	0	0		
	21,896	28,751	24,918	25,621	25,621	0	
Supplies							
5420 Office Supplies	191	155	200	200	200		
5450 Custodial & Housekeeping	0	0	0	0	0		
5480 Vehicle Maintenance	7,498	1,473	2,000	2,000	2,000		
5482 Gasoline	0	0	2,000	2,000	2,000		
5580 Uniforms	1,741	394	1,000	500	500		
	9,430	2,022	5,200	4,700	4,700	0	
Other Charges							
5730 Dues & Memberships	0	0	300	300	300		
5780 Training	0	345	1,000	1,000	1,000		
	0	345	1,300	1,300	1,300	0	
Total Departmental Budget Total	\$31,326	\$31,118	\$31,418	\$31,621	\$31,621	\$0	

Department 292 Animal Control

[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 297 Shellfish Warden
Department Head - Kurt Bornheim

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager		Advisory Board	
					Recommend		Recommend	
Personnel								
5111 Department Head	14,189	15,053	15,422	17,784		17,784		
5195 Contractual	0	0	0	0		0		
	14,189	15,053	15,422	17,784		17,784		0
Purchase of Services								
5380 Other Purchased Services	0	0	0	0		0		0
	0	0	0	0		0		0
Supplies								
5580 Other Supplies	0	0	0	0		0		0
	0	0	0	0		0		0
Total Departmental Budget Total	\$14,189	\$15,053	\$15,422	\$17,784		\$17,784		\$0

Department	297 Shellfish Warden
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[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 421 Department of Public Works
Department Head - Chris Gardner

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager		Advisory Board	
					Recommend	Recommend	Recommend	Recommend
Personnel								
5111 Department Head	106,913	111,961	115,598	119,522	119,522			
5112 Permanent Personnel	645,047	609,475	692,479	675,178	675,178			
5120 Wages Temporary Personnel	67,585	69,429	79,115	75,600	75,600			
5130 Overtime	19,431	23,249	15,000	15,000	15,000			
5130 On Call Pay	27,000	26,000	26,000	26,000	26,000			
5142 Longevity	6,650	5,250	7,350	6,350	6,350			
5150 Injured Leave	0	32,818	0	0	0			
5170 Uniforms & Tools	12,000	11,000	13,000	13,000	13,000			
5174 Stipends	4,900	4,900	8,900	8,900	8,900			
5192 Buybacks	3,188	3,190	3,463	3,526	3,526			
5195 Contractual Testing	900	1,000	3,300	3,300	3,300			
5199 Contractual Allowance	0	0	0	13,504	13,504			
	893,614	898,272	964,205	959,880	959,880			0
Purchase of Services								
5212 Heating Fuel	17,060	16,905	15,530	16,307	16,307			
5230 Water & Sewer	5,335	2,426	5,150	5,305	5,305			
5240 Repairs & Maintenance	2,550	7,945	25,461	26,226	26,226			
5270 Rentals & Leases	5,884	3,487	5,411	5,574	5,574			
5290 Other Property Services	7,066	0	0	0	0			
	37,895	30,763	51,552	53,412	53,412			0
5300 Professional & Technical	5,100	9,046	7,596	7,824	7,824			
5302 Professional & Technical Auditor	2,303	1,434	5,950	12,000	12,000			
5304 Professional & Technical Landfill	4,672	6,954	20,000	20,000	20,000			
5340 Communication	4,207	4,582	5,800	5,800	5,800			
5430 Building Repairs	3,356	2,335	2,575	2,652	2,652			
5380 Other Purchased Services	24,149	11,139	24,720	25,462	25,462			
	43,787	35,490	66,641	73,738	73,738			0
Supplies								
5420 Office Supplies	2,753	1,868	4,244	4,372	4,372			
5460 Groundskeeping	12,071	12,715	16,550	17,047	17,047			
5480 Vehicles	31,522	38,843	53,000	53,000	53,000			
5482 Gasoline & Diesel	33,465	27,584	23,100	25,300	25,300			
5530 Public Works Supplies	60,162	73,815	77,111	79,424	79,424			
5382 Other Supplies Watershed	0	0	0	0	0			
	139,973	154,825	174,005	179,143	179,143			0
Other Charges								
5730 Dues & Memberships	0	0	100	100	100			
	0	0	100	100	100			0
Total Departmental Budget Total	\$1,115,269	\$1,119,350	\$1,256,503	\$1,266,273	\$1,266,273			\$0

Department	421 Department of Public Works
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[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 423 Snow & Ice
Department Head - Chris Gardner

						Town Manager		Advisory Board	
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend			
Personnel									
5120 Wages Temporary Personnel	7,911	20,674	0	0	0				
5130 Overtime	41,587	11,829	20,000	20,000	20,000				
5190 Other Personal Services	0	0	0	0	0				
	49,498	32,503	20,000	20,000	20,000	0			
Purchase of Services									
5240 Repairs & Maintenance	0	0	0	0	0				
5290 Contracted Services	15,885	0	28,080	28,080	28,080				
	15,885	0	28,080	28,080	28,080	0			
Supplies									
5480 Vehicles	30,576	35,231	5,750	5,750	5,750				
5482 Motor Fuels	12,286	6,072	0	0	0				
5530 Public Works Supplies	148,528	49,432	21,000	21,000	21,000				
5580 Other Supplies	0		0	0	0				
	191,390	90,735	26,750	26,750	26,750	0			
Total Departmental Budget Total	\$256,773	\$123,238	\$74,830	\$74,830	\$74,830	\$0			

Fiscal Year 2025 Budget Worksheet

Department: 496 Park Maintenance
Department Head - Chris Gardner

					Town Manager		Advisory Board	
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend		
Personnel								
5120 Wages Temporary Personnel	12,600	12,600	12,600	12,600	12,600	12,600		
5130 Overtime	0	0	0	0	0	0		
Purchase of Services								
5230 Water & Sewer	2,401	16,767	30,000	30,000	30,000	30,000		
5240 Repairs & Maintenance	5,055	1,000	6,000	6,000	6,000	6,000		
	7,456	17,767	36,000	36,000	36,000	36,000	0	
5300 Professional & Technical	3,815	4,175	4,120	4,244	4,244	4,244		
5380 Other Purchased Services	0	0	0	0	0	0		
	3,815	4,175	4,120	4,244	4,244	4,244	0	
Supplies								
5460 Groundskeeping	10,512	11,138	12,005	12,365	12,365	12,365		
5480 Vehicles	134	516	1,000	1,000	1,000	1,000		
5482 Motor Fuels	0	0	300	300	300	300		
5530 Public Works	11,829	6,141	7,210	7,426	7,426	7,426		
5580 Other Supplies	0	0	0	0	0	0		
	22,475	17,795	20,515	21,091	21,091	21,091	0	
Total Departmental Budget Total	\$46,346	\$52,337	\$73,235	\$73,935	\$73,935	\$73,935	\$0	

Fiscal Year 2025 Budget Worksheet

Department: 511 Board of Health
Department Head - Joan Taverna

					Town Manager			Advisory Board	
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend			
Personnel									
5111 Department Head	89,728	94,385	99,979	106,144			106,144		
5112 Permanent Personnel	96,639	100,277	105,965	136,686			136,686		
5113 Elected Officials	780	520	1,080	1,080			1,080		
5142 Longevity	3,000	1,400	1,400	1,700			1,700		
5174 Stipends	0	1,000	1,000	2,000			2,000		
5192 Buybacks	21,096	1,227	1,252	1,252			1,252		
5195 Contractual	0	0	0	1,333			1,333		
	211,243	198,809	210,676	250,195			250,195	0	
Purchase of Services									
5300 Professional & Technical	785	4,166	3,500	4,000			4,000		
5380 Other Purchased Services	0	0	0	0			0		
	785	4,166	3,500	4,000			4,000	0	
Supplies									
5420 Office Supplies	700	1,753	1,150	1,150			1,150		
5500 Medical Supplies	29	721	2,000	2,000			2,000		
5580 Other Supplies	150	171	1,020	1,000			1,000		
	879	2,645	4,170	4,150			4,150	0	
Other Charges									
5710 Instate Travel	1,826	3,112	3,250	3,500			3,500		
5730 Dues & Memberships	1,025	285	700	700			700		
5780 Unclassified	0	0	0	0			0		
	2,851	3,397	3,950	4,200			4,200	0	
Total Departmental Budget Total	\$215,758	\$209,017	\$222,296	\$262,545			\$262,545	\$0	

Department 511 Board of Health

[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 541 Council on Aging
Department Head - Lisa Thornton

					Town Manager	Advisory Board
Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend
Personnel						
5111 Department Head	73,542	76,652	79,543	82,323		82,323
5112 Permanent Personnel	146,580	202,330	212,021	214,456		214,456
5140 Longevity	2,250	2,450	2,450	2,450		2,450
5192 Buyback	2,771	0	1,335	1,335		1,335
5195 Contractual	0	0	0	1,421		1,421
	225,143	281,432	295,349	301,985		301,985
0						
Purchase of Services						
5210 Electricity	0	0	0	3,000		3,000
5212 Heating Fuel	0	0	0	5,000		5,000
5240 Repairs & Maintenance	2,772	5,262	4,550	6,200		6,200
5290 Property Services	369	1,084	1,200	1,200		1,200
5300 Advertising	555	329	450	225		225
5340 Communication	2,370	581	1,450	1,400		1,400
5380 Contracted Services	11,806	11,381	15,450	17,150		17,150
5350 Recreational Activities	1,540	5,421	3,000	3,000		3,000
	19,412	24,058	26,100	37,175		37,175
0						
Supplies						
5420 Office Supplies	1,246	2,623	1,630	1,630		1,630
5430 Bldg & Equipment Repairs	537	75	545	545		545
5450 Custodial & Housekeeping	183	585	1,000	1,000		1,000
5480 Vehicle Maintenance	3,494	5,171	2,300	2,300		2,300
5482 Gasoline & Diesel	3,530	5,427	5,300	6,300		6,300
5700 Other Expenses	146	3,624	800	800		800
5710 Mileage Reimbursement	0	0	400	400		400
5730 Meetings & Dues	595	700	800	400		400
	9,731	18,205	12,775	13,375		13,375
0						
Total Departmental Budget Total	\$254,286	\$323,695	\$334,224	\$352,535	\$352,535	\$0

Fiscal Year 2025 Budget Worksheet

Department: 543 Veterans Services
Department Head - Paul Sordillo

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager		Advisory Board	
					Recommend	Recommend	Recommend	Recommend
Personnel								
5111 Department Head	27,803	28,979	29,829	30,872	30,872	30,872		
5195 Contractual	0		0	0	0	0		
	27,803	28,979	29,829	30,872	30,872	30,872	0	0
Purchase of Services								
5300 Professional & Technical	0	0	400	1,400	1,400	1,400		
5380 Other Purchased Services	0		0	0	0	0		
	0	0	400	1,400	1,400	1,400	0	0
Supplies								
5420 Office Supplies	515	162	300	300	300	300		
	515	162	300	300	300	300	0	0
Other Charges								
5710 Instate Travel	0	0	150	150	150	150		
5730 Dues & Memberships	0	0	100	100	100	100		
	0	0	250	250	250	250	0	0
Total Departmental Budget Total	\$28,318	\$29,141	\$30,779	\$32,822	\$32,822	\$32,822	\$0	\$0

Department 543 Veterans Services

[illegible]

Department: 610 Library
 Department Head - Brian Defelice

Fiscal Year 2025 Budget Worksheet

Personnel	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager		Advisory Board
						Recommend	Recommend	
5111	Department Head	76,694	79,938	82,732	82,797	82,797		
5112	Permanent Personnel	177,128	159,828	181,088	190,417	190,417		
5120	Temporary Employees	0	0	0	3,000	3,000		
5142	Longevity	3,477	2,462	2,962	6,250	6,250		
5146	Differentials	0	0	0	5,855	5,855		
5192	Buybacks	13,603	0	0	0	0		
5195	Contractual	0	0	5,433	0	0		
Purchase of Services		270,902	242,228	272,215	288,319	288,319		0
5210	Electricity	0	0	0	4,000	4,000		
5212	Heating Fuel	2,318	60	0	8,000	8,000		
5230	Water & Sewer	1,551	2,826	2,000	2,000	2,000		
5240	Repairs & Maintenance	3,640	2,509	4,000	6,000	6,000		
5290	Other Property Services	3,731	8,789	8,000	9,000	9,000		
	Programming	0	0	5,000	5,000	5,000		
		11,240	14,184	19,000	34,000	34,000		0
5300	Professional & Technical	20,170	22,567	24,000	26,500	26,500		
5340	Communication	0	0	0	0	0		
		20,170	22,567	24,000	26,500	26,500		0
Supplies		2,041	3,734	2,500	3,000	3,000		
5420	Office Supplies	3,018	56	500	500	500		
5430	Bldg & Equipment Repairs	2,972	237	500	500	500		
5450	Custodial & Housekeeping	37,576	51,180	50,000	54,100	54,100		
5510	Books	1,341	0	1,000	1,000	1,000		
5710	Travel & Meetings	46,948	55,207	54,500	59,100	59,100		0
Total Departmental Budget Total		\$349,260	\$334,186	\$369,715	\$407,919	\$407,919		\$0

Fiscal Year 2025 Budget Worksheet

[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 650 Park & Recreation
Department Head -

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Advisory Board	
					Recommend	Recommend
Personnel						
5111 Department Head	6,125	6,400	6,695	7,030	7,030	
5120 Wages Temporary Personnel	39,717	45,895	47,272	49,636	49,636	
	45,842	52,295	53,967	56,666	56,666	0
Purchase of Services						
5210 Electricity	0	0	0	0	0	
5350 Recreation Supplies	4,177	1,708	2,575	2,704	2,704	
	4,177	1,708	2,575	2,704	2,704	0
Supplies						
5580 Other Supplies	4,362	2,091	2,575	2,704	2,704	0
	4,362	2,091	2,575	2,704	2,704	0
Total Departmental Budget Total	\$54,381	\$56,094	\$59,117	\$62,074	\$62,074	\$0

