

Advisory Board Minutes 2/25/2019

Name	Office	Present	Absent	Absent with notice
David Clinton	Chair	x		
Jay Polito	Vice Chair	X		
Jason Frady	Clerk	X		
Bob Carney		x		
Dan Sullivan			x	
Marcia Bohinc		X		
Jill Dennard		X		
Pat Cormier		x		
Peter Larsen		X		
Robyn Healey		X		
Steve Kiley		x		

Dave Clinton called the meeting to order at 7:00 p.m.

Present are Town Manager Lemnios, Police Chief Dunn, Deputy Chief Reilly, Fire Chief Russo, Deputy Chief Frazier, Attorney Lampke

Reviewed Budgets for Police, Animal Control, Fire, Emergency Management, Legal

Police 27 Sworn Officers, 1 Chief, 1 Deputy Chief, 1 Lieutenant, 5 Sergeants, 19 Patrol

Looking to bring back a K9, but not in this fiscal year, will require training of an officer.

Ford Explorers lower maintenance and fuel costs than the Chargers.

Holiday Pay is down because new officers don't get Holiday Pay for first 6 months and dept. is fully staffed.

15500 Calls, many were for mental health issues, drug overdose calls are steady

Educational line increased due to 8 officers earning Master's Degrees.

Hull does not have a Drug Recognition Expert. Hingham has 3 that Hull could access if needed. Training required is extensive.

Animal control, Hull receives 50% of officer's time, pays officer's benefits since that would be required even if officer was working the same hours as a part time employee, Norwell and Cohasset split the rest of the officer's time and pay for his vehicle.

Marcia requested copy of the agreement between the 3 towns.

Fire 1 Chief, 1 Deputy Chief, 4 Captains 24 Privates, Currently 3 open positions and 1 pending retirement. Continuing shortage of qualified candidates due to paramedic requirement.

High Water Vehicle was received for no cost as a surplus vehicle from Federal Govt. Town spent 9250 in repairs/upgrades.

Legal Oversees Town contracts, HR disputes.

What makes up the 15,000 for Personal Services? That money covers the rent and other costs related to Jim's office in Hingham which he pays for. Our Auditors directed the town to reflect the money in that line item rather than rent. Professional and Technical is there in case we need to pay for expert witnesses or seek expertise that we don't have.

Settled the wastewater case with insurer for \$1 million, Filed suit against the plant operator.

Crescent Beach Seawall, suing the contractor and the bonding company. The contractor abandoned the site.

Minutes:

8/8/2018 Motion to Approve : Peter Larsen, Second: Robyn Healey, Bob Carney Abstains, Jill Denard Abstains, Motion Carries 6-0

8/28/2018 Motion to Approve: Bob Carney, Second Robyn Healey, motion carries unanimously

1/24/2019 Motion to Approve: Bob Carney, Second: Robyn Healey, motion carries unanimously

Motion to adjourn Bob Carney

Second Robyn Healey

Motion carries unanimously, Meeting adjourned 8:51

Materials Provided

20190225-1 Zobrio Software Maintenance breakdown

20190225-2 Library Circulation Figures FY2008-FY2018

20190225-3 FY14-FY18 Year End Transfers

20190225-4 FY14-FY18 Reserve Fund Activity

Town of Hull
General Ledger Software Maintenance
001-0124-5300

	<u>FY18</u>	<u>FY19</u>	<u>FY20*</u>
Abila/FundWare G.L.	43,179.00	44,474.00	48,200.00
Zobrio Cash Management	6,602.00	6,455.00	6,800.00
Expenditures	\$49,781.00	\$50,929.00	\$55,000.00
	\$45,000.00	\$52,000.00	\$55,000.00

* Budgeted

20190225-1



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November 26, 2018

Michael Buckley
Town of Hull
253 Atlantic Avenue
Hull MA 02045

Dear Michael:

To help you prepare for your annual budget, Zobrio is providing an estimated software maintenance charge.

\$46,095 for your DN Windows and Financial System
\$6,649 for your Zobrio Cash Management Subscription

We are excited to announce the completion of our new OpenAPI functionality that will allow our users to automate the integration of Zobrio Cash Management with third party Payment Portals, Billing and Collection Systems, Banks and Accounting systems. Please contact us to inquire how you can take advantage of this new feature

As a valued client please know that we are available at any time to meet with you on-site to discuss your technology needs and the resources available for you to tackle the challenges of today and tomorrow.

Please feel free to contact me via email: Rob.Raymond@Zobrio.com to set up a meeting
Sincerely,

A handwritten signature in dark ink, appearing to read 'Rob Raymond'.

