

APPLICATION FOR USE OF THE HULL PUBLIC SCHOOL BUILDINGS

This application is to be filed at least ten (10) days in advance of date requested at the Office of the Superintendent of Schools. Approval of the School Principal and the Superintendent of Schools is required. Copies of the application will be distributed, as shown at bottom of page.

1. Name of Organization: _____ Date of Application: _____

2. School to be used: _____

Part of building to be used:

Auditorium _____ Cafeteria with kitchen* _____ Classroom _____

Gymnasium _____ Gymnasium and one set of lockers and showers _____

Other (Please Specify) _____

3. **Date(s):** _____ **Hours:** _____
 Use of Building: _____ From: _____ To: _____
 Continuous: _____ One Time Only: _____

The function must be finished and everyone out of the building by the stated time or incremental costs will occur.

4. Purpose: To conduct a _____

5. Is admission to be charged? YES _____ NO _____

6. Proceeds to be used for: _____

7. **Tobacco Free Schools Policy:** I hereby certify that I have read and will abide by the Hull Public Schools Tobacco-Free Schools Policy. _____

8. **Police Certificate:** (required for any occasion in which a large public attendance of over 100 is anticipated.) I hereby certify that arrangements have been made for the presence of a uniformed policeman at this function.

HULL POLICE DEPARTMENT

9. **Fire Department Certificate:** (Required when stage props and scenery are used.) I hereby certify that all scenery, etc., has been approved for the above-named organization.

HULL FIRE DEPARTMENT

10. Signature of person responsible: (person signing here is responsible for informing organization of "Regulations Governing Use of School Buildings.")

Name: _____ Official Title: _____

Address: _____ Phone No.: _____

**Additional form for use of Cafeteria with Kitchen. Ask School Office for form.*

School is available as requested. _____ Principal: _____ Date Approved: _____	Application: Approved _____ Denied _____ _____ <div style="display: flex; justify-content: space-between;"> Supt. of Schools Date Approved </div>
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IF THIS IS NOT A SCHOOL EVENT: Please note that this event is not sponsored or approved by the Town of Hull *if this is not a school* event. It is being held as a private non-Town of Hull function. The Town of Hull bears no responsibility or liability for any circumstances involving this event. Any questions or concerns should be directed to the sponsor of the event.

White Copy - School Office Canary Copy - Office of the Superintendent

Pink Copy - Representative of organization requesting use of buildings

First reading: May 8, 2006

Second reading: May 23, 2006

Adoption: June 5, 2006

Proposed reconsideration: June, 2011

Hull Public Schools