Department	650 Park & Rec
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[illegible]

Fiscal Year 2025 Budget Worksheet

Department: Debt, Insurance, Townwide & Pension

		Town Manager				Advisory Board	
Description		FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend
Debt							
0712-6-5910	Principal-Debt Excluded	918,000	910,000	905,000	900,000		900,000
0752-6-5915	Interest-Debt Excluded	601,837	321,269	286,946	252,144		252,144
0710-6-5910	Principal-General Long Term	1,708,333	1,693,689	1,880,073	1,841,484		1,841,484
0750-6-5915	Interest-General Long Term	397,792	688,618	679,234	613,486		613,486
0751-6-5925	Interest-Temp Borrowing	3,934	50,000	75,000	123,784		123,784
0751-6-5917	Fees on Borrowing	0	3,750	0	0		0
		3,629,896	3,667,326	3,826,253	3,730,898		3,730,898
Self Insurance							
0912-6-5300	Workers Compensation	27,032	57,550	57,492	63,241		63,241
0913-6-5740	Unemployment Compensation	3,040	4,876	80,304	80,304		80,304
0920-6-5700	Injured on Duty	110,509	82,819	95,051	104,556		104,556
		140,581	145,245	232,847	248,101		248,101
Other Insurances							
0914-6-5740	Health & Life Insurance	5,442,788	5,465,161	6,560,329	6,757,139		6,757,139
0914-6-5740	OPEB Contribution	0	0	0	20,000		20,000
0915-6-5740	Townwide Insurance	709,236	763,086	798,600	878,460		878,460
0916-6-5740	Medicare Tax	335,685	347,015	393,826	413,517		413,517
0543-6-5770	Veterans Benefits	134,652	126,386	200,000	200,000		200,000
0132-6-5779	Fuel Reserve	54,267	58,709	82,409	82,409		82,409
		6,676,628	6,760,357	8,035,164	8,351,525		8,351,525
Town Wide(1)							
0124-6-5230	Hydrant Availability	253,265	255,065	284,326	291,434		291,434
0124-6-5290	Derelict Properties & Pest Control	2,000	920	4,000	4,000		4,000
0124-6-5311	Audit	34,000	42,800	49,350	48,000		48,000
0124-6-5305	Prof & Tech - Consultants	40,083	24,967	27,300	50,000		50,000
		329,348	323,752	364,976	393,434		393,434
Pension							
0911-1-5170	Non Contributory	13,751	0	0	0		0
0918-1-5170	Contributory	4,040,939	4,203,845	4,373,317	4,546,879		4,546,879
		4,054,690	4,203,845	4,373,317	4,546,879		4,546,879
							0

Fiscal Year 2025 Budget Worksheet

Department: Reserve Funds

Description	Town Manager					Advisory Board	
	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend	
Reserve Transfers to Other Departments							
5780 Reserve Fund	0	14,000	25,000	25,000	25,000	25,000	0
Total Departmental Budget Total	\$0	\$14,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0

Fiscal Year 2025 Budget Worksheet								
Department: Capital								
	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Recommend	Advisory Board Recommend	
Department								
Town Wide								
	Townwide Line Painting	9,329		45,000	45,000	45,000		
	Town Wide Seawall Program	-		-	50,000	50,000		
	Straits Pond Mitigation	24,952		45,000	45,000	45,000		
	War Memorial Repair & Updates			25,000	-	-		
	Town Clerk Records Retention			10,000	10,000	10,000		
	High Speed Voting Machine(s)				10,000	10,000		
	Town Owned Building Assessment			100,000	-	-		
	Public Safety Building Study				66,000	66,000		
Information Technology								
	System Replacement/Upgrade	83,745		140,000	140,000	140,000		
Police								
	Replacement Equipment-Police Vehicles	103,000		105,000	130,000	130,000		
Fire								
	Replacement Hydrants	54,979		10,000	10,000	10,000		
	Command Vehicles (2)				120,000	120,000		
School								
	System Replacement/Upgrade	-		40,000	40,000	40,000		
DPW								
	Replacement Equipment	6,440		20,000	20,000	20,000		
Council on Aging								
	Building Repairs	27,655		-	54,000	54,000		
Library								
	Boiler Replacement				25,000	25,000		
Total Capital Budget Total		\$310,100	\$0	\$540,000	\$765,000	\$765,000		\$0

Fiscal Year 2025 Budget Worksheet

Department: 295 Harbor
Department Head - Kurt Bornheim

Description	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Town Manager Recommend	Advisory Board Recommend	
Personnel							
5111 Department Head	78,910	82,264	84,659	89,659	89,659	89,659	
5112 Permanent Personnel	13,223	14,198	23,000	21,000	21,000	21,000	
5140 Longevity	1,600	1,600	1,850	1,850	1,850	1,850	
5190 Buybacks	1,466	1,466	1,628	1,724	1,724	1,724	
5199 Contractual	0	0	0	0	0	0	
Purchase of Services	95,199	99,528	111,137	114,233	114,233	114,233	0
5210 Electricity	1,495	1,495	2,000	3,000	3,000	3,000	
5240 Repairs & Maintenance	11,985	15,434	16,000	16,000	16,000	16,000	
5290 Other Property Services	0	0	0	0	0	0	
	13,480	16,929	18,000	19,000	19,000	19,000	0
5300 Professional & Technical	0	0	8,000	8,000	8,000	8,000	
5340 Communication	4,827	4,506	5,400	5,400	5,400	5,400	
5380 Other Purchased Services	4,719	4,000	0	0	0	0	
	9,546	8,506	13,400	13,400	13,400	13,400	0
Supplies							
5420 Office Supplies	1,232	1,448	2,500	2,500	2,500	2,500	
5430 Bldg & Equipment Repairs	4,152	15,517	12,000	12,000	12,000	12,000	
5480 Vehicles	2,733	3,103	5,000	5,000	5,000	5,000	
5482 Gasoline & Diesel	2,825	1,960	2,500	2,500	2,500	2,500	
5510 Educational	0	0	600	0	0	0	
5580 Other Supplies	5,890	5,751	5,000	5,000	5,000	5,000	
	16,832	27,779	27,600	27,000	27,000	27,000	0
Other Charges							
5730 Dues & Memberships	250	0	200	200	200	200	
5740 Insurance	22,502	23,612	25,500	26,000	26,000	26,000	
5961 Indirect Expenses	64,000	67,000	70,000	70,000	70,000	70,000	
5962 OPEB Transfer	5,000	5,000	5,000	5,000	5,000	5,000	
	91,752	95,612	100,700	101,200	101,200	101,200	0
Debt Service							
5910 Principal	0	0	0	0	0	0	
5915 Interest	0	0	42,000	42,000	42,000	42,000	
5925 Interest-Short Term	0	0	0	0	0	0	
	0	0	42,000	42,000	42,000	42,000	0
Capital Expenses							
5825 Float & Pier Repair	20,000	20,122	0	0	0	0	
5870 Replacement Equipment	10,000	0	0	7,000	7,000	7,000	
5875 Emergency Repair	10,463	16,201	15,000	15,000	15,000	15,000	
	40,463	36,323	15,000	22,000	22,000	22,000	0
Total Departmental Budget Total	\$267,272	\$284,677	\$327,837	\$338,833	\$338,833	\$338,833	\$0

[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 443 Sewer
Department Head - John Struzlery

Description	Town Manager				Advisory Board	
	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend
Personnel						
5111 Department Head	167,796	175,011	180,144	185,548	185,548	
5112 Permanent Personnel	162,022	180,054	191,503	226,242	226,242	
5120 Temporary Personnel	14,875	0	0	0	0	
5130 Overtime	0	110	329	300	300	
5140 Longevity	300	300	600	300	300	
5174 Stipends	0	7,500	15,000	15,000	15,000	
5192 Buybacks	13,590	2,739	0	0	0	
5195 Contractual	0	0	0	1,929	1,929	
	358,583	365,714	387,576	429,319	429,319	0
Purchase of Services						
5210 Electricity	243,221	243,888	363,573	381,752	381,752	
5240 Repairs & Maintenance	53,326	99,591	147,585	152,012	152,012	
5270 Rentals & Leases	3,333	4,453	3,100	3,500	3,500	
	299,880	347,932	514,258	537,264	537,264	0
5300 Professional & Technical	1,616	89,991	191,227	196,964	196,964	
5340 Communication	22,133	27,144	30,596	31,514	31,514	
5380 Contracted Services	2,104,733	2,227,518	2,418,353	2,483,045	2,483,045	
	2,128,482	2,344,653	2,640,176	2,711,523	2,711,523	0
Supplies						
5420 Office Supplies	6,599	4,401	4,919	5,067	5,067	
5480 Vehicles	1,461	285	1,061	1,093	1,093	
5482 Gasoline & Diesel	1,064	1,002	1,343	1,383	1,383	
5580 Other Supplies	0	0	0	0	0	
	9,124	5,688	7,323	7,543	7,543	0
Other Charges						
5710 Instate Travel	220	494	1,126	1,159	1,159	
5730 Dues & Memberships	955	895	1,791	1,845	1,845	
5740 Insurance	156,484	165,708	217,576	234,983	234,983	
5961 Indirect Expenses	313,466	310,781	333,226	324,712	324,712	
5962 OPEB Transfer	15,000	15,000	15,000	15,000	15,000	
	486,125	492,878	568,719	577,699	577,699	0
Debt Service						
5910 Principal	2,080,246	2,080,110	1,602,753	1,603,060	1,603,060	
5915 Interest	1,010,950	929,134	883,626	825,769	825,769	
5917 Debt Fees	12,867	17,848	25,324	24,829	24,829	
5925 Interest-Short Term	0	0	0	0	0	
	3,104,063	3,027,092	2,511,703	2,453,658	2,453,658	0
Capital Expenses						
5840 Infrastructure Improvement	46,308	34,343	175,000	175,000	175,000	
5870 Replacement Equipment	0	1,515	50,000	50,000	50,000	
5875 Emergency Repair	12,845	54,144	100,000	100,000	100,000	
Capital Reserve Fund	0	0	256,413	250,000	250,000	
	59,153	90,002	581,413	575,000	575,000	0
Total Departmental Budget Total	\$6,445,410	\$6,673,959	\$7,211,168	\$7,292,006	\$7,292,006	\$0

[illegible]

Fiscal Year 2025 Budget Worksheet

Department: 629 Cable Studio I.T.
Department Head - Peter Seitz

Description	Town Manager				Advisory Board	
	FY22 Actual	FY23 Actual	FY24 Budget	FY25 Request	Recommend	Recommend
Personnel						
5112 Permanent Personnel	119,170	124,130	129,652	93,361	93,361	
5140 Longevity	1,600	1,600	1,600	2,000	2,000	
5192 Buybacks	1,228	1,324	1,364	1,405	1,405	
5195 Contractual	0	0	0	0	0	
	121,998	127,054	132,616	96,766	96,766	0
Purchase of Services						
5300 Professional & Technical	46,725	48,705	42,000	45,000	45,000	
5340 Communication	71,656	59,756	60,000	65,000	65,000	
5380 Other Purchased Services	0	0	0	0	0	
	118,381	108,461	102,000	110,000	110,000	0
Supplies						
5420 Office Supplies	5,576	242	0	0	0	
5580 Other Supplies	2,600	1,185	2,500	2,500	2,500	
	8,176	1,427	2,500	2,500	2,500	0
Other Charges						
5961 Indirect Expenses	50,000	50,000	50,000	50,000	50,000	
5962 OPEB Transfer	5,000	5,000	5,000	5,000	5,000	
	55,000	55,000	55,000	55,000	55,000	0
Capital Expenses						
5870 Replacement Equipment	20,785	6,004	10,000	40,000	40,000	
	20,785	6,004	10,000	40,000	40,000	0
Total Departmental Budget Total	\$324,340	\$297,946	\$302,116	\$304,266	\$304,266	\$0

Fiscal Year 2025 Budget Worksheet

Department	629-0121 Cable Studio I.T.
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[illegible]

	TOWN OF HULL ABCC SEASONAL POPULATION ESTIMATE		
TOWN CLERK INFORMATION	# OF RESIDENTS AS OF: February 15, 2024		
Total	10,328		
SELECT BOARD & BOARD OF HEALTH	LODGING HOUSE # OFOCCUPANTS OF JULY 10 2024 (ESTIMATED)	HOTEL/MOTEL # OF OCCUPANTS OF JULY 10 2024 (ESTIMATED)	
LODGING HOUSES			
The Beacon 52 Salisbury St Bermaken	15		6 min /15 max
102 Revere St	35		
Easy Living Lodge 24 Park Ave	15		
Nantasket Beach Lodging 12 Park Avenue	30		28 + 1 apartment
Nantascot Lodging House 475 Nantasket Ave	14		
Sandpiper Inn 165 Nantasket Ave	18		
Windsong 58 Gallops Hill Road	6		
Total Lodging Occupancy	133		
HOTEL/MOTEL			
Nantasket Beach Hotel 115 Nantasket Avenue		214	22 rooms x 2
Nantasket Beach Resort 45 Nantasket Avenue		44	
Total Hotel/Motel Occupancy		258	
Total Lodging & Hotel/Motel Occupancy	391		
ASSESSOR INFORMATION	Current #- single family, condos, multifamily, and apartment buildings		
	4,962	(as of Feb. 12, 2024)	
Total	11,142	household)	
SEWER DEPARTMENT	SEASONAL POPULATION ESTIMATE		
Total	10,862	See attached information from John Struzziery	
OTHER TOWNS SURVEYED		Responses for determining Seasonal Population Estimate	
Duxbury		"I go through our Assessors office manager, he gives me the number for a seasonal increase 2287"	
Provincetown		"We take the average of our annual population estimate which is around 3,000 give or take and our estimated highest date during the season which is 60,000 and submit 30,000 as our seasonal population."	
Truro		"Singe Family Resident permits (new) multiplied by 2 + last year's Seasonal Pop Number = this years Seasonal pop"	
Sandwich		Population for my Town, I ask our Town Clerk. Our current annual population is around 20,000. Our current seasonal population is 36,000. It had been 35,000 since 2015, but our Town Clerk did increase it this past year to 36,000 due to	
Wareham		"Ask Town Clerk for Census Data"	
Wellfleet		Data from Seasonal Beach Sticker Sales"	

Ward No	Prnct No	Active	Inactive	Non-Voter	Grand Total
0	1	2448	570	460	3478
	2	2260	591	413	3264
	3	2573	656	357	3586
0 Total		7281	1817	1230	10328
Grand Total		7281	1817	1230	10328

Appt. 8:00 pm

Hull Population: 10,072 4473 households 2.34 persons per household

Census.gov (2020)

Approximately 400 seasonal properties. Seasonal population approx 11,050

8% seasonal population increase. Hull Sewer Dept.

