



# **Hull Community Preservation Committee**

## **Final CPC Application**

*Mandatory 2-Step Application Process*

**Due: no later than October 31, 2023**



## Hull Community Preservation Committee Final CPC Application Due: **October 31, 2023**

Office Use:  
Date Received

**IMPORTANT:** If a project is town-owned, then you **MUST** get permission to submit a CPC application. Please allow enough time to get on the BOS agenda. It is also important to get before the proper board (Conservation, Historic, Park & Rec, Community Housing) to gain their support with your project.

**Project Sponsor or Organization:** Town of Hull

**Address:** 253 Atlantic Avenue

**Contact Person:** Chris Di Iorio

**Phone #:** 781.925-3595

**Email:** cdiorio@town.hull.ma.us

**Date:** 10.31.23

**Project Name:**

Dog Park Feasibility Study

**Project location:**

(Assessor's parcel/ID)

Town Wide

**Owner:**

Town of Hull

**Request Amount:**

\$10,000

**Required When:** 7/1/24

**What Category:**

Open Space ☐ Historical ☐ Community Housing ☐ Recreation ☒

**Brief Description of Project:** (use a separate page if you need more space)

The Town is seeking funding to undertake a dog park feasibility study. A dog park has been identified in documents such as the Open Space and Recreation Plan and more recently during surveys of park users for the Friendship Park rehabilitation. This study would gauge community interest in a dog park, identify the key elements that a dog park would need to include, review possible sites and recommend specific areas, and provide a cost assessment of what construction would cost and yearly costs to maintain the facility.

If you do not have ownership or control of the Project Location/Address, have you received permission from the Owner to apply for funding regarding this project? Yes ☒ No ☐

**Estimated Budget:**

Requested Amount from CPA Fund	\$10,000
Funding from Non-CPA sources (if applicable)	\$0.00
Total Project Cost	\$10,000

(It is highly recommended that you include 3 estimates with your cost evaluation)

## Project Description:

Answer the following questions in the order listed below. Refer to *Guidelines for CPA Funding Requests* while completing this application. Applications will be returned as incomplete if all information is not provided. Include supporting materials, as necessary.

1. **Goals:** What are the goals of the proposed project? First, explain the relationship of those goals to those of the Community Preservation Act. Second, explain how the project advances the goals of Hull's most recent open space, land use, affordable housing and historic preservation planning documents.

**From meetings we have had regarding the open space plan development and the reconstruction of parks it is clear that there is a demand for a dog park in town. It is estimated that there is one dog for every ten people in town. The goal of this project is to identify opportunities and the feasibility for constructing a dog park in town. This advances the CPC goals of usable open space and recreation.**

2. **Community Need and Public Benefit:** Why is this project needed? How does it benefit the public? Consider the following: people who will directly benefit from the completed project; resources that will be protected because of this project.

**The limitation of the beach area to dogs and the nature of residential development in the town on smaller lots creates a challenging condition for many dog owners in providing adequate exercise area for their dogs. This study would determine the feasibility of creating a dog park and expand the recreational options in the Town. This report would be the first step in developing a dog park.**

3. **Timeline:** What is the schedule for project implementation? Include a timeline for all milestones. (**Note:** Projects must be completed within two years of receipt of the grant award unless an extension is given for good cause.)

**We would look to begin the project in the summer of 2024 with the idea to complete this by fall 2024.**

4. **Success Factors:** How will the success of this project be measured? Be as specific as possible.

**The report would provide the Town with a full understanding of the benefits, negatives, locations, cost, etc of a dog park.**

5. **Credentials:** How will the experience of the applicant(s) and any contractors contribute to the successful implementation of this project?

**The Community Development and Planning Department has overseen the development of many successful planning study efforts.**

6. **Other Funding:** What additional funding sources are available, committed, or under active consideration? Include copies of commitment letters or rejection letters and describe any other attempts to secure funding for this project.

**None**

7. **Maintenance:** If ongoing maintenance is required to protect the CPA investment in your project, how will it be funded in the future?

➤ **DPW would oversee maintenance**

## Required Attachments:

- **Budget** – Outline the total budget for the project and how CPA funds will be spent. Break down the project by year of expenditure. Describe all funding sources. Where applicable, describe how much of the proposed CPA funding should be designated to each of the four CPA purposes. Make sure to consider the total cost required to complete the project (appraisals, environmental assessments, bidding requirements, copying, legal notices, etc.) and explain how they have been accounted for in this budget. This is particularly necessary for construction and land acquisition projects and can include contingency, up to any 10% of the budget. (**Note:** Non-Profit Organizations should also include a current financial statement.)

- **Control of Site:** Attach a statement indicating whether the applicant owns or has a purchase agreement for the property in the Project. If the property is under agreement describe the agreement, including timing and conditions. If the applicant does not have site control, please explain.
- **Community Support:** Include any relevant letters of support for the project including demonstration of other funding sources.
- **Historic preservation projects:** Are required to comply with the “Secretary of the Interior’s Standards for the Treatment of Historic Properties” and consulting with a professional who has completed historic preservation projects using these standards. The Secretary of the Interior’s Standards are published by the National Park Service and may be accessed online at: <https://www.nps.gov/tps/standards/treatment-guidelines-2017.pdf>
- **Photos:** Please be sure to send photos of your project. If your project is approved by CPC, your digital images will be used for presentations.

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**Email** completed application to CPC Administrator at [CPCAdmin@town.hull.ma.us](mailto:CPCAdmin@town.hull.ma.us)