

MANAGEMENT TEAM

The School Committee reaffirms the rights and responsibilities of the building principals for the administration of their various programs and buildings within the broad scope of the adopted Committee policies.

Specifically, the Principal of the individual school is the responsible head and professional leader in the development of the educational program and the improvement of instruction in the school of which he/she is the Principal, and in interpreting that school to the community. All personnel will work through and under the direction of the Principal in the performance of their duties within his/her school.

Principals of the various schools shall be responsible to, and serve under the direction of, the Superintendent, and shall be the chief educational and administrative officers in their respective buildings.

Subject to the rules and actions of the School Committee and the supervision of the Superintendent, the Principals in their respective schools shall:

1. Supervise instruction and special services;
2. Organize and direct curriculum and its improvement under the direction of the Superintendent and within the limits prescribed by state regulations and School Committee policy;
3. Supervise and evaluate teachers;
4. Establish and maintain an atmosphere conducive to learning;
5. Establish and enforce rules for the proper behavior of students;
6. Supervise the keeping of enrollment, attendance, and other records and preparation of reports;
7. Supervise clerical and building service personnel;
8. Supervise grounds, building, and related equipment and surroundings;
9. Cause the proper officials to investigate and report on cases of truancy;
10. Make requisitions in writing at such times as designated for necessary books, supplies, and equipment;
11. Keep an inventory of books, supplies, and equipment;
12. Exercise a careful watch over all school property; and
13. Examine school registers from time to time to see that they are kept in a proper manner.
14. Supervise the effective conduct of the School Councils.

Principals shall see to it that exit drills are organized and held and that alarm signal systems are tested at times and in a manner deemed appropriate by the Hull Fire Department.

Principals shall make recommendations in writing as to maintenance, repair, and improvement of the buildings, equipment and grounds. Unless the health or safety of the occupants of the building is involved, such recommendations shall be made at such times as may be designated.

Principals shall perform such other duties and shall have such other powers as may be delegated to them by the Superintendent of Schools.

In all matters relating to their respective schools where their duties are not definitely prescribed, principals shall exercise their discretion subject to the final approval of the Superintendent.

Adopted: 5/2004

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Second reading: January 10, 2011

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Proposed reconsideration: January, 2016

Hull Public Schools