By the state's count, 200,000 people visit Nantasket Beach every summer – times Hull's year-round population. Patriot Ledger 7/29/2016

Nantasket Beach Resort 107 Guest Rooms

2022 Hull Sewer Department Account

	2022	2021	2020	2019	2018	2017	2016	2015	2014
Hull	4561	4547	4549	4565	4561	4558	4546	4540	4522
Cohasset	53	51	51	49	49	107	107	109	110
Hingham	225	221	219	218	213	210	208	204	200
Total	4839	4819	4819	4832	4823	4875	4861	4853	4832

11/14/2022

Hingham Population: 22,394 (Town of Hingham Website 2010 Census) Households: 2009 2.9 persons per household Census.gov (2020)

225 accounts X 2.9 = 652

Cohasset Population: 8381 Households : 3231 2.61 persons per household Census.gov(2020)

53 accounts X 2.61 + 138

10,072 + 652 + 138 = **10,862.**

DIVISION OF LOCAL SERVICES
BUREAU OF LOCAL ASSESSMENT

Copy

TOWN

Appt. 8:00 pm

ASSESSMENT/CLASSIFICATION REPORT as of January 1, 2023

Fiscal Year 2024

Property Type	Parcel Count	Class1 Residential	Class2 Open Space	Class3 Commercial	Class4 Industrial	Class5 Pers Prop
101	3,805	2,358,427,700				
102	880	366,999,800				
MISC 103,109	31	22,246,200				
104	168	79,714,400				
105	33	16,398,600				
111-125 4-12 units	45	94,670,500				
130-32,106	229	28,647,600				
200-231	0		0			
300-393	93			67,653,000		
400-442	0				0	
450-452	0				0	
CH 61 LAND	0	0	0	0		
CH 61A LAND	0	0	0	0		
CH 61B LAND	0	0	0	0		
012-042	33	16,628,333	0	12,173,567	0	
501	737					4,054,609
502	62					2,774,908
503	0					0
504	3					27,983,823
505	2					2,765,500
506	1					8,785,100
508	3					306,651
550-552	0					0
TOTALS	6,125	2,983,733,133	0	79,826,567	0	46,670,591
Real and Personal Property Total Value						3,110,230,291
Exempt Parcel Count & Value					354	253,952,000

For CH 61, 61A and 61B Land: enter the mixed use parcel count in the left-hand box, and enter the 100% Chapter land parcel count in the right-hand box.

Signatures

Board of Assessors

Kathleen Pizzella, Asst. Assessor , Hull , kpizzella@town.hull.ma.us 781-925-2205 | 10/11/2023 3:00 PM

Comment: Signing on behalf of the Board of Assessors

MULTIPLE-USE PROPERTY**CODE 0**

Real property used or held for use for more than one purpose, including parcels with multiple detached or attached buildings, are considered multiple-use property for classification purposes. Any necessary related land on a multiple-use property must be allocated among the classes of property within the building.

The first digit of multiple-use property is always a zero (0). The second and third digits are the major classification of the property represented. The digits following zero (0) are listed in the order of major importance.

Examples

Since the guidelines for coding multiple-use property are unique, several specific examples of how to identify such property with these codes are listed here. These are only examples and do not represent all possible multiple use codes.

013 Multiple-Use, primarily Residential

A building with a retail store on the first floor, apartments on the upper floors, and a major portion of the related land is reserved for tenant parking.

031 Multiple-Use, primarily Commercial

A building with retail use on the first floor, office space on the second and third floors, apartments on the fourth floor and a major portion of the related land is allocated for commercial use.

037 Multiple-Use, primarily Commercial with part of land designated under Chapter 61A use

A farm property with land and buildings predominantly used for commercial farming with part of land (at least 5 acres) designated horticulture/agricultural under Chapter 61A.

021 Multiple-Use, primarily Open Space

A single-family house with substantial acreage designated open space by the assessors.

RESIDENTIAL**CODE 1**

M.G.L. Chapter 59 §2A: All real property used or held for human habitation containing one or more dwelling units including rooming houses with facilities assigned and used for living, sleeping, cooking and eating on a non-transient basis, and including a bed and breakfast home with no more than three rooms for rent. Such property includes accessory land, buildings or improvements incidental to such habitation and used exclusively by the residents of the property or their guests. Such property shall include: (i) land that is situated in a residential zone and has been subdivided into residential lots, and (ii) land used for the purpose of a manufactured housing community, as defined in Chapter 140, §32F. Such property shall not include a hotel or motel.

Incidental accessory land, buildings or improvements would include garages, sheds, in-ground swimming pools, tennis courts, etc. Non-incidental accessory land, classified and coded differently, would include mixed use properties, such as a variety store, machine shop, etc. on a residential parcel.

10 Residences

101Single Family

102Condominium

103Mobile Home (includes land used for purpose of a mobile home park)

104Two-Family

105Three-Family

106Accessory Land with Improvement - garage, etc.

107(Intentionally left blank)

108(Intentionally left blank)

109Multiple Houses on one parcel (for example, a single and a two-family on one parcel)

11 Apartments

111Four to Eight Units

112More than Eight Units

Appt. 8:00 pm

WJS LAW OFFICE OF Walter J. Sullivan, Jr.

February 5, 2024

Honorable Greg Grey, Chair
Hull Select Board
Hull Town Hall
253 Atlantic Avenue
Hull, MA 02045

Re: Section 17 of chapter 138 of the Massachusetts General Laws
Creation of Seasonal Off-Premises Section 15 All Alcoholic Beverage License

Dear Chair Grey:

It is my understanding that the Select Board may have on its agenda for its meeting coming up this Wednesday, February 7, 2024, a possible vote on seasonal residential increase and to create seasonal off-premises section 15 all alcoholic beverages licenses, pursuant to section 17, chapter 138 of the Massachusetts General Laws. If so, based on the below, since the seasonal residential population of the Town of Hull more than doubles, it could vote that the seasonal residential population increases to more than 10,000 and create 3 seasonal off-premises section 15 all alcoholic beverages licenses.

G.L. c. 138, section 17 gives the local licensing authority, which in this case is the Hull Select Board, the ability to increase the number of seasonal off-premises licenses that it may grant. The Board may increase seasonal section 12 on-premises licenses to as many as it wishes. Such licenses are not tied to any estimate of seasonal residential population growth. However, the same is not true for seasonal section 15 off-premises licenses. The statute states, "The local licensing authorities of any city or town, except the city of Boston, may make an estimate prior to March the first in any year of any temporary increased resident population in such city or town as of July the tenth following, and one additional license under section fifteen, to be effective from April 1 to November 30 or from April 1 to the following January 15 at the discretion of the local licensing authority, may be granted by said authorities for each unit of five thousand or additional fraction thereof of such population as so estimated." There is no data analysis requirement contained in the statute as to how the local licensing authority determines that there is a seasonal residential increase, and it believes the residential increase is X. The statute requires that, "every estimate hereunder of temporary resident population shall be made and voted upon by the local licensing authorities at a meeting of said authorities called for the purpose after due notice to each of the members thereof of the time, place and purpose of said meeting and after investigation and ascertainment by them of all the facts and after co-operative

discussion and deliberation.” Id. Further the statute requires that “a copy of such an estimate, signed by a majority of the members of said authorities, stating under the penalties of perjury that all the foregoing requirements have been complied with and that the estimate is true to the best of their knowledge and belief, shall be forwarded forthwith to the commission.” Id. A copy of the statute is attached hereto as “Attachment A.”

Before getting into the information below that states that the Town of Hull’s residential population more than doubles during the summer season, I thought that it would be good to mention the number of licenses that the Town has as to the quota and the creation of seasonal off-premises licenses by the Board in years past. The full list of licenses that the town has is contained in the attached quota breakdown from the ABCC, which is marked as “Attachment B.” The town has four annual all alcoholic beverages off-premises licenses and three wine and malt beverages off-premises licenses that it has issued. The town has no available seasonal off-premises licenses available to grant and issue.

Of the four all alcoholic beverages off-premises licenses that the town has issued, three of them are tied to the quota for town. The fourth was a seasonal license that the town was able to change to an annual license through G.L. c. 138, section 17B. This vote took away the town’s ability to grant a seasonal license off-premises license unless it creates additional seasonal licenses. Attached hereto as “Attachment C” is a copy of section 17B.

The Town is allowed to grant five wine and malt beverages off-premises licenses, pursuant to the quota. It has only issued three such licenses. It still has two available wine and malt beverages off-premises licenses. It has no seasonal off-premises licenses available.

I want to mention here that the town has no more seasonal on-premises licenses that it may grant and issue. It may want to consider at the meeting on Wednesday to create additional seasonal on-premises licenses.

In speaking with the executive director of the Alcoholic Beverages Control Commission, I was advised that in estimating seasonal population increase a local licensing authority does not count day trips to the beach, but does count hotels, motels, rooming houses, increases to residential properties and other such places when estimating seasonal residential population increases. I was also advised that estimating seasonal population increasing is not a data driven process. It is just a good faith estimate made by the local licensing authority based on the information that is before it. Further, if the seasonal residential population increases by 10,200, then the local licensing authority may increase the number of off-premises businesses by three, since it is based on every unit of 5,000 and a fraction thereof.

My client, Preep Corporation, and I tried to conduct an exhaustive search to determine what the seasonal residential population growth is in the Town of Hull. I called the Hull Library to see if it had any data as to the seasonal residential population increase is. The woman who answered the phone was very nice and helpful. She said that the library did not have such information, but the rumor in town is that the summer residential population more than doubles. We found a number of documents that state that the summer residential population of Hull more than doubles, but there was no data that was attached to the information contained in the documents supporting the increase. The same is true for any documents that list summer residential

population as much less. It is not data driven. Former Town Manager Philip Lemnios stated the following at a Select Board meeting on February 10, 2021, as to the seasonal residential population increase in the Town of Hull: "There is no really precise mechanism for gathering this information, but there is a seasonal influx into the community and this [\$10,000] seems to be a safe number."

In understanding the seasonal residential population growth, it is important to know what the United States Census Bureau has estimated what Town of Hulls permanent residential count is. In 2000, the US Census Bureau estimated there were 10,466 permanent residents of Hull. In 2010, the US Census Bureau estimated there were 10,293 permanent residents of Hull. In 2020, the US Census Bureau estimated there were 10,072 permanent residents of Hull. The reason why these figures are important is there is a question as to whether the below estimates include both the year-round population and the temporary seasonal increase together, which I am told it does. Such makes sense for the seasonal residential population increases for 2005, 2006, 2008 and 2009, given that a number of people in Hull believe that the residential population nearly doubles during the summer months. However, it does not make sense for the remaining estimates, especially for 2018, 800; 2022, 10,000; and 2022, 10,072. As for 2020, 12,000 estimate, and 2023, 12,500 estimate, although higher than the permanent population, it still seems very low, especially looking at a similar town on the south shore, Scituate, which will be mentioned below.

Except for one document mentioned below, each of the documents below list that the summer residential population increases by at least 10,000. Based on the above and my conversation with the ABCC, I believe that such documents may be used by the Select Board to determine if there is a summer residential population increase; what that population increase is; and how many seasonal off-premises seasonal license the Select Board wishes to create.

SELECT BOARD MEETING MINUTES:

The Select Board met on February 15, 2005. At the meeting it took a vote on the 2005 seasonal population estimate increase. The minutes of the meeting are attached as "Attachment D." The minutes of the meeting state: "Unanimously approved and authorized the Chairman to sign the form to be mailed to the Alcoholic Beverages Control Commission that contains the Board's estimate of the seasonal population for 2005 at 20,000 and determined the number of seasonal liquor licenses permitted, available on a motion by McLaughlin and seconded by Meschino."

The Select Board met on January 31, 2006. At the meeting it took a vote on the 2006 seasonal population estimate increase. The minutes of the meeting are attached as "Attachment E." The minutes of the meeting state: "Unanimously approved the population estimate of 20,000 for 2006 seasonal licenses to the Alcoholic Beverages Control Commission on a motion by Silva, seconded by Meschino."

The Select Board met on March 18, 2008. At the meeting it took a vote on the 2008 seasonal population estimate increase. The minutes of the meeting are attached as "Attachment F." The minutes of the meeting state: "Unanimously voted to accept the Letter from Town Clerk, Janet Bennett, to the Alcoholic Beverages Control Committee, estimating the temporary increase as of July 10, 2008, at 20,000, on a motion by Reilly, seconded by Olivieri."

