

COMMUNITY USE OF SCHOOL FACILITIES

It is the School Committee's desire that maximum use of school property be enjoyed by the townspeople. It is the Committee's intent that such use will maintain safe conditions and preserve the property for school program use.

The Hull Public School Committee is committed to providing a tobacco-free environment for the health and well being of the entire school community – students, staff, and visitors to its facilities. It is the intention of the Hull Public School Committee to prohibit the use or distribution of tobacco products at all times whether or not school is in session within school buildings, on school grounds, on school buses or in other school vehicles, and at all school-sponsored functions in order to improve the health of students, all school personnel and visitors.

Use of school buildings and other facilities by organizations will be permitted only when a worthy educational, civic, or charitable purpose will be served; or a substantial group of citizens from the community will be benefited.

School facilities will be used according to the regulations and rental fee schedules recommended by the Superintendent and approved by the School Committee.

Permission for the use of facilities must be obtained through the school building level first and then through the office of the Superintendent of schools. Applications are available at all school buildings and at the Superintendents office for this purpose. Once approved, forms will be forwarded to the person who made the request and to the facilities manager, in a timely manner.

Eligibility

School facilities will be available for the following:

1. Public school activities;
2. Parent-teacher activities;
3. Official town public hearings and activities;
4. Meetings and activities sponsored by the School Committee and school personnel;
5. Parks and playgrounds activities;
6. Local nonprofit and noncommercial organization activities;
7. Metropolitan civic, educational, social, and religious organization activities if a substantial portion of the members are residents of the town; and
8. The activities of other organizations when approved by the School Committee.

School and Town Preference

The priority given requests for use of school facilities will be as follows:

1. School activities;
2. Town meetings and elections over other community activities; and
3. Parks and playgrounds.

LEGAL REFS: M.G.L. 71:71; 71:71B; 272:40A
CROSS REF: ADC, GBED, JICG

Original adoption: January 1996

First reading: May 8, 2006

Second reading: May 23, 2006

Adoption: June 5, 2006

Proposed reconsideration: June, 2011

Hull Public Schools

COMMUNITY USE OF SCHOOL FACILITIES

The Superintendent in conformity with the following regulations, which have been approved by the School Committee, will authorize the use of school buildings, grounds, equipment, and facilities.

1. Requests for the use of school facilities will be made at the office of the Superintendent at least 10 days prior to the date of use;
2. School facilities may not be used for individual, private, or commercial purposes, except with the permission of the School Committee;
3. Requests for school facilities must be cleared with the building Principal and the Superintendent;
4. School-related groups will be permitted reasonable use of school facilities without charge;
5. All activities must be under competent adult supervision approved by the Superintendent and the Principal of the building involved. In all cases, an assigned school employee will be present. The group using the facilities will be responsible for any damage to the building or equipment;
6. Groups receiving permission are restricted to the dates and hours approved and to the building area and facilities specified, unless requested changes are approved by the Superintendent. (If a group stays beyond the approved time they will be assessed an additional charge);
7. Groups receiving permission are responsible at all times for the observance of fire and safety requirements;
8. It is the intention of the Hull Public School Committee to prohibit the use or distribution of tobacco products at all times whether or not school is in session within school buildings, on school grounds, and at all school-sponsored functions in order to improve the health of students, all school personnel and visitors;
9. Proper liability insurance will be required of all groups given permission to use school facilities;
10. The Committee will approve and periodically review a fee schedule for the use of school facilities;
11. In situations where there is no cost factor to the Hull Public Schools, or in situations where a mutual exchange of facilities is possible between the Hull Public Schools and the organization, rates may be modified or eliminated by the Superintendent. In situations where extended usage for a long period of time is required, rates may be set at a contract price (example: every Saturday, from 9:00am – 12:00 pm, for 7 weeks); and
12. The School Committee reserves the right to cancel any permission granted.

First reading: May 8, 2006

Second reading: May 23, 2006

Adoption: June 5, 2006

Proposed reconsideration: June, 2011

Hull Public Schools

FACILITY USE FEE STRUCTURE

Facilities Use Policies

1. All requests for the use of the School Facilities must comply with KF and KF-R1;
2. School-related groups will be permitted reasonable use of the school facilities without charge (see KF-R);
3. Any Hull based legally constituted not-for-profit organization or any non-Hull based legally constituted not-for-profit organization that serves Hull residents may be allowed up to 10 hours per year (not to exceed \$300 worth of time) of approved facilities usage without charge. Hull based not for profit organizations using the facility for more than 10 hours in a year may be charged the facilities access fee. Any organization requesting to use the school facilities in accordance with this policy will be required to provide documentation of their not-for-profit status;
4. The Superintendent reserves the right to limit the total number of hours of free access time to 100 hours during any fiscal year;
5. In situations where there is no cost factor to the Hull Public Schools, or in situations where a mutual exchange of facilities is possible between the Hull Public Schools and the organization, rates may be modified or eliminated by the Superintendent. In situations where extended usage for a long period of time is required, rates may be set at a contract price (see KF-R1);
6. For-profit organizations will be required to pay a Facilities Access Fee in addition to the hourly rate (see below.) The facilities fee only covers the cost of compensating one custodian to cover the event. If two custodians are required to cover the same event, the School Department will not absorb the cost of the additional personnel and the for-profit organization will pay the prevailing custodian(s) wage including over-time rate.

Facilities Access Fee

100 dollars per day for up to 6 hours
25 dollars per hour for every hour or part there of, over 6 hours

Hourly Rates

Monday through Friday	35 dollars per hour*
Saturday all day	35 dollars per hour*
Sunday all day	40 dollars per hour*
Holidays all day	40 dollars per hour*

*These rates will take effect on July 1, 2006.

First reading: May 8, 2006

Second reading: May 23, 2006

Adoption: June 5, 2006

Proposed reconsideration: June, 2011

Hull Public Schools