

**APPLICATION FOR USE OF THE HULL PUBLIC SCHOOL BUILDINGS**

This application is to be filed at least ten (10) days in advance of date requested at the Office of the Superintendent of Schools. Approval of the School Principal and the Superintendent of Schools is required. Copies of the application will be distributed, as shown at bottom of page.

1. Name of Organization: \_\_\_\_\_ Date of Application: \_\_\_\_\_

2. School to be used: \_\_\_\_\_  
 Part of building to be used:  
 Auditorium \_\_\_\_\_ Cafeteria with kitchen\* \_\_\_\_\_ Classroom \_\_\_\_\_  
 Gymnasium \_\_\_\_\_ Gymnasium and one set of lockers and showers \_\_\_\_\_  
 Other (Please Specify) \_\_\_\_\_

3. **Date(s):** \_\_\_\_\_ **Hours:** \_\_\_\_\_  
 Use of Building: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
 Continuous: \_\_\_\_\_ One Time Only: \_\_\_\_\_

The function must be finished and everyone out of the building by the stated time or incremental costs will occur.

4. Purpose: To conduct a \_\_\_\_\_

5. Is admission to be charged? YES \_\_\_\_\_ NO \_\_\_\_\_

6. Proceeds to be used for: \_\_\_\_\_

7. **Tobacco Free Schools Policy:** I hereby certify that I have read and will abide by the Hull Public Schools Tobacco-Free Schools Policy. \_\_\_\_\_

8. **Police Certificate:** (required for any occasion in which a large public attendance of over 100 is anticipated.) I hereby certify that arrangements have been made for the presence of a uniformed policeman at this function.

\_\_\_\_\_  
 HULL POLICE DEPARTMENT

9. **Fire Department Certificate:** (Required when stage props and scenery are used.) I hereby certify that all scenery, etc., has been approved for the above-named organization.

\_\_\_\_\_  
 HULL FIRE DEPARTMENT

10. Signature of person responsible: (person signing here is responsible for informing organization of "Regulations Governing Use of School Buildings.")

Name: \_\_\_\_\_ Official Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*\*Additional form for use of Cafeteria with Kitchen. Ask School Office for form.*

School is available as requested. _____	Application: Approved _____
Principal: _____	Denied _____
Date Approved: _____	_____
	Supt. of Schools                      Date Approved

**IF THIS IS NOT A SCHOOL EVENT:** Please note that this event is not sponsored or approved by the Town of Hull *if this is not a school event*. It is being held as a private non-Town of Hull function. The Town of Hull bears no responsibility or liability for any circumstances involving this event. Any questions or concerns should be directed to the sponsor of the event.

*White Copy - School Office    Canary Copy - Office of the Superintendent  
 Pink Copy - Representative of organization requesting use of buildings*

*First reading: May 8, 2006  
 Second reading: May 23, 2006  
 Adoption: June 5, 2006  
 Proposed reconsideration: June, 2011  
 Hull Public Schools*