The Select Board met on March 10, 2009. At the meeting it took a vote on the 2009 seasonal population estimate increase. The minutes of the meeting are attached as "Attachment G." The minutes of the meeting state: "Unanimously approved signing the approved form form the Alcoholic Beverages Control Commission estimating the seasonal population at 20,000, under which seasonal package store licenses are issued, on a motion by Reilly, seconded by Olivieri."

The Select Board met on April 26, 2018. At the meeting it took voted on the 2018 seasonal residential population estimate increase. The minutes of this meeting are attached as "Attachment H." The minutes of the meeting state: "The Board voted as follows to submit to the ABCC an estimate of seasonal population. Lemnios stated that estimates were based on information obtained from the sewer department and assessor's office. The increase is estimated at about 800.

The Select Board met on January 16, 2020. At the meeting it took a vote on 2020 seasonal residential population estimate increase. The minutes of the meeting are attached as "Attachment I." The minutes of the meeting state: "Sestito stated that at this time the estimate for temporary increase of population for the Town of Hull as of July 10, 2020, is 12,000 people." Select person Grey made the the following motion which was seconded by Select person Constable: "To Whom It May Concern: Acting under authority contained in M.G.L. Ch. 138, S. 17, as amended, our Board at a meeting held on January 16, 2020, estimated that the temporary increased resident population of Hull as of July 10, 2020, will be 12,000. This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief." The motion was approved unanimously by the Board.

The Select Board met on February 10, 2021. At the meeting, it took a vote on the 2021 seasonal residential population increase. The minuted of the meeting are attached as "Attachment J." The minutes of the meeting state: "Lemnios said that each year the Town has to certify to the Alcoholic Beverages Control Commission what they think the seasonal population increase estimate is and each year they submit an estimated population of 10,000 based on looking at things such as traffic flow and rental activity. He said that there is no really precise mechanism for gathering this information but there is a seasonal influx into the community, and this seems to be a safe number." Thereafter Select-person Sestito made the following motion, which was seconded by Select-person Grey, "To approve the 2021 Seasonal Population Increase Estimation Form to be submitted to the Alcoholic Beverages Control Commission as an estimated temporary increased resident population of the Town of 10,000 people as of July 10, 2020". The motion was approved unanimously by the Board.

The Select Board met on December 15, 2021. At the meeting, it took a vote on the 2022 seasonal residential population increase. The minuted of the meeting are attached as "Attachment K." The minutes of the meeting state: "Constable said the Board needs to accept the ABCC's 2022 Seasonal Population Increase Estimation Form. It is estimated that as of July 10, 2022, the population of Hull will be 10,072." Thereafter, Select-person Grey made the following that was seconded by Select person Reilly: "To accept the 2022 Annual Liquor

License Certification and Seasonal Population.” The Board voted unambiguously to approve the motion.

The Select Board met on January 4, 2023. At the meeting, it took a vote on the 2023 seasonal residential population increase. The minutes of the meeting are attached as “Attachment L.” The minutes of the meeting state: “Lemnios said the Board needs a vote to certify their 2023 Seasonal Population Increase Estimation Form for the ABCC, which estimates that the temporary increased resident population of Hull as of July 10, 2023, will be 12,500. Thereafter, Select-person Sestito, which was seconded by Select-person Grey: “To approve the 2023 Seasonal Population Increase Estimation Form for submission to the Alcoholic Beverage Control Commission.” The motion was approved unanimously by the Board.

VARIOUS DOCUMENTS FOUND ON THE INTERNET AND/OR FROM HULL WEBSITE:

Federal Emergency Management Agency issued a Best Practice Report in July 2010. In the report it states as follows: “The Town of Hull, MA sits on a three square-mile strip of land on the Nantasket Peninsula. Despite its small size, it has one of the largest population densities in the Commonwealth, averaging 11,000 year-round residents and swelling to 20,000 or more in the summer.” A copy of the article is attached as “Attachment M.”

In September 2018 Treatment Plant Operator Magazine edition, there was an article entitled “Here’s How a Massachusetts Town Its Wastewater Staff to Respond to Natural Disasters.” The article states: “The town of Hull, a community of about 10,000 with some 15,000 seasonal residents, lies between Hingham Bay and Massachusetts Bay on the south shore of Massachusetts.”. Attached hereto as “Attachment N” is the aforementioned article.

The Hull High School issued a 2020-2021 School Profile. The profile states, Hull has a year-round population of approximately 10,000 which swells in the summer to 20,000. The Profile is attached as “Attachment O.”

FEMA conducted a case study that was updated on February 11, 2021. The case study is entitled, “High Marks for Building Higher: Hull’s Freeboard Incentive Program.” The article states, “Despite its small size, it has one of the largest population densities in the Commonwealth, averaging 11,000 year-round residents and swelling to 20,000 or more in the summer seasons.” Attached hereto as “Attachment P” is a copy of the study.

Hatch Woods Hole Group conducted a study as to Hull Wastewater Treatment Facility Coastal Residency Measures. It held a public informational meeting on March 11, 2021. Attached hereto as “Attachment Q” is the Power Point Presentation that it gave to the public. The PPP states the following: “Town of Hull is a coastal community on the south shore of Massachusetts with 10,000 permanent residents and 15,000 seasonal residents.”

The Town posted a Position Statement for hiring for the Assistant Town Manager Position. The Position Statement states, “Hull, MA (10,027 pop.), is a historic, coastal community on Nantasket Peninsula at the southern edge of Boston Harbor. Given its land size of 2.8 square

miles, it is one of the most densely populated in Massachusetts. In the summer, there is a large influx of visitors and seasonal residents.” The Position Statement is attached as “Attachment R.”

TOWN OF SCITUATE ESTIMATED POPULATION INCREASE

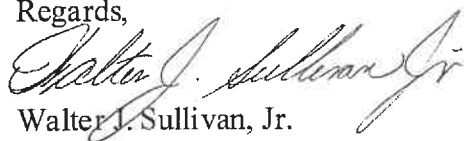
In looking at temporary seasonal residential population increases for Hull I thought that it would goor to look at similarly situated community. I believe that Scituate is a similarly situated community. When Scituate conducts its annual temporary seasonal residential population increase and submits the estimate to the ABCC, it includes both the permanent residential population and the temporary seasonal residential population increase in its total. Scituate’s year-round population is estimated at 19,063. For the years 2020, 2021, 2022, 2023 and 2024, the Town of Scituate reported to the ABCC an estimated population of 13,500. The reports submitted to the ABCC are attached as “Attachment S.”

Therefore, based on the above-mentioned and the attached information, I believe that the Board could vote that “after investigation and ascertainment by them of all facts and after co-operative discussion and deliberation” that the seasonal residential population of Hull increase is more than 10,000 seasonal residents,” especially given how the Board had voted and provided the ABCC with seasonal residential increases for the last four annual seasonal residential population increase counts of 10,000 or more. Therefore, pursuant to G.L. c. 138, section 17, the Board could vote to create three seasonal all alcoholic beverages off-premises licenses.

In addition, as mentioned above, especially given what I have read relative to the Town trying to create more seasonal events, the Board should consider creating additional on-premises seasonal licenses.

I will be attending the Select Board meeting on Wednesday. I would be more than happy to answer any questions that the Board may have regarding the above and or the attached.

Regards,



Walter J. Sullivan, Jr.

cc: Irwin Nesoff, Vice Chair
Jason P. McCann, Clerk
Brian S. McCarthy, Member
Jerry Taverna, Member
Jennifer Constable, Town Manager
James Lampke, Esq.

“Attachment A”

Relevant Paragraphs of G.L. Cc. 138, section 17

The local licensing authorities of any city or town, except the city of Boston, may make an estimate prior to March the first in any year of any temporary increased resident population in such city or town as of July the tenth following, and one additional license under section fifteen, to be effective from April 1 to November 30 or from April 1 to the following January 15 at the discretion of the local licensing authority, may be granted by said authorities for each unit of five thousand or additional fraction thereof of such population as so estimated, and the local licensing authorities of any city or town in Berkshire county, in which the city council, in accordance with the provisions of its charter, or the town, at an annual or special town meeting, votes to authorize such authority to grant winter seasonal licenses, or of any town in Franklin county, may make an estimate not later than October the fifteenth in any year of any temporary increased resident population in such city or town as of February the tenth following, and one additional license under section fifteen, to be effective from December the first to April the first of the year following, may be granted by said authorities for each unit of five thousand or additional fraction thereof of such population as so estimated; provided, that not more than one additional license shall be granted under this paragraph to the same person or for the same premises in any one year; and provided, further, that the local licensing authorities of any city or town, except the city of Boston, may grant, in addition to and irrespective of any limitation of the number of licenses contained in this section, seasonal licenses under section twelve, to be effective from April first to January fifteenth of the following year, or any portion thereof, and in any city or town in Berkshire county in which the granting of winter seasonal licenses is authorized as above provided, and in any town in Franklin county seasonal licenses under section twelve, to be effective from December the first to April the first, to the amount or number that such authorities deem to be in the public interest. Every estimate hereunder of temporary resident population shall be made and voted upon by the local licensing authorities at a meeting of said authorities called for the purpose after due notice to each of the members thereof of the time, place and purpose of said meeting and after investigation and ascertainment by them of all the facts and after co-operative discussion and deliberation. A copy of such an estimate, signed by a majority of the members of said authorities, stating under the penalties of perjury that all the foregoing requirements have been complied with and that the estimate is true to the best of their knowledge and belief, shall be forwarded forthwith to the commission. Upon the petition of twenty-five persons who are taxpayers of the city or town in which a seasonal license has been so granted, or who are registered voters in the voting precinct or district wherein the licensed premises are situated, filed within five days after the granting of such license, the commission shall, and upon its own initiative at any time may, after a hearing, examine and review any estimate made or action taken by the local licensing authorities in granting the same, and after such examination or review, may rescind,

revoke, cancel, modify or suspend any such estimate or action. Nothing in this paragraph shall be deemed to authorize or permit the commission to deny a renewal of, or to rescind, revoke or cancel, because of a decrease in population, any seasonal license outstanding and in full force on April thirtieth, nineteen hundred and fifty.



COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF THE STATE TREASURER

ALCOHOLIC BEVERAGES CONTROL COMMISSION

95 Fourth Street, Suite 3 Chelsea, MA 02150-2358

Jean M. Lorizio, Esq.

Commission Chairman

QUOTA BREAKDOWN "Attachment B"

As of: 9/12/2023

Town of: Hull (0554)

ANNUAL						
On Premise Retail			Exemption			Total Available in Quota
	Allowed	Total Issued	Special Leg	Vets Clubs	Farmer Series PP	
AB	14	14	0	0	0	0
WM	5	1	0	0	0	4
WMC		0	0	0	0	
Off Premise Retail			Exemption			Total Available in Quota
	Allowed	Total Issued	Special Leg	Vets Clubs	Farmer Series PP	
AB	3	4	0	0	0	0
WM	5	3	0	0	0	2

SEASONAL						
On Premise Retail			Exemption			Total Available in Quota
	Allowed	Total Issued	Special Leg	Vets Clubs	Farmer Series PP	
AB	0	7	0	0	0	0
WM	0	1	0	0	1	0
WMC		0	0	0	0	
Off Premise Retail			Exemption			Total Available in Quota
	Allowed	Total Issued	Special Leg	Vets Clubs	Farmer Series PP	
AB	0	0	0	0	0	0
WM	0	0	0	0	0	0

Annual	AB	SECTION 12
General On-Premises		2
Hotel/Innkeeper		1
Restaurant		11
Annual	WM	SECTION 12
Restaurant		1
Seasonal	AB	SECTION 12
Club		2
Restaurant		5
Seasonal	WM	SECTION 12
Farmer Brewery Pouring Permit		1

“Attachment C”

Section 17B: Grant of additional licenses for sale of alcoholic beverages drunk off premises

Section 17B. In any city or town which accepts the provisions of this section, a local licensing authority which granted seasonal all alcoholic beverage or wine and malt beverage licenses as set forth in section fifteen, on or before June thirtieth, nineteen hundred and eighty-four, is hereby authorized to grant, in addition to, the number of licenses which may be issued pursuant to section seventeen, but subject to all other provisions of this chapter, additional all alcoholic beverage licenses at a rate of one such all alcoholic beverage license per year; provided, however, that said additional licenses shall be granted only to holders of said seasonal licenses; provided, further, that the holder of said seasonal license surrenders such license; and provided, further, that the total number of seasonal licenses that the local licensing authority may issue pursuant to said section seventeen shall be reduced by one for each new license issued.

1/15/24, 10:38 AM

Town of Hull - Board of Selectmen Minutes 02/15/2005



Board of Selectmen Minutes 02/15/2005

Hull Board of Selectmen

Minutes

February 15, 2005

"Attachment D"

The meeting of the Hull Board of Selectmen was called to order at 7:40 pm on Tuesday evening, February 15, 2005 at the Hull Municipal Building, 253 Atlantic Avenue, Hull, Massachusetts.

Present: John Reilly, Chairman; Gerard McLaughlin, Vice Chairman; Christopher Olivieri, Clerk; Leonard Hersch and Joan Meschino, Members. Also present were Christopher McCabe, Town Manager and James Lampke, Town Counsel.

7:30 pm Jay Szklut - re: Proposed FY 05 Program and Budget

Jay Szklut, Community Development Director, presented the FY 05 CDBG Grant the Community Development Office is proposing for the Housing Rehabilitation program and 4 social service programs in the amount of \$629,372. He estimated the funds would enable the completion of 14 rehab projects at a cost of \$435,000 including the construction specialist, the social service programs are funded \$102,463 as previously approved, and general administration for the Director and Administrative Assistant for 14 months is estimated at \$91,000. (A budget summary sheet was submitted) Although his figures are estimates, Szklut said, there could be a slight difference in the final amount.

