



# Hull Community Preservation Committee

## Final CPC Application

*Mandatory 2-Step Application Process*

**Due: no later than October 31, 2023**



## Hull Community Preservation Committee Final CPC Application Due: October 31, 2023

Office Use:  
Date Received

**IMPORTANT:** If a project is town-owned, then you **MUST** get permission to submit a CPC application. Please allow enough time to get on the BOS agenda. It is also important to get before the proper board (Conservation, Historic, Park & Rec, Community Housing) to gain their support with your project.

Project Sponsor or Organization: Town of Hull

Address: 253 Atlantic Avenue

Contact Person: Chris Di Iorio

Phone #: 781.925-3595

Email: cdiiorio@town.hull.ma.us

Date: 10.31.23

Project Name:

Shade Structures

Project location:

(Assessor's parcel/ID)

Various

Owner:

Town of Hull

Request Amount:

\$20,000

Required When: 7/1/24

What Category:

Open Space ☒ Historical ☐ Community Housing ☐ Recreation ☒

**Brief Description of Project:** (use a separate page if you need more space)

The Town is seeking funding to install new shade structures or new trees in several park or other Town owned areas around town such as the Pickle Ball courts/Kenberma playground, Sullivan Field aka "the dust bowl", James Ave Wharf, Mariners Park, etc.

If you do not have ownership or control of the Project Location/Address, have you received permission from the Owner to apply for funding regarding this project? Yes ☒ No ☐

**Estimated Budget:**

Requested Amount from CPA Fund	\$20,000
Funding from Non-CPA sources (if applicable)	\$0.00
Total Project Cost	\$20,000

(It is highly recommended that you include 3 estimates with your cost evaluation)

## Project Description:

Answer the following questions in the order listed below. Refer to *Guidelines for CPA Funding Requests* while completing this application. Applications will be returned as incomplete if all information is not provided. Include supporting materials, as necessary.

- 1. Goals:** What are the goals of the proposed project? First, explain the relationship of those goals to those of the Community Preservation Act. Second, explain how the project advances the goals of Hull's most recent open space, land use, affordable housing and historic preservation planning documents.

**This CPA request is being submitted to secure funding to improve open space conditions by providing a shaded area for people at town owned open space areas. This project would be consistent with the stated goals of the CPC to enhance quality of natural resources and recreational opportunities in Town.**

**This project is supported by the Parks and Recreation Commission and the open space and recreation plan.**

**This project is consistent with preservation program priorities of improving open space conditions for its residents. The Town of Hull is a very densely developed area and open space/recreational amenities are limited for area residents. As these facilities are limited it is important that the facilities that exist be kept at a high quality. The goal of this proposal is to bring the Town open space areas up to a higher standard so that they can provide the children and adults using these areas a safe and more comfortable experience.**

- 2. Community Need and Public Benefit:** Why is this project needed? How does it benefit the public? Consider the following: people who will directly benefit from the completed project; resources that will be protected because of this project.

**Lack of shade limits the time people of all ages can spend in open space areas. Being continuously subjected to the sun is at minimum uncomfortable, but can lead to dehydration, sunburns, sickness and need of medical attention. This project would provide relief for those seeking a respite from the heat of the summer and would allow greater use of the park facilities.**

- 3. Timeline:** What is the schedule for project implementation? Include a timeline for all milestones. (*Note: Projects must be completed within two years of receipt of the grant award unless an extension is given for good cause.*)

**We would look to begin the project in the summer of 2024 and continue until the funds are expended.**

- 4. Success Factors:** How will the success of this project be measured? Be as specific as possible.

**Success would be determined by enhanced experience of park users and greater numbers of people using the parks.**

- 5. Credentials:** How will the experience of the applicant(s) and any contractors contribute to the successful implementation of this project?

**The Community Development and Planning Department has overseen the development of many similar efforts.**

- 6. Other Funding:** What additional funding sources are available, committed, or under active consideration? Include copies of commitment letters or rejection letters and describe any other attempts to secure funding for this project.

**None**

- 7. Maintenance:** If ongoing maintenance is required to protect the CPA investment in your project, how will it be funded in the future?

➤ **DPW would oversee maintenance**

## Required Attachments:

- **Budget** – Outline the total budget for the project and how CPA funds will be spent. Break down the project by year of expenditure. Describe all funding sources. Where applicable, describe how much of the proposed CPA

funding should be designated to each of the four CPA purposes. Make sure to consider the total cost required to complete the project (appraisals, environmental assessments, bidding requirements, copying, legal notices, etc.) and explain how they have been accounted for in this budget. This is particularly necessary for construction and land acquisition projects and can include contingency, up to any 10% of the budget. (**Note:** Non-Profit Organizations should also include a current financial statement.)

- **Control of Site:** Attach a statement indicating whether the applicant owns or has a purchase agreement for the property in the Project. If the property is under agreement describe the agreement, including timing and conditions. If the applicant does not have site control, please explain.
- **Community Support:** Include any relevant letters of support for the project including demonstration of other funding sources.
- **Historic preservation projects:** Are required to comply with the “Secretary of the Interior's Standards for the Treatment of Historic Properties” and consulting with a professional who has completed historic preservation projects using these standards. The Secretary of the Interior's Standards are published by the National Park Service and may be accessed online at: <https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>
- **Photos:** Please be sure to send photos of your project. If your project is approved by CPC, your digital images will be used for presentations.

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**Email** completed application to CPC Administrator at [CPCAdmin@town.hull.ma.us](mailto:CPCAdmin@town.hull.ma.us)