Robert M. Raymond
Executive Vice President

20190225-1

Year	Books	Magazines	Audio	Video	Ebooks	Downloadable Audio	Downloadable Video	Total Circulation	OCLN Assessment
FY2018	16,177	686	9,879	12,494	3,335	1,780	5	44,382	\$21,438
FY2017	15,836	676	9,725	12,193	3,389	1,387	10	43,237	\$20,617
FY2016	15,045	690	9,332	11,748	3,785	1,220	9	41,847	\$19,732
FY2015	15,972	713	9,352	12,085	2,744	1,057	1	41,939	\$19,151
FY2014	16,912	797	8,712	11,228	1,841	886	0	40,376	\$19,989
FY2013	23,482	918	7,974	9,740	783	477	0	43,374	\$19,889
FY2012	23,692	1,389	7,826	9,516	557	403	0	43,383	\$19,528
FY2011	21,963	1,427	7,540	9,279	122	455	0	40,786	\$20,884
FY2010	21,736	1,585	6,906	8,106	15	327	0	38,675	\$20,774
FY2009	26,984	2,034	8,345	9,302	0	374	0	47,039	\$23,005
FY2008	23,256	1,899	9,732	9,103	0	472	0	44,515	\$23,195

Notes:

These statistics were furnished by the Massachusetts Board of Library Commissioners. (MBLC)
Each year libraries send the MBLC a report based on figures compiled by the library network (OCLN)

Circulation figures are lower for 2010 due the fact that the library open fewer hours for fiscal reasons

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Town of Hull				
FY14 - FY 18 Year End Transfer Activity				
	<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Transfer From</u>
	Town Manager	Payroll	12,962.00	Health Insurance
	Reserve Fund	Fuel Reserve	5,000.00	Health Insurance
	Town Accountant	Payroll	24,122.43	Health Insurance
	Assessors	Expenses	250.00	Health Insurance
	Public Buildings	Expenses	5,000.00	Health Insurance
	Police Department	Payroll	5,000.00	Health Insurance
	Public Works	Line Painting	20,000.00	Health Insurance
	Library	Payroll	10,000.00	Health Insurance
	Workers Comp	Expenses	25,000.00	Injured on Duty
	Town Insurance	Deductibles	8,150.00	Health Insurance
		FY14 Transfers	\$115,484.43	
	Various Departments	Payroll	26,194.00	Health Insurance
	Treasurer/Collector	Tax Title	5,973.00	Health Insurance
	Public Buildings	Expenses	10,000.00	Health Insurance
	Workers Comp	Expenses	15,000.00	Health Insurance
	Medicare Tax	Expenses	6,240.00	Health Insurance
	Town Insurance	Deductibles	12,589.00	Health Insurance
		FY15 Transfers	\$75,996.00	
	Elections	Expenses	7,944.00	Health Insurance
	Town Manager	Payroll	13,715.00	Health Insurance
	Board of Registrars	Expenses	1,225.00	Health Insurance
	Public Buildings	Expenses	5,500.00	Health Insurance
	Public Works	Payroll	9,468.00	Health Insurance
	Medicare Tax	Expenses	13,200.00	Health Insurance
	Injured on Duty	Expenses	6,736.00	Health Insurance
	Town Insurance	Deductibles	15,811.00	Health Insurance
		FY16 Transfers	\$73,599.00	
	Library	Payroll	3,978.00	Health Insurance
	Non Contrib Retirement	Expenses	1,185.00	Health Insurance
	Town Insurance	Deductibles	31,450.00	Health Insurance
		FY17 Transfers	\$36,613.00	
	Library	Payroll	5,035.00	Health Insurance
	Public Buildings	Expenses	9,476.00	Health Insurance
	Medicare Tax	Expenses	4,716.00	Health Insurance
		FY18 Transfers	\$19,227.00	

Town of Hull			
FY14 - FY18 Reserve Fund Activity			
Fiscal Year 2014			\$ 50,000.00
01/13/14	Library - Permanent Personnel	Department Head Absence	3,000.00
01/13/14	General Town Insurance	Insurance for Foreclosed Properties	7,500.00
01/13/14	General Town Insurance	Legal Expenses	12,500.00
01/13/14	Townwide Consultants	JMLC Proceedings	8,000.00
03/10/14	Public Buildings	Other Services	5,500.00
		FY14 Transfers -	\$ 36,500.00
		FY14 Returned -	\$ 13,500.00
Fiscal Year 2015			\$ 50,000.00
06/15/15	Planning Board - Expenses	Project Assistance	10,000.00
		FY15 Transfers -	\$ 10,000.00
		FY15 Returned -	\$ 40,000.00
Fiscal Year 2016			\$ 50,000.00
06/13/16	Elections & Town Meetings	Temporary Personnel	2,000.00
06/13/16	Elections & Town Meetings	Other Expenses	8,000.00
06/13/16	Library	Permanent Personnel	4,800.00
		FY16 Transfers -	\$ 14,800.00
		FY16 Returned -	\$ 35,200.00
Fiscal Year 2017			\$ 50,000.00
	No Transfers		-
		FY17 Transfers -	\$ -
		FY17 Returned -	\$ 50,000.00
Fiscal Year 2018			\$ 50,000.00
04/09/18	DPW - Snow & Ice	Sand & Salt	38,000.00
		FY18 Transfers -	\$ 38,000.00
		FY18 Returned -	\$ 12,000.00

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