MOVED-McLaughlin: To authorize the Chairman to sign the grant application when finalized
SECOND-Olivieri
VOTE: Unanimous in favor

CORRESPONDENCE

Unanimously approved and authorized the Chairman to sign the form to be mailed to the Alcoholic Beverage Control Commission that contains the Board's estimate of the seasonal population for 2005 at 20,000 and determines the number of seasonal liquor licenses permitted, available on a motion by McLaughlin, seconded by Meschino.

LICENSES

Unanimously approved a Class 2 License to Alie Soufan, 437 Nantasket Avenue, on a motion by McLaughlin, seconded by Olivieri.

Signed a Civil Service requisition from the Police Chief for a Sergeant's position.

Page 1 of 2

Selectmen Minutes, 2/15/05
Page 2 of 2

TOWN MANAGER

Two agenda items McCabe said he wanted to discuss were disposition of real property and Tax Title property 46 & 48 J Street. The Board authorized the Town Manager to advertise the sale of the property at a minimum bid of \$361,500.

Reilly said that the Board also wished to discuss the Town Manager's contract.

https://cmsarchive.civicplus.com/Hull/MA/HullMA_minutes/HullMA_SelectMin/arc2005/S005508E7/default.htm

1/2

1/15/24, 10:39 AM

Town of Hull - Board of Selectmen Minutes 01/31/2006

1/15/24, 10:39 AM

Town of Hull - Board of Selectmen Minutes 01/31/2006

8:15 pm Historic District Commission Applicants

Moved-Silva: To reappoint Rick O'Donnell to expire in June 2006 and Don Ritz to expire in June 2006 to the Historic District Commission
Second-Meschino
Vote: Unanimous in favor

"Attachment E"

Moved-Olivieri: To authorize Dary to look at the different boards and committees with the possibility of reorganizing, reducing the number, reducing the membership or adjusting.
Second-Silva
Vote: Unanimous in favor

8:25 pm Beach Management Committee Applicants (Terms expire 6/30/06)

Four Members of the Beach Management Committee appeared before the Board to be interviewed for re-appointment. Rhoda Kanet, Maxine Winnig, Paul Epstein and Rob Chiman. Diane Kizner was unable to attend.

Moved-Silva: To appoint the four members present.
Second-Meschino
Vote: Unanimous in favor

Comment Draw Text Sign

Olivieri suggested that the Board reduce the number of members down from 11

Selectmen Minutes, 1/31/06
Page 3 of 4

Town Manager

Approval of Town Meeting Schedule

Moved-Meschino: To approve the Schedule presented for 2006 Annual Town Meeting for May 1, 2006 at 7:30 pm at the High School Auditorium.
Second-Silva
Vote: Unanimous in favor
McCabe discussed.

His memo to the board dated 1/25/06 in regard the School Building Assistance Program;
His memo dated 1/19/06 the status of DCR Seawall & Beach restoration project scheduled for completion in September '06.

The Town Manager submitted a job description for a Director of Public Works, a copy for review of his annual Town Report; a memo dated 1/18/06 in regard to the use of the money from lease payments for certain waterfront properties to the town.

By unanimous vote the Board directed the Town Manager to choose and to attend one of the three regional meetings to be held by the Plymouth County Health Insurance Group, on a motion by Silva, seconded by Meschino.

McCabe had suggested a Benchmark study that compares salaries from various communities for which he has received a proposal.

Moved-Dary: To authorize the town Manager to contract with Municipal Benchmarking, LLC to acquire the Municipal Yardstick customized in accordance with the proposal received by Town Manager. In addition it is understood that 5 copies of a supplemental salary analysis for police, fire and education departments will be provided at no additional charge.
Second-Meschino
Vote: Unanimous

Correspondence

Unanimously approved the population estimate of 20,000 for 2006 seasonal licenses to the Alcoholic Beverage Control Commission on a motion by Silva, seconded by Meschino.

Noted the resignation of Jack Wholey from the Hull School Committee and to officially advise the School Committee of the need to appoint a new member and that the position be advertised.

Agreed to assist the Kingston Board of Selectmen by supporting Governor Romney's beneficial change in the division of lottery funds to the cities and towns.

Selectmen Minutes, 1/31/06
Page 4 of 4

Hull Board of Selectmen

Minutes "Attachment F"

March 18, 2008

The meeting of the Hull Board of Selectmen was called to order at 7:30-pm on Tuesday evening, March 18, 2007 at the Hull Municipal Building, 253 Atlantic Avenue, Hull, Massachusetts

Present: John Silva, Chairman;; Ronald Davy, Vice Chairman; Christopher Olivieri, Clerk; John Reilly, and Joan Meschino, Members. Also present were: Philip Lemnios, Town Manager, and James Lampke, Town Counsel.

Moment of Silence

The Chairman held a moment of silence on the passing of Charles Brennan, a retired member of the Hull School Committee, and who participated in the construction of our Town's new school buildings, and for Margaret (Peggy) Cox, the wife of the late Tom Cox, a Hull Firefighter.

MINUTES

Moved-Reilly: To accept the minutes of May 22, 2008 and executive session minutes of March 4, 2008 as presented

Second Olivieri

Vote: Unanimous in favor

7:30 pm-Paul Stevelman --re: Applicant for Livery License

Moved-Reilly-To approve the renewal of the livery license

Second-Olivieri

Vote: Unanimous in favor

7:40 pm - Tom Connolly Treasurer/Collector-re: Move from MGL32b section 11 entity to MGL 32b Section 12 entity

Tom Connolly, Treasurer Collector presented the new health insurance contract for signature, and requested the Board to designate a representative and alternate representatives to protect the interests of the Town.

Moved-Reilly: that the Town of Hull signify its decision to join the Plymouth County Health Group by signing the agreement for Joint Negotiation and Purchase of Medical, Dental and Life Coverage; AND that the Town appoint the Town Manager as the Primary Representative and the Treasurer/Collector as the Alternate Representative to the Plymouth County Health Group.

Second-Olivieri

Vote: Unanimous in favor

Page 1 of 4

Selectmen Minutes, 3/18/08

Page 2 of 4

Selectmen Minutes, 3-10-09
Page 2 of 3

"Attachment G"

Consistent with all the other entertainment licenses issued in Hull.

Reilly and other Members expressed concerns in regard to the amount of time the restaurant has been closed and suggested the Board renew the existing license with stipulations.

Moved-Reilly: To not approve the entertainment license at this time.

Second-Blackall

Vote: Unanimous in favor

Moved-Olivieri: To approve the renewal of the existing license subject to the following stipulations; that the Ocean Club is open; and that a letter be sent to the abutters notifying them of the meeting date for the new application.

Second-Blackall

Vote: Unanimous in favor

OLD BUSINESS

Olivieri spoke about the Community Forums he had suggested at the last meeting. He proposed splitting the Town into sections; having the schedule announced on cable tv; involve Committee and Board Member, and members of the union, not to sway, but to present planned information. Meschino offered to do the Alphabet Section; Blackall – Allerton, and Olivieri – Hampton Hill and Circle

NEW BUSINESS

Unanimously approved signing the approved form from the Alcoholic Beverage Control Commission estimating the seasonal population at 20,000, under which seasonal package store licenses are issued, on a motion by Reilly, seconded by Olivieri.

Lemnios reported to the Board: that Joseph DiVito, Jr. is now employed as the Assistant Assessor and that it is a shared position; that there is important legislation coming up on the DCR land that he will announce at upcoming meeting; and Federal monies.

Lemnios announced that the grant of \$1M has been approved for the Coordinated Emergency Dispatch Center to be shared between Hull, Hingham, Cohasset and Norwell. He mentioned all of the benefits from a coordinated dispatch center among which was that it provides better survival rates. Blackall discussed the railroad bed and that he is doing research to establish a written policy for licensing/leasing sections to abutters. The research involves the railroad bed, railway stations and paper streets and he would like to have it on the agenda on the 24th.

.. . . .

"Attachment H"

Vote	Unanimous	
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Motion	Reilly	Steve Austin, Austin Realty Properties 10 Park Avenue, for parking permit for 32 cars at 10 Park Avenue (RENEWAL) Justin Gould, Steamboat Wharf Marina, 48 George Washington Blvd., for parking permit for 50 cars at Steamboat Wharf Marina (RENEWAL)
Second	Sestito	
Vote	Unanimous	

Motion	Sestito	Renee Kiley and Kelly Johnson, Hull Parent Teacher Organization, for Color Run school fundraiser in Hull Village on August 25, 2018, with a 9 a.m. start. Note: Lemnios said that this will require closure of roadway for about an hour. They have met with police on this.
Second	Reilly	
Vote	Unanimous	

The board approved street corner dedications requested by Veterans Agent Paul Sordillo for James Murdock Gillis and Arthur Louis Hurley.

Motion	Reilly	Motion to approve both of those requests.
Second	Sestito	
Vote	Unanimous	

ABCC 2018 Seasonal Population Increase Estimate

The board voted as follows to submit to the ABCC an estimate of seasonal population. Lemnios stated that estimates were based on information obtained from the sewer department and the assessor's office. The increase is estimated at about 800. An additional liquor license can be obtained per 5,000 increase in population. Richardson read aloud the motion. [See document.]

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Select Board – April 26, 2018 – Page 3

"Attachment I"

Livery Badge (New)

Matthew Briggs, a new applicant for a livery badge, was present at the Meeting. Lennios said that his CORI application is fine and that he is a suitable candidate for a livery badge.

Motion	Richardson	To approve a livery badge for Matthew Briggs, 809 Nantasket Ave., Apt. 5, For Bayside Coach (New).
Second	Grey	
Vote	Unanimous*	

*Reilly was not present for the vote

Common Victualer License (New)

Munchies and Milkshakes, LLC, 169 Nantasket Avenue, Denise Leuken, Manager, was present to apply for a Common Victualer License. The prospective operators of Munchies and Milkshakes explained that it is their hope to sell ice cream, coffee and sandwiches. They hope to open by February 1 (approximate date) and will be open Monday through Sunday from 6 am to 10 pm during the peak season. In the winter they will close earlier but it is their plan to be open year-round.

After discussion the Board voted as follows:

Motion	Richardson	To approve the issuance of a Common Victualer License to Munchies and Milkshakes, LLC, 169 Nantasket Avenue, Denise Leuken, Mgr. (New).
Second	Grey	
Vote	Unanimous*	

*Reilly was not present for the vote

APPROVALS

2020 Seasonal Retail Liquor Population Estimate

Sestito stated that at this time the estimate for the temporary increased population for the Town of Hull as of July 10, 2020 is 12,000 people.

Motion	Grey	To Whom It May Concern: Acting under authority contained in M.G.L. Ch. 138, S. 17, as amended, our Board at a meeting held on January 16, 2020, estimated that the temporary increased resident population of Hull as of July 10, 2020 will be 12,000. This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.
Second	Constable	
Vote	Unanimous	

Mohamed Zeidan, Hajj Auto Dealer, 55 Whitehead Ave.: Reconfirmation of Vote on renewal of Class II Wholesale with corrected name

Board of Selectmen Meeting, January 16, 2020 - 2

"Attachment K"

Hull Board of Selectmen Final Minutes December 15, 2021

The meeting of the Hull Board of Selectmen was held at 7:30 p.m. on December 15, 2021 via the GoToMeeting platform as an alternate means of public access pursuant to an Order issued by the Governor of Massachusetts dated March 12, 2020 Suspending Certain Provisions of the Open Meeting Law.

Present: Jennifer Constable, Chair; Greg Grey, Vice-Chair; Donna Pursel, Clerk; John Reilly, Member. Absent: Domenico Sestito, Member. Also present were Town Counsel James Lampke and Town Manager Philip Lemnios.

Before calling the meeting to order Constable led everyone in the Pledge of Allegiance.

APPOINTMENTS

Paul Sordillo, Veteran's Agent re: William Henderson Street Dedication Request

As Paul Sordillo was unable to be on the call, Paul Dunphy spoke on behalf of the Veteran's Council to request that a Town intersection be named in William Henderson's honor. Dunphy said that Bill Henderson was a very giving person who had a great impact on local veterans and was also very involved in the St. Vincent de Paul Society. Reilly stated that Henderson is very deserving of this honor due to his great love for the Town and his positive effect on the lives of its residents.

Motion	Reilly	To approve naming the intersection of Lewis and Manomet Streets in honor of William Henderson
Second	Constable	
Vote	Unanimous	Reilly – Aye Constable – Aye Grey – Aye Pursel – Aye

CORRESPONDENCE

David R. MacDougall, 18 Point Allerton Avenue re: Letter of Resignation from the Beach Management Committee

Motion	Reilly	To accept with regret the resignation of David MacDougall from the Beach Management Committee effective March 31, 2022
Second	Grey	
Vote	Unanimous	Reilly – Aye Grey – Aye Constable – Aye Pursel – Aye

Both Lemnios and Reilly spoke of MacDougall's service to the Town and expressed their regret at his resignation.

REQUESTS FOR APPROVAL

2022 Annual Liquor License Certification and Seasonal Population

Constable said the Board needs to accept the ABCC's 2022 Seasonal Population Increase Estimation Form. It is estimated that as of July 10, 2022 the population of Hull will be 10,072.

Board of Selectmen Meeting, December 15, 2021 - 1

"Attachment L"

Lemnios said that after these initial interviews the screening committee would forward the names of three to five finalists to the Board for public interviews and that the consultant would assist in this process as well. He said that the Select Board may wish to visit candidates' home communities and might also host a "Meet the Candidate" forum which would provide an opportunity to see how they handle themselves with the public.

Lemnios said that Paradigm Associates and the UMass McCormack Group both provide consultant services in this area and he would be willing to reach out to them on behalf of the Board. He said there is also a group out of New Hampshire but he does not know as much about them. He said that hiring a consultant should be a fairly quick process but conversations with the consultant to determine what is important to them might take more time. He said the Board will also need to decide on a number of issues such as who should be on the screening committee and whether they want to hold a public meeting to reach out to the community. He said they might also want to consider whether they want the Town Manager to be a resident of Hull.

Motion	Grey	That the Select Board seek to retain a consultant to assist in the hiring of a new Town Manager
Second Vote	Nesoff Unanimous	

2023 Annual Liquor License Certification and Seasonal Population

Lemnios said the Board needs a vote to certify their 2023 Seasonal Population Increase Estimation Form for the ABCC, which estimates that the temporary increased resident population of Hull as of July 10, 2023 will be 12,500.

Motion	Sestito	To approve the 2023 Seasonal Population Increase Estimation Form for submission to the Alcoholic Beverage Control Commission
Second Vote	Grey Unanimous	

CORRESPONDENCE

Steven Greenberg, Clerk, Hull Historical Commission re: Discussion of the role of the Hull Historical Commission

Steven Greenberg said the Historical Commission felt it would be a good time for them to sit down with the Select Board to discuss the role they should play in the historical preservation of the community. He said they would like to know what the Board feels is important so that they can focus their efforts going forward. Constable said they will probably have the Commission come in at some point after the meeting on the 18th of January as they will be reviewing the Board's goals and objectives at that meeting.

Hull Contributory Retirement Board's notice of Greg Galvin's re-appointment. Term to expire on January 24, 2026.

No action was required on this.

Letter from Clean Energy Action Committee

Nesoff said the Committee had sent a letter to the Select Board on December 19, 2022 stating that they would like to meet with them in February. Constable said they would put this on a future Agenda.

UPDATES

Grey asked Lampke if any research has been done on possible avenues for issuing additional liquor licenses. Lampke said they are looking at what might possibly be done, but it is not easy. He said he had spoken with Gary

Select Board Meeting, January 4, 2023 - 3



FEMA

Best practices

"Attachment M"

Disaster Mitigation Working in Massachusetts

High Marks for Building Higher: Hull's Freeboard Incentive Program

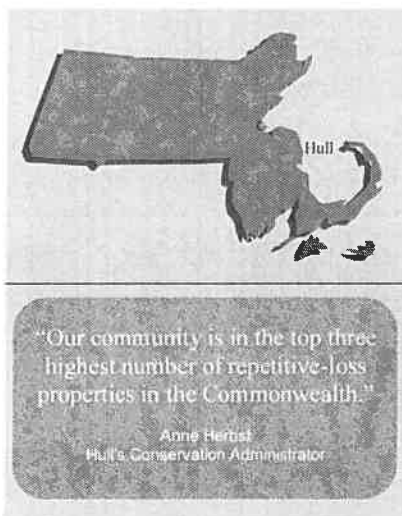


Photo by Christopher Smith

Even prior to the introduction of the town's incentive program, many coastal residents of Hull have understood the need to build their homes up higher.

The Town of Hull, MA sits on a three-square-mile strip of land on the Nantasket Peninsula, extending into Massachusetts Bay. Despite its small size, it has one of



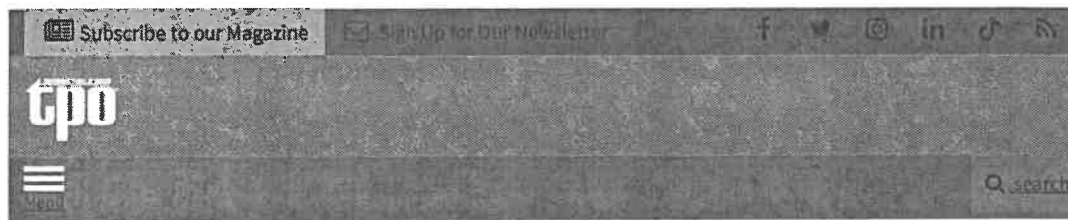
the largest population densities in the Commonwealth, averaging 11,000 year-round and swelling to 20,000 or more in the summer seasons. The high density has resulted in near-total development of all available land-space in the town.

Being on the bay, Hull is subject to frequent inundation from storms. Even mild wave action from seasonal storms called "Nor'easters" can cause significant damage to local properties, despite the protection of coastal banks and dunes, or even man-made defenses such as revetments and sea-walls. To date, the largest of these such storms, the Blizzard of 1978, filled the streets of Hull with water reaching depths of several feet, causing major damage to hundreds of buildings and homes throughout the town. Many of those same homes damaged in the Blizzard of '78 sustained considerable damage from a number of storms and floods over the years.

"Our community is in the top three highest number of repetitive-loss properties in the Commonwealth," said Anne Herbst, Hull's Conservation Administrator. "In the 30 years since the '78 Blizzard, we've had 23 coastal storms resulting in three or more flood claims to over 200 residential structures."

Because of restrictions in the Massachusetts building codes, local communities are unable to enforce stricter codes and ordinances than the state requires. This has resulted in towns and cities like Hull having to come up with creative forms of incentives to encourage the adoption of enhanced building techniques, such as the incorporation of freeboard. Put simply,

Produced by FEMA Region 1 Mitigation Division as part of DR-1895-MA



Editorial

Here's How a Massachusetts Town Prepared Its Wastewater Staff to Respond to a Natural Disaster

Here's How a Massachusetts Town Prepared Its Wastewater Staff to Respond to a Natural Disaster "Attachment N"

A mock storm drill helps the facility team in a Massachusetts town adopt a proactive emergency management plan and build resiliency.

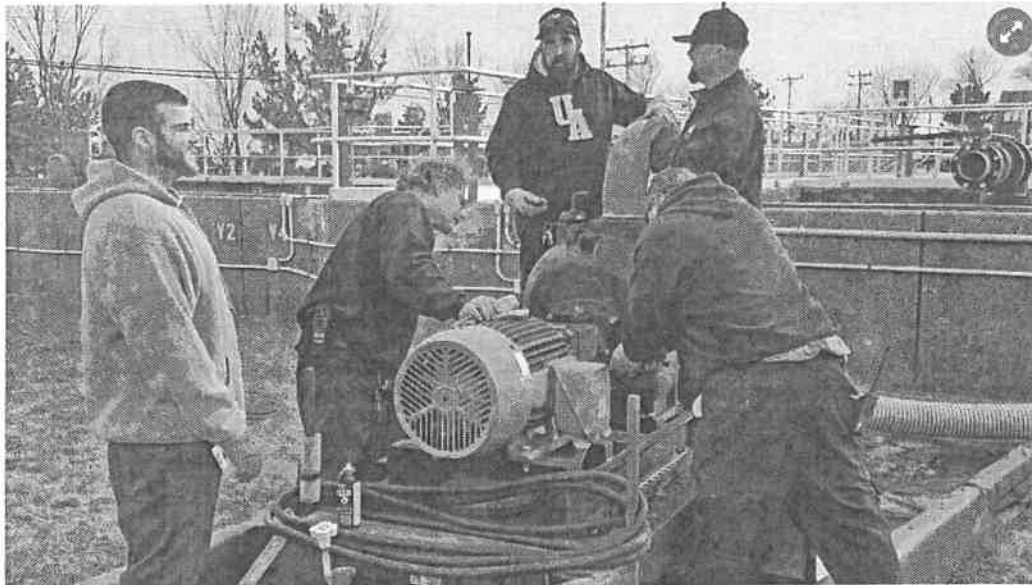
📄 Appeared in print as *"The Value of a Dress Rehearsal"*

✍ By **Bill Boornazian and John Struzziery**

🕒 September 2018

📁 How We Do It - Wastewater





Staff made changes to a backup process pump so it can be used to send mixed liquor suspended solids directly to a chlorine contact chamber if necessary during a high-flow storm event.

By their nature, wastewater treatment plants that service coastal communities are vulnerable to storm surges and floods.

The town of Hull, Massachusetts, on a peninsula at the southern edge of Boston Harbor, is particularly at risk. Surrounded by the Atlantic Ocean on two sides with a front door elevation of 12 feet, the Hull Water Pollution Control Facility has been affected by several major storms over the last 40 years, including major townwide floods.

Upon entering a 10-year contract to operate Hull's treatment plant in 2015, Woodard & Curran sought to change the facility's mindset about storms and wet-weather events. With a few key initiatives centered around a mock storm drill, the facility has shifted its reactive approach to a proactive program that uses every storm as an opportunity to improve its resiliency and emergency response plans.

Getting ready

...

The town of Hull, a community of about 10,000 with some 15,000 seasonal residents, lies between Hingham Bay and Massachusetts Bay on the south shore of Massachusetts. The sewer system includes about 42 miles of separated gravity sewers, seven wastewater pumping stations and more than 175 publicly owned grinder pumps within the low-pressure sewer system. The water pollution control facility receives flow from the neighboring towns through a sewer utility Inter-Municipal Agreement and discharges to Massachusetts Bay, regulated under a National Pollutant Discharge Elimination System permit.

Related: [NASA and Pacific Disaster Center Developing Early Flood Warning System](#)

Storms and nor'easters have flooded portions of the plant, causing mechanical issues that led to lost power and partial or complete treatment bypass for several days. While operators have become experts in responding to wet-weather events, they were often too consumed with urgent repairs after major storms to reflect on how to better prepare for the next one. As a result, the same failures experienced during the last storm would often flare up during the next one. Woodard & Curran's objective on taking over operations was simple, yet daunting: Make the vulnerable facility not just responsive, but resilient to high-flow events.

To the test

Woodard & Curran team members updated the town's high-flow management plan as it began to implement comprehensive storm event planning. To evaluate the plan's effectiveness, they decided to run a mock storm drill instead of waiting for a real storm. The drill setup was simple, but it brought forth inefficiencies and gaps in the plan, giving operators a chance to refine their preparedness before the upcoming hurricane season.

The first step of the drill was to bring all the stakeholders together to discuss each of the key shared facilities, shared resources and key contacts that were fundamental to the high-flow management plan. During this step, the group discussed previous storms and potential damage future high-flow events might bring.



Emergency Management

Tools for Practitioners

Case Study Library

Interagency Recovery Coordination Case Studies

Integrated Public Alert & Warning System (IPAWS)

Planning Guides

Community Lifelines

Environmental

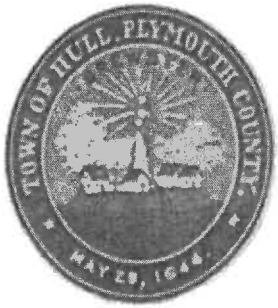
Planning & Historic Preservation

High Marks for Building Higher: Hull's Freeboard Incentive Program "Attachment P"

PLYMOUTH COUNTY, MA – Plymouth County, MA - The Town of Hull, Massachusetts sits on a 3-square-mile strip of land on the Nantasket Peninsula, extending into Massachusetts Bay. Despite its small size, it has one of the largest population densities in the Commonwealth, averaging 11,000 year-round residents and swelling to 20,000 or more in the summer seasons. The high density has resulted in near-total development of all available land in the town.

Hull is subject to frequent inundation from storms. Even moderate wave action from seasonal storms called "Nor'easters" can cause significant damage to local properties, despite the protection of coastal banks and dunes, or even man-made

defenses such as revetments and seawalls. To date, the largest of these such storms, the Blizzard of 1978, filled the streets of Hull with water reaching depths of several feet causing major



HATCH

"Attachment Q"

WOODS HOLE
GROUP

Hull Wastewater Treatment Facility (WWTF) Coastal Resiliency Measures

Hull, Massachusetts

Public Informational Meeting

March 11, 2021

Project funded in part through Coastal Resilience Grants from the
Massachusetts Office of Coastal Zone Management



Agenda

1. Project Summary
2. Need for Project
3. Flood Modeling
4. Project Design
5. Regulatory Path
6. Questions

March 11, 2021 Public Meeting

Project Location Background

- Town of Hull is a coastal community on the south shore of Massachusetts with ~10,000 permanent residents and ~15,000 seasonal residents.
- Located between Hingham Bay & Hull Bay on the west and Massachusetts Bay.
- Located adjacent to the Historic Hull Life Saving Museum and Hull Cemetery, part of the Hull Historic District.
- Since 1999, Hull has experienced twenty-two (22) natural hazards that triggered federal or state disaster declarations. NFIP has paid out over \$15M to policy holders in town for flood related property damages since 1978.



HULL, MA – Assistant Town Manager

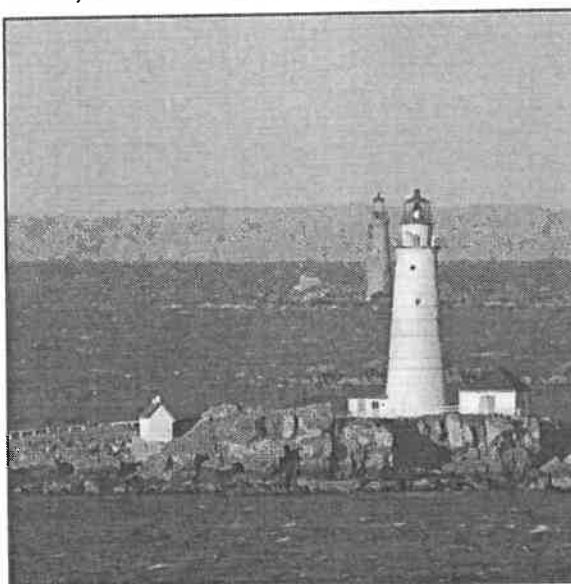


"Attachment R"

Position Statement

Hull, MA (10,072 pop.), is a historic, coastal community located on the Nantasket Peninsula at the southern edge of Boston Harbor. Given its land size of 2.8 square miles, it is one of the most densely populated communities in Massachusetts. In the summer, there is a large influx of visitors and seasonal residents. Hull lies approximately 20 miles from Boston via land, but just five miles via water. It takes only 20 minutes to travel via ferry from Hull's Pemberton Pier to Boston's Long Wharf. Hull is a series of islands connected by sandbars forming a peninsula and its residents are deeply concerned about rising sea levels and strongly support climate resiliency efforts.

