

MEMORIAL MIDDLE SCHOOL  
SCHOOL IMPROVEMENT PLAN  
2010 – 2011

SCHOOL COUNCIL MEMBERS

Lynda J. Feeney, Principal  
Rose Walper, staff  
Heather Hughes, staff  
Sharon Striglio, staff  
Meg Carroll, staff

AnnMarie Dunn, parent  
Lisa Campbell, parent  
Anna Karski, parent  
Mary Dunphy, parent

## OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT

IMPROVEMENT AREA ONE: COMMUNICATION

Objective 1.1 Increase frequency and quality of communication between school and parents  
 Objective 1.2 Increase the ease and use of the school website  
 Objective 1.3 Increase teacher articulation of content and skills goals to students  
 Evaluation Measure: Walkthroughs, informal and formal observations by administration; nature of parent – school interactions  
 Professional Development: Faculty meetings and Professional Development days  
 Special Programs: N/A

Improvement Strategies / Activities	Person(s) Responsible for Implementation	Resources	Time Line	Evaluation
1. In addition to teachers keeping their assignments update on the website, teacher will begin to include an outline of curriculum assignments and the skills being taught in upcoming units.	Principal Teachers	Time	Weekly	Administrative
2. Ensure that every teacher is prominently posting and articulating to students the content mastery and skill goals of their lessons and lesson agenda on a daily basis.	Principal Teachers	Time	Daily	Administrative
3. Ensure that teachers are monitoring students utilization of the assignment books each day	Principal Teachers	Time	Daily	Administrative
4. Ensure that parents are being notified, by specific content area teachers, regarding a child’s failing or sudden decline in overall grade.	Principal Teachers	Time	Daily	Administrative

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### IMPROVEMENT AREA TWO: CURRICULUM AND INSTRUCTION

- Objective 2.1 To develop immediate and long-term approaches to address overall and subgroup performance on MCAS mathematics and ELA
- Objective 2.2 To ensure Memorial Middle School maintains adequate yearly progress in both Mathematics and ELA MCAS
- Objective 2.3 To consistently use the Memorial Middle School Writing/Grading Rubric across curriculums
- Objective 2.4 To continue to refine curriculum maps within the Middle School to ensure maximum time on learning
- Evaluation Measure: MCAS / Terra Nova / Student Grades / Internal Test Data
- Professional Development: Ongoing within each content area; faculty meetings and professional development days
- Special Programs: N/A

Improvement Strategies / Activities	Person(s) Responsible for Implementation	Resources	Time Line	Evaluation
1 Continue to refine the Memorial Middle School Writing/Grading Rubric and articulate within content areas the specific process for teaching the skills of writing and expectations for various assignments.	Assistant Superintendent Principal Teachers	Time	Ongoing	Administration
2. Examine Scope and Sequence of all content area curriculum. Implement unit templates that incorporate curriculum standards and skills necessary for content area. Continue to work on Essential questions and various assessments to provide a clearer understanding of the year long goals and objectives.	Assistant Superintendent Principal Teachers	Time	Ongoing	Administration
3. Examine and modify content area curriculum maps to adjust pace, resources and types of instruction delivery.	Assistant Superintendent Principal Teachers	Time	Ongoing	Administration

**OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT**

**IMPROVEMENT AREA THREE:           STUDENT ACADEMIC SUPPORT**

Objective 3.1                   Distribute Student Success plans with specific information about students progress and options for support

Objective 3.2                   Develop specific MCAS preparation classes

Evaluation Measure:           Failure Rate Analysis (Progress Reports and Reports cards); MCAS, Terra Nova and internal Assessment

Professional Development:   Faculty meeting and Professional Development days

Special Programs:             N/A

Improvement Strategies / Activities	Person(s) Responsible for Implementation	Resources	Time Line	Evaluation
1. Continue to create Individual Student Success Plans that reflect school-wide remediation programs and provide specific data to teachers that identify specific content or learning gaps.	Principal Teachers	Time	Ongoing	Student Success Rate
2. Examine implementation of Reading/Writing Strategies into all content area curriculums. Implement curriculum based on needs of student identified through the data analysis (Student Growth) of MCAS scores of Spring 2010.	Principal Teachers	Time	Daily	Student Success Rate

**OBJECTIVES AND STRATEGIC PLAN FOR IMPROVEMENT**

**IMPROVEMENT AREA FOUR: HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**

**Objective 4.1** Change focus of faculty meetings and professional development days to focus on effective teaching strategies (Reading and writing strategies) and assesses current scope and sequences for content areas.

**Evaluation Measure:** Teacher performance, walkthroughs and formal observations by administration

**Professional Development:** Faculty meetings, professional development day and Research for Better Teaching

**Special Programs:** N/A

Improvement Strategies / Activities	Person(s) Responsible for Implementation	Resources	Time Line	Evaluation
1. Continue to provide staff the opportunity to participating in Research for Better Teaching class	Assistant Superintendent	Time Funding	Ongoing	Number of trained faculty
2. Continue to focus faculty meetings and professional development days on teaching styles and strategies: a. Develop a criteria for what excellent teaching looks like and how teachers can apply this criteria to their own teaching.	Assistant Superintendent Principal Teachers	Time	Ongoing	Administrative  Student Success

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**IMPROVEMENT AREA FIVE: ASSESSMENT AND EVALUATION**

Objective 5.1 Link rubric assessment throughout all curriculum area  
 Objective 5.2 Analyze student scores on classroom assessments, MCAS and Terra Nova  
 Evaluation Measure: MCAS – Math, ELA and Science  
 Professional Development: Faculty meeting and professional development days  
 Special Programs: N/A

Improvement Strategies / Activities	Person(s) Responsible for Implementation	Resources	Time Line	Evaluation
1 Develop scope and sequence for periodic school wide review of long composition, short answer and open response type assignments/questions.	Principal Teachers	Time	Ongoing	Portfolio Grade level Assessments
2. Examine student group and individual performance on Math , ELA and Science MCAS tests. Use data to refine curriculum maps, unit templates and identify curriculum gaps.	Principal Teachers	Time	Ongoing	MCAS scores for Math, ELA and Science