

## Advisory Board Minutes 4/6/2020

Name	Office	Present	Absent	Absent with notice
David Clinton	Chair	x		
Jay Polito	Vice Chair	x		
Jason Frady	Clerk	x		
Bob Carney		x		
Dan Sullivan		x		
Pat Cormier		x		
Peter Larsen		X		
Robyn Healey		X		
Steve Kiley		X		
Chad Wolfe		X		
Matt Mitchell		X		

Dave Clinton called the meeting to order at 7:06 p.m. This meeting is being held virtually over GoTo Meeting, Meeting ID 529920541.

Thanks to Lori West and Judy Said for coordinating the GoTo Meeting.

Also in attendance is Town Manager Phil Lemnios.

Town Moderator can postpone Town Meeting for up to 30 days and will make that official declaration just before May 4<sup>th</sup>. He has expressed his intentions on social media.

Town Manager's Update.

Operations have been severely impacted.

Town Hall is running on a skeleton crew handling issues via phone and email. Members of the public are not allowed in Town Hall. The building inspectors, Health Department, Police, Fire are all functioning and doing their best to keep staff safe. One infected member could impact the shift. Call volume is down, Motor Vehicle Accidents, OUI, and theft are down. DPW is functioning. Funerals have been affected. No more than 10 people are allowed graveside. Things are currently in maintenance mode for services. The town is pursuing grant opportunities and preparing for paving.

The town is assuming a 5% decrease in State Aid. Departmental budgets will need to be adjusted.

The Planning board is dropping 4 articles.

The Board of Selectman is working with the CPC to determine whether or not the CPC can create a rental assistance fund. It may be an allowable use, but it may not have been anticipated as a use when it was adopted. The town is also working to understand how it will be addressed at the Federal or State level.

Parking restrictions in neighborhoods start May 1. The town will use sign boards to advertise.

Q. Have other communities used CPC funds to address rental assistance?

A. Rockland is one town that is pursuing.

In light of the expected change to the date of Town Meeting and the restrictions on Advisory Board Meetings, the board discusses what we should send out in the Warrant Facsimile to meet our legal obligation. There are several boards that haven't been able to meet with the advisory board to discuss their articles or budgets, including the School Board and the Planning Board.

Jason Frady makes a motion to reopen discussion on articles 1-4 to change the recommendation.

Robyn Healey Seconds.

Roll Call Vote is taken:

Clinton – Aye

Frady – Aye

Healey – Aye

Carney – Aye

Kiley – Aye

Mitchell – Aye

Sullivan – Aye

Cormier – Aye

Wolfe – Aye

Polito – Aye

Larsen – Aye

Steve Kiley makes a motion to Recommend at Town Meeting Articles 1-29. Robyn Healey seconds the motion.

Clinton – Aye

Frady – Aye

Healey – Aye

Carney – Aye

Kiley – Aye

Mitchell – Aye

Sullivan – Aye

Cormier – Aye

Wolfe – Aye

Polito – Aye

Larsen – Aye

The vote is unanimous.

Discussion on articles:

Cola – The state cap for the pension cost of living adjustment was raised to 17000. This is the base figure used for the cost of living adjustment. Town Employess are not eligible for Social Security.

Budget:

The state aid is expected to decrease 5%. We are expecting \$350,000 less. New growth has been lowered to \$100,000, other receipts will see a \$200,000 reduction. Free cash will make up some of the difference. The health insurance can be level funded this year. TM is about 100k away from a balanced budget at this point..

Steve Kiley makes a motion to adjourn. Dan Sullivan seconds.

Clinton – Aye

Fradly – Aye

Healey – Aye

Carney – Aye

Kiley – Aye

Mitchell – Aye

Sullivan – Aye

Cormier – Aye

Wolfe – Aye

Polito – Aye

Larsen – Aye

The vote is unanimous.

Dave Clinton adjourned the meeting at 8:35.