Hull has an S&P Global rating of AA and stable finances. The Town is led by a five-member Select Board with a Town Manager overseeing daily municipal operations, has an open Town Meeting, and a total FY24 budget of approximately \$47.5 million.



To serve as the town's first Assistant Town Manager, the Town of Hull is seeking an experienced executive or upper-level manager, preferably in a municipal setting, with superior human resources and communications skills. Applicants must have in-depth knowledge of municipal operations and human resources issues as well as excellent mediation, conflict resolution, and leadership skills. Candidates should have superior organizational, planning, and supervisory skills along with strong analytical and budgetary skills. Candidates should have a bachelor's degree (master's degree preferred), preferably in human resources administration, public administration, business administration, or a related field. Human Resource Certification is highly desirable and MCPPO designation is preferred.

Annual Salary: \$120K+/-, DOQ. The successful candidate will receive an attractive compensation package including health and retirement plans, commensurate with qualifications and experience. The Town of Hull is an Equal Opportunity Employer.



COMMUNITY PARADIGM ASSOCIATES, LLC

1



COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

2020 Seasonal Population Increase Estimation Form

City/Town:

Date:

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

"Attachment S"

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

, estimated that the temporary increased resident population

of , as of July 10, 2020 will be .

Date of Meeting
City / Town Name
Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities

Three handwritten signatures in black ink, each on a horizontal line. The signatures appear to be "Karen B. Carfield", "Michael J. Conolly", and "Maura A. Cuzzo".

This certificate must be signed by a majority of the members of the local licensing authority.

COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

2021 Seasonal Population Increase Estimation Form

City / Town: SCITUATE

Date: Feb 9, 2021

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

Feb 9, 2021

Date of Meeting

, estimated that the temporary increased resident population

of Scituate

City / Town Name


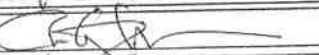
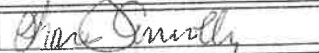

28,500

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities

This certificate must be signed by a majority of the members of the local licensing authority.

COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

2022 Seasonal Population Increase Estimation Form

City / Town:

Date:

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

Date of Meeting

, estimated that the temporary increased resident population

of

City / Town Name

, as of July 10, 2022 will be

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities

This certificate must be signed by a majority of the members of the local licensing authority.

COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

2023 Seasonal Population Increase Estimation Form

City / Town: SCITUATE

Date: Dec 20, 2022

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

December 20, 2022

Date of Meeting

, estimated that the temporary increased resident population

of SCITUATE

City / Town Name

, as of July 10, 2023 will be

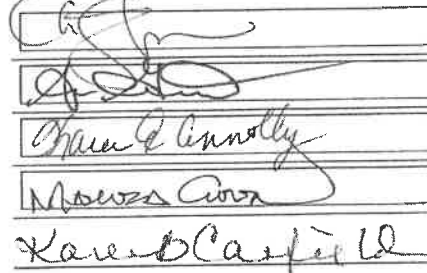
28,500

Estimated Population

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The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities



This certificate must be signed by a majority of the members of the local licensing authority.

COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL COMMISSION
95 Fourth Street, Suite 3, Chelsea, MA 02150

2024 Seasonal Population Increase Estimation Form

Municipality:

Date:

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

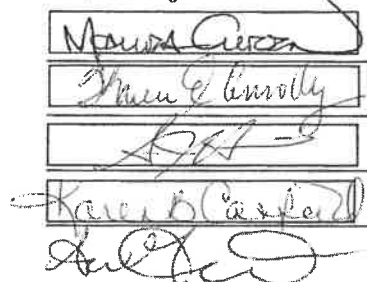
estimated that the temporary increased resident population

of , as of July 10, 2024 will be .

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Very truly yours,

Local Licensing Authorities



This certificate must be signed by a majority of the members of the local licensing authority.

COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

2023 Seasonal Population Increase Estimation Form

City / Town: SCITUATE

Date: Dec 20, 2022

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

December 20, 2022

Date of Meeting

, estimated that the temporary increased resident population

of SCITUATE

City / Town Name

, as of July 10, 2023 will be



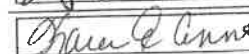
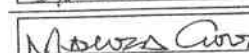
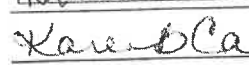
28,500

Estimated Population

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The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities

This certificate must be signed by a majority of the members of the local licensing authority.

WJS LAW OFFICE OF Walter J. Sullivan, Jr.

February 19, 2024

Honorable Greg Grey, Chair
Hull Select Board
Hull Town Hall
253 Atlantic Avenue
Hull, MA 02045

Re: Select Board Meeting - February 21, 2024 - Agenda Item
Request for Approval of Estimated Seasonal Population
for the Massachusetts Alcoholic Beverages Control
Commission, Re: Town of Hull's C. 123, section 17
Seasonal Liquor Licenses

Dear Chair Grey:

It is my understanding that the Select Board will be discussing and approving the estimated seasonal residential population increase at its meeting this coming Wednesday, February 21, 2024. I am requesting that this letter and my prior letter dated February 5, 2024 be included in the Select Board agenda's packet for the meeting this Wednesday. Both letters are on topic at to what the Board will be discussing.

In addition, I understand that the Select Board may vote to create seasonal section 15 - off-premises - licenses at the meeting, depending on what the Board determines the seasonal increase of the residential population of Hull is as of July 10, 2024. As mentioned in my previous letter, I believe that Board

should vote to create seasonal on-premises and off-premises licenses to better serve the increased population of Hull in the summer, both residential population and day-trippers. The creation of these licenses does not necessarily mean that the Board needs to grant these licenses. There is still the requirement under the statute that an applicant for a new license must show that there is a need for such license to be granted.

As you may recall, I spoke on both of the aforementioned subjects at the last Select Board meeting, estimated seasonal residential increase and creation of seasonal licenses. This letter relates to the different methods that have been used to determine the seasonal residential population increase other communities.

It was mentioned by the Manager the town would be only looking at the increase seasonal residential population at hotels, motels, boarding houses in the town to determine the seasonal residential population increase. In my comment to only looking at hotel, etc. seasonal residential population, I mentioned that it did not take into consideration of the college students that come home for the summer, which the Manager correctly stated that these individuals are probably already covered in the US Census Bureau Report on the estimated population of the Town of Hull. However US Census Bureau estimate does not cover other family members, relatives, etc. that are no longer recorded as residents of the Town of Hull in the census count, but still come to Hull during the summer to stay with parents, relative, friends, etc. The best examples I can give of this relates to my own family. I grew up summering in Scituate. When my parents ended up moving to Scituate year round, my four siblings and myself, as well as our spouses and children would be staying at various times with my parents in Scituate during the summer months. My wife grew up summering on the Cape. Her parents moved down to the Cape. My wife and her two brothers, as well as their spouses and nine children would go and stay at grandma's house for the summer. These examples would count all of these people as seasonal residents in the summer of Scituate or the Cape, increasing each communities summer residential population. The same is true for some residential homes in Hull, which would clearly require counting these individuals in the increase in summer residential population.

I did some research as to how to determine seasonal residential population increases and seasonal housing. I found that a number of different methods were used to calculate seasonal residential population increase and/or housing. Here are a few, with some being mentioned in the linked articles:¹

1. Review of Assessor's records, using the zip codes of the residential tax payer mailing address. You would count as seasonal housing any tax payer whose zip code is not the zip code of the Town of Hull.

2. Increase of water usage and electric usages in the town during the summer months. This method had previously been used by the Board to determine seasonal residential population increases.

3. Various articles, reports, studies, etc. that mention the seasonal residential population increase. These would include all of the documents that I submitted with my letter of February 5, 2024.

4. Traffic studies comparing the off-season months with the seasonal months. This method had also previously been used by the Board in determining seasonal residential population increase.

5. Hull cell tower data that shows the increase in cell phone data during the various months and seasons

6. Measuring ambient light.

7. Summer home rentals, including AirBnB.

¹ These are the links to the documents referenced as to how to determine seasonal increases: 1.) North Carolina Department of transportation, "How to Account for Seasonal Population Shifts in Distributing the Powell Bill Allocation Funds," https://connect.ncdot.gov/projects/research/RNAProjDocs/NCDOT_Final_Report_Revision_030120_CTB.pdf; 2.) D. Woods, "Exploring methods for mapping seasonal population changes using mobile phone data," <https://www.nature.com/articles/s41599-022-01256-8>; 3.) Demetria Stathakis, "Seasonal population estimates based on night-time lights," <https://www.sciencedirect.com/science/article/abs/pii/S0198971517303113>; 3.) US Davis Center for Water-Energy Efficiency, "Methods for Estimating Seasonal Populations with Water and Energy Data," <https://www.sciencedirect.com/science/article/abs/pii/S0198971517303113>; and 4.) Town of Provincetown, "Quarterly, Low Season, and Peak Season Population Analysis," <https://www.provincetown-ma.gov/DocumentCenter/View/14514/Population-Analysis-2021---quarterly-low-season-and-peak-season->.

All of the above show that seasonal population increases cannot be determined by just obtaining data from hotels, motels, boarding houses, etc. in order to determine the seasonal residential population increase. The Town also needs to look at some or all of the above methods to determine Hull's seasonal a residential population increase.

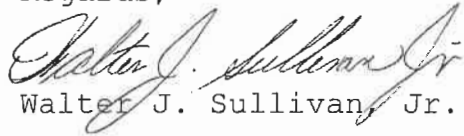
At the last Select Board meeting there was quite a pit of discussion that the document that the Board must sign and transmit to the ABCC is signed under the pains and penalties of perjury. The statute requires that the Board to sign under the pains and penalties of perjury that the requirements of the statute were met and that the estimate is true to the best of the Board's knowledge and belief. The requirements that must be done in determining the estimate are as follows: "Every estimate hereunder of temporary resident population shall be made and voted upon by the local licensing authorities at a meeting of said authorities called for the purpose after due notice to each of the members thereof of the time, place and purpose of said meeting and after investigation and ascertainment by them of all the facts and after co-operative discussion and deliberation." The Board is signing the estimate document that the meeting was noticed in accordance with the statute and that the Board would be voted that its estimate was made after an investigation and ascertainment by them of all of the facts and after co-operative discussion and deliberation.

I also want to raise a point at to a statement made by Attorney Lampke at the Board's meeting that tax payers of the or registered voters in the district could file an appeal of the Board's decision in creating seasonal licenses to the ABCC. This statement was not correct. The taxpayers or registered voters cannot appeal the Board creation of seasonal licenses. However, taxpayers or registered votes can appeal the granting of a seasonal license to the ABCC. Thus, the Board should not fear that the creation of seasonal licenses would end up with an appeal to the ABCC.

I will be attending the Select Board meeting on Wednesday. I would be more than happy to answer any questions that the Board

may have regarding the above and/or the information contained in my prior to the Board.

Regards,

A handwritten signature in dark ink, appearing to read "Walter J. Sullivan, Jr.", is written over the typed name.

cc: Irwin Nesoff, Vice Chair
Jason P. McCann, Clerk
Brian S. McCarthy, Member
Jerry Taverna, Member
Jennifer Constable, Town Manager
James Lampke, Esq., Town Counsel



Commonwealth of Massachusetts **STATE ETHICS COMMISSION**

One Ashburton Place - Room 619
Boston, Massachusetts 02108

APPROV. #1

Maria J. Krokidas
Chair

David A. Wilson
Executive Director

February 12, 2024

BY EMAIL (jlampke@town.hull.ma.us)

James Lampke, Esq.
Town Counsel
Town of Hull
115 North St.
Hingham, MA 02043

Re: Paul Paquin, Chair, Conservation Commission
Town of Hull

Dear Mr. Lampke:

Pursuant to the Commission's municipal advisory opinion regulation, 930 CMR 1.03(3), I have reviewed your opinion to Paul Paquin dated February 9, 2024. I concur with the conclusions contained in your opinion.

If you have any additional questions or need any further assistance, please do not hesitate to contact the Commission. Thank you.

Very truly yours,

/s/ Eve Slattery

Eve Slattery
General Counsel

cc: Paul Paquin (by email - ppaquin@town.hull.ma.us)
Lori West, Town Clerk, Hull, Mass. (by email)

DISCLOSURE BY NON-ELECTED MUNICIPAL EMPLOYEE OF FINANCIAL INTEREST

AND DETERMINATION BY APPOINTING AUTHORITY

AS REQUIRED BY G. L. c. 268A, § 19

MUNICIPAL EMPLOYEE INFORMATION

Name: Paul Paquin
Title or Position: Appointed member of the Hull Conservation Commission (and current chair)

Municipal Agency: Hull Conservation Commission

Agency Address: Hull Conservation Commission
Town Hall
253 Atlantic Avenue
Hull, MA 02045

Office Phone: 781-925-8102

Office E-mail:

My duties require me to participate in a particular matter, and I may not participate because of a financial interest that I am disclosing here. I request a determination from my appointing authority about how I should proceed.

PARTICULAR MATTER

Particular matter

Please describe the particular matter.

E.g., a judicial or other proceeding,
application, submission, request

for a ruling or other determination,
contract, claim, controversy, charge,
accusation, arrest, decision,
determination, or finding.

There is a project and enforcement order regarding work at 51 Harborview Road before the Hull Conservation Commission. Staff of the Commission and Town staff engaged the services of GZA Engineering to provide peer review and other services to the Town.

My brother _____ is an engineer at GZA and is a part owner. He was not involved in the Town engaging GZA, does not work in the division of GZA involved in this project and has nothing to do with this matter. Since he is a part owner of GZA financial benefits from this contract would inure to him.

**Your required participation
in the particular matter:**

Please describe the task you are required to perform with respect to the particular matter.

As a member of the Commission and its chair, I will be participating in this matter, including voting on work and orders pertaining to this matter. Staff would be processing any invoices and I would have no role in that. As GZA is providing professional services to the Town in this matter, I would be reviewing and considering their work for the Town.

E.g., approval, disapproval, decision,
recommendation, rendering advice,
investigation, other.

FINANCIAL INTEREST IN THE PARTICULAR MATTER

**Write an X by all that
apply.**

☐ I have a financial interest in the matter.

☒ My immediate family member has a financial interest in the matter.

☐ My business partner has a financial interest in the matter.

☐ I am an officer, director, trustee, partner or employee of a business organization, and the business organization has a financial interest in the matter.

☐ I am negotiating or have made an arrangement concerning future employment with a person or organization, and the person or organization has a financial interest in the matter.

Financial interest

Please explain the financial interest and include a dollar amount if you know it.

in the matter

My brother is an engineer at GZA Engineering and is a part owner. GZA is doing consulting work for the Conservation Commission. My brother as a part owner of GZA would have a financial interest in GZA's income.

Presently, the contract value is _____.

Employee signature:

Date:

DETERMINATION BY APPOINTING OFFICIAL

APPOINTING AUTHORITY INFORMATION

Name of Appointing Authority:

Select Board of the Town of Hull

Title or Position:

Select Board member

Agency/Department:

Select Board

Agency Address:

Select Board

Town Hall

253 Atlantic Avenue

Hull, MA 02045

Office Phone:

781-925-2000

Office E-mail

DETERMINATION

Determination by
appointing authority:

As appointing official, as required by G.L. c. 268A, § 19, I have reviewed the particular matter and the financial interest identified above by a municipal employee. I have determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.

Appointing Authority

signature:

Date:

Comment:

Attach additional pages if necessary.

The appointing authority shall keep this Disclosure and Determination as a public record.

**INSTRUCTIONS FOR DISCLOSURE BY NON-ELECTED MUNICIPAL EMPLOYEE
UNDER G.L. c. 268A, § 19**

FINANCIAL INTEREST IN A PARTICULAR MATTER

APPROV. #1

WHEN TO USE THE § 19 DISCLOSURE FORM

You are an **appointed or non-elected municipal employee**, as defined by G.L. c. 268A, § 1(g). **Your duties as a municipal employee include participating in a particular matter. You may not participate in the matter** because one or more of the following individuals or entities listed below has a **financial interest in the matter**:

- **You;**
- **Your immediate family member** (you and your spouse, and each of your parents, children, brothers and sisters);
- **Your business partner;**
- **A business organization** for which you are serving as **an officer, director, trustee, partner or employee;**
- **A person or organization** with whom you are **negotiating or have made an arrangement about prospective employment..**

You may file a **§ 19 Disclosure** with your appointing authority describing the particular matter, your responsibilities in relation to it, and the financial interest that is preventing you from participating.

Your appointing authority has discretion to make a written **§ 19 Determination** that the financial interest you have identified is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from you as its employee. **You may not participate in the particular matter unless your appointing authority files a written Determination allowing you to do so.**

If you choose not to seek authorization to participate, and do not file a § 19 disclosure, you may need to inform your appointing authority or agency that you will not perform your duties as you usually would.

PARTICIPATION IN A PARTICULAR MATTER

In a § 19 disclosure, you must explain in what way you participate in a particular matter.

A **particular matter** is any judicial or other proceeding, application, submission, request for a ruling or other determination, contract, claim, controversy, charge, accusation, arrest, decision, determination or finding.

You are expected to **participate** through approval, disapproval, decision, recommendation, the rendering of advice, investigation or otherwise.

Explain in what way you are required to participate – e.g., reviewing a proposal, approving an application, deciding about a grant; making a recommendation about a budget, providing advice about a case, conducting an investigation, performing a task or taking an action – in relation to the particular matter.

FINANCIAL INTEREST

In the disclosure, you must explain the financial interest that prevents you from participating in a particular matter. You should include the dollar amount of the financial interest, if known.

A financial interest must be **direct and immediate or reasonably foreseeable** (and not remote, speculative or not sufficiently identifiable), and may be **large or small, positive or negative** – a gain or loss, a benefit or an obligation.

For example, a financial interest exists when the outcome of a particular matter may:

- Cause or prevent a **financial gain or loss;**
- Create or eliminate a **financial opportunity;**

- Determine who will make decisions affecting your or an immediate family member's **wages, hours or working conditions** as a municipal employee.

Abutters and Owners of Nearby Property: The following people are presumed to have a financial interest in a particular matter regarding real estate:

- An abutter;
- An abutter to an abutter within 300 feet of the property line;
- A person who may suffer an injury in fact which is different in kind or magnitude from that suffered by members of the general public.

Competitors: Your business interest will have a financial interest if the outcome of a particular matter would affect the financial interests of a competitor in a way that would likely decrease or increase your business or the business of your immediate family, your partner, or your private employer.

FILING THE § 19 DISCLOSURE AND DETERMINATION

For the municipal employee

Sign your completed Disclosure and submit it to your appointing authority.

For the appointing authority

You have received a § 19 Disclosure from a municipal employee who may not participate in a matter because of a financial interest in the matter. **You may make a written Determination** that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee. **You also may decide not to make this Determination.** If you make such a Determination, you should provide a copy to the employee. Keep a copy of the § 19 Disclosure as a public record.

If you need advice about completing the disclosure, please call the Attorney of the Day at (617) 371-9500 or e-mail the State Ethics Commission at requestadvice@massmail.state.ma.us.



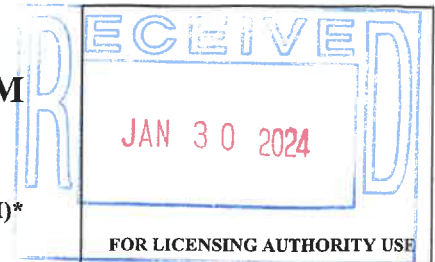
TOWN OF HULL

ALCOHOL LICENSE INFORMATION FORM

NEW ☐ RENEWAL ☐ TRANSFER ☐

AMENDMENT ☒

☐ CHANGE OF MANAGER (COM)*
☒ CHANGE OF HOURS (COH)
☐ ONE DAY
☐ OTHER



Full Legal Name of Business: McDevitt Enterprises Inc.

Business Name (dba) if different: Jo's Nautical Bar

FID of Licensee: _____ Address of Premises: 125 Main St Hull Ma 02045

Phone Number of Premises: 508 468 5499

Business Email: _____

Business Mailing Address: ☐ Same as above

APPROV. #2

Owner of Business: Michael McDevitt & Stephanie Aprea

Manager of Record: Stephanie Aprea

Phone: _____ Residential Address : _____

*Proposed Manager (must file COM with ABCC): _____

Phone: _____ Residential Address : _____

Applicant's (authorized) Signature

[Signature]

Date: 1/30/24

By signing above you are verifying the accuracy of all information

License Class: ☒ Annual ☐ Seasonal ☐ One Da (1 + 1 Day[s])

TYPE OF LICENSE: (CHECK ONLY ONE)

☐ Club ☐ Package Store ☐ Veteran's Club ☒ General On Premise ☐ Restaurant
☐ Innholder ☐ Tavern ☐ Other (Specify) _____

LICENSE CATEGORY:

☒ All Alcohol ☐ Wine & Malt ☐ Malt Only ☐ Wine Only ☐ Wine & Malt with Cordials
☐ Other (please specify) _____

HOURS OF OPERATION - PLEASE READ CAREFULLY

☐ NO CHANGES TO HOURS OF OPERATION FROM LAST YEAR: See Attached

☒ REQUESTING CHANGE OF HOURS (complete ONLY if amending hours of operation from previous license period)

☐ SEE ATTACHED HOURS (CHANGE OF HOURS)

REQUESTING TO OPEN:

Mon: 12:00 pm Tues: _____ Wed: 4:30pm Thurs: 4:30 Fri: 4:30 Sat: 12:00 pm Sun: 1:00 pm

REQUESTING TO CLOSE:

Mon: 1am Tues: _____ Wed: 1am Thurs: 1am Fri: 1am Sat: 1am Sun: 1am

Seating Capacity: (if applicable) _____ Indoor _____ Outdoor ✓ Total

Occupancy Number: 80

Entertainment License: ☒ Yes ☐ No

Request for New Year's Eve Extension?

☐ YES

☐ NO



APPROV. #3

TOWN OF HULL

**253 Atlantic Avenue
Hull, Massachusetts 02045**

**Tel: 781-925-2000
Fax: 781-925-0224**

February 21st, 2024

Massachusetts Historical Commission
220 Morrissey Boulevard
Boston, MA 02125

RE: Letter of Support Massachusetts Preservation Projects Fund

To Whom It May Concern:

On behalf of the Hull Select Board, please accept this letter of support for the Town of Hull's application to the Massachusetts Preservation Projects Fund Grant for the Fort Revere Tower Rehabilitation Project.

Fort Revere Tower is the historic focal point of our town. In addition, the tower offers stunning views of Boston Harbor and a glimpse into the past, where its viewing platform was necessary for the safe passage of ships and defense of the harbor. The tower in recent years has fallen into disarray. Multiple structural issues and a failing interior staircase have led to the closure of the tower. With the help of this grant, we can further preserve one of our town's most beloved landmarks.

Please reach out if you have any questions or need additional information. I may be reached at ggrey@town.hull.ma.us Thank you for your consideration.

Sincerely,

Greg Grey
Chair, Select Board



MEETING NOTICE POSTING & AGENDA

TOWN CLERK'S STAMP

TOWN OF HULL

Pursuant to MGL Chapter 30A, § 18-25 all Meeting Notices must be filed and time stamped in the Town Clerk's Office and posted at least **48 hours prior to the meeting** (excluding Saturdays, Sundays and Holidays). Please be mindful of the Town Clerk's business hours of operation and make the necessary arrangements to ensure this Notice is received and stamped in by the Town Clerk's Office and posted by at least **30 minutes** prior to the close of business on the day of filing.

Board or Committee	Select Board
Date & Time of Meeting	Wednesday, February 21, 2024 at 7:00 pm
Meeting Location	Hull Town Hall, 253 Atlantic Ave
Requested By:	Jennifer Constable, Town Manager

ADDED AGENDA

APPROVAL

1. **Mike McGurl, Executive Director, 1117 Nantasket Ave, Hull Life Saving Museum Re: One Day Wine and Malt License on Saturday, March 9, 2024 from 5:00 pm to 8:00 pm for Meet and Greet with Linda Greenlaw.**

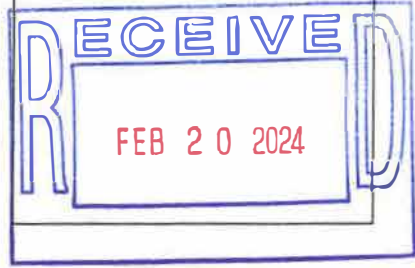
EXECUTIVE SESSION

1. **To discuss strategy regarding collective bargaining, grievance filed by police union, FOP-066.**



TOWN OF HULL
ALCOHOL LICENSE INFORMATION FORM
NEW ☐ RENEWAL ☐ TRANSFER ☐
☒ **ONE DAY LICENSE** March 9th 2024
AMENDMENT ☐

FOR LICENSING AUTHORITY USE



Name To Appear on License: Hull Lifesaving Museum

Business Name (dba) if different: _____ **APPROVAL #1**

FID of Licensee: _____ ABCC License Number: _____

Address of Premises: 1117 Nantsket Ave Hull MA 02045

Phone Number of Premises: 781-925-5433 Business Email: Maureen@Hulllifesavingmuseum.org

Business Mailing Address: ☐ Same as above PO Box 221

Owner of Business: Mike McGurl Executive Director

Manager of Record: Mike McGurl

Manager's Contact Phone: Cell Phone: _____ Phone: _____

Manager's Home Address: _____

Digitally signed by Mike McGurl

Date: 2022.09.16 12:53:09 -04'00' DATE: 2/15/2024

By signing above you are verifying the accuracy of all information

License Class: ☐ Annual ☐ Seasonal ☒ One Day (1 + 1 Day[s]) Nature of Event: Linda Greenla Au

TYPE OF LICENSE: (CHECK ONLY ONE) Location of Event: Hull Lifesaving Museum

☐ Club ☐ Package Store ☐ Veteran's Club ☐ General On Premise ☐ Restaurant

☐ Innholder ☐ Tavern ☐ Other (Specify) Museum

LICENSE CATEGORY:

☐ All Alcohol ☒ Wine & Malt ☐ Malt Only ☐ Wine Only ☐ Wine & Malt with Cordials

☐ Other (please specify) _____

HOURS OF OPERATION: (please use additional sheet if needed)

OPEN:

Mon: _____ Tues: _____ Wed: _____ Thurs: _____ Fri: _____ Sat: 5-8 Sun: _____

CLOSE:

Mon: _____ Tues: _____ Wed: _____ Thurs: _____ Fri: _____ Sat: _____ Sun: _____

☐ REQUESTING CHANGE OF HOURS (if different from previous license period)

Seating Capacity: (if applicable) _____ Indoor _____ Outdoor _____ Total

Occupancy Number: _____

Entertainment License: ☐ Yes ☐ No

Request for New Year's Eve
Extension?

☐ YES